



**KENDALL COUNTY**  
ANIMAL CONTROL

**MEETING MINUTES FOR WEDNESDAY, AUGUST 28, 2019**

**Call to Order** – The meeting was called to order by Committee Chair Amy Cesich at 8:30a.m.

**Roll Call**

Attendee	Status	Arrived	Left Meeting
Amy Cesich	Present		
Elizabeth Flowers	Present		
Scott Gengler	Here		
Matthew Prochaska		8:32a.m.	
Robyn Vickers	Present		

**With four members present, a quorum was established to conduct committee business.**

Others present: Scott Koeppel, Laura Pawson, Jim Smiley

**Approval of Agenda** – Motion made by Member Vickers second by Member Flowers to approve the agenda. **With four members in agreement, the motion carried by a vote of 4-0.**

**Approval of Minutes** – Motion made by Member Vickers to approve the minutes from July 24, 2019, second by Member Gengler. **With five members in agreement, the minutes were approved by a 5-0 vote.**

**Monthly Reports**

- **Census Log** – Laura Pawson reviewed the census log with the committee.

Dogs Available for Adoption: 4  
Cats Available for Adoption: 4

- **Bite Report** – Laura Pawson reviewed the Bite Report with the committee, stating there were 25 (22 dog bites, and 3 cat bites) for the month of July. Written report provided.
- **Operations Report** – Laura Pawson stated they are now fully staffed. Jim Smiley updated the committee on updates for the facility improvements and bid.
- **Accounting Report** – Written report provided. Ms. Pawson reported that donations had increased for this year, and that there had been repairs on the smaller van recently, which increased that line item.

**Old Business** - None

## **New Business**

- *Discussion of Public Act 101-0210 and Kendall County Animal Control* – Mr. Koepfel reported that per the State’s Attorney’s Office, the KC Animal Control facility was exempt from this Act, but could install a full sprinkler system, or opt for smoke/heat detectors. The committee agreed that heat/smoke detectors should be added to the specs for the facility improvements, and that Jim Smiley should research the cost and report at the September meeting.
- *Discussion of FY20 Budget* – Mr. Koepfel reported that he reviewed the Animal Control budget with Ms. Pawson last week. Discussion on the current hourly salary for newly hired Kennel Technicians, the increase after six-months in the position, and the proposed five percent increase on January 1, 2020.

**Executive Session** – Not needed

**Action Items for the County Board** – None

**Action Items for the Committee of the Whole** – None

**Questions from the Media** – None

**Public Comment** – None

**Adjournment** – Member    made a motion to adjourn the meeting, second by Member    . **With members present in agreement, the meeting was adjourned at    a.m.**

Respectfully Submitted,

Valarie McClain  
Administrative Assistant & Recording Clerk