

Kendall County Office Building County Board Room 210 111 W. Fox Street Yorkville IL

#### Wednesday, June 28, 2017 – 8:30a.m. A G E N D A

- 1. Call to Order
- 2. Roll Call: Matthew Prochaska, John Purcell, Elizabeth Flowers (Chair), Lynn Cullick (Vice Chair), Matt Kellogg
- 3. Approval of Agenda
- 4. Approval of Minutes from May 24, 2017
- 5. Monthly Reports
  - Census Log
  - Bite Report
  - Operations Report
    - ➤ Hiring 2 P-T Kennel Techs
  - Accounting Report
- 6. Old Business
  - > Fence Installation Update
- 7. New Business
- 8. Public Comment
- 9. Executive Session for the purpose of Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by 5ILCS 2.06
- 10. Action Items for County Board
- 11. Adjournment

If special accommodations or arrangements are needed to attend this County meeting, please contact the Administration Office at 630-553-4171, a minimum of 24-hours prior to the meeting time



### Wednesday, April 26, 2017 at 8:30AM Historic Courthouse, East Wing Conference Room 109 W. Ridge Street, Yorkville, IL

#### **MEETING MINUTES**

<u>Call to Order</u> – The meeting was called to order by Committee Chair Elizabeth Flowers at 8:34a.m.

#### Roll Call

Committee Members Present: Matt Kellogg, John Purcell, Lynn Cullick, Matthew Prochaska, Elizabeth Flowers. With five members present, a quorum was established to conduct committee business.

Others present: Scott Koeppel, Laura Pawson

Approval of Agenda – Motion made by Member Cullick to approve the agenda, second by Member Prochaska. With all in agreement, the motion carried.

<u>Approval of Minutes</u> – Member Cullick made a motion to approve the April 26, 2017 meeting minutes, second by Member Prochaska. <u>With all in agreement, the motion carried</u>.

<u>Monthly Report</u> – Laura Pawson reviewed the census report with the committee. Written reports provided.

Bite Report – 19 Total: 3 cats, 16 dogs

Monthly adoption appearance on WSPY Television

Visitors - April: 71

#### **Events/News**

Saturday, June 10	Pet Supplies Plus Yorkville/Adoption Event	11:00a.m. – 2:00p.m.
Saturday, June 17	Prairie Fest Paws Adoption Event	10:00a.m 2:00p.m.
Thursday, June 22	Volunteer Orientation	6:30-8:00p.m.
Weekly Posting of "P	et of the Week" ad in Shaw Media Newspapers	~

#### **Operations Report**

Hire of new Part-Time Office Assistant – Ms. Pawson reported that she hired a new part-time office assistant who began on Monday, May 22, 2017, and will be 20-hours per week. Ms. Pawson reported that she also has applications for the Kennel Technician, and hopes to fill that vacancy soon.

Update on Feral Cat Spay/Neuter Program — Ms. Pawson reported that Spay Illinois is willing to partner with Kendall County on a program for Feral Cats in the County. Ms. Pawson will continue to update the committee with the progress of the program. The feral cats would be part of the voucher program that would allow them to take the cat to a participating vets office.

<u>Accounting Report</u> – Ms. Pawson provided an overview of the financial report with the committee.

#### **Old Business**

Update on the Fence Construction behind Trailer (South side) — Ms. Pawson has been in discussions with the vendor who will come out next week for measurements, and will begin the installation in early June.

#### New Business

Revision for Illinois Bite Statute (Standard Operating Procedure) — Ms. Pawson reviewed some of the major changes that have been made to the State statute, including micro-chipping of the animal and the non-conceal of the animal by the owner clause. Ms. Pawson then reviewed the revisions to the Animal Control Standard Operating Procedures. Ms. Pawson has already had the State's Attorney's Office review the document. Member Kellogg made a motion to forward the motion to the County Board for approval, second by Member Prochaska. With all members voting aye, the motion carried.

Executive Session - Not needed

#### **Action Items for the County Board**

Approval of the Revision for Illinois Bite Statute (Standard Operating Procedure)

Public Comment - None

<u>Adjournment</u> – Member Cullick made a motion to adjourn the meeting, second to the motion by Member Prochaska. <u>With all in agreement, the meeting was adjourned at 9:17a.m.</u>

Respectfully Submitted,

Valarie McClain Recording Clerk



#### June 28, 2017 Kendall County Animal Control

May Visitors AM: 26 May Visitors PM: 57

Total:

83

**May 2017 Dog** 

Dog Intakes: 26
Dogs Adopted: 6
Reclaimed: 16
Transferred: 0

Euthanized: 1 5/17/17 "Tucker" Poodle, Reason: Health

May 2017 Cat

Cat Intakes: 5
Cats Adopted: 4
Cats Reclaimed: 1
Transferred: 0
Euthanized: 0

## June 2017- Month to Date/Year to Date/2016 Comparison YTD

Dog Intakes to Date: 17/146/131

Dogs Adopted: 7/30/23 Reclaimed: 12/90/82

Transferred to Rescue: 0/12/13

Euthanized: 1/7/4

Total Available Dogs for Adoption: 3/8

Total Unavailable Dogs: 6/6

Cat Intakes to date: 14/51/25

Cats Adopted: 1/19/12 Cats Reclaimed: 0/3/2 Transferred to Rescue: 0/3/4

Euthanized: 2/3/6

Total Adoptable Cats: 11 (6 cats, 5 kittens)/ 6 (3 cats, 3 kittens)

Total Unavailable Cats: 12 (4 cats/8 kittens - including 3 kittens in foster) /2 (1 cat/1 kitten)

#### **EVENTS AND MEDIA:**

Upcoming: Pet of the Week, Record Newspaper "Scarlett Rose" American Staffordshire Terrier

Upcoming: Saturday, July 8, 2017 Pet Supplies Plus Adoption Event 11am-2pm

Upcoming: Tuesday, July 11, 2017 Volunteer Orientation 6:30-8pm

Upcoming: Saturday, July 22, 2017 NAPA Store Oswego Adoption Event 10am-12pm.



#### **MAY 2017**

#### ANIMAL BITES TO HUMANS REPORTED TO KCAC

DATE	OWNER	BITING ANIMAL	PERSON BITTEN
5/9/17 5/19/17 5/23/17	OWNER OWNER UNKNOWN OWNER UNKNOWN STRAY OWNER	"COLE" CAT (INTACT/NOT UTD)  "ALLIE" SHAR PEI MIX (UTD/INTACT/F)  "MISSY" GREYHOUND (UTD/ALTERED)  UNKNOWN STRAY DOG  "LEO" WEIMARANER (UTD/ALTERED)  "LUNA' PIT BULL TERRIER (ALTERED/UTD)  LABRADOR RET. MIX (NOT UTD/ALTERED)  "SAMMY" AUTRALIAN SHEP. (ALTERED/UTD)  "CHLOE" DACHSHUND (ALTERED/UTD)  "DRAKE" LABRADOR RET. (INTACT/UTD)  "SNICKERS" MANCHESTER TERRIER (UTD/ALTERED)  "ARTY"CAT (ALTERED/UTD)  "FROSTY"COCKAPOO (ALTERED/UTD)  "DIESEL" PIT BULL TERRIER (INTACT/UTD)  "SMOKEY" LHASA APSO MIX (UTD/ALTERED)  "MURPHY' LABRADOR RET. (UTD/ALTERED)  "TYSON" CHIHUAHUA (ALTERED/UTD)  "CHOP" ROTTWEILLER (NOT UTD/INTACT)  UNKNOWN STRAY DOG	OWNER OTHER OTHER OTHER OTHER OTHER OTHER OWNER OWNER OWNER OTHER OWNER
_		CHANCELL SHOPE DOG	OTHER

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Total:	19
Cat	2
UNKNOWN STRAY DOG	2
ROTTWEILER	1
CHIHUAHUA	1
LHASA APSO	1
COCKER SPANIEL/POODLE MIX	1
MANCHESTER TERRIER	1
LABRADOR RETRIEVER	2
DACHSHUND	1
AUTRALIAN SHEPHERD	1
LABRADOR MIX	1
PIT BULL TERRIER	2
WEIMARANER	1
GREYHOUND	1
SHAR PEI MIX	1

Multiple Bites: 0



Describer 16, 2016 Espiral County Animal Conferen

November Visitors AM: 54 November Visitors PM:

2016 Tage Sold:

1 year 10,171 3 year 4.052

Total:

86

New Jor 2016 Dig

Dog Intakes: Dogs Adopted: 2 Registmed: 18 Transferred: 0 Euthanizad: 0

November 2016 Cat

Cat Intakea: Cats Adopted: 6 Cata Reclaimed: 0 Transferred: 1 Buthanized: 0

December 2015- Month to Date/Year to Date/2515 Comparison YTD

Dog Intakes to Date: 10/264/253

Dogs Adopted: 5/57/62 Reclaimed: 2/167/160

Transferred to Rescue: 1/24/23

Enthantred: 0/8/8

Total Available Dogs for Adoption: 3/3

Total Unavailable Dogs: 14/9

Cat Intakes to date: 4/85/

Cats Adopted: 2/37/24 Cats Replaimed: 0/3/5

Transferred to Resous: 1/26/18

Buthenized: 0/11/9

Total Adoptable Cats: 5 (S Cats) / 6 (3 Adults / 3 Kittans)

Total Unavailable Cats: 5(% cats/1 Kitten) / 7 (4 Adults/3 Kittens)

#### EVENTS AND MEDIA!

Upcoming: Tuesday, Documber 27th Volunteer Orientation 6:30-8pm

Upcoming: December 29th "Luna" to be featured in "Pet of the Week" section Record Newspaper

Upcoming: January 14th Pet Supplies Plus, Yerkville, IL 11-2pm

## The Pawpurrazzi



Kendall County Animal Control Newsletter

Volume 5, issue 3

## June Volunteer Spotlight



#### Ken MacRae

How long have you been volunteering for Kendall County Animal Control:

10 Months

Please share a story about a favorite pet past or present:

My sweet boy Oliver was a very smart feline! I adopted him from friends who run an American Eskimo rescue and there was no more room for cats! A gray tabby, Ollie could sit, speak, and stretch on command. Ollie never ate people food, but always loved a little taste of vanilla icecream!

## What is your favorite part of volunteering?

Seeing smiles on the faces of people adopting their beautiful new cat or dog!

# What are 3 things we may not now about you?:

- 1. I've operated a small business for more than 25 years.
- I love camping, hiking and backpacking. I've hiked the Grand Canyon rim to rim!
- 3. I enjoy listening to Jazz.



Ken with Drizzle

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**Upcoming Events** 

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#### May Summary 4

#### Pet of the Month



Hello my name is Vienna. I am only around 5 months old and was released by my owners when I became sick. I was taken to the vet and I am as healthy as ever now. I have high energy for being so little. I tend to be a little much for older dogs, but do enjoy company of other dogs and of course people. I love the

attention of people but I may be too much for young children. I do like to chase my tennis balls and play fetch! My adoption fee is only \$135 but the love I have to offer is priceless!

#### Upcoming Volunteer Orientations

- Thursday, June 22, 2017 6:30-8:00pm
- Tuesday, July 11, 2017 6:30-8:00pm

Please visit our website, www.co.kendall.il.us, or call, 630-553-9256, for more information!

## **Upcoming Events**

Kendall County Animal Control is a big part of the community! Please check out our exciting upcoming events:



Come show us your skills! Kendall County Animal Control is always looking for some great additions to our team of passionate volunteers. You can learn more about orientation and general volunteer information here: http://www.co.kendall.il.us/animal-control/volunteer/

Volunteer orientations are held in the East Wing Conference Room (EWCR) of the Historic Courthouse located at 110 W. Madison St. in Yorkville. Dates for upcoming orientations are:

- Thursday, June 22, 2017 from 6:30pm-8:00pm
- Tuesday, July 11, 2017 from 6:30pm-8:00pm

(Please email R.S.V.P to: Lpawson@co.kendall.il.us or call 630-553-9256)

#### **Adoption Events:**

- Saturday, June 10, 2017- 11am-2pm at Pet Supplies Plus 1755 Marketview Dr. Yorkville, IL
- Saturday, July 8, 2017- 11am-2pm at Pet Supplies Plus 1755 Marketview Dr. Yorkville, IL
- Saturday, June 24, 2017 10am-1pm at Bentley's Pet Stuff 100 Main Street, Oswego, IL
- Saturday, July 22, 2017 10am-12pm at NAPA Store 3090 US-34, Oswego, IL



# PET

## **Donations Needed!**

Animal Control is currently in need of the following:

- High Quality Dry Dog Food
- Dry Kitten Food
- Canned Pumpkin
- · Laundry Detergent, Dish Detergent, Bleach
- Paper Towels
- Non-clumping Clay Cat Litter
- Black Kongs (Large)
- Buckle Collars (Medium and Large)
- Easy Walk Harnesses (Medium and large)

## Adoptable Dog - Edgar

Hello my name is Edgar, I am around 10 months old. I I have a lot of energy because I am still a puppy. I love to play with my toys and some of my dog friends just as long as they are not too much bigger. I do have some manners, but still need some help along the way. I was a little shaggy when I got here so I got a



haircut. I feel great now! I am neutered, microchipped and up to date on my vaccinations. My adoption fee is just \$120.00.

## Shout Outs and Thank You's!

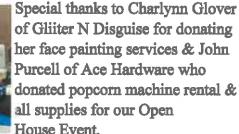
We're thankful for all the wonderful people that come in on a regular basis with donations of food, toys, recyclable cans, and other items on our wish list. This month, we have a special shout outs for folks that went above and beyond.

Thank You to the following stores for their continued support:

Pet Supplies Plus, Yorkville Target Store, Yorkville Ace Hardware, Sugar Grove Jewel Store, Yorkville Dollar General Store, Sandwich



Big thanks to Midland States Bank Yorkville for their generous donation of \$500.00!



Thank you Girl Scout Troop 1441 for donations made to the shelter!

Big thanks to all the people who collect & donate cans to the shelter for recycle!



#### **Rescue Tails**

On March 23rd two senior girls were surrendered to our shelter due to no fault of their own. "Libby" was a cute as could be Sheltie Mix and "Stitch" a Husky mix with beautiful eyes and unique markings. Sadly the girls had not been to the vet in a very long time and poor Libby had bright red blood in her urine. We took her to the vet right away and we were given the bad news that Libby had many bladder stones. We started treating her with anti-biotics, pain medication and a special food to help dissolve the stones. We were told that Libby may need

surgery. We reached out to rescue groups with the hope that someone may take Libby as well as Stitch into their home so Libby could get surgery and recover in a nice quiet home environment. We were hoping someone would open up their home to both the girls since we felt having Stitch around would make Libby feel more comfortable. Libby had a quiet and shy personality, but Stitch was quite the social butterfly. We were very thankful when a foster from Famous Fido Rescue stepped forward and offered to foster AND adopt both the girls! We were overjoyed! We are happy to report that Libby has since received surgery to remove the stones and is recovering well in a great home with her sister Stitch.

For more information on how to become a foster or adopt from Famous Fido, please visit: http://www.famousfidorescue.com/



Libby, Stitch and their nice foster Mom Mary Ellen.

## Kendall County Animal Control Newsletter

802 W. John St Yorkville, IL 60586

Phone: 630-553-9256 Fax: 630-553-1615

E-mail: animals@co.kendall.il.us





Kendall County Animai Control is the County agency responsible for the enforcement of the state statutes governing rabies control in domestic companion animals. The State of Illinois requires that all dogs be vaccinated against rabies by a licensed veterinarian. Compliance with this law is monitored through the issuance of rabies tags for all dogs residing in the County. All dogs are required to wear their rabies tags when off of the owner's property. If a pet is lost, rabies tags also provide an excellent means of identifying your pet.

Kendall County Animal Control enforces the County's ordinance that prohibits dogs from running at large in unincorporated, residential areas. Animal Control also reports animal bites as well as pick up stray dogs that are in a contained area. Stray dogs may also be brought to the facility during business hours. Dogs and cats are available for adoption at our facility.

## **May Summary**

There were many memorable moments in May. Among our favorites were "Misty" and "Dusty". Always lovable Misty went home on 5/5/17. A happy boy Dusty went to his forever home on 5/22/17. Here is a quick breakdown of Kendall County Animal Control's numbers for the month of May:

- Dogs reunited with their owners: 16
- Dogs adopted: 5
- Dogs placed with rescue groups: 0
- Cats reunited with their owners: 1
- Cats adopted: 4
- Cats placed with rescue groups: 0



Dusty and his Mom.

Misty going home with her Dad.





Financial Statements FY17
May 2017

## KENDALL COUNTY ANIMAL CONTROL Statement of Revenues And Expenditures 5/31/2017

	CURRENT YEAR					P	RIOR YEAR	=	VARIANCE		
Animal Control Fund #350		FY17 Budget		May Actual		YTD Actual	YTD Percent of Budget		5/31/16 YTD		FY17 YTD v. FY16 YTD
Revenues Rables Tags Sold Fines & Fees (Total) Donations Intact Registration Fee Miscellaneous	\$	184,000 25,000 5,000 12,000 300	\$	13,920 2,075 1,106 935 3	\$	107,410 14,760 2,469 6,185	58.4% 59.0% 49.4% 51.5%	\$	100,179 12,060 2,118 7,219 165		7,231 2,700 351 (1,034) (162)
Total Revenues	\$	226,300	\$	18,039	\$	130,827	57.8%	\$	121,741	\$	9,086
Expenditures Salary - Animal Control Warden Salary - Assistant Warden Salary - Other Salary - Administrator Supplies Postage Training Telephone & Pager Equipment Vehicle Expense & Gasoline Uniforms Volunteers/Public Relations Neuter/Spay Fees Rabies Tags Transportation, Board & Care Kennel Improvements Observation/Disposal Microchips Capital Expenditures	**	47,800 29,120 61,906 6,500 2,000 1,100 2,500 4,000 2,500 1,000 2,500 15,000	\$	3,677 1,617 4,274 500 14 25 29		23,715 8,398 26,672 3,242 509 341 536 110 686 342 39 648 - - 5,010	49.6% 28.8% 43.1% 49.9% 25.4% 31.0% 35.7% 44.0% 17.2% 13.7% 7.9% 64.8%	\$	16,539 4,454 28,822 3,138 595 446 250 55 988 385 599 106 1,701 3,153 150	9	7,176 3,944 (2,150) 104 (86) (105) 286 55 (302) (43) 39 49 (106) (1,701) 1,857 (150)
Total Operating Expenditures	\$	180,376	s	10,602	s	70,281	39.0%	\$	63,119	*	7.162
Transfer to General Fund for Health Ins. Transfer to IMRF & SS Fund Transfer to Building Fund		8,491 25,890 10,000	\$	710 1,692	\$	6,733 10,899	79.3% 42.1%	\$	4,280 8,468	\$	2,453 2,431
Total Transfers Out	\$	44,381	\$	2,401	\$	17,631	39.7%	\$	12,748	\$	4,883
Total Expenditures & Transfers Out	\$	224,757	\$	13,003	\$	87,912	39.1%	\$	75,867	s	12,045
Total Revenues Over/(Under) Expenditures	\$	1,543	\$	5,036	\$	42,915	· · ·	\$	45,874	\$	(2,959)

#### KENDALL COUNTY ANIMAL CONTROL FUND #350 FUND (CASH) BALANCE FY 2017

MONTH	FY17 Monthly REVENUE OVER/(UNDER) EXPENSES	FY17 FUND (CASH) BALANCE	FY16 Monthly REVENUE OVER/(UNDER) EXPENSES	FY16 FUND (CASH) BALANCE
Beginning Fund (Cash) Balance		\$ 128,837		\$ 112,935
December-16	\$ (2,667)	126,170	\$ (2,409)	110,526
January-17	7,513	133,683	25,397	135,923
February-17	16,915	150,597	4,876	140,799
March-17	10,076	160,673	2,813	143,611
April-17	6,042	166,715	9,724	153,335
May-17	5,036	171,751	5,475	158,810
June-17			6,406	165,216
July-17			3,596	168,812
August-17			9,143	177,955
September-17			7,081	185,036
October-17			2,861	187,896
November-17			(59,060)	128,837
Fund (Cash)	\$ 42,914		\$ 15,901	
YTD Fund Balance	_	\$ 171,751		\$ 128,837

#### KENDALL COUNTY ANIMAL CONTROL FUND #350 VOUCHERS PAID May-2017

LINE ITEM	VENDOR	DESCRIPTION	AMOUNT
3502-000-6207	TELEPHONE & PAGER Sprint	Celluar Phone Bill	14.01
3502-000-6216	EQUIPMENT Action Graphix Ltd.	Shelter Door Sign	<u>25.00</u> <u>25.00</u>
3502-000-6217	VEHICLE EXPENSE & GASOLINE Kendall County Highway	Fuel Purchase	<u>29.26</u> 29.26
3502-000-6897	TRANSPORTATION, BOARD & CARE All Paws Cremation Countryside Veterinary Clinic Shaw Media	Cremation Pickup Board & Care Adoption Ad	150.00 310.00 5.00 465.00
		TOTAL	\$ 533.27

#### KENDALL COUNTY ANIMAL CONTROL Statement of Revenues And Expenditures 5/31/2017

#### Animai Control Capital Fund #340

Asimilar Control Capital I dilu #3-10	FY17 Budget	May Actual	YTD Actual	YTD Percent of Budget	Fund I	Balance
Beginning Balance	125,571		125,571		FY10	\$70,000
Revenue Other Revenue	_				FY11 FY12 FY13	87,769 41,062 46,762
Total Revenue	-	(2)	192		FY14 FY15	51,661 69,276
Expenditure Expense - Building improvements Total Expenditure	17,800 17,800	252 252	1,515 1,515	8.5% 8.5%	FY16 FY17	125,571 124,057
Transfers In Transfers In - from Animal Control Fund Total Transfers In	10,000 10,000	-	(*)			
Ending Balance	\$ 117,771	\$ (252)	124,057			

#### Animal Medical Care Fund #341

Animai medical Care rund #341	FY17 Budget	May Actual	YTD Actual	YTD Percent of Budget	Fund E	Salance
Beginning Balance	32,810		32,810		FY13 FY14	\$250 21,935
Revenue Donations & Receipts Total Revenue	-	-	930 930		FY15 FY16 FY17	33,497 32,810 33,299
Expenditure Animal Medical Care Expenses Heartworm Testing FeLuk/FIV Testing	3,000	114	441	14.7%		
Total Expenditure  Ending Balance	3,000 \$ 29.810	114 \$ (114) \$	441 33,299	14.7%		

#### KENDALL COUNTY ANIMAL CONTROL Statement of Revenues And Expenditures 5/31/2017

#### State Pet Population Fund #860

outer openation and according	FY17 Budget	May Actual	YTD Actual	YTD Percent of Budget	Fund B	alance
Beginning Balance	9,830		9,830		FY10 FY11	\$4,750 850
Revenue					FY12	260
Fees: Dogs Running at Large	1,500	80	660	44.0%	FY13	4,020
Total Revenue	1,500	80	660	44.0%	FY14 FY15	5,865 7,990
Expenditure					FY16	9,830
Remittance to State of IL	9,490		-		FY17	10,490
Total Expenditure	9,490	-	-			
Ending Balance	\$ 1,840	\$ 80 \$	10,490			

#### **Animal Population Control Fund #870**

-	FY17 Budget	May Actual	YTD Actual	YTD Percent of Budget	Fund I	Balance
Beginning Balance	97,935		97,935		FY10 FY11	\$29,314 46,246
Revenue					FY12	60,939
Fees	16,000	1,155	7,715	48.2%	FY13	64,358
Total Revenue	16,000	1,155	7,715	48.2%	FY14	71,549
					FY15	83,094
Expenditure					FY16	97,935
Spay/Neuter Adopted Dogs/Cats	4,500	295	2,425	53.9%	FY17	102,411
Spay/Neuter Targeted Dogs/Cats	2,500	280	814	32.6%		
Total Expenditure	7,000	575	3,239	46.3%		
Ending Balance	\$ 106,935	\$ 580	\$ 102,411			