

**KENDALL COUNTY FOREST PRESERVE DISTRICT
FINANCE COMMITTEE MEETING
AGENDA**

**THURSDAY, JUNE 25, 2020
6:00 P.M.**

KENDALL COUNTY BOARD ROOM

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Public Comments
- V. Motion to Forward Claims to Commission
- VI. Review of Financial Statements and Cost Center Reports through May 31, 2020
 - Committee of the Whole Follow-up – Cost Center Report “Other” Category Overview
- VII. FY20 Operating Fund and Capital Fund Projections
- VIII. Pickerill-Pigott Phase I OSLAD Project – D Construction Change Order #3 – Asphalt Surfacing Addition
- IX. GRAINCO FS Prepay Propane Contract Review
- X. 2020 USFS-The Morton Arboretum Landscape Scale Restoration Project – Sub Recipient Grant Agreement
- XI. Farm License Agreements Updates
- XII. Executive Session
- XIII. Other Items of Business
- XIV. Public Comments
- XV. Adjournment

Kendall County Board Room - 111 W. Fox Street - 2nd Floor - Yorkville, Illinois 60560

If special accommodations or arrangements are needed to attend this District meeting, please contact the Administration Office at 630-553-4025 a minimum of 24-hours prior to the meeting time.

06/24/2020 11:01
JHanna

Kendall County
INVOICE ENTRY PROOF LIST

CHECK: rantrim BATCH: 694

NEW INVOICES

VENDOR REMIT NAME	INVOICE	PO	CHECK RUN	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
-------------------	---------	----	-----------	------------	---------------	------------	----------	-----

APPROVED UNPAID INVOICES TO BE POSTED

4	00000 4 SEASONS LANDSC 8083U		063020F	470.00	.00	.00		
CASH 000008	2020/07 INV 06/17/2020	SEP-CHK: Y	DISC: .00		190711 68530	470.00	1099:7	
ACCT 1Y210	DEPT 11 DUE 06/23/2020	DESC:Pickerill						
57	00001 AMEREN IP 27 86 444 006		063020F	35.08	.00	.00		
CASH 000008	2020/07 INV 06/17/2020	SEP-CHK: Y	DISC: .00		190011 63510	35.08	1099:	
ACCT 1Y210	DEPT 11 DUE 08/17/2020	DESC:Millbrook South						
236	00000 CENTRAL LIMESTON 21492		063020F	24.04	.00	.00		
CASH 000008	2020/07 INV 06/17/2020	SEP-CHK: Y	DISC: .00		19001183 68530	24.04	1099:	
ACCT 1Y210	DEPT 11 DUE 06/23/2020	DESC:Preserve Improvements						
413	00000 DEKANE EQUIPMENT 1A71723		063020F	135.68	.00	.00		
CASH 000008	2020/07 INV 06/17/2020	SEP-CHK: Y	DISC: .00		19001171 63110	135.68	1099:	
ACCT 1Y210	DEPT 11 DUE 06/23/2020	DESC:Hoover - Oil, Filters						
413	00000 DEKANE EQUIPMENT 1A71722		063020F	272.99	.00	.00		
CASH 000008	2020/07 INV 06/17/2020	SEP-CHK: Y	DISC: .00		19001183 63110	272.99	1099:	
ACCT 1Y210	DEPT 11 DUE 06/23/2020	DESC:Harris Shop Supplies						
520	00000 ENVIRONMENTAL DE 20-170		063020F	770.00	.00	.00		
CASH 000008	2020/07 INV 06/17/2020	SEP-CHK: Y	DISC: .00		190711 68530	770.00	1099:	
ACCT 1Y210	DEPT 11 DUE 06/23/2020	DESC:Pickerill - Soil Suitability Investigation						
1323	00000 MENARDS 86289		063020F	136.81	.00	.00		
CASH 000008	2020/07 INV 06/17/2020	SEP-CHK: Y	DISC: .00		19001183 63110	136.81	1099:	
ACCT 1Y210	DEPT 11 DUE 06/23/2020	DESC:Harris Supplies						
1323	00000 MENARDS 86749		063020F	115.28	.00	.00		
CASH 000008	2020/07 INV 06/17/2020	SEP-CHK: Y	DISC: .00		19001161 68580	97.49	1099:	
ACCT 1Y210	DEPT 11 DUE 06/23/2020	DESC:Ellis Grounds - EL COVID 19			190011 62000	17.79	1099:	
1452	00000 NICOR 8566261012		063020F	124.24	.00	.00		
CASH 000008	2020/07 INV 06/17/2020	SEP-CHK: Y	DISC: .00		19001183 63090	124.24	1099:	
ACCT 1Y210	DEPT 11 DUE 07/28/2020	DESC:Millbrook South						



P 1
apinvent

06/24/2020 11:01
JHanna

Kendall County
INVOICE ENTRY PROOF LIST

P 2
apinvent

CLERK: rantrim BATCH: 694

NEW INVOICES

VENDOR	REMIT NAME	INVOICE	PO	CHECK RUN	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
1452	00000 NICOR	87946110001		063020F	77.46	.00	.00		
CASH	000008 2020/07	INV 06/17/2020	SEP-CHK: Y	DISC: .00		19001183	63090	77.46	1099:
ACCT	1Y210 DEPT 11	DUE 07/28/2020	DESC:Harris						
1452	00000 NICOR	2823529973		063020F	42.39	.00	.00		
CASH	000008 2020/07	INV 06/17/2020	SEP-CHK: Y	DISC: .00		19001171	63090	42.39	1099:
ACCT	1Y210 DEPT 11	DUE 07/28/2020	DESC:Hoover Moonseed						
1452	00000 NICOR	7238937412		063020F	29.47	.00	.00		
CASH	000008 2020/07	INV 06/17/2020	SEP-CHK: Y	DISC: .00		19001171	63090	29.47	1099:
ACCT	1Y210 DEPT 11	DUE 07/28/2020	DESC:Hoover House						
1452	00000 NICOR	8855140114		063020F	43.71	.00	.00		
CASH	000008 2020/07	INV 06/17/2020	SEP-CHK: Y	DISC: .00		19001171	63090	43.71	1099:
ACCT	1Y210 DEPT 11	DUE 07/28/2020	DESC:Hoover Maint Bldg						
1452	00000 NICOR	2333669829		063020F	51.99	.00	.00		
CASH	000008 2020/07	INV 06/17/2020	SEP-CHK: Y	DISC: .00		19001171	63090	51.99	1099:
ACCT	1Y210 DEPT 11	DUE 07/28/2020	DESC:Hoover Rookery						
1452	00000 NICOR	3083103489		063020F	43.21	.00	.00		
CASH	000008 2020/07	INV 06/17/2020	SEP-CHK: Y	DISC: .00		19001171	63090	43.21	1099:
ACCT	1Y210 DEPT 11	DUE 07/28/2020	DESC:Hoover Kingfisher						
1452	00000 NICOR	5098019712		063020F	46.11	.00	.00		
CASH	000008 2020/07	INV 06/17/2020	SEP-CHK: Y	DISC: .00		19001171	63090	46.11	1099:
ACCT	1Y210 DEPT 11	DUE 07/28/2020	DESC:Meadowhawk						
1452	00001 NICOR	2282708302		063020F	49.50	.00	.00		
CASH	000008 2020/07	INV 06/17/2020	SEP-CHK: Y	DISC: .00		19001171	63090	49.50	1099:
ACCT	1Y210 DEPT 11	DUE 07/28/2020	DESC:Hoover Shop						
1580	00000 R.C. SYSTEMS, IN	18479		063020F	1,650.00	.00	.00		
CASH	000008 2020/07	INV 06/17/2020	SEP-CHK: Y	DISC: .00		190011	62150	1,650.00	1099:
ACCT	1Y210 DEPT 11	DUE 06/23/2020	DESC:Rec Pro Software Support thru 7/31/21						
1827	00000 UPLAND DESIGN LT	19-737-05		063020F	9,966.10	.00	.00		
CASH	000008 2020/07	INV 06/17/2020	SEP-CHK: Y	DISC: .00		190711	68530	9,966.10	1099:
ACCT	1Y210 DEPT 11	DUE 06/23/2020	DESC:Pickerill Development						





06/24/2020 11:01
JHanna

Kendall County
INVOICE ENTRY PROOF LIST

3
P
apirvent

CLERK: rantrim BATCH: 694

NEW INVOICES

VENDOR REMIT NAME	INVOICE	PO	CHECK RUN	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
2047 00000 COMED	9361548011		063020F	383.58	.00	.00		
CASH 000008 2020/07	INV 06/17/2020	SEP-CHK: Y	DISC: .00					
ACCT 1Y210 DEPT 11	DUE 07/31/2020	DESC:Ellis House			19001160 62270	383.58	1099:	
2047 00000 COMED	9361578000		063020F	19.10	.00	.00		
CASH 000008 2020/07	INV 06/17/2020	SEP-CHK: Y	DISC: .00					
ACCT 1Y210 DEPT 11	DUE 07/31/2020	DESC:Baker Woods			190011 63510	19.10	1099:	
2682 00000 Gretchen Dean	5408-Camp		063020F	686.00	.00	.00		
CASH 000008 2020/07	INV 06/17/2020	SEP-CHK: Y	DISC: .00					
ACCT 1Y210 DEPT 11	DUE 06/23/2020	DESC:Summer Camp Refund			19001177 63040	686.00	1099:	
2685 00000 Brooke Madden	Camp Refund		063020F	35.00	.00	.00		
CASH 000008 2020/07	INV 06/17/2020	SEP-CHK: Y	DISC: .00					
ACCT 1Y210 DEPT 11	DUE 06/23/2020	DESC:Camp Refund			19001177 63040	35.00	1099:	
2686 00000 Laura Panosh	Camp Refund		063020F	185.00	.00	.00		
CASH 000008 2020/07	INV 06/17/2020	SEP-CHK: Y	DISC: .00					
ACCT 1Y210 DEPT 11	DUE 06/23/2020	DESC:Summer Camp Refund			19001177 63040	185.00	1099:	
2689 00000 Christina Burian	20-00022		063020F	95.00	.00	.00		
CASH 000008 2020/07	INV 06/17/2020	SEP-CHK: Y	DISC: .00					
ACCT 1Y210 DEPT 11	DUE 06/23/2020	DESC:Meadowhawk Lodge - Sec Dep Rtn			19001171 63040	95.00	1099:	
2689 00000 Christina Burian	20-00022		063020F	190.00	.00	.00		
CASH 000008 2020/07	INV 06/17/2020	SEP-CHK: Y	DISC: .00					
ACCT 1Y210 DEPT 11	DUE 06/23/2020	DESC:Meadowhawk Rental Refund			19001171 63040	190.00	1099:	
2694 00000 ALRO STEEL	087502783		063020F	291.76	.00	.00		
CASH 000008 2020/07	INV 06/17/2020	SEP-CHK: Y	DISC: .00					
ACCT 1Y210 DEPT 11	DUE 06/23/2020	DESC:Hobbit Tunnel			190111 68530	291.76	1099:	

27 APPROVED UNPAID INVOICES

TOTAL

15,969.50

27 INVOICE(S)

REPORT POST TOTAL

15,969.50



06/24/2020 11:02
JHanna

Kendall County
INVOICE ENTRY PROOF LIST

P
apinvent

CLIENT: LCaldwell BATCH: 711

NEW INVOICES

VENDOR REMIT NAME	INVOICE	PO	CHECK RUN	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
APPROVED UNPAID INVOICES TO BE POSTED								
1207 00000 LAFARGE AGGREGAT 712820165			063020f	156.66	.00	.00		
CASH 000008 2020/07 INV 06/23/2020 SEP-CHK: N			DISC: .00					
ACCT 1Y210 DEPT 11 DUE 06/23/2020 DESC:14.92 Ton Crushed Stone					19011171 68530	156.66	1099:	
901830 00000 RIEMENSCHNEIDER 12558			063020f	272.90	.00	.00		
CASH 000008 2020/07 INV 06/23/2020 SEP-CHK: N			DISC: .00					
ACCT 1Y210 DEPT 11 DUE 06/23/2020 DESC:Harris FP - Replace Crib Light					19001183 68530	272.90	1099:	
2 APPROVED UNPAID INVOICES				TOTAL	429.56			

2 INVOICE(S)

REPORT POST TOTAL

429.56



06/24/2020 11:00
JHanna

Kendall County
INVOICE ENTRY PROOF LIST

P 1
apinvent

CLERK: CHAUGE BATCH: 696

NEW INVOICES

VENDOR REMIT NAME	INVOICE	PO	CHECK RUN	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
-------------------	---------	----	-----------	------------	---------------	------------	----------	-----

APPROVED UNPAID INVOICES TO BE POSTED

1192	00001 KONICA MINOLTA	2006854684	063020F	176.16	.00	.00		
------	----------------------	------------	---------	--------	-----	-----	--	--

CASH 000008	2020/07	INV 06/18/2020	SEP-CHK: N	DISC: .00	190011	62000	176.16	1099:
ACCT 1X210	DEPT 22	DUE 06/18/2020	DESC:Konica Montly Clicks	05/13/2020-06/12/2020				

1	APPROVED UNPAID INVOICES	TOTAL	176.16					
---	--------------------------	-------	--------	--	--	--	--	--

1 INVOICE(S)

REPORT POST TOTAL

176.16



06/24/2020 11:02
JHanna

Kendall County
INVOICE ENTRY PROOF LIST

P 1
apinvent

CLERK: LCaldwell BATCH: 721

NEW INVOICES

VENDOR REMIT NAME	INVOICE	PO	CHECK RUN	NET AMOUNT	EXCEEDS PO BY	PO BALANCE	CHK/WIRE	ERR
APPROVED UNPAID INVOICES TO BE POSTED								
401 00000 D CONSTRUCTION I 2000023.1	063020f			77,028.75	.00		.00	
CASH 000008 2020/07 INV 06/23/2020 SEP-CHK: Y	DISC: .00							
ACCT 1Y210 DEPT 11 DUE 06/23/2020 DESC: Payment 1				190711.66500	77,028.75	1099:7		
1 APPROVED UNPAID INVOICES	TOTAL			77,028.75				

1 INVOICE(S)

REPORT POST TOTAL 77,028.75

Kendall County Forest Preserve
Income Statement
For Period Ended 5/31/20

6 Month Budget Percent = 50.0%

FOREST PRESERVES & PROGRAMS

Beginning Balance

Revenue				
Revenue - Administration	62.0%	723,132	89,176	12.3%
Revenue - Ellis House & Equestrian Center	11.0%	128,487	41,617	32.4%
Revenue - Hoover FP	7.0%	81,250	21,244	26.1%
Revenue - Env. Education	16.7%	194,100	49,547	25.5%
Revenue - Natural Area Volunteers	0.0%	-	-	-
Revenue - Grounds & Natural Resources	2.4%	27,500	1,700	6.2%
Revenue - Pickerill Pigott FP	0.9%	10,956	5,588	50.9%
Total Revenue	100.0%	1,165,425	208,870	17.9%

Expenditure

Expenditure - Administration	29.2%	340,456	200,214	58.8%
Expenditure - Ellis House & Equestrian Center	13.1%	151,988	66,793	43.9%
Expenditure - Hoover FP	19.8%	230,738	107,230	46.5%
Expenditure - Env. Education	14.3%	167,117	91,006	54.5%
Expenditure - Natural Area Volunteers	0.0%	500	-	0.0%
Expenditure - Grounds & Natural Resources	23.0%	268,282	141,291	52.7%
Expenditure - Pickerill Pigott FP	0.5%	5,500	6,405	116.5%
Total Expenditure	100.0%	1,164,581	612,939	52.6%

ENDING BAL

Surplus/(Deficit)

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
Beginning Balance	\$ 341,881	\$ 341,881	\$ 344,356	\$ 344,356	\$ (2,475)	
Revenue						
Revenue - Administration	723,132	89,176	757,104	158,265	-69,089	-44%
Revenue - Ellis House & Equestrian Center	128,487	41,617	143,200	57,143	-15,527	-27%
Revenue - Hoover FP	81,250	21,244	75,025	50,741	-29,497	-58%
Revenue - Env. Education	194,100	49,547	162,930	82,106	-32,559	-40%
Revenue - Natural Area Volunteers	-	-	500	-	-1,318	-44%
Revenue - Grounds & Natural Resources	27,500	1,700	11,200	3,018	5,588	
Revenue - Pickerill Pigott FP	10,956	5,588	9,400	-		
Total Revenue	1,165,425	208,870	1,159,359	351,273	(142,402)	-41%
Expenditure						
Expenditure - Administration	340,456	200,214	314,970	121,966	78,248	64%
Expenditure - Ellis House & Equestrian Center	151,988	66,793	180,381	93,081	-26,288	-28%
Expenditure - Hoover FP	230,738	107,230	186,896	90,331	16,899	19%
Expenditure - Env. Education	167,117	91,006	150,618	73,910	17,096	23%
Expenditure - Natural Area Volunteers	500	-	500	601	-1,401	9%
Expenditure - Grounds & Natural Resources	268,282	141,291	298,040	129,890	2,250	54%
Expenditure - Pickerill Pigott FP	5,500	6,405	17,817	4,155		
Total Expenditure	1,164,581	612,939	1,149,222	513,935	99,004	19%
ENDING BAL	\$ 342,725	\$ (62,188)	\$ 354,493	\$ 181,694	\$ (243,882)	-134.2%
Surplus/(Deficit)	\$ 844	\$ (404,069)	\$ 10,137	\$ (162,662)	\$ (241,406)	

Kendall County Forest Preserve
Income Statement
For Period Ended 5/31/20

6 Month Budget Percent = 50.0%

FOREST PRESERVE CATEGORIES

Beginning Balance

Revenue

Property Tax
Interest Income
Other Income
Donations
Rental Revenue
Program Revenue
Grants
Farm License Revenue
Security Deposits
Credit Card Revenue
Total Revenue

52.8%
0.1%
1.2%
0.2%
6.8%
27.5%
0.9%
8.7%
1.5%
0.3%
100.0%

	Current Year FY20		
	Budget	YTD	%
	\$ 341,881	\$ 341,881	
	615,000	-	0.0%
	1,700	399	23.5%
	14,500	620	4.3%
	2,000	830	41.5%
	79,706	25,262	31.7%
	320,987	85,033	26.5%
	10,000	-	0.0%
	100,932	87,279	86.5%
	17,600	8,570	48.7%
	3,000	878	29.3%
	1,165,425	208,870	17.9%
	685,421	329,945	48.1%
	261,580	135,158	51.7%
	44,850	24,761	55.2%
	127,630	71,098	55.7%
	45,100	51,978	115.3%
	1,164,581	612,939	52.6%
	\$ 342,725	\$ (62,188)	
	\$ 844	\$ (404,069)	

Expenditure

Personnel
Benefits
Contractual
Commodities
Other
Total Expenditure

58.9%
22.5%
3.9%
11.0%
3.9%
100.0%

	Prior Year FY19		
	Budget	YTD	%
	\$ 344,356	\$ 344,356	
	595,374	53,386	9.0%
	700	784	112.0%
	7,500	-	0.0%
	4,500	1,444	32.1%
	74,625	42,146	56.5%
	292,530	134,492	46.0%
	3,500	318	9.1%
	151,030	102,160	67.6%
	26,600	15,150	57.0%
	3,000	1,393	46.4%
	1,159,359	351,273	30.3%
	672,046	318,007	47.3%
	245,086	71,265	29.1%
	55,705	38,812	69.7%
	128,285	60,633	47.3%
	48,100	25,218	52.4%
	1,149,222	513,935	44.7%
	\$ 354,493	\$ 181,694	
	\$ 10,137	\$ (162,662)	

	YTD Variance	
	\$ Change	% Change
	\$ (2,475)	
	-53,386	-49%
	-385	
	620	
	-614	-43%
	-16,884	-40%
	-49,459	-37%
	-318	-100%
	-14,881	-15%
	-6,581	-43%
	-515	-37%
	(142,402)	-41%
	11,938	4%
	63,892	90%
	-14,051	-36%
	10,465	17%
	26,760	106%
	99,004	19%
	\$ (243,882)	-134.2%
	\$ (241,406)	

ADMINISTRATION

ADMINISTRATION

9

6 Month Budget Percent = 50.0%

Surplus/(Deficit)

4

HOOVER FOREST PRESERVE

Revenue
Donations
Rental Revenue
Security Deposit Rev
Program Revenue
Total Revenue

Expenditure	
Personnel	
Employee Benefits	
Contractual	
Commodities	
Other	
Total Expenditure	

Surplus/(Deficit)5

Surplus/(Deficit)

6 Month Budget Percent = 50.0%

9

Kendall County Forest Preserve
Income Statement
For Period Ended 5/31/20

6 Month Budget Percent = 50.0%

NATURAL AREA VOLUNTEERS

Revenue
Donations
Security Deposit
Credit Card Revenue
Program Revenue
Total Revenue

Expenditure
Personnel
Employee Benefits
Contractual
Commodities
Other
Total Expenditure

Surplus/(Deficit)

Current Year FY20		Prior Year FY19		YTD Variance	
Budget	YTD	Budget	YTD	\$ Change	% Change
-	-	500	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
500	-	500	601	-601	-120.2%
-	-	-	-	-	-
500	-	500	601	(601)	-120.2%
\$ (500)	\$ -	\$ -	\$ (601)		

100.0%

100.0%

Kendall County Forest Preserve
Income Statement
For Period Ended 5/31/20

6 Month Budget Percent = 50.0%

GROUND & NATURAL RESOURCES

Revenue

Other Income
Donations
Grants
Credit Card Revenue
Rental Revenue
Total Revenue

45.5%
1.8%
36.4%
16.4%
100.0%

Expenditure

Personnel
Employee Benefits
Contractual
Commodities
Other
Total Expenditure

55.1%
21.8%
6.8%
8.7%
7.6%
100.0%

Surplus/(Deficit)

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	%	Budget	YTD	%
Other Income	12500	-		1000	-	
Donations	500	-		500	500	100.0%
Grants	10,000	-		3,500	318	9.1%
Credit Card Revenue	4,500	1,700	37.8%	6,200	2,200	35.5%
Rental Revenue	27,500	1,700	6.2%	10,200	3,018	29.6%
Personnel	147,821	68,575	46.4%	173,848	76,622	44.1%
Employee Benefits	58,411	23,985	41.1%	66,417	24,733	37.2%
Contractual	18,250	8,276	45.3%	17,250	7,111	41.2%
Commodities	23,300	11,052	47.4%	23,025	9,952	43.2%
Other	20,500	29,404	143.4%	17,500	11,471	65.6%
Total Expenditure	268,282	141,291	52.7%	298,040	129,890	43.6%
Surplus/(Deficit)	\$ (240,782)	\$ (139,591)		\$ (287,840)	\$ (126,873)	

Kendall County Forest Preserve
Income Statement
For Period Ended 5/31/20

6 Month Budget Percent = 50.0%

PICKERILL PIGOTT FP

Revenue

Donations
Other Income
Rental Revenue
Security Deposit
Total Revenue

100.0%

100.0%

Expenditure

Personnel
Employee Benefits
Contractual
Commodities
Other
Total Expenditure

100.0%

100.0%

Surplus/(Deficit)

Current Year FY20		Prior Year FY19		YTD Variance	
Budget	YTD	Budget	YTD	\$ Change	% Change
-	-	-	-		
-	-	8,400	-	5,588	
10,956	5,588	1,000	-		
-	-	9,400	-	5,588	
10,956	5,588				
-	-	10,400	-		
-	-	1,617	-		
5,500	6,405	5,800	4,155	2,250	54%
-	-	-	-		
5,500	6,405	17,817	4,155	2,250	54%
116.5%	116.5%	\$ (8,417)	\$ (4,155)		
\$ 5,456	\$ (817)				

ELLIS HOUSE - 1160

Revenue
Donations
Security Deposit
Credit Card Revenue
Program Revenue
Total Revenue

40.7%	6.3%	34.6%	<u>18.5%</u>	100.0%
-------	------	-------	--------------	--------

ELLIS BARN - 1161

Expenditure	
Personnel	
Employee Benefits	
Contractual	
Commodities	
Other	
Total Expenditure	

48.5%	7.5%	33.0%	<u>11.0%</u>	100.0%
-------	------	-------	--------------	--------

	Prior Year FY19	
Budget	YTD	%
	-	-
	8,851	6,799 76.8%
	1,240	793 64.0%
	-	-
	6,420	-
	2,000	861 43.1%
	18,511	8,453 45.7%
	\$ (18,511)	\$ (8,453)

	YTD Variance	
	\$ Change	% Change
	-	
	105	2%
	(17)	-2%
	-	
	484	
	(28)	-3%
	544	6%

Kendall County Forest Preserve
Income Statement
For Period Ended 5/31/20

6 Month Budget Percent = 50.0%

ELLIS RIDING LESSONS - 1164

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	%	Budget	YTD	%
Revenue						
Donations	200	-	0.4%	500	103	20.5%
Security Deposit	-	-		-	-	
Credit Card Revenue	-	-		-	-	
Program Revenue	50,000	18,350	36.7%	36,000	20,551	57.1%
Total Revenue	50,200	18,350	36.7%	36,500	20,653	56.6%
Expenditure						
Personnel	27,000	9,766	36.2%	25,414	15,861	62.4%
Employee Benefits	3,050	1,131	37.1%	2,124	1,454	68.5%
Contractual	2,500	1,637	65.5%	1,800	993	55.2%
Commodities	8,965	2,865	32.0%	3,965	3,191	80.5%
Other	-	-		-	-	
Total Expenditure	41,515	15,399	37.1%	33,303	21,500	64.6%
Surplus/(Deficit)	\$ 8,685	\$ 2,950		\$ 3,197	\$ (847)	

ELLIS BIRTHDAY PARTIES - 1165

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	%	Budget	YTD	%
Revenue						
Donations	-	-		-	-	
Security Deposit	-	-		-	-	
Credit Card Revenue	-	-		-	-	
Program Revenue	8,500	2,127	25.0%	8,000	4,141	51.8%
Total Revenue	8,500	2,127	25.0%	8,000	4,141	51.8%
Expenditure						
Personnel	5,000	2,024	40.5%	5,000	2,780	55.6%
Employee Benefits	700	298	42.5%	500	323	64.6%
Contractual	1,500	840	56.0%	900	969	107.7%
Commodities	1,800	189	10.5%	2,050	627	30.6%
Other	-	-		-	-	
Total Expenditure	9,000	3,350	37.2%	8,450	4,699	55.6%
Surplus/(Deficit)	\$ (500)	\$ (1,223)		\$ (450)	\$ (558)	

ELLIS PUBLIC PROGRAMS - 1166

Revenue
Donations
Security Deposit
Credit Card Revenue
Program Revenue
Total Revenue

Revenue	
Donations	
Security Deposits	
Credit Card Revenue	
Program Revenue	
Total Revenue	
Expenditure	
Personnel	
Employee Benefits	
Contractual	
Commodities	
Other	
Total Expenditure	

ELLIS SUNRISE CENTER - 1167

Expenditure	
Personnel	
Employee Benefits	
Contractual	
Commodities	
Other	
Total Expenditure	

	Budget	Current Year FY20 YTD	%
-	-	-	-
-	-	-	-
-	-	-	-
24,600	11,875	48.3%	
24,600	11,875	48.3%	
100.0%			
100.0%			
83.8%	15,000	8,058	53.7%
9.5%	1,700	850	50.0%
	-	-	-
<u>6.7%</u>	1,200	930	77.5%
100.0%	-	-	-
	17,900	9,838	55.0%
\$	6,700	\$ 2,037	

Surplus/(Deficit)

13

6 Month Budget Percent = 50.0%

ELLIS WEDDINGS - 1168

Revenue	
Donations	
Security Deposit	
Credit Card Revenue	
Program Revenue	
Total Revenue	
Expenditure	
Personnel	
Employee Benefits	
Contractual	
Commodities	
Other	
Total Expenditure	
Surplus/(Deficit)	

Current Year FY20		Prior Year FY19		YTD Variance	
Budget	YTD	%	Budget	YTD	%
-	-		10,000	3,000	30.0%
-	3,000		-	-	
-	-		40,000	6,325	15.8%
2,000	2,000	100.0%	50,000	9,325	18.7%
2,000	5,000	250.0%			
500	810	162.1%	13,015	4,230	32.5%
-	123		996	579	58.1%
1,500	771	51.4%	16,755	15,725	93.9%
50	-		2,050	490	23.9%
1,000	200	20.0%	4,000	110	
3,050	1,905	62.5%	36,816	21,135	57.4%
-\$1,050	\$ 3,095		\$13,184	\$ (11,810)	

ELLIS OTHER RENTALS - 1169

Revenue	
Donations	
Security Deposit	
Credit Card Revenue	
Program Revenue	
Total Revenue	
Expenditure	
Personnel	
Employee Benefits	
Contractual	
Commodities	
Other	
Total Expenditure	
Surplus/(Deficit)	

	Current Year FY20		Prior Year FY19		YTD Variance	
	Budget	YTD	%	Budget	YTD	%
11.8%	-	-		600	1,355	70%
	600	2,300	383.3%		945	
88.2%	-	-		4,500	3,840	-77%
	4,500	900	20.0%		-2,940	
100.0%	5,100	3,200	62.7%	5,100	5,195	-38%
74.6%	2,275	-				
5.7%	174	-				
	-	-				
13.1%	400	-				
17.4%	600	200		600	770	-74%
110.8%	3,449	200	5.8%	600	770	(570)
	\$1,651	\$3,000		\$4,500	\$4,425	

ELLIS 5K - 1170

Revenue
Donations
Security Deposit
Credit Card Revenue
Program Revenue
Total Revenue

Personnel
Employee Benefits
Contractual
Commodities
Other

15

6 Month Budget Percent = 50.0%

Surplus/(Deficit)Surplus/(Deficit)

	Current Year FY20				Prior Year FY19		YTD Variance	
	Budget	YTD	%		Budget	YTD	%	\$ Change % Change
85.4%	-	-						
14.6%	35,000	9,850	28.1%		33,525	25,118	74.9%	-15,268 -61%
	6,000	1,900	31.7%		6,000	3,100	51.7%	-1,200 -39%
	-	-			-	-		
100.0%	41,000	11,750	28.7%		39,525	28,218	71.4%	(16,468) -58%
71.9%	30,718	15,217	49.5%		25,001	11,961	47.8%	3,256 27%
28.1%	12,017	3,426	28.5%		7,211	2,795	38.8%	630 23%
	-	-			-	-		
	-	-			-	-		
	-	-			-	-		
100.0%	42,735	18,642	43.6%		32,212	14,756	45.8%	3,886 26%
	\$ (1,735)	\$ (6,892)			\$ 7,313	\$ 13,461		

6 Month Budget Percent = 50.0%

Surplus/(Deficit)

YTD Variance	
\$ Change	% Change
-3,070	-85%
(3,070)	-85%
1,624	27%
-313	-22%
1,311	18%

Surplus/(Deficit)

YTD Variance	
\$ Change	% Change
-3,884	-40%
-6,326	-82%
(10,210)	-59%
1,540	25%
-314	-22%
1,226	16%

6 Month Budget Percent = 50.0%

Revenue
Donations
Security Deposit
Credit Card Revenue
Program Revenue
Total Revenue

	Budget	Current Year FY20 YTD	%
100.0%	500	-	
100.0%	500	-	
	-	-	
	-	616	
	-	-	
	-	-	
	-	-	
	-	616	
	\$ 500	\$ (616)	

	Prior Year FY19	Budget	YTD	%
		500	-	
		500	-	
		-	-	
	\$	500	\$	-

	YTD Variance
\$ Change	% Change
	616
	616

Revenue
Donations
Security Deposit
Credit Card Revenue
Program Revenue
Total Revenue

	Current Year FY20		
	Budget	YTD	%
	38,000	5,127	13.5%
	38,000	5,127	13.5%
	30,897	13,426	43.5%
	4,400	1,998	45.4%
	-	-	
	700	17	1.9%
	-	1,854	
	35,997	17,295	48.0%
	\$ 2,003	\$ (12,168)	

	Prior Year FY19		
Budget	YTD	%	
	35,000	21,734	62.1%
	35,000	21,734	62.1%
	35,000	17,024	48.6%
	4,339	2,040	47.0%
	-	-	
	1,000	285	
	40,339	19,349	48.0%
	\$ (5,339)	\$ 2,385	

	YTD Variance	
	\$ Change	% Change
	-16,607	-76%
	(16,607)	-76%
	-3,599	-21%
	-43	-2%
	-267	-94%
	1,854	
	(2,054)	-11%

6 Month Budget Percent = 50.0%

ENV. EDUCATION CAMPS - 1177

Revenue					
Donations	-				
Security Deposit					
Credit Card Revenue					
Program Revenue	100.0%	32,000	9,455	29.5%	
Total Revenue	100.0%	32,000	9,455	29.5%	
Expenditure					
Personnel	84.5%	25,870	7,375	28.5%	
Employee Benefits	10.6%	3,237	1,173	36.2%	
Contractual		-	-		
Commodities	4.9%	1,500	288		
Other		-	-		
Total Expenditure	100.0%	30,607	8,836	28.9%	
Surplus/(Deficit)		\$ 1,393	\$ 619		

ENV. EDUCATION NATURAL BEGINNINGS - 1178

ENV. EDUCATION NATURAL BEGINNINGS - 1178

	Current Year FY20			
	Budget	YTD	%	
Revenue				
Donations	300	830	0.3%	
Security Deposit				
Credit Card Revenue				
Program Revenue	115,800	31,652	27.3%	
Total Revenue	116,100	32,482	28.0%	
Expenditure				
Personnel	74,031	42,379	57.2%	
Employee Benefits	9,870	5,477	55.5%	
Contractual	-	-		
Commodities	4,000	1,682	42.0%	
Other	-	9,187		
Total Expenditure	87,901	58,725	66.8%	
Surplus/(Deficit)	\$ 28,199	\$ (26,243)		

	Prior Year FY19			
	Budget	YTD	%	
	2,000	300		
	86,430	38,245	44.2%	
	88,430	38,545	43.6%	
	53,475	34,639	64.8%	
	6,452	4,090	63.4%	
	-	-		
	4,000	1,441	36.0%	
	63,927	40,170	62.8%	
	\$ 24,503	\$ (1,625)		

	YTD Variance
	\$ Change % Change
	530 177%
	-6,593 -17%
	(6,063) -16%
	7,741 22%
	1,387 34%
	241 17%
	9,187
	18,555 46%

6 Month Budget Percent = 50.0%

ENV. EDUCATION PUBLIC PROGRAMS - 1179

Revenue					
Donations					
Security Deposit					
Credit Card Revenue					
Program Revenue	100.0%	7,500	2,483	33.1%	
Total Revenue	100.0%	7,500	2,483	33.1%	
Expenditure					
Personnel	81.2%	6,692	1,459	21.8%	
Employee Benefits	9.7%	797	176	22.1%	
Contractual		-	-		
Commodities	9.1%	750	103	13.7%	
Other		-	548		
Total Expenditure	100.0%	8,239	2,286	27.7%	
Surplus/(Deficit)		\$ (739)	\$ 197		

ENV. EDUCATION LAWS OF NATURE - 1180

ENV. EDUCATION LAWS OF NATURE - 1180								
	Current Year FY20			Prior Year FY19		YTD Variance		
	Budget	YTD	%	Budget	YTD	%	\$ Change	% Change
Revenue								
Donations	-	-		-	-			
Security Deposit	-	-		-	-			
Credit Card Revenue	-	-		-	-			
Program Revenue	-	-		-	-			
Total Revenue	-	-		-	-			
Expenditure								
Personnel	3,446	2,043	59.3%	3,052	797	26.1%	1,245	156%
Employee Benefits	427	317	74.1%	300	84	27.9%	233	278%
Contractual	-	-		-	-			
Commodities	500	244	48.7%	550	158	28.8%	85	54%
Other	-	-		-	-			
Total Expenditure	4,373	2,603	59.5%	3,902	1,040	26.6%	1,563	150%
Surplus/(Deficit)	\$ (4,373)	\$ (2,603)		\$ (3,902)	\$ (1,040)			

Kendall County Forest Preserve
Income Statement
For Period Ended 5/31/20

6 Month Budget Percent = 50.0%

ENV. EDUCATION OTHER PROGRAMS - 1181

Revenue
Donations
Security Deposit
Credit Card Revenue
Program Revenue
Total Revenue

Expenditure
Personnel
Employee Benefits
Contractual
Commodities
Other
Total Expenditure

Surplus/(Deficit)

Current Year FY20		%
Budget	YTD	
-	-	
-	-	
600	646	
46	(646)	
-	-	
-	-	
-	-	
\$ -	\$ (646)	

Prior Year FY19		%
Budget	YTD	
-	-	
3,052	1,603	52.5%
300	130	43.2%
-	-	
550	-	
3,902	1,733	44.4%
\$ (3,902)	\$ (1,733)	

YTD Variance	
\$ Change	% Change
-1,003	-62.6%
-84	-64.6%
(1,087)	-63%

Change Order 3

#737

Date: 25-Jun-20

Project: Pickerill-Pigott Forest Preserve: Public Access
Phase 1 OSLAD Development

Owner: Kendall County Forest Preserve District

Contractor: D. Construction, Inc.

The following items shall be added and/or deducted from the overall scope of the project listed above. These shall become part of the contracted work by the general contractor and its' subcontractors. Work shall be paid for in the amount(s) listed below. No further payment beyond these amount(s) shall be considered. This change order shall not change the completion date of the project.

Additions to Contract

Item #	Description	UNIT	Quantity	Cost/Unit	Price
6 Modified	Pathway Asphalt Paving -6" base with 3" Surface Course	SY	90.22	\$ 34.50	\$ 3,112.59
23	Metal End Section, 12"	EACH	3	\$ 200.00	\$ 600.00
26	RipRap RR3	SY	2	\$ 100.00	\$ 200.00
					\$ -
	Total Additions:				\$ 3,912.59

Deductions from Contract

Item #	Description	UNIT	Quantity	Cost/Unit	Price
6	Vehicular Asphalt Paving - reduction with radius	SY	1.22	\$ 44.00	\$ 53.68
6	Vehicular Asphalt Paving	SY	42	\$ 44.00	\$ 1,848.00
11	Gravel Trail -8' Wide-9" depth	SY	105	\$ 13.00	\$ 1,365.00
20	Storm Sewer 12" PVC	LF	22	\$ 50.00	\$ 1,100.00
	Total Deductions:				\$ 4,366.68
	Total Change:				\$ (454.09)

Original Contract Amount:	\$ 506,467.50
Total Previous Change Orders:	\$ 67,093.00
Contract Total	\$ 573,560.50
Additions this Change Order:	\$ 3,912.59
Deductions this Change Order:	\$ (4,366.68)
Contract Total Including All Change Orders:	\$ 573,106.41

ACCEPTED:

Contractor Signature	Title	Date
----------------------	-------	------

APPROVED:

Owner Signature	Title	Date
-----------------	-------	------



Propane GRAINCO FS, Inc., Propane Dept.

2295 Illinois 47 Morris IL, 60450 Phone: (866) 990-FSLP (3757) Fax: (815)942-1805

Kendall Forest - Ellis
110 W Madison Street
Yorkville, IL 60560

Account 1341197
Contract Number PP062021

It is time to start planning for the 2020-21 home heating season. GRAINCO FS, Inc. offers a price protection program designed to guarantee your price for a specified number of gallons or until April 30th, 2021, whichever comes first. **All GRAINCO FS, Inc. customers on contract are on a KEEP FULL/SCHEDULED delivery program.** Please review the program listed below and the **Terms & Conditions** listed on page 3 and return your response by **June 25, 2020**. We now have the ability to email your propane invoices after a delivery. If you would like to take advantage of this service, include your email address below. If you have any questions regarding these programs or other propane related issues, you may call the Morris Propane office at 1-866-990-FSLP (3757). Thank you for your business; it is a pleasure to serve you!

PLAN 2: PREPAY CONTRACTING

For those of you who would like additional savings, we offer a Prepay Plan which saves you an additional .10¢ per gallon. To participate in this program, your estimated gallons must be paid in full when you return the signature slip. Once enrolled in PLAN 2 you are locked into this program until all your contracted gallons have been delivered (or April 30th, 2021 whichever comes first). Any additional gallons you may need will be delivered according to your normal non-contract account terms, and the price will be at the current market rate. Your contract gallons will be delivered between September 1st and April 30th, **unless you choose to take delivery of contract gallons during the summer.** Your Prepay Plan payment will include your estimated sales tax, and will be shown on your monthly statement. **Any remaining balance due on your May 2020 statement must be paid in full in order to be eligible for the 2020-2021 contract.**

- Your estimated use is 3543 gallons.
- Your total payment due is \$4248 Your total payment due with credit card is \$4425
- Your guaranteed PrePay price is \$1.199
- Your guaranteed PrePay price with credit card is \$1.249 (please call with credit card information)
- Please call our office for summer rates.

Please cut below the line and return the signature portion with your full contract payment in the enclosed envelope.

By signing below you agree to comply with the Terms & Conditions on Page 3.

____ PLAN 2 - I would like to be included in the Prepay Plan. Fill my tank at the summer rates and invoice me separately.

____ PLAN 2 - I would like to be included in the Prepay Plan. I do NOT want my tank filled at the summer rates and prefer all my deliveries to be on my contract.

If you do not want a contract please disregard this letter.

ESTIMATED CONTRACT GALLONS 3543
Contract Number PP062021

Your payment must be included with your signed contract.

Name: Kendall Forest - Ellis

Account #: 1341197

Signed: _____

Date: _____

Email: _____

Phone#: _____

TERMS & CONDITIONS:

The GRAINCO FS, Inc. Budget Billing Plan (BBP) and Prepay Plan (PP) contract plans are administered under the following terms & conditions:

1. Contract gallons will be delivered between September 1st, 2020 and April 30th, 2021. Propane delivered between May 1st, 2020, and August 30th, 2020 (Summer Rates) is not part of your contract, and must be paid separately according to your normal non-contract account terms, unless you choose not to be filled at the summer rates and elect to take delivery of contract gallons in the summer.
2. These programs are only offered to active accounts with approved credit and no past-due balance. Contracts will become effective upon receipt of the signed return slip.
3. The Budget Billing Plan allows you to budget expected heating costs by making 11 equal monthly payments. **Missed payments will be subject to a finance charge of 1.8% monthly (21.6% annual percentage rate).** A final payment may be due in June if there is any balance remaining after your May payment. **Any credit balance remaining on your account at the end of the contract term will be used to lower your monthly payments or your pre-payment amount for the following year.** A current contract can only be cancelled at the discretion of GRAINCO FS, Inc., and will remain in effect until all contract terms have been met.
4. If **two** payments are missed, we reserve the right to cancel this agreement. Unpaid balances will be due immediately and are subject to a **finance charge of 1.8% monthly (21.6% annual percentage rate).** If canceled, deliveries for the remainder of the contract term will be billed at the current market price, but **not** less than the contracted price, and will be due according to your normal non-contract account terms.
5. In order to receive the guaranteed price protection, patron's entire account balance must be within the payment terms as established by the GRAINCO FS, Inc. Board of Directors.
6. The number of gallons used to calculate your usage is an **estimate** based on your purchase history. There is a minimum purchase requirement of 500 gallons. The Budget Billing Plan monthly payment is: fixed price per gallon x estimated gallons + estimated tax = Total cost divided by 11 months = monthly payment. The PrePay Plan payment is: fixed price per gallon x estimated gallons + estimated tax = Total cost. Weather conditions and changes in your heating habits or needs, will cause your usage to increase or decrease. **We cannot guarantee that our estimate will reflect your actual usage.** Any gallons delivered over and above your contracted gallons must be paid according to your normal non-contract account terms. **Gallons above and beyond the contracted amount will be billed in the Regular account at the current market price.**
7. All Guaranteed Price programs for the 2020-21 heating season expire on April 30th, 2021 or when the contracted gallons have been delivered, whichever comes first. **Additional gallons will be billed at the current market price at the time of delivery, and payment is due according to your normal non-contract account terms.**
8. At the beginning of the contract season, patrons do have the right to adjust their contracted gallons with reasonable limitations. GRAINCO FS, Inc. is only giving an estimation of gallons. If you choose to alter your contract gallons your payment amount will be adjusted accordingly, and a new contract will be issued.
9. The Budget Billing Plan and the Prepay Plan programs are product pricing programs only; they are not delivery guarantee programs. GRAINCO FS, Inc. reserves the right to allocate product in the case of shortages or pipeline allocations, and we cannot guarantee the availability of product when outside forces such as natural disasters, shortages or other circumstances beyond our control affect product availability.
10. A statement of your account(s) will be sent each month. If you have chosen the Budget Billing Plan, your statement will show your monthly payment amount as your payment due. Additionally, you may provide us with your email address if you would like your individual LP invoices emailed to you.
11. These programs are offered as a convenience program for the benefit of our patrons. Prepayments and credit balances do not earn interest.

Landscape Scale Restoration Grant

Grant Recipient Assurances and Requirements 2/6/2020- 11/30/2022

Subrecipient #4-0815

1. Cooperating Agencies

Grant Program Administrator – The Morton Arboretum (TMA)

Funder – US Forest Service through the Landscape Scale Restoration Grant Program

Sub-Grant Recipient: Kendall County Forest Preserve District

Contact: David Guritz

Organization: Kendall County Forest Preserve District

Address: 110 W. Madison St., Yorkville, IL 60560

Email: dguritz@co.kendall.il.us

Phone: 630-553-4025

Non-Liability

The Morton Arboretum and US Forest Service do not assume liability for any third party claims for damages arising out of this instrument.

2. Sub-Grant Recipient Project Implementation Terms

Budget Revisions

Budget revisions are not allowed unless approval is provided by The Morton Arboretum in advance. Revisions will require written notice and will require a minimum 14 days prior notice for a written response from The Morton Arboretum. Invoices for unapproved budget changes will not be paid.

Prior Approval

Prior approval is required for any change to the scope of objectives of the approved projects, key personnel, or transfer of substantive programmatic work to another party. A written request must be submitted and will require a minimum of 14 days prior notice for a written response from The Morton Arboretum. Until written approval is granted for a modification, the terms and conditions of the original award remain in effect. Prior approval requests should include:

- change in the scope or the objective of the project or program (even if there is no associated budget revision);
- change in a key person specified in the application or award document;
- changing local match from the approved of work plan;
- extension period of availability of funds;

Use of Funds

Name of Project:			
Project Component	Federal Funding	Partner Match	Total
Supplies		\$45,000	\$45,000
Contractual	\$50,000	\$15,000	\$65,000
Total	\$50,000	\$65,000	\$110,000

Notification

The Recipient shall immediately notify The Morton Arboretum of developments that have a significant impact on the activities supported under this grant. Also, notification shall be given in case of problems, delays or adverse conditions that materially impair the ability to meet the objectives of the agreement. This notification shall include a written statement of the action taken or contemplated, and any assistance needed to resolve the situation.

Award and Execution of Agreement

Two agreements must be signed by the successful grant Recipient. Signature must be by someone who has the authority to represent the organization and returned to The Morton Arboretum for final execution by July 15, 2020.

One copy of the fully executed agreement will be returned to the grant Recipient and will serve as official notification for the Recipient to begin their project. Any costs matching or otherwise incurred prior to February 6, 2020 will be ineligible for reimbursement.

Matching Costs

Only those costs identified in the Landscape Scale Restoration Grant Proposal will be eligible as a local match, unless receiving prior approval from The Morton Arboretum. Recipients must document and provide proof of local match with the minimum required ratio of 50:50.

Reporting Requirements

A quarterly progress report is required and shall be submitted on the first business day of the following months:

June

September

December

April

The quarterly report shall provide a concise overview of tasks completed in that quarter. If no activity has taken place simply list state that no activity has taken place.

A final report is due at project completion (prior to November 30, 2022). The final report will follow the structure of the progress reports and will include a budget form and match documentation. Work for this Grant **must be completed by November 30, 2022.**

Payment Procedures

Payments for subgrants will be paid as frequently as quarterly but may be made in one final payment. Payments are based on the reporting and invoice schedule listed above. To receive a payment the Recipient must invoice The Morton Arboretum, attach relevant invoices, copies of cancelled checks, and documentation of match. Invoices, and accompanying documentation may be emailed or mailed to:

Lydia Scott
Director, Chicago Region Trees Initiative
The Morton Arboretum
4100 Illinois Route 53
Lisle, IL 60532

Email: lscott@mortonarb.org

3. Project Implementation Technical Assurances

The grant Recipient agrees to the following Assurances defined in the grant application:

30,000 trees will be planted and clearing of buckthorn and other invasive species will take place prior to planting. Costs are for contracted work for clearing and for the purchase and planting of 30,000 trees on 100 acres.

4. Federal Grant Terms and Conditions

Federal Requirements

Program funds are available through the Landscape Scale Restoration Grant disbursed through the USDA Forest Service Northeastern Area, State and Private Forestry, CFDA 10.664. The Recipient shall be responsible for reporting funds received on their annual Schedule of Expenditure of Federal Awards. The Recipient shall also be responsible for compliance with all federal laws and regulations specifically those pertaining to federal funding.

Recipient Audits

Recipients expending \$750,000 or more in Federal awards during the Recipient's fiscal year for fiscal years ending after December 31, 2003 as provided in OMB Circular A-133 are required to meet the audit requirements of OMB Circular A-133 (the circular is available at <http://whitehouse.gov/omb/circulars/a133/a133.html>). The required audits must be completed within 9 months of the end of the Recipient's audit period and a copy forwarded to The Morton Arboretum along with management's response to audit findings. Within 6 months after receipt of the Recipient's audit report the Morton Arboretum will contact the Recipient to ensure that the Recipient takes timely and appropriate corrective actions on all findings. For questions regarding the above please

contact Carol Walter, The Morton Arboretum Finance Department at cwalter@mortonarb.org or 630-719-2404.

Debarment and Suspension

The Recipient shall immediately inform The Morton Arboretum if they or any of their principals are presently excluded, debarred, or suspended from entering into covered transactions with the federal government according to the terms of 2 CFR Part 180. Additionally, should the Recipient or any of their principals receive a transmittal letter or other official federal notice of debarment or suspension, and then they shall notify the Morton Arboretum without undue delay. This applies whether the exclusion, debarment, or suspension is voluntary or involuntary.

Legal Authority

The Recipient shall have the legal authority to enter into this agreement, and the institutional, managerial, and financial capability to ensure proper planning, management, and completion of the project, which includes funds sufficient to pay the nonfederal share of project costs, when applicable.

Notices

Any notice given by the Forest Service or the Morton Arboretum will be sufficient only if in writing and delivered in person, mailed, or transmitted electronically by e-mail or fax, as follows:

- To The Morton Arboretum.
- To Recipient, at the Recipient's address shown in the grant/agreement or such other address designated within the grant/agreement.
- Notices will be effective when delivered in accordance with this provision, or on the effective date of the notice, whichever is later.

Drug-Free Workplace

- a. The Recipient agrees that it will publish a drug-free workplace statement and provide a copy to each employee who will be engaged in the performance of any project/program that receives federal funding. The statement must
 1. Tell the employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in its workplace;
 2. Specify the actions the Recipient will take against employees for violating that prohibition; and
 3. Let each employee know that, as a condition of employment under any award, he or she
 - i. Must abide by the terms of the statement, and
 - ii. Must notify you in writing if he or she is convicted for a violation of a criminal drug statute occurring in the workplace, and must do so no more than five calendar days after the conviction.
- b. The Recipient agrees that it will establish an ongoing drug-free awareness program to inform employees about:

1. The dangers of drug abuse in the workplace;
2. Your policy of maintaining a drug-free workplace;
3. Any available drug counseling, rehabilitation and employee assistance programs; and
4. The penalties that you may impose upon them for drug abuse violations occurring in the workplace.

c. Without the Morton Arboretum's expressed written approval, the policy statement and program must be in place as soon as possible, no later than the 30 days after the effective date of this instrument, or the completion date of this instrument, whichever occurs first.

d. The Recipient agrees to immediately notify the Morton Arboretum if an employee is convicted of a drug violation in the workplace. The notification must be in writing, identify the employee's position title, the award/agreement number of each instrument on which the employee worked. The notification must be sent to the Morton Arboretum within ten calendar days after the Recipient learns of the conviction.

e. Within 30 calendar days of learning about an employee's conviction, the Recipient must either:

1. Take appropriate personnel action against the employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973 (29 USC 794), as amended, or
2. Require the employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for these purposes by a Federal, State or local health, law enforcement, or other appropriate agency.

Eligible Workers

The Recipient shall ensure that all employees complete the I-9 form to certify that they are eligible for lawful employment under the Immigration and Nationality Act (8 USC 1324a). The Recipient shall comply with regulations regarding certification and retention of the completed forms. These requirements also apply to any contract or supplemental agreement awarded under this instrument.

Title VI Compliance

The Recipient shall comply with all Federal statutes relating to nondiscrimination and all applicable requirements of all other Federal laws, Executive Orders, regulations, and policies. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d, 2000e-16), which prohibits discrimination on the basis of race, color, or national origin; (b) Title IX of the Education amendments of 1972, as amended (20 U.S.C. 1681-1683, and 1685 and 1686), which prohibits discrimination on the basis of sex in educational programs and activities; (c) the Age Discrimination Act of 1975, as amended, which prohibits discrimination based on age (42 USC 6101); and Section 504 of the Rehabilitation Act of 1973 as amended (29 U.S.C. 794) which prohibits discrimination on the basis of disabilities.

Please refer to the US Forest Service Washington Office Civil Rights Office for additional information at: <http://www.fs.fed.us/cr/>.

Trafficking Victims Protection Act (TVPA)

a. Provisions applicable to a Recipient that is a private entity.

1. You as the Recipient, your employees, sub-recipients under this award, and sub-recipients' employees may not—
 - i. Engage in severe forms of trafficking in persons during the period of time that the award is in effect;
 - ii. Procure a commercial sex act during the period of time that the award is in effect; or
 - iii. Use forced labor in the performance of the award or sub-awards under the award.
2. The U.S. Forest Service as the Federal awarding agency and/or The Morton Arboretum, may unilaterally terminate this award, without penalty, if you or a sub-recipient that is a private entity —
 - i. Is determined to have violated a prohibition in paragraph a.1 of this award term; or
 - ii. Has an employee who is determined by the agency official authorized to terminate the award to have violated a prohibition in paragraph a.1 of this award term through conduct that is either—
 - A. Associated with performance under this award; or
 - B. Imputed to you or the sub-recipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, “OMB Guidelines to Agencies on Government wide Debarment and Suspension (Non-procurement),” as implemented by our agency at 7 CFR 3017.

b. Provision applicable to a Recipient other than a private entity. We as the U.S. Forest Service a Federal awarding agency and/or The Morton Arboretum may unilaterally terminate this award, without penalty, if a Recipient or sub-recipient that is a private entity—

1. Is determined to have violated an applicable prohibition in paragraph a.1 of this award term; or
2. Has an employee who is determined by the agency official authorized to terminate the award to have violated an applicable prohibition in paragraph a.1 of this award term through conduct that is either—
 - i. Associated with performance under this award; or

- ii. Imputed to the Recipient or sub-recipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, “OMB Guidelines to Agencies on Government-wide Debarment and Suspension (Non-procurement),” as implemented by our agency at 7 CFR 3017.
- c. Provisions applicable to any Recipient.
 - 1. You must inform us immediately of any information you receive from any source alleging a violation of a prohibition in paragraph a.1 of this award term.
 - 2. Our right to terminate unilaterally that is described in paragraph a.2 or b of this section:
 - i. Implements section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. 7104(g)), and
 - ii. Is in addition to all other remedies for noncompliance that are available to us under this award.
 - 3. You must include the requirements of paragraph a.1 of this award term in any sub-award you make to a private entity.
- d. Definitions. For purposes of this award term:
 - 1. “Employee” means either:
 - i. An individual employed by you or a sub-recipient who is engaged in the performance of the project or program under this award; or
 - ii. Another person engaged in the performance of the project or program under this award and not compensated by you including, but not limited to, a volunteer or individual whose services are contributed by a third party as an in-kind contribution toward cost sharing or matching requirements.
 - 2. “Forced labor” means labor obtained by any of the following methods: the recruitment, harboring, transportation, provision, or obtaining of a person for labor or services, through the use of force, fraud, or coercion for the purpose of subjection to involuntary servitude, peonage, debt bondage, or slavery.
 - 3. “Private entity”:
 - i. Means any entity other than a State, local government, Indian tribe, or foreign public entity, as those terms are defined in 2 CFR 175.25.
 - ii. Includes:
 - A. A nonprofit organization, including any nonprofit institution of higher education, hospital, or tribal organization other than one included in the definition of Indian tribe at 2 CFR 175.25(b).

B. A for-profit organization.

4. “Severe forms of trafficking in persons,” “commercial sex act,” and “coercion” have the meanings given at section 103 of the TVPA, as amended (22 U.S.C. 7102).

Freedom of Information Act

It is Forest Service's policy to inform the public as fully as possible of its programs and activities. The Recipient is encouraged to give public notice of the receipt of this instrument and, from time to time, to announce progress and accomplishments. Please contact Lydia Scott at 630-719-2425 to review announcements as far in advance as possible because she may need to communicate directly with the Forest Service regarding the press release.

Public Information

The Recipient shall include the following statement, in full, in any agreements, printed, audiovisual material, or electronic media for public distribution developed or printed with any federal funding.

"In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. (Not all prohibited bases apply to all programs.)"

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call (202) 720-5964 (voice and TDD). USDA is an equal opportunity provider and employer."

If the material is too small to permit the full statement to be included, the material shall, at minimum, include the following statement, in print size no smaller than the text:

"This institution is an equal opportunity provider."

The Morton Arboretum
Kendall County Forest Preserve District Sub Award Agreement

Prime Recipient	Subrecipient
Name: <u>The Morton Arboretum</u>	Name: Kendall County Forest Preserve District Dun: _____ CAGE: _____
Prime Award No: <u>20-DG-110942000-038</u> Prime Award Date: <u>1/6/2020</u>	Award Date: <u>2/6/2020</u> Federal Assistance
Awarding Agency: <u>The U.S. Forest Service</u> Agency Contact: Drew Hart Contact Email: <u>brent.a.hart@usda.gov</u> Agency Contact Phone: _____	
This is an award of federal financial assistance. Prime and sub-recipients to this award are subject to the OMB guidance in subparts A through F of 2CFR Part 200 as adopted and supplemented by the USDA in 2 CFR Part 400. Sub-award must follow the regulations found in Attachment A and Attachment B. CFDA: 10.664 State and Private Forestry	
Project Title and Description: Preserving Oak Ecosystems for the Future: Public and Private Partnerships This award is not R&D.	
Award Term: <u>1/6/2020 – 12/31/2022</u>	Sub-recipient term of performance: <u>2/6/2020 – 11/30/2022</u>
Total Award Amount: <u>\$397,000; cost share \$457,500</u>	Subaward Federal Award Amount: <u>\$50,000; cost share \$65,000</u>
Indirect Cost Rate applicable to this Award: (if applicable) 47%	Sub-recipient federally recognized Indirect Cost Rate: Not applicable
Grant Manager: <u>Lydia Scott</u>	

Sub-recipient expending \$750,000 or more in Federal awards during the Recipient's fiscal year as provided in OMB Circular 2 CFR 200 are required to meet the audit requirements and forward a copy to The Morton Arboretum. FFATA worksheet attached must be returned with the executed acceptance form.

Award Approval/Obligation/Acceptance Form

James Fawley
Vice President of Finance, CFO
The Morton Arboretum

Date

APPROVED FOR KENDALL COUNTY FOREST PRESERVE DISTRICT

The information, certifications, and representations above have been read, signed and made by an authorized official of the Kendall County Forest Preserve District. The appropriate programmatic and administrative personnel involved in this agreement are aware of the agency and federal policies applicable to subawards and have established procedures consistent with those policies. Any costs incurred before the period of the award and acceptance are at the Kendall County Forest Preserve District's risk.

Acceptance:

Name of authorized representative

Date

Title

FFATA Reporting Form

The Federal Funding Accountability and Transparency Act (FFATA) requires granting agencies to report the following information on specific subawards. Please complete the following form.

- Organization: _____
- Address: _____
- Principal place of performance (if different):

- County: _____
- State: _____
- Congressional District(s): _____
- DUNS Number: _____

Do you receive more than 80% of your funding from Federal Sources? _____

**State and Private Forestry FY 2018 Northeastern Area
Landscape Scale Restoration Competitive Process
Project Proposal Supplement 1 – Partner Budget**

This form needs to be completed for each financial partner including the applicant when a project involved more than one financial partner.

Project Information

Title: Oak Ecosystem Recovery Plan Implementation in Northern Illinois

Partner: Kendall County Forest Preserve District

Direct Federal Recipient: No

State: **IL**
IN
MA
MD
ME

Budget Information

Federal Funds Requested

Personnel / Labor:

Fringe Benefits:

Travel:

Equipment:

Supplies:

Contractual: \$ 50,000.00

Other:

Indirect Costs¹:

Federal Funds Requested Total: \$ 50,000.00

Non-Federal Match by Applicant²

Personnel / Labor:

Fringe Benefits:

Travel:

Equipment:

Supplies:

Contractual:

Other:

Indirect Costs¹:

Applicant Match Total: \$ 0.00

¹ Indirect costs must be tied to an established rate. Waived indirect costs are an acceptable source of match.

² Funds qualifying as "match" must meet the same program requirements as grant funds (e.g., program authorities, non-Federal sources). Other "non-match" leveraged funds do not need to meet the same standards (e.g., may include funds for construction, funds from other Federal partners). Partnership with other U.S. Forest Service programs outside of State and Private Forestry, as well as other Federal and State programs, is encouraged. See FAQ online for more information at <http://na.fs.fed.us/rfp/>.

Non-Federal Match by Other Contributors²

Personnel / Labor:

Fringe Benefits:

Travel:

Equipment:

Supplies: \$ 45,000.00

Contractual: \$ 15,000.00

Other:

Indirect Costs¹:

Other Contributors Match Total: \$ 60,000.00

Partner Total

Personnel / Labor: \$ 0.00

Fringe Benefits: \$ 0.00

Travel: \$ 0.00

Equipment: \$ 0.00

Supplies: \$ 45,000.00

Contractual: \$ 65,000.00

Other: \$ 0.00

Indirect Costs: \$ 0.00

Total: \$ 110,000.00

Additional Descriptive Detail:

(This field accomodates 22 lines of text or up to 2,400 characters and spaces with no carriage returns)

30,000 trees will be planted and clearing of buckthorn and other invasive species will take place prior to planting. Costs are for contracted work for clearing and for the purchase and planting of 30,000 trees on 100 acres.

RCPP Management Practices Cost Estimates
 Kendall County Forest Preserve District
 The Morton Arboretum - Regional Conservation Partnership Program
 14-May-20

Total Project Budget: \$110,000
 Total Grant Amount: \$50,000
 Project Match: \$60,000

4-Year Plan for Natural Resources Management Activities - High-Quality Oak Woodland Ecosystem Corridor Management

Obj. Code	Practice	Total Project Budget	Cost Per Acre	# Acres Treated	RCPP Grant Assignment	KCFPD Direct Match (Direct + In-Kind Staffing)	KCFPD Anticipated Leveraged Grant Match
106	Forest Management Plan	\$ 3,250.00	\$ 10.91	298.00	\$ -	\$ 3,250.00	
142	Fish and Wildlife Habitat Plan				\$ -		
314	Brush Management	\$ 76,750.00	\$ 1,849.40	41.50	\$ 40,000.00	\$ 6,750.00	\$ 30,000.00
315	Herbaceous Weed Control				\$ -		
327	Conservation Cover				\$ -		
338	Prescribed Burning	\$ 13,250.00	\$ 132.50	150.00	\$ -	\$ 8,650.00	\$ 4,600.00
383	Fuel Break				\$ -		
384	Woody Residue Treatment	\$ 9,000.00	\$ 90.00	100.00	\$ 5,000.00	\$ 2,000.00	\$ 2,000.00
394	Fire Break				\$ -		
490	Forest Site Preparation				\$ -		
528	Prescribed Grazing				\$ -		
612	Tree/Shrub Establishment	\$ 7,750.00	\$ 155.00	50.00	\$ 5,000.00	\$ 2,750.00	
666	Forest Stand Improvement				\$ -		
Project Total		\$ 110,000.00			\$ 50,000.00	\$ 23,400.00	\$ 36,600.00

Target Forest Preserves
Lyon-Richard Young
Maramech-Little Rock Creek
Millbrook North and Millbrook South
Fox River Bluffs
Pickerrill-Pigott
Henneberry
Jay Woods
Hoover
Harris

**USDA Forest Service Eastern Region State and Private Forestry
Fiscal Year 2020 Landscape Scale Restoration
Competitive Process Request for Applications Project Narrative Form**

Project Title Preserving Oak Ecosystems for the Future: Public and Private Partnerships

Provide a uniquely descriptive title for this project. Use this full title consistently on all submission communications and supplemental documents, including letters of support, until an official application number is assigned by the Eastern Region S&PF.

Project Applicant The Morton Arboretum

Enter the name of organization applying for Federal funding.

Project Overview

Using 39 lines of text or up to 4,800 characters and spaces with no carriage returns, provide a comprehensive but succinct overview of the proposed project that includes basic details of who is doing what, where, and why (in context of need documented elsewhere). Clearly articulate the methods employed, timelines, and resources needed. Address the project's suitability as the most appropriate scale of response (local, statewide, multistate, or national) to the issue addressed. Projects should effectively address the purpose statement, "To encourage collaborative, science-based restoration of priority forest landscapes."

Project Budget Explanation

This field accommodates nearly 30 full lines of text or up to 3,500 characters and spaces with no carriage returns.

• Provide descriptions to justify the costs proposed for each relevant budget category included in the SF-424A:

- a. **Personnel:** Provide justification for personnel expenses and list each position by title.
 - b. **Fringe Benefits:** Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed in budget category (A) and only for the percentage of time devoted to the project.
 - c. **Travel:** Provide a description of the travel expenses and purpose of travel relevant to the project.
 - d. **Equipment:** List non-expendable items with single item value >\$5,000 to be purchased. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technical advances. List rented or leased equipment costs in the "Contractual" category.
 - e. **Supplies:** Provide detailed information about expenses for supplies for the project. Supplies with a value >\$5,000 are treated as if the supplies are equipment.
 - f. **Contractual:** Describe the product or services to be paid by consultant, contractual, or as a lease/rental.
 - g. **Construction:** While this is a category in the SF-424A, construction is not allowed for this RFA. See the FAQ document for additional information on activities that constitute construction.
 - h. **Other**
- Description should detail match derived from consolidated grant (state partner must be included).
 - Provide an explanation if you have a partner contributing funds to cover construction or other federally unallowable portions of your project.
 - Recipients must utilize either their approved overhead rate or the standard de minimis rate for budget calculations.
 - For multistate proposals: Clearly note portion of project to be allocated against each State cap.

Note that costs identified in the grant narrative do not include all commitments by partners for time, outreach, and travel. Some partners, including IDNR, elected not to include those costs and contribute them without credit on this proposal.

- a. **Personnel:** Time to travel to and conduct site visits, engage and educate private landowners through workshops, peer-to-peer events and trainings, mapping, and coordination with each other to facilitate successful completion of this project across four counties. Lydia Scott (CRTI) \$5,000 to administer the grant and the project. To work with private landowners, assist with workshops and training, conduct site visits, and coordinate with public landowners: Trinity Pierce (CRTI) DuPage and Kendall Counties - \$15,000, Lisa Haderlein (TLC) McHenry County - \$44,000, Sarah Surroz (Openlands) - \$22,314, Brook McDonald (TCF) Kendall and DuPage Counties - \$32,000. Also, Lake County FPD \$3,500 to oversee restoration work and McHenry \$15,000 for staff to install trees and shrubs on 30 acres of oak restoration.
- b. **Fringe Benefits:** Trinity Pierce (CRTI) DuPage and Kendall Counties - \$2,500, Sarah Surroz (Openlands) Lake County - \$5,250, Brook McDonald (TCF) \$3,200. (Tied to personnel costs above.)
- c. **Travel:** Twelve workshops, 200 site visits, peer-to-peer events and trainings, and regular meeting of the OERP partners. CRTI \$5,000, Openlands \$3,000, TLC \$500, TCF \$800 to conduct site visits, workshops and related contact visits.
- d. **Equipment:** None
- e. **Supplies:** Openlands \$4,680, TLC \$3,000, and TCF \$4,000 for outreach materials, trees, shrubs, and selected plants for use across the counties to help support OERP.
- f. **Contractual:** CRTI \$110,000 will contract with an individual, experienced in forest ecology and partnership building, to coordinate the work of this project and the OERP partnership. This individual will develop and coordinate content for regular meetings, workshops, events, and site trainings with partners; Openlands \$6,000 for community outreach assistance; Lake \$160,000, Kendall \$110,000, DuPage \$80,000 and McHenry County \$35,000, for specific on-the-ground restoration ecology work on 334 acres.
- g. **Construction:** None
- h. **Other:** Private landowner projects \$150,000. Small sub-grants will be provided to private landowners to facilitate the completion of management plans and/or restoration practices on their properties under the guidance of partners in this proposal. These projects will align with the strategies of the OERP and provide for collaboration with public landowners for healthy connected ecosystems across landowner ownerships. Estimated number of acres where this work will take place is approximately 100 acres.

Priority Issues and/or Landscapes in the State Forest Action Plan (25 Points)

This field accommodates 42 full lines of text or up to 5,000 characters and spaces with no carriage returns.

Projects will be based on an analysis within the State or region that identifies the issue or landscape being addressed as a priority in the State Forest Action Plan(s).

- Demonstrate focus on a significant issue and/or priority landscape in the respective State Forest Action Plan(s).
- Describe how the project will bring a State or region to a desired future condition, goal, or strategy as articulated in the respective State Forest Action Plan(s).

This proposal addresses four out of seven of the most significant threats and concerns in the Illinois Forest Action Plan.

They include: oak-hickory forests are threatened; large forest blocks are disappearing; forest health threats are increasing; and lack of forest funding.

Oak-hickory forests are under threat: Only 17% of the remnant oak ecosystems remain and 70%-80% of those are in private ownership. They are being lost to fragmentation, impacts from invasive species, land conversion, and lack of proper management. The OERP mapping of remnant oak ecosystems has identified where these ecosystems remain and where collaboration and active management are needed. The OERP is a scientific analysis and strategic plan for oak ecosystem recovery in NE Illinois, SE Wisconsin, NW Indiana and SE Michigan. Collaborative management and protection is needed to improve health and function. Implementation requires private landowner and engagement and training in proper practices, connecting them with IDNR foresters and forest ecologists from the forest preserve districts within their counties. We will work in 4 counties, with 9 partners, in oak-hickory complexes, on public and private property and to educate, engage and implement BMPs resulting in improved size and function. The project will improve 434 acres of oak-hickory forest, engage and train 1,000 private landowners with commitment from 250 subgrantees to develop

110 acres of woody invasive species will be removed.

management plans, remove invasive species, plant native trees and shrubs, and learn how to compatibly manage their property with public protected lands. Approximately 31,500 trees/shrubs will be planted with this funding. Approximately

Loss of large blocks of forest land: The functional integrity of oak-hickory complexes is dependent on size structure to protect biological integrity. The four public landowner partners in this proposal represent 81,550 acres of land in protection in northeastern Illinois. Only 17% of remnant oak-hickory forests remain in northern Illinois and 70-80% of those are on private property. As the population grows, development continues to expand and fragment the landscape. ~~Size structure is lost. The OERP has mapped remnant oak ecosystems, has placed 1,000' wide buffers around these sites and connected them with corridors to reduce fragmentation. By working with partners, across landownerships, to collectively manage blocks of oak ecosystems we can more effectively increase the effective size and function of intact oak ecosystems which will result in increased biological diversity. This proposal will provide opportunities for landowners and individuals to learn about the OERP and collaborate on implementation of management and protection practices. The public partners (IDNR, McHenry, Lake, Kendall and DuPage) have the expertise and the desire to share their expertise and strategies and will work collaboratively with the engagement partners (TLC, TCF, Openlands and CRTI) to engage and educate private landowners within these oak ecosystems resulting in reduced fragmentation and expanded~~

Forest health threats: the increasing impact of invasive species, drought, beetle outbreaks, flooding and mesophytic

Measurable Outcomes (35 Points)

Describe how reaching the goals and achievements of the project will influence positive change. Projects should prioritize funding and other resources toward one or more of the national LSR objectives below.

LSR objectives the project addresses (select one or more):

Note: This is for reference and clarity and not for scoring purposes, e.g., strong projects that address one objective can score just as well as projects that address multiple objectives.

- ☐ Reduce the risk of uncharacteristic wildfires.
- ☒ Improve fish and wildlife habitats, including for threatened and endangered species.
- ☒ Maintain or improve water quality and watershed function.
- ☒ Mitigate invasive species, insect infestation, and disease.
- ☒ Improve important forest ecosystems.
- ☒ Measure ecological and economic benefits including air quality and soil quality and productivity.

List specific measurable results (on-the-ground outcomes) that show how the Federal investment will lead to measurable outcomes on the landscape. *In the narrative section, describe less quantifiable return on investments.*

Measure	Output	Unit
High-priority forest ecosystems managed sustainably	434	acres
Areas treated to restore fire-adapted ecosystems	334	acres
Forest area restored and/or protected from invasive species	434	acres
Native trees and/or shrubs planted	30120	each
Improved fish and wildlife habitat	434	acres
Collaborations formed at county level (9 partners)	4	county
Total value of resources leveraged through partnership	\$457,500	dollars
Connected forest resulting from investment	434	acres
People engaged in environmental stewardship activities	250 - 1,000	individuals
Priority areas vulnerable to climate change	434	acres
Priority watershed areas where activities are enhancing or protecting water quality	434	acres

Measurable Outcomes Narrative

This field accommodates nearly 43 full lines of text or up to 5,000 characters and spaces with no carriage returns. Describe how reaching the goals and achievements of the project will influence positive change toward one or more of the LSR objectives (listed above). Describe how the Federal investment will lead to measurable outcomes on the landscape. To complement the table above, also describe less quantifiable return on investments. Reviewers will assess if outcomes are commensurate with the budget.

This project is representative of a larger landscape and will be used to replicate successes broadly in the OERP area (NE IL, SE WI, NW IN, and SE MI). Collaboration and partnerships across public and private landowners is critical to achieve successful protection of priority oak ecosystems for the future. This project will provide case studies for these partnerships. The scale of this project covers 4 counties (Lake, McHenry, DuPage and Kendall) where public ownership of natural areas is 112,000 acres and is estimated to be only 30% of natural areas in this region. This proposal will build collaborations between public and private landowners where experts from the counties, IDNR Foresters, and ecologists from the Morton, TLC, TCF and Openlands can work directly with private landowners to achieve 110 acres of private land stewardship through this grant. This proposal is focused on priority remnant oak ecosystems and but will also promote the OERP, the value and priority of oak ecosystems, provide education and outreach to all landowners in these counties (2,068,988 pop.) on care and management of these systems. Priority landowners (250) will receive site specific training for on the ground implementation.

The loss of millions of ash trees and rapid urbanization of open space has challenged the health of wildlife and aquatic systems. Property owners in these counties will be invited to participate in workshops where training will be provided on new and existing invasive species to improve awareness and inspire action for management. 250 property owners will receive more intensive training from proposal partners to achieve 110 acres of land cleared of invasive species. Prescribed fire will be the focus of one workshop in each county to teach landowners how to get involved, collaborate with public landowners, and prepare their properties to improve fire adapted management.

30,120 native trees and shrubs will be installed in practices through this grant. Some areas will receive canopy thinning to achieve age diversity in the system and others will be converted back from agricultural lands forest systems. Connectivity of forest systems is important for improved function. Mapping provided through OERP will assist landowners to identify how they tie to broader oak ecosystems and the importance of improving ecological conditions on their site to improve size and function of the overall ecosystem. We expect to see increased willingness based on new knowledge to participate in forest stewardship and participants will have the opportunity for participation in stewardship events through the workshops and partnerships. Impacts from climate change are very evident and public and private landowners see it on their properties. Training will be provided on climate vulnerability and adaptive capacity to help improve overall function of these ecosystems but also to learn how these sites can help reduce impacts through increased carbon storage, water interception and uptake, improved soil structure, air and water quality improvements and energy reduction on private properties. This project provides a framework for replication in other parts of the region and country and examples of successes and failures from which to build. We will provide a regional workshops to IL, WI, MI, IN on the outcomes of this project and work to identify a national conference where these experiences can be shared.

Collaboration and Integrated Delivery (20 Points)

This field accommodates nearly 26 full lines of text or up to 3,000 characters and spaces with no carriage returns.

- Identify partners that have demonstrated a commitment and add value towards planning and carrying out the project, and describe what these partners contribute.
- Seek to improve the cross-boundary delivery of public benefits from forest management by coordinating with complementary State and Federal programs.
- Demonstrate residual positive benefits, as a result of collaboration, related to capacity, skills, knowledge, infrastructure, or a replicable approach, among others.

Collaboration may be qualitative in nature, and the contribution of the partners may be more important than the number of partners involved in the projects. Multistate collaboration and integration of projects are encouraged.

This proposal is building on a USFS project for the OERP to identify high priority oak ecosystems and implement specific strategies to improve the health and function of these systems. The proposal will be administered by CRTI and partners include the DuPage, Lake, McHenry, and Kendall county forest preserve/conservation districts, three land trusts (Openlands, TCF, TLC) and IDNR foresters. This project is a case study for expansion of the Oak Ecosystem Recovery Plan (OERP) across four states in 45 counties. We will focus this project in 4 counties to share knowledge and training to all interested individuals (2,068,988 million people) while also identifying 250 landowners who can conduct on-the-ground implementation of best management practices. Total land where committed work will take place is 434 acres.

County forest preserve/conservation districts staff have committed their expertise and assistance in providing workshops, site visits and on-the-ground training to help private landowners collaboratively manage their properties to support improved ecological health of priority oak ecosystems. These partners have not requested funding for this support but have committed to provide it. They have been working with the OERP implementation group for more than a year to identify strategies and methods to improve private landowner engagement and understand fully that when surrounding properties are managed compatibly their public lands benefit.

We have gotten commitment from the IDNR foresters to be active participants in this proposal and partners will help identify landowners who can participate in the Forestry Development Act (FDA) and Conservation Stewardship Programs (CSP). These programs will help to build capacity of private landowners and protection of oak ecosystems. Additional partners not included in this proposal include soil and water conservation districts, county planners, municipal staff, private landowners, farmers, and others.

We seek to develop a structure that can be replicated in other parts of the four state project (IL, IN, WI, MI) and other parts of the country. We will present our results at a regional conference and also try to find a national conference to present outcomes of the unique partnerships and collaborations to achieve collective oak ecosystem health.

Enhanced Leverage (10 Points)

This field accommodates nearly 26 full lines of text or up to 3,000 characters and spaces with no carriage returns. Projects should maximize S&PF funding by using it to leverage contributions from both Federal and non-Federal entities. Project applications need to clearly identify LSR Competitive Allocation funds requested and associated non-Federal contributions in the SF-424A and provide Budget Explanation on page 2 of this form. In this field (below), describe leveraged contributions. Note: Collaboration with a for-profit Conservation Finance partner can be a powerful leverage-multiplier, but requires careful budget segregation to ensure Federal grants are not for profit.

This project leverages funding provided for development of the OERP provided by the USFS (\$150,000). This funding developed a plan for the 4 state region but also completed mapping of priority oak ecosystems in Illinois. Subsequent to this work funding has enabled the completion of mapping of Wisconsin and Michigan oak ecosystems (\$30,000). The Morton Arboretum, through the CRTI program has committed cash and staff time since 2017 to coordinate the OERP implementation effort (\$150,000). Partners in this proposal have been working together over the past year donating their time and resources to identify potential private landowners while at the same time continuing to complete ecological restoration on their own oak ecosystems (estimated value of those contributions is \$50,000). Each partner has made a commitment to match funding received through this proposal (\$457,500). Total cost of this project is \$855,000. Public partners have not requested funding to provide ongoing participation and support for private landowner engagement they see this project as critical to help reduce overall management costs for their properties. By educating and engaging improved practices from private landowners it actually reduces their costs down the road. It is estimated that this contribution, over the course of this grant is \$30,000. No value has been placed on private landowner participation in workshops, trainings or site visits.

It is often said if you want to get something done quickly and efficiently then do it yourself . This mindset does not take into account the value of a broad based partnership where, once everyone is trained and pulling in the same direction there can be exponential growth. It takes time, patience, and resources to build capacity and we are working to achieve broad capacity for improved and protected oak ecosystems.

Knowledge and Technical Transfer (10 Points)

This field accommodates nearly 26 full lines of text or up to 3,000 characters and spaces with no carriage returns. Technical transfer is defined as the sharing of knowledge, tools, and innovations for practical application. As specifically as possible, describe how others may learn from the work done on this project. Describe the project's potential to inform practitioners and enhance the effectiveness of similar initiatives. Knowledge and technical transfer need not necessarily be between States, but should aim to share innovation across the landscapes of importance wherever it can be utilized. Projects should include a component of outreach, training, lessons learned, or related opportunities so that carrying out the project results in skills and capability that extend beyond the life of the project itself.

There is a strong need to engage and educate private landowners on best management practices for oak ecosystem management and to connect them to broad network of experts whom they can call upon. Professionals from the four counties, Morton, three land trusts, and IDNR foresters will work with private landowners through workshops, practical training and site visits to share their knowledge and experience. Each of the land trust organizations have been working in these 4 counties for many years. There is a strong desire and need to improve ties with IDNR foresters. They understand their constituents and can integrate their experience with that of the 4 counties' to provide connected application of conservation practices. There can sometimes be tension between governmental organizations and private landowners and some are reticent to work with government. By working with both government and land trusts in this project we will be able to leverage the skills and knowledge of both. This is a unique collaboration. The 4 forest preserve/conservation district partners own and manage approximately 112,000 acres of natural areas. These partners have experience and knowledge in natural resource management. They are interested in educating and engaging surrounding property owners to increase the effective size of oak-hickory forests, share their knowledge and skills, and improve collaborative management. They will share knowledge on site assessments, monitoring protocols, invasive species removal and management, wildlife identification, biodiversity, prescribed fire, and other related topics.

The IDNR District Foresters will share a wealth of knowledge due to their experience and skills. They will be able to help property owners apply for the Forestry Development Act and/or Conservation Stewardship Programs.

Additionally they have a wealth of knowledge in forest management that will be critical to the partnership.

Landowners will also learn about permanent protection practices through land trust partners.

Resource and outreach materials will be shared through partner networks, community and county sources, workshops, one-one-one site visits, neighborhood tours, field days, protocols for thinning and harvest, and invasive species management. Landowners across the region will learn how their property is part of a larger oak-hickory complex; how to conduct a site assessment; best management practices; how to manage invasive species; and be provided replacement trees and shrubs to improve ecosystem function. County and regional workshops will be held to share outcomes and resources. Efforts will be made to identify a national conference where success and failures can be shared.

State and Private Forestry FY 2019
Northeastern Area Landscape Scale Restoration Competitive Process
Project Proposal Supplement 1 – Partner Budget

This form needs to be completed for each financial partner including the applicant when a project involved more than one financial partner.

Project Information

Title: Preserving Oak Ecosystems for the Future: Public and Private Partnerships

Partner: Kendall County Forest Preserve District

Direct Federal Recipient: Yes

State: DC
DE
IA
IL
IN

Budget Information

Federal Funds Requested

Personnel / Labor:

Fringe Benefits:

Travel:

Equipment:

Supplies:

Contractual: \$ 50,000.00

Other:

Indirect Costs¹:

Federal Funds Requested Total: \$ 50,000.00

Non-Federal Match by Applicant²

Personnel / Labor:

Fringe Benefits:

Travel:

Equipment:

Supplies: \$ 45,000.00

Contractual: \$ 15,000.00

Other:

Indirect Costs¹:

Applicant Match Total: \$ 60,000.00

¹ Indirect costs must be tied to an established rate. Waived indirect costs are an acceptable source of match.

² Funds qualifying as "match" must meet the same program requirements as grant funds (e.g., program authorities, non-Federal sources). Other "non-match" leveraged funds do not need to meet the same standards (e.g., may include funds for construction, funds from other Federal partners). Partnership with other U.S. Forest Service programs outside of State and Private Forestry, as well as other Federal and State programs, is encouraged. See FAQ online for more information at <https://www.fs.usda.gov/naspf/working-with-us/grants/landscape-scale-restoration-grants>.

Non-Federal Match by Other Contributors²

Personnel / Labor:

Fringe Benefits:

Travel:

Equipment:

Supplies:

Contractual:

Other:

Indirect Costs¹:

Other Contributors Match Total: \$ 0.00

Partner Total

Personnel / Labor: \$ 0.00

Fringe Benefits: \$ 0.00

Travel: \$ 0.00

Equipment: \$ 0.00

Supplies: \$ 45,000.00

Contractual: \$ 65,000.00

Other: \$ 0.00

Indirect Costs: \$ 0.00

Total: \$ 110,000.00

Additional Descriptive Detail:

(This field accomodates 22 lines of text or up to 2,400 characters and spaces with no carriage returns)

Kendall County Forest Preserve District will work to restore 100-acres currently in cropland production at the Fox River Bluffs Forest Preserve located in close proximity to Hoover Forest Preserve in Yorkville, Illinois. The District acquired Fox River Bluffs in 2015. The preserve includes high-quality oak-woodland bluff communities bordering the Fox River. This project will work to reforest approximately 60-acres with a high-density tree and shrub planting, and approximately 30-acres of prairie, and enhance the slope buffer at this preserve. Over 30,000 native trees and shrubs will be planted within the 60-acre forestry area restoration footprint.

The District will also work to enhance habitat areas at Maramech Forest Preserve and Little Rock Creek Forest Preserve located near the confluences of Big Rock Creek and Little Rock Creek with the Fox River near Plano, Illinois, and Lyon-Richard Young Forest Preserves located near Yorkville, Illinois.

Federal funding will be used for contracted clearing of the oak woodland bluff systems at the 134-acre Little Rock Creek Forest Preserve, 97-acre Maramech Forest Preserve and 250-acre Lyon-Richard Young Forest Preserve, including support of contracted prescribed burn crews within Little Rock Creek and Maramech Forest Preserves. Maramech is a dedicated nature preserve with the Illinois Nature Preserves Commission.

We will work closely with The Conservation Foundation for integration of private landowners in training and opportunities for on-the-ground application of management practices to improve buffer areas around our core oak complexes.