

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
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FOREST PRESERVE EXPENDITURE

287 060304	FIRST NATIONAL BANK OMAHA	5/2/19:ED	LAMINATING POUCHES	05/21/19	27020006200	OFFICE SUPPLIES & POSTAGE	37.70 37.70*	** bantrim
288 031510	COMMONWEALTH EDISON	4/16/19:BAKER	BAKER WOODS	05/21/19	27020006351	ELECTRIC	21.26	bantrim
289 031510	COMMONWEALTH EDISON	4/26/19:RY	RICHARD YOUNG	05/21/19	27020006351	ELECTRIC	28.99	bantrim
290 031510	COMMONWEALTH EDISON	4/29/19:HA	HARRIS ARENA	05/21/19	27020006351	ELECTRIC	27.48	bantrim
291 031510	COMMONWEALTH EDISON	4/29/19:JW	JAY WOODS	05/21/19	27020006351	ELECTRIC	28.49	bantrim
292 031510	COMMONWEALTH EDISON	APR 29 2019	HARRIS	05/21/19	27020006351	ELECTRIC	73.18 179.40*	bantrim
293 190816	SHAW MEDIA	4/30/19	WEB HOSTING	05/21/19	27020006843	PROMOTION/PUBLICITY	59.99	bantrim
294 251514	YORKVILLE CHAMBER OF COMMERCE	34421	YORKVILLE MEMBERSHIP	05/21/19	27020006843	PROMOTION/PUBLICITY	100.00 159.99*	bantrim

Total FOREST PRESERVE EXPENDITURE

377.09*

ELLIS HOUSE

295 031510	COMMONWEALTH EDISON	4/16/19:EL	ELLIS HOUSE	05/21/19	27021007076	UTILITIES - ELLIS HOUSE	437.01 437.01*	bantrim
296 141525	NICOLE NORTON	5/8/19:NN	ELLIS-CALENDAR	05/21/19	27021007077	OFFICE SUPPLIES & POSTAGE	17.99 17.99*	bantrim

05/10/19 11:00:45 AM

COMBINED Claims Listing

Kendall County
frmPrtClaim

Vendor #	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
297 020172	BARRETT'S ECOWATER	MAY 2019	ELLIS-WATER	05/21/19	27021007080	GROUND & MAINT - ELLIS H	25.00
298 060304	FIRST NATIONAL BANK OMAHA	5/2/19:MV	ELLIS-MAINT SUPPLIES	05/21/19	27021007080	GROUND & MAINT - ELLIS H	33.27
299 130506	MENARDS	46969	EL-MAINT SUPPLIES	05/21/19	27021007080	GROUND & MAINT - ELLIS H	64.64
300 130506	MENARDS	48691	ELLIS SUPPLIES	05/21/19	27021007080	GROUND & MAINT - ELLIS H	17.15
							140.06*
					Total ELLIS HOUSE		595.06*
301 101297	JOHN DEERE FINANCIAL	05/01/19:EL	ELLIS-MAINT SUPPLIES	05/21/19	27021017080	GROUND & MAINT - ELLIS B	67.97
302 130506	MENARDS	47431	EL-MAINT SUPPLIES	05/21/19	27021017080	GROUND & MAINT - ELLIS B	144.57
							212.54*
					Total ELLIS BARN		212.54*
303 040538	DEKANE EQUIPMENT CORP	IA62826	EL-FILTERS	05/21/19	27021027080	GROUND & MAINT - ELLIS G	104.48
304 101297	JOHN DEERE FINANCIAL	4/27/19	ELLIS-MOWER REPAIR	05/21/19	27021027080	GROUND & MAINT - ELLIS G	239.33
305 101297	JOHN DEERE FINANCIAL	05/01/19:EL	ELLIS-MAINT SUPPLIES	05/21/19	27021027080	GROUND & MAINT - ELLIS G	95.57
306 130506	MENARDS	48340	EL-MAINT SUPPLIES	05/21/19	27021027080	GROUND & MAINT - ELLIS G	11.65
307 130506	MENARDS	47527	ELLIS SUPPLIES	05/21/19	27021027080	GROUND & MAINT - ELLIS G	82.11
308 130506	MENARDS	48693	ELLIS-HANGING BASKET	05/21/19	27021027080	GROUND & MAINT - ELLIS G	59.97
309 190750	SHOREWOOD HOME & AUTO	01-117090	EL-CABLE BOOSTER	05/21/19	27021027080	GROUND & MAINT - ELLIS G	49.99
							643.10*
					Total ELLIS GROUNDS		643.10*
310 051936	EQUINE VETERINARY PRACTICE LLC	4/25/19:EL	EL-VET CARE	05/21/19	27021107084	VET & FARRIER - ELLIS CAM	124.00
311 101300	JOHN RYAN HORSESHOEING	MAY 1 2019	EL-VET CARE	05/21/19	27021107084	VET & FARRIER - ELLIS CAM	60.00
							184.00*
					Total ELLIS CAMPS		184.00*
312 060304	FIRST NATIONAL BANK OMAHA	5/2/19:DG	ELLIS-WOOD SHAVINGS	05/21/19	27021117082	ANIMAL CARE & SUPPLIES -	433.39
313 101297	JOHN DEERE FINANCIAL	05/01/19:EL	ELLIS-PETSUPPLIES	05/21/19	27021117082	ANIMAL CARE & SUPPLIES -	99.92
							533.31*
314 051936	EQUINE VETERINARY PRACTICE LLC	4/25/19:EL	EL-VET CARE	05/21/19	27021117084	VET & FARRIER - ELLIS RID	124.00
315 101300	JOHN RYAN HORSESHOEING	MAY 1 2019	EL-VET CARE	05/21/19	27021117084	VET & FARRIER - ELLIS RID	100.00
							224.00*
					Total ELLIS RIDING LESSONS		757.31*
316 051936	EQUINE VETERINARY PRACTICE LLC	4/25/19:EL	EL-VET CARE	05/21/19	27021127084	VET & FERRIER - ELLIS B-D	124.00
317 101300	JOHN RYAN HORSESHOEING	MAY 1 2019	EL-VET CARE	05/21/19	27021127084	VET & FERRIER - ELLIS B-D	100.00
							224.00*

COMBINED Claims Listing

Kendall County

frmPrtClaim

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
318 060304	FIRST NATIONAL BANK OMAHA	5/2/19:MV	ELLIS-VOLUNTEER SUPP	05/21/19	27021137079	VOLUNTEER EXP - ELLIS PUB	84.23 84.23*
	ELLIS PUBLIC PROGRAMS						
						Total ELLIS BIRTHDAY PARTIES	224.00*
319 268785	GINA QUASNY	EL: 4-20-19	EL SEC DEP RTN	05/21/19	27021217088	SECURITY DEPOSIT REFUND	120.00 120.00*
	ELLIS OTHER RENTALS						
						Total ELLIS PUBLIC PROGRAMS	84.23*
						Total ELLIS OTHER RENTALS	120.00*
320 031510	COMMONWEALTH EDISON	5/2/19:BATH	HOOVER BATHHOUSE	05/21/19	27022006851	HOOVER - ELECTRIC	251.39
321 031510	COMMONWEALTH EDISON	5/2/19:MULTIPLE	HOOVER MULTIPLIES	05/21/19	27022006851	HOOVER - ELECTRIC	832.75
322 031510	COMMONWEALTH EDISON	5/2/19:HOUSE	HOOVER HOUSE	05/21/19	27022006851	HOOVER - ELECTRIC	65.67 1,149.81*
323 101297	JOHN DEERE FINANCIAL	APR 28 2019	HOOVER BLD SUPPLIES	05/21/19	27022006854	HOOVER - BUILDING MAINTEN	44.47
324 130506	MENARDS	47773	HOOVER - BLDG SUPPLI	05/21/19	27022006854	HOOVER - BUILDING MAINTEN	369.58 414.05*
325 130506	MENARDS	47773	HOOVER-GROUND SUPPLI	05/21/19	27022006855	HOOVER - GROUNDS MAINTENA	106.91
326 130506	MENARDS	47774	HOOVER-GROUND SUPPLI	05/21/19	27022006855	HOOVER - GROUNDS MAINTENA	180.00 286.91*
327 268781	JEFF MALARSKI	19-00085	BUNKHOUSE SEC DEP RT	05/21/19	27022007088	HOOVER SECURITY DEPOSIT R	200.00
328 268782	TONIKA FLOWERS	19-00087	ML SEC DEP RTN	05/21/19	27022007088	HOOVER SECURITY DEPOSIT R	135.00
329 268783	BILL MUELLER	18-00213	BUNKHOUSE SEC DEP RT	05/21/19	27022007088	HOOVER SECURITY DEPOSIT R	100.00
330 268784	JORDAN PIPER	19-00022	BUNKHOUSE SEC DEP RT	05/21/19	27022007088	HOOVER SECURITY DEPOSIT R	100.00
331 268786	ADRIANA RODRIGUEZ	18-00305	ML SEC DEP RTN	05/21/19	27022007088	HOOVER SECURITY DEPOSIT R	400.00
332 268787	BILL GLASE	18-00320	BUNKHOUSE SEC DEP RT	05/21/19	27022007088	HOOVER SECURITY DEPOSIT R	100.00
333 268788	TINA KONOW	18-00285	ML SEC DEP RTN	05/21/19	27022007088	HOOVER SECURITY DEPOSIT R	167.50 1,202.50*
	ENV ED SCHOOL					Total HOOVER	3,053.27*
334 060304	FIRST NATIONAL BANK OMAHA	5/2/19:ED	SCHOOL PROGRAMS	05/21/19	27023016849	ENV EDUC - SCHOOL PROG EX	16.88
335 060304	FIRST NATIONAL BANK OMAHA	5/2/19:DG	BUG FEST SUPPLIES	05/21/19	27023016849	ENV EDUC - SCHOOL PROG EX	199.98 216.86*
	ENV ED NATURAL BEGINNINGS					Total ENV ED SCHOOL	216.86*
336 060304	FIRST NATIONAL BANK OMAHA	5/2/19:SW	NB SUPPLIES, PHOTOS	05/21/19	27023036849	ENV EDUC - NATURAL BEGINN	53.25 53.25*

frmPrtClaim		Kendall County		COMBINED Claims Listing			05/10/19	11:00:45 AM	Page 016
Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount		
ENV ED OTHER PUBLIC PROGRAMS									
337 060304	FIRST NATIONAL BANK OMAHA	5/2/19:ED	ENTICE WORKSHOP SUPP	05/21/19	27023046849	ENV EDUC - OTHER PUBLIC P	148.41 148.41*	** bantrim	
Total ENV ED OTHER PUBLIC PROGRAMS							148.41*		
ENV ED LAWS OF NATURE									
338 060304	FIRST NATIONAL BANK OMAHA	5/2/19:ED	PET SUPPLIES	05/21/19	27023056849	ENV EDUC - LAWS OF NATURE	35.91 35.91*	** bantrim	
Total ENV ED LAWS OF NATURE							35.91*		
GROUND & NATURAL RESOURCES									
339 220626	VERIZON (FOREST PRESERVE)	9828459695	CELL PHONES	05/21/19	27025006207	TELEPHONE - GROUND & NAT	1,019.15 1,019.15*	bantrim	
340 101297	JOHN DEERE FINANCIAL	APR 28 2019	HOOVER, HARRIS EQUIP	05/21/19	27025006216	EQUIP - GROUND & NATURAL	167.50	** bantrim	
341 200518	THE TURF TEAM	135557	ELLIS-KABOTA REPAIR	05/21/19	27025006216	EQUIP - GROUND & NATURAL	889.83	bantrim	
342 200518	THE TURF TEAM	135560	ELLIS-KABOTA REPAIR	05/21/19	27025006216	EQUIP - GROUND & NATURAL	252.50	bantrim	
343 251510	YORKVILLE NAPA AUTO PARTS	224417	HA-AIR FILTERS	05/21/19	27025006216	EQUIP - GROUND & NATURAL	39.44 1,349.27*	bantrim	
344 110531	KENDALL CO HIGHWAY DEPT	APR 2019	APR 2019:GAS/DIESEL	05/21/19	27025006217	FUEL - GAS & OIL	746.91 746.91*	bantrim	
345 041511	EMILY DOMBROWSKI	MAY 7 2019	BOOT ALLOWANCE	05/21/19	27025006240	UNIFORMS	71.99 71.99*	bantrim	
346 030540	CENTRAL LIMESTONE CO INC	16553	PRESERVE IMPROVEMENT	05/21/19	27025006837	PRESERVE IMPROV - GR & NA	45.60	bantrim	
347 030540	CENTRAL LIMESTONE CO INC	16458	PRESERVE IMPROVEMENT	05/21/19	27025006837	PRESERVE IMPROV - GR & NA	421.20	bantrim	
348 030540	CENTRAL LIMESTONE CO INC	16740	PRESERVE IMPROVEMENT	05/21/19	27025006837	PRESERVE IMPROV - GR & NA	30.48 497.28*	bantrim	
349 190563	SERVICE SANITATION, INC	7714836,7708034	PORTABLE RESTROOMS	05/21/19	27025006847	REFUSE PICKUP - GROUND &	150.75 150.75*	bantrim	
350 012290	AUTOMOTIVE SPECIALTIES INC	23519	'14 FORD - OIL, FILT	05/21/19	27025007089	SUPPLIES - SHOP	65.64	bantrim	
351 101297	JOHN DEERE FINANCIAL	APR 28 2019	HOOVER, HARRIS SHOP	05/21/19	27025007089	SUPPLIES - SHOP	9.95 75.59*	** bantrim	
Total GROUND & NATURAL RESOURCES							3,910.94*		
Pickerill-Pigott Forest Preserve									
352 031510	COMMONWEALTH EDISON	4/25/19:PICKER	PICKERILL	05/21/19	27026006351	ELECTRIC - PICKERILL PIGO	158.15 158.15*	bantrim	

frmPrtClaim

Kendall County

COMBINED Claims Listing

Page 017

Vendor# Name

Invoice #

Description

Date

Budget #

Account Description

Dist Amount

Total Pickerill-Pigott Forest Prese 158.15*

05/10/19 11:00:45 AM

Vendor#	Name	Invoice #	Description	Date	Budget #	Account Description	Dist Amount
FP BOND PROCEEDS 2007							
461 011311	AMALGAMATED BANK OF CHICAGO	1855720005	2015 BOND ADMIN FEE	05/21/19	95020006200	BOND DISCLOSURE FEE	475.00
462 011311	AMALGAMATED BANK OF CHICAGO	1856060001	2016 BOND ADMIN FEE	05/21/19	95020006200	BOND DISCLOSURE FEE	475.00
							950.00*
463 160985	PIZZO & ASSOC, LTD	SI-15363	PLANTS-ENTICE WORKSH	05/21/19	95020006830	NATURAL AREAS MANAGEMENT	255.00
							255.00*
464 030859	CHICAGO TITLE COMPANY, LLC	19011572INF-2	SUEAT-SEARCH	05/21/19	95020006850	PROJECT FUND EXPENSES	250.00
465 081597	HUDLESTON MCBRIDE LAND DRAINAG	13719	FOX RIVER BLUFFS-DRA	05/21/19	95020006850	PROJECT FUND EXPENSES	3,635.00
466 100180	JEFF WEHRLI EXCAVATING, INC.	8327	LITTLE ROCK-PARKING	05/21/19	95020006850	PROJECT FUND EXPENSES	10,725.00
467 180839	RICH MC CASLIN CONSTRUCTION	KCFPD	LITTLE ROCK-PARKING	05/21/19	95020006850	PROJECT FUND EXPENSES	2,304.00
468 230947	WILDERNESS GRAPHIC INC	01042	LITTLE ROCK CREEK-SI	05/21/19	95020006850	PROJECT FUND EXPENSES	6,425.84
							23,339.84*
469 051420	ENVIRONMENTAL DESIGN SERVICE,	19-155	PICKERILL-SEPTIC VIS	05/21/19	95020006858	PRESERVE IMPROVEMENTS / M	185.00
							185.00*
Total FP BOND PROCEEDS 2007							24,729.84*

\$35,503.96

GRAND TOTAL

**KENDALL COUNTY FOREST PRESERVE DISTRICT
FINANCE COMMITTEE MEETING MINUTES**

APRIL 23, 2019

I. Call to Order

Committee Chair Kellogg called the Finance Committee meeting to order at 5:57 pm in the Kendall County Board Room.

II. Roll Call

Commissioners Cesich, Gilmour, Kellogg, and Vickers all were present.

Commissioner Gryder entered the meeting at 5:58 pm.

III. Approval of Agenda

Commissioner Cesich made a motion to approve the agenda as presented. Seconded by Commissioner Vickers. All, aye. Opposed, none.

IV. Public Comments

There were no public comments offered from citizens in attendance.

V. Motion to Forward Claims to Commission for an Amount Not-to-Exceed \$13,000.00

The Finance Committee reviewed the claims list. Director Guritz reported that the claims amount is \$8,187.42.

Commissioner Cesich made a motion to forward claims to Commission in the amount of \$8,187.42 for approval. Seconded by Commissioner Vickers. Aye, all. Opposed, none.

Commissioner Gryder entered the meeting room.

VI. Review of Financial Statements and Cost Center Reports through March 31, 2019

Director Guritz presented an overview of the financial statements and cost center reports through March 31, 2019. All Environmental Education cost centers are positive.

Meadowhawk Lodge rental revenue is exceeding budget estimates.

VII. Cropland Conversion Approach Updates for Fox River Bluffs Forest Preserve

Director Guritz presented updates on the cropland conversion plan for Fox River Bluffs Forest Preserve. Plans under development will match seed mix and nursery stock material to the soil types while avoiding impacts to existing drain tiles. Director Guritz reported that Tom Gargrave, IDNR State Forester has recommended a cost-effective cover crop for tree mitigation that includes 3 lb. / acre Timothy; 3 lb./acre Redtop grass, with 35lb/ac wheat or rye (fall), or oats (spring) drill-seeded in fall.

VIII. Request for Quotes for Nursery Plant Materials and Seed Bid Specifications Updates

Director Guritz presented updates on nursery stock and the seed mix specifications.

The Finance Committee gave direction to obtain quotes for the seed mix that includes a penalty provision to address potential District costs incurred for control of Palmer amaranth (*Amaranthus palmeri*) if following application the seed mix is found to be contaminated.

IX. Hoover Forest Preserve – Sewer Line Repair or Replacement Discussions

Director Guritz presented a discussion on the repair or replacement of the sewer line at Hoover Forest Preserve.

The Finance Committee discussed possible replacement of the sewer line versus repair of the existing line.

X. Discussion on the Establishment of a Forest Preserve Improvements Fund through Transfer of Cumulative Interest Earnings

Director Guritz presented a report on the potential establishment of a new fund through the transfer of the full balance of interest earnings retained in the capital fund and debt-service funds. The proposed fund would be invested with The Illinois Funds to increase interest earnings within the new fund. A resolution and ordinance was presented for review. Director Guritz reported that the draft ordinance is under review by the Kendall County State's Attorney's Office.

Commissioner Gryder made a motion to forward the ordinance establishing a Forest Preserve Improvement Fund to Commission for approval. Seconded by Commissioner Cesich. Aye, all. Opposed, none.

XI. Subat Forest Preserve – Reserve Repairs and Schedule for Reopening

Director Guritz presented a report Subat Forest Preserve repairs and schedule for reopening the preserve. The target date to reopen by June 1 contingent on KC Highway completing the necessary improvements to the preserve's access drive. The Finance Committee discussed the proposed list for maintenance improvements. An estimate for a roof replacement on the shelter by A&B Roofing was discussed.

XII. Ellis Tractor Repairs Estimates

Director Guritz presented a report on the Ellis tractor repair, with estimates totaling \$1,400.

XIII. Lesson House Update and Draft Bill of Sale

Director Guritz presented report for Ellis lesson horse "Boomer". Boomer is a better fit for Sunrise Center. A draft bill of sale was presented and discussed for the lesson horse "Hank".

XIV. Natural Start Alliance Conference – Discussion on Extending Support for Professional Development

Director Guritz remarked that two Natural Beginnings staff members are attending a conference in New Hampshire, and requested District funds to offset a portion of the conference costs. Direction was received to pay for conference registration fees, extend paid time during conference participation, and offset costs for hotel accommodations.

The District will pay for half of these costs, with direction received to request the remaining support needed from the Forest Foundation of Kendall County.

XV. Executive Session

None.

XVI. Other Items of Business

Director Guritz presented an update on year-to-date and projected costs for full time staff insurance premiums.

Director Guritz reported updates on the soft opening for Little Rock Creek Forest Preserve and soil erosion control needs at Henneberry Forest Preserve.

Director Guritz presented updates on progress with developing the Hoover rail crossing agreement with Illinois Railway.

XVII. Public Comments

No public comments were offered from citizens in attendance.

XVIII. Adjournment

Commissioner Cesich made a motion to adjourn. Seconded by Commissioner Gilmour. Aye, all. Opposed, none. Meeting adjourned at 6:48 pm.

Respectfully submitted,

David Guritz
Executive Director, Kendall County Forest Preserve District

**KENDALL COUNTY FOREST PRESERVE DISTRICT
OPERATIONS COMMITTEE MEETING MINUTES**

MAY 1, 2019

I. Call to Order

Commissioner Hendrix called the Operations Committee meeting to order at 6:04 pm in the Kendall County Board Room.

II. Roll Call

Commissioners Gilmour, Hendrix, and Prochaska all were present.

Commissioner Purcell entered the meeting at 6:05 pm and adjourned from the meeting at 7:30 pm.

III. Approval of Agenda

Commissioner Prochaska made a motion to approve the agenda without Item V. The financial statements were not available to include in the meeting packets. Seconded by Commissioner Gilmour. All, aye. Opposed, none.

IV. Public Comments

No public comments were offered from citizens present.

V. Review of Financial Statement Reports through April 30, 2019

Removed from consideration on the agenda.

VI. Operations Updates and Discussions

- Environmental Education
 1. ENTICE Workshop – Illinois Pollinators

Director Guritz presented feedback on the Environmental Education ENTICE workshop focusing on Kendall County pollinators.

Commissioner Purcell entered the meeting at 6:05 pm.
 2. YTD School Program Reservations Report

Director Guritz presented a report from Emily Dombrowski for the Environmental Education YTD school programs.
- Grounds and Natural Resources Updates

1. Hoover Forest Preserve Designated Trail Plan

Director Guritz presented updates on the Hoover Forest Preserve designated trail plans.

2. Restoration Challenge Grant Updates

Director Guritz presented updates on the District's grant funded projects including the recent notification of award of an ICECF K-12 Pollinator grant.

3. Fox River Bluffs Cropland Conversion Updates

Director Guritz presented an update on the Fox River Bluffs cropland conversion plan including a draft low-grow pollinator seed mix that will be applied to a portion of the site. The soil type map was presented.

4. Subat Forest Preserve Shelter and Amenities Repairs

Director Guritz presented a repair estimate received from A&B Exteriors for repairs and replacement of the Subat Forest Preserve shelter roof.

- Ellis House and Equestrian Center

1. Ellis Lesson Horse – Draft Bill of Sale – 9-Year Quarter Horse Mare “Betty”
Request for Trial Period Initiation

Director Guritz presented a draft bill of sale for an Ellis Lesson Horse for \$2,000, requesting permission to begin the trial period prior to Commission approval of the bill of sale.

Commissioner Purcell made a motion for forward the draft bill of sale for an Ellis Lesson Horse “Betty” to Commission. Seconded by Commissioner Prochaska. Aye, all. Opposed, none.

2. Summer Camp Promotional Offer

Director Guritz presented a summer camp promotional offer for Ellis Summer Camps.

Commissioner Prochaska made a motion forward the promotional offer for Ellis summer camps to Commission for approval. Seconded by Commissioner Gilmour. Aye, all. Opposed, none.

3. Ellis House and Event Tent Rentals – Marketing and Client Contracts
Report

Director Guritz presented updates on Ellis House and Event Tent Rentals.

The Operating Committee discussed timing for ending the wedding rental program, with direction received to present the topic for discussion at the May Committee of the Whole meeting.

VII. Special Use Permit Requests

- a. University of Illinois Cooperative Extension Twilight Youth Camp – Request to Waive Fees for Shelter Use on June 5, 12, 19 and 26 from 6-8 pm**
- b. KC Health Department (Keith Bielema) – Annual Triad Picnic – Harris – Shelter 1 – June 17, 2019 from 10:00 am – 1:00 pm**
- c. KC Sheriff's Office (Christopher Phillips) – KC Sheriff Parent / Youth Orientation for Youth Academy – Meadowhawk Lodge – May 9, 2019 – 4:00 pm – 9:30 pm**

Director Guritz presented the proposed special use permits.

Commissioner Purcell made a motion to approve the special use permit requests from the U of I Cooperative Extension, KC Health Department, and KC Sheriff's Office. Seconded by Commissioner Prochaska. Aye, all. Opposed, none.

VIII. Hoover Rail Crossing Updates

- Tri-Party Crossing Agreement (Illinois Railway-OmniTRAX; KCFPD; United City of Yorkville) including Review of the Proposed Annual Fee Schedule**

Director Guritz presented the red-line version of the tri-party crossing agreement for Hoover Forest Preserve. Yorkville attorneys and the KC-SAO will review the final agreement.

- Review of a Draft Ordinance and License Agreement for Commonwealth Edison Company**

Director Guritz presented the draft ordinance and easement-lease agreement for Commonwealth Edison Company.

- Review of a Draft Ordinance and Grant of Easement for Illinois Railway LLC – OmniTRAX, Inc.**

Director Guritz presented a draft ordinance and grant of easement for Illinois Railway LLC – OmniTRAX, Inc.

IX. Little Rock Creek Soft-Opening Updates – Fencing Request from Michael Isadore PIN# 01-33-400-010-70 ILCS 805/6 Compliance Review

Director Guritz presented a fencing request form Michael Isadore for Little Rock Creek Forest Preserve. The Operating Committee discussed the request, and provided direction to deny the request.

X. Millington Forest Preserve – BrighterDaze Farm Access Request for Designated Trails Discussion

Director Guritz presented a trail access request received from BrighterDaze farm. BrighterDaze has been using the preserve for trail riding for horses boarded at their facility. District access is needed through the BrighterDaze farm for the District's farm operators.

The Operations Committee discussed access to Millington Forest Preserve, with direction received to present the request to the Committee of the Whole.

XI. Henneberry Forest Preserve – WTR Lot #51-52 Site Inspection and Site Meeting Outcomes

Director Guritz presented the results for the site inspection meeting for Henneberry Forest Preserve regarding the hydrology of the area and impact to lots adjacent to the preserve. The District will need to curb soil erosion into the storm sewer drain, and will be requesting that WBK Engineering provide a soil erosion plan.

XII. FY20 Fees and Charges Discussion

Director Guritz presented estimates for fees and charges for FY20. A chart will be presented at the Operations Committee meeting in June.

XIII. Millbrook Bridge Updates – HLR Bid Specifications Development and Bidding Timeframe

Director Guritz presented updates on the Millbrook Bridge removal project. HLR is completing the project bid specifications.

Commissioner Purcell left the meeting at 7:30 pm.

XIV. Executive Session

None.

XV. Other Items of Business

Director Guritz reported the Forest Preserve improvement fund ordinance is drafted and is currently under review by the State's Attorney's Office.

Director Guritz remarked Project 3:11 is having a volunteer work day at Hoover on May 11, 2019.

XVI. Citizens to be Heard

No public comments were offered from citizens in attendance.

XVII. Adjournment

Commissioner Prochaska made a motion to adjourn. Seconded by Commissioner Gilmour. Aye, all. Opposed, none. Meeting adjourned at 7:37 pm.

Respectfully submitted,

David Guritz
Executive Director, Kendall County Forest Preserve District

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMISSION MEETING MINUTES**

MAY 7, 2019

I. Call to Order

President Gilmour called the meeting to order at 6:00 pm in the Kendall County Board Room.

II. Pledge of Allegiance

All present recited the Pledge of Allegiance.

III. Invocation

Commissioner Prochaska offered an invocation for the meeting.

IV. Roll Call

X	Cesich	X	Hendrix
	Flowers	X	Kellogg
	Giles	X	Prochaska
X	Gilmour	X	Purcell
X	Gryder	X	Vickers

Commissioners Cesich, Gilmour, Gryder, Hendrix, Kellogg, Purcell, Vickers, and Prochaska were all present.

V. Approval of Agenda

Commissioner Hendrix made a motion to approve the Commission meeting agenda as presented. Seconded by Commissioner Vickers. Aye, all. Opposed, none.

VI. Public Comment

There were no citizens that offered public comments.

VII. Approval of Claims for an Amount Not-to-Exceed \$8,187.42

Commissioner Purcell made a motion to approve claims not-to-exceed \$8,187.42. Seconded by Commissioner Hendrix.

Motion: Commissioner Purcell

Second: Commissioner Hendrix

Roll call: Claims Not-to-Exceed \$8,187.42

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Hendrix
		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell
X		Gryder	X		Vickers

Motion unanimously approved.

VIII. Approval of Minutes

- **Kendall County Forest Preserve District Commission Meetings of April 9, 2019 and April 16, 2019**
 - **Kendall County Forest Preserve District Committee of the Whole Meeting of April 9, 2019**
- Commissioner Hendrix made a motion to approve the Commission meeting minutes of April 9, 2019 and April 16, 2019; and the Committee of the Whole meeting minutes of April 9, 2019. Seconded by Commissioner Gryder. Aye, all. Opposed, none.

OLD BUSINESS

IX. ORDINANCE #19-05-001: Approval of a Utility License Agreement with Commonwealth Edison Company of Chicago, Illinois Granting a License to Construct New, and Maintain Existing Electrical Service Line Infrastructure and Facilities within the License Area at Hoover Forest Preserve, Kendall County, Illinois for a Calculated Payment Received from Commonwealth Edison Company in the Amount of \$39,310.00

Commissioner Hendrix made a motion to approve a utility license agreement with Commonwealth Edison Company of Chicago, Illinois granting a license to construct new, and maintain existing electrical service line infrastructure and facilities within the license area at Hoover Forest Preserve, Kendall County, Illinois for a calculated payment received from Commonwealth Edison Company in the amount of \$39,310.00. Seconded by Commissioner Gryder.

Motion: Commissioner Hendrix

Second: Commissioner Gryder

Roll call: Ordinance #19-05-001

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Hendrix
		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell
X		Gryder	X		Vickers

Motion unanimously approved.

- X. ORDINANCE #19-05-002: Approval of a Utility Agreement with OmniTRAX, Inc. of Denver, Colorado and its Subsidiary, Illinois Railway, LLC of Ottawa, Illinois Granting an Easement to Construct a New Electrical Service Line within the Easement Area at Hoover Forest Preserve, Kendall County, Illinois, for a Calculated Payment Received from OmniTRAX, Inc. in the Amount \$1,937.00.**

Item X was postponed pending OmniTRAX/Illinois Railway approval of the terms of the final crossing agreement between the District, Illinois Railway and the United City of Yorkville.

NEW BUSINESS

- XI. MOTION: Approval of the Kendall County Forest Preserve District's Summer 2019 Public Program Fees and Charges**

Commissioner Hendrix made a motion to approve the Kendall County Forest Preserve District's summer 2019 public program fees and charges. Seconded by Commissioner Cesich.

Motion: Commissioner Hendrix

Second: Commissioner Cesich

Roll call: Summer 2019 Fees and Charges

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Hendrix
		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell
X		Gryder	X		Vickers

Motion unanimously approved.

XII. MOTION: Approval of a Promotional Discount Offer for Ellis Equestrian Center Summer Camps for Children Participating in Birthday Party Program Services Extending Through August 1, 2019

Commissioner Hendrix made a motion to approve a promotional discount offer for Ellis Equestrian Center's summer camps for children participating in birthday party program services extending through August 1, 2019. Seconded by Commissioner Cesich.

Motion: Commissioner Hendrix

Second: Commissioner Cesich

Roll call: Ellis Summer Camp Promotional Discount

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Hendrix
		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell
X		Gryder	X		Vickers

Motion unanimously approved.

XIII. MOTION: Approval of a Bill of Sale for the Lesson Horse "Betty," a 9-Year Old Quarter Mare from Laura Henning of Strasburg, Illinois, including a Trail Period Extending through May 22, 2019, in the Amount of \$2,000.00

Commissioner Cesich made a motion to approve the bill of sale for lesson horse "Betty," a 9-year old quarter horse mare from Laura Henning of Strasburg, Illinois, including a trail period extending through May 22, 2019, in the amount of \$2,000.00. Seconded by Commissioner Purcell.

Director Guritz reported that the owner will allow an extended trial period through the end of May, with the draft bill of sale amended to reflect the additional amount of time allowed.

Motion: Commissioner Cesich

Second: Commissioner Purcell

Roll call: Bill of Sale – Ellis Lesson Horse

Aye	Opposed	Commissioner	Aye	Opposed	Commissioner
X		Cesich	X		Hendrix
		Flowers	X		Kellogg
		Giles	X		Prochaska
X		Gilmour	X		Purcell
X		Gryder	X		Vickers

Motion unanimously approved.

XIV. Executive Session

None.

XV. Other Items of Business

The Kendall County Forest Preserve District Finance Committee scheduled for May 30, 2019 at 6:00 pm will be cancelled.

XVI. Public Comments

There were no public comments offered by citizens in attendance.

XVII. Adjournment

Commissioner Hendrix made a motion to adjourn. Seconded by Commissioner Prochaska. Aye, all. Opposed, none. Meeting adjourned at 6:15 pm.

Respectfully submitted,

David Guritz

Director, Kendall County Forest Preserve District

To: Kendall County Forest Preserve District Board of Commissioners

From: David Guritz, Executive Director

RE: Ordinance #19-05-002 – OmniTRAX / Illinois Railway Easement Agreement

Date: May 21, 2019

The District has yet to receive final payment for the requested easement. The District has not received confirmation of acceptance from OmniTRAX / Illinois Railway of the terms of the final red-line crossing agreement for Hoover Forest Preserve submitted by the United City of Yorkville on or around May 13, 2019.

District denial of approval of the easement will result in the delay of construction activities scheduled to begin at Hoover Forest Preserve at the end of May, 2019.

An update will be provided to Commission during the meeting should OmniTRAX confirm acceptance of the terms of the final red-line of the crossing agreement.

Recommendations:

Following confirmation of the acceptance of the terms offered in the draft red-line version of the tri-party crossing agreement for Hoover Forest Preserve, consider a motion to approve Ordinance #19-05-002 and the utility easement agreement with OmniTRAX, Inc. of Denver, Colorado and its subsidiary, Illinois Railway, LLC of Ottawa, Illinois, for a calculated payment in the amount of \$1,937.00.

**KENDALL COUNTY FOREST PRESERVE DISTRICT
KENDALL COUNTY, ILLINOIS**

ORDINANCE NUMBER 19-05-002

**APPROVING AN EASEMENT FOR OMNITRAX, INC. OF DENVER, COLORADO,
INCLUDING ILLINOIS RAILWAY, LLC OF MORRIS, ILLINOIS, ITS SUBSIDIARY AT
HOOVER FOREST PRESERVE**

WHEREAS, pursuant to Section 6 of the Downstate Forest Preserve Act, 70 ILCS 805/6, the Kendall County Forest Preserve District ('District') has the "power to grant licenses, easements and rights-of-way for the construction, operation and maintenance upon, under or across any property of (the) District of facilities for water, sewage, telephone, telegraph, electric, gas or other public service, subject to such terms and conditions as may be determined by (the) District"; and

WHEREAS, pursuant to Section 8 of the Downstate Forest Preserve Act, 70 ILCS 805/8, the District has the "power to pass and enforce all necessary ordinances, rules and regulations for the management of the property and conduct of the business of (the) District; and

WHEREAS, on April 18, 2006, the Kendall County Forest Preserve District approved Ordinance #06-04-01 governing the granting of easements and licenses; and

WHEREAS, the United City of Yorkville has successfully petitioned the Illinois Commerce Commission - Docket #T16-0003 - ordering OmniTRAX, Inc. and its subsidiary Illinois Railway, LLC to construct warning devices, crossing gates and crossing surface improvements at Hoover Forest Preserve in accordance with its grant agreement with the Illinois Department of Transportation and United City of Yorkville; and

WHEREAS, in order to operate the warning devices and crossing gates, electrical utility service is required; and

WHEREAS, Commonwealth Edison Company and OmniTRAX, Inc. require easement/license rights in order to construct the necessary improvements on District preserve lands at Hoover Forest Preserve to deliver electrical power to its facilities; and

WHEREAS, OmniTRAX, Inc. has requested a 99-year easement to operate and maintain an electric service line at Hoover Forest Preserve, and furthermore, has rendered payment for the application and calculated fees to the Kendall County Forest Preserve District in accordance with Ordinance #06-04-01 in the amount of \$1,937.00; and

WHEREAS, pursuant to the authorities cited above, the District has the authority and the power to adopt this Ordinance.

NOW THEREFORE, BE IT ORDAINED by the Board of Commissioners of the Kendall County Forest Preserve District, Kendall County, Illinois that:

1. License Granted: Easement Agreement #19-05-002 "Utility License Agreement - OmniTRAX, Inc. and its subsidiary Illinois Railway, LLC" including Exhibit A Legal Description and Plat of Easement attached herewith is hereby granted.
2. Authorization: The President and Executive Director of the Kendall County Forest Preserve District are authorized and directed to implement the license agreement, including filing of said agreement with the Kendall County Clerk.
3. Effective Date - This Ordinance and License Agreement shall be in full force and effect after its passage in the manner provided by Requirements of Law.

Passed and approved this 21ST day of May, 2019

AYES:

NAYS:

Judy Gilmour, President

Attest:

Matt Kellogg, Secretary

GRANT OF EASEMENT

The Grantor, **KENDALL COUNTY FOREST PRESERVE DISTRICT** (hereinafter "**Grantor**"), in consideration of the sum of Ten Dollars and other valuable consideration, receipt of which is hereby acknowledged, hereby gives and grants to the **Illinois Railway, LLC, an Illinois Limited Liability Company** (hereinafter "**Grantee**"), its licensees, successors and assigns, jointly and severally, an easement and railroad right-of-way at the location shown on "Exhibit A" attached to and incorporated herein.

By granting this easement, the Grantee and their personal representatives, successors and assigns, do here agree to notify and obtain written approval from Grantor prior to any construction in the railroad right-of-way. No other uses of the railroad right-of-way will be permitted unless prior written consent is obtained from Grantor. Any debris left in the right-of-way as a result of Grantee's use shall immediately be removed by Grantees, their successors, representatives and assigns. The Grantees for themselves and their representatives, successors and assigns, do hereby agree to hold the Grantor, its invitees, officers, directors, employees and agents harmless from any and all liability resulting from the rights granted herein. By granting this easement, the Grantees and their personal representatives, successors and assigns, further agree that maintenance of the easement shall be the responsibility of the Grantees and their personal representatives, successors and assigns, and any disturbance of said easement by the Grantees shall be the responsibility of the Grantees, their personal representatives, successors and assigns.

Easement description:

Legal Description is attached hereto and incorporated herein as "Exhibit A"

Permanent Real Estate Index
Number(s): 02-31-300-015

Address(es) of Real Estate: Crossing at Hoover Forest Preserve, hear milepost 49.4

The Grantor represents and warrants to the Grantees that Grantor is the true and lawful owner of the Property and has full right and power to grant and convey the rights conveyed herein.

This Easement is binding upon and shall inure to the benefits of the heirs, successors, assigns and licensees of the parties hereto.

Dated this _____ day of _____, 2019

Kendall County Forest Preserve District:

By: _____

Its: _____

Illinois Railway, LLC

By: _____

Its: _____

STATE OF ILLINOIS,

COUNTY OF KENDALL SS

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, CERTIFY THAT _____ personally known to me to be the same person(s) whose name(s) are subscribed to the foregoing instrument, appeared before me this day in person, and acknowledged that they signed, sealed and delivered the said instrument as their free and voluntary act, for the uses and purposes therein set forth, including the release and waiver of the right of homestead.

Given under my hand and official seal this _____ day of _____, 2019

Notary Public

STATE OF ILLINOIS,

COUNTY OF KENDALL SS

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, CERTIFY THAT _____ personally known to me to be the same person(s) whose name(s) are subscribed to the foregoing instrument, appeared before me this day in person, and acknowledged that they signed, sealed and delivered the said instrument as their free and voluntary act, for the uses and purposes therein set forth, including the release and waiver of the right of homestead.

Given under my hand and official seal this _____ day of _____, 2019

Notary Public

Prepared by:

Lisa A. Coffey
Kendall County State's Attorney's Office
807 W. John Street
Yorkville, IL 60560

Mail to:

Lisa A. Coffey
Kendall County State's Attorney's Office
807 W. John Street
Yorkville, IL 60560

Exhibit "A" – Legal Description

LEGAL DESCRIPTION OF TRACT A:

That Part of the Southeast Quarter of Section 31, Township 37 North, Range 7 East of the Third Principal Meridian being a 10.0-foot wide tract lying 5.0 feet Easterly and 5.0 feet Westerly of and adjoining a Centerline described as follows: Commencing at the Northeast Corner of "Fox Glen, Kendall Township, Kendall County, Illinois"; thence North $61^{\circ}10'23''$ East, along the South Right-of-Way Line of Illinois Railway, Inc., 472.0 feet; thence North $00^{\circ}49'37''$ West, 113.26 feet to the North Right-of-Way Line of Illinois Railway, Inc. for the point of beginning of said Centerline; thence North $00^{\circ}49'37''$ West, 55.0 feet for the terminus of said Centerline. The Easterly and Westerly Lines of said 10.0-foot wide tract terminate at the North Right-of-Way Line of Illinois Railway, Inc.

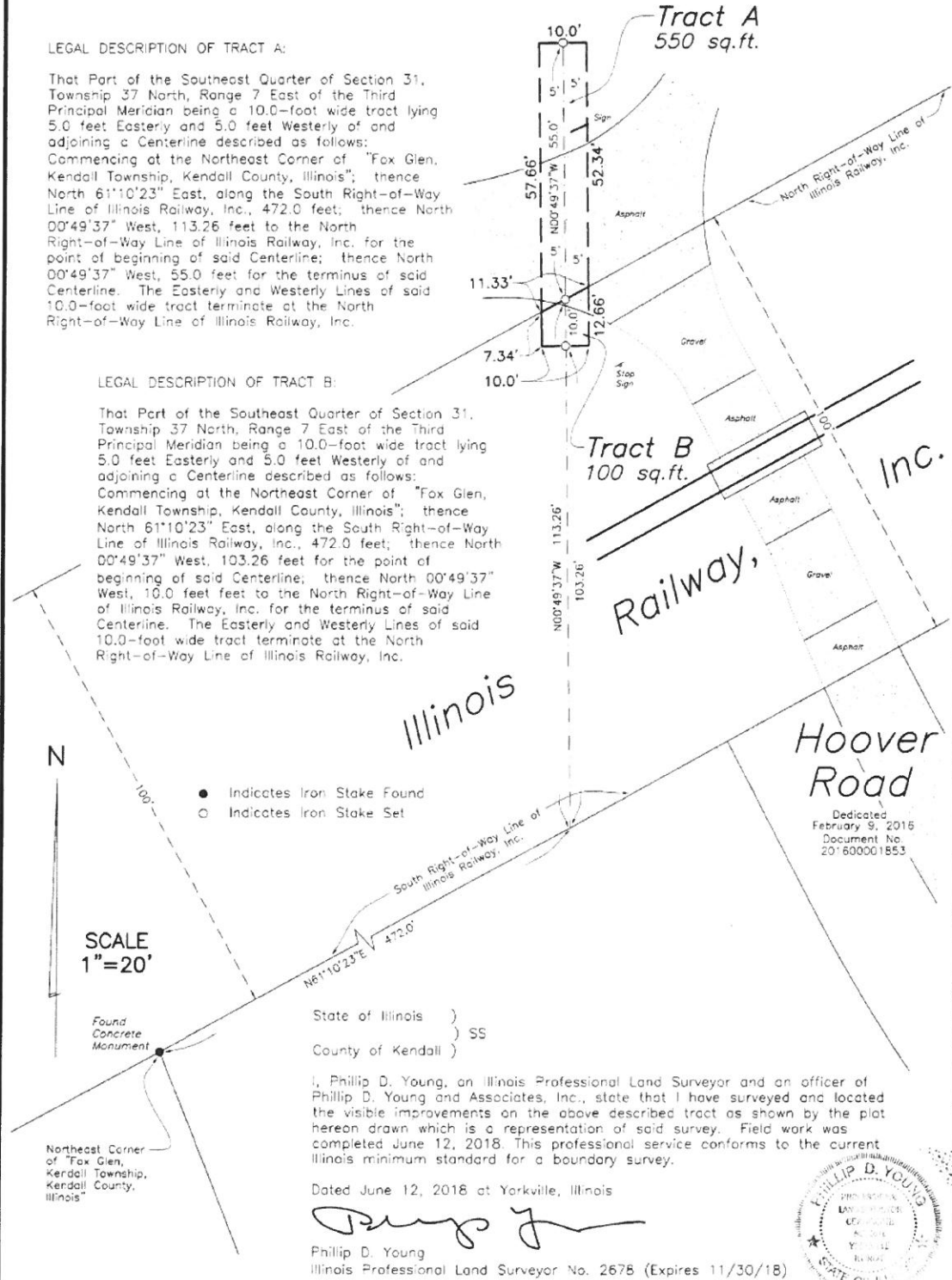
PLAT OF EASEMENT OF PART OF THE SOUTHEAST QUARTER OF SECTION 31, T37N-R7E, 3rd PM KENDALL TOWNSHIP KENDALL COUNTY ILLINOIS

LEGAL DESCRIPTION OF TRACT A:

That Part of the Southeast Quarter of Section 31, Township 37 North, Range 7 East of the Third Principal Meridian being a 10.0-foot wide tract lying 5.0 feet Easterly and 5.0 feet Westerly of and adjoining a Centerline described as follows: Commencing at the Northeast Corner of "Fox Glen, Kendall Township, Kendall County, Illinois"; thence North 61°10'23" East, along the South Right-of-Way Line of Illinois Railway, Inc., 472.0 feet; thence North 00°49'37" West, 113.26 feet to the North Right-of-Way Line of Illinois Railway, Inc. for the point of beginning of said Centerline; thence North 00°49'37" West, 55.0 feet for the terminus of said Centerline. The Easterly and Westerly Lines of said 10.0-foot wide tract terminate at the North Right-of-Way Line of Illinois Railway, Inc.

LEGAL DESCRIPTION OF TRACT B:

That Part of the Southeast Quarter of Section 31, Township 37 North, Range 7 East of the Third Principal Meridian being a 10.0-foot wide tract lying 5.0 feet Easterly and 5.0 feet Westerly of and adjoining a Centerline described as follows: Commencing at the Northeast Corner of "Fox Glen, Kendall Township, Kendall County, Illinois"; thence North 61°10'23" East, along the South Right-of-Way Line of Illinois Railway, Inc., 472.0 feet; thence North 00°49'37" West, 103.26 feet for the point of beginning of said Centerline; thence North 00°49'37" West, 10.0 feet to the North Right-of-Way Line of Illinois Railway, Inc. for the terminus of said Centerline. The Easterly and Westerly Lines of said 10.0-foot wide tract terminate at the North Right-of-Way Line of Illinois Railway, Inc.



JOB NO. 18136
JOB NAME MIDSOUTH
DWG FILE 18136

Phillip D. Young and Associates, Inc.
LAND SURVEYING - TOPOGRAPHIC MAPPING - Lic.#184-002775

1107B South Bridge Street
Yorkville, Illinois 60560
Telephone (630)553-1580

To: Kendall County Forest Preserve District Board of Commissioners

From: David Guritz, Executive Director

RE: OSLAD Grant Agreement #OS 19-2018

Date: May 21, 2019

The District has received the grant agreement of Phase I improvements at Pickerill-Pigott Forest Preserve. The total grant amount is \$316,500.00, 50% of which will be received from the State of Illinois following execution of the grant agreement. The OSLAD grant requires 50/50 matching funds in the amount of \$316,500.00, for a total anticipated Phase I project budget of \$633,000.00.

Recommendations:

Consider a motion to approve OSLAD grant agreement #OS 19-2018.

To: Kendall County Forest Preserve District Board of Commissioners

From: David Guritz, Executive Director

RE: Upland Design, Ltd. – Pickerill-Pigott Forest Preserve Phase I Improvements

Date: May 21, 2019

The IDNR has confirmed that the District is able to enter into contract with Upland Design, Ltd. to begin design and development of bid specifications for the Phase I public access improvements at Pickerill-Pigott Forest Preserve.

The Upland Design proposal has been reviewed by the Finance Committee and Committee of the Whole.

Recommendations:

Consider a motion to approve a proposal received from Upland Design in the amount of \$52,500.00 for the development of construction designs and specifications, project permitting and bidding, and construction observation services, plus reimbursable expenses not to exceed \$1,800.00.



February 21, 2019

David Guritz, Executive Director
Kendall County Forest Preserve District
110 W Madison Street
Yorkville, IL 60560

RE: Pickerill-Pigott Forest Preserve: Public Access Phase I OSLAD

Dear Dave,

Congratulations on the award of the OSLAD Grant for the Pickerill-Pigott Forest Preserve project. We are excited for the opportunity to submit a proposal for the Public Access Phase I OSLAD Development project.

Having worked with you on the development of the master plan and OSLAD grant, Upland Design will provide specific project experience and knowledge of the site. I will lead and coordinate the design team along with landscape architects Maria Blood and Heath Wright from Upland Design. We have brought on civil engineers and ecologist with Hey and Associates to assist with stormwater design and permitting. Additionally, Prairie Land Survey will prepare a survey for the project.

Enclosed is a detailed proposal along with costs and a schedule. We look forward to seeing this great project get built. Feel free to contact me with any questions.

Sincerely,

A handwritten signature in black ink, reading "Michelle Kelly".

Michelle A. Kelly, PLA, CPSI
President & Principal Landscape Architect



Kendall County Forest Preserve District

Pickerill-Pigott Forest Preserve: Public Access Phase I OSLAD Development

The Kendall County Forest Preserve District, the Owner, undertook a master plan process in 2018 with the assistance of Upland Design Ltd, the Firm, for the Pickerill-Pigott Forest Preserve. A multi-phase development plan was created for the 96-acre site. In 2019, an IDNR OSLAD grant was awarded for the Phase I development. The Phase I amenities include the following:

- Access Drive
- West Parking Lot
- Entry Drive Circle and ADA Parking
- Loop Trail at Lower Pond
- Trail from Parking Lot to Overlook
- Trail Markers
- High Point Overlook
- Picnic Area Shelter
- Wayfinding Plaza and Signage
- Restroom

The construction budget is \$569,500 for the improvements listed above. The project is to be publically bid as one package.

Project Scope: Upland Design Ltd along with civil engineers and ecologists at Hey and Associates Inc and surveyors from Prairie Land Survey, propose to accomplish the following work items to assist the Forest Preserve with Phase I development at Pickerill-Pigott Forest Preserve. An approximate time line is indicated for each work item, and actual dates will be set to accommodate Kendall County Forest Preserve District needs. The project is to be implemented through public bidding and construction by a general contractor.

Base Information

March-April 2019

Survey: A topographic survey will be completed by an Illinois Registered Land Surveyor, for the areas where paved or gravel construction will occur including the existing drive and turnaround. Areas where only grass trail will be created will not be surveyed. The survey will be used as a base for construction document preparation. See a survey area map attached to the proposal.

Soil Borings: Upland will obtain a quote from a geotechnical company that can perform soil boring and analysis. The District can then hire the boring company directly. The intent of the boring report will be to determine the soil's load bearing capacity as well as the topsoil depths at the proposed construction area.

Wetland Delineation: Unless required by permitting agencies, a wetland delineation will not be part of this phase. The proposed work will be located away from known wetland areas. There is no known flood plain or flood way on the site.

Design Development Plans

April - May 2019

Upland Design Ltd will prepare design development plans based on the proposed elements listed above. The plans will include layout of amenities, site benches, restroom, the picnic shelter and signage. The cost estimate will be updated from the master plan estimate. A meeting will be held with the District's Committee of the Whole to review the plans, preliminary details, costs and chart of furniture including benches and signage. (1 meeting)

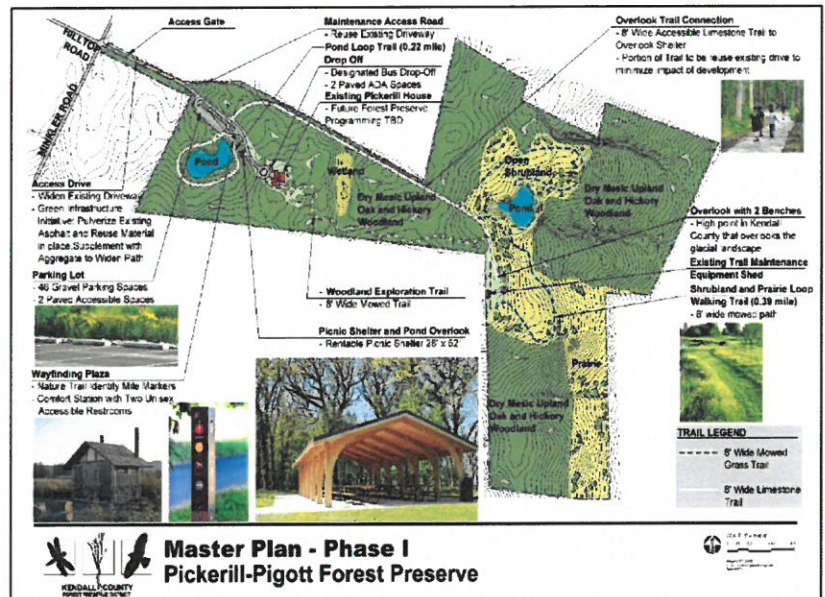
Construction Plans, Specifications and Bid Proposal

May – July, 2019

Based on the design development plans, Upland Design will prepare a set of construction plans, specifications and bid proposal for public bidding. Construction documents will address the following:

- Existing Conditions and Removal
- Layout
- Grading and Drainage
- Soil Erosion Prevention
- Proposed Landscape Restoration
- Construction Details
- General and Technical Specifications
- Bid Proposal Form

The specifications will cover each area of construction. A review meeting at 50% and 95% complete construction documents will take place with Kendall County Forest Preserve District. An updated estimate of construction costs will be available for review at this meeting. Comments from this meeting will be incorporated into the documents. (2 meetings)



Permits: Kendall County building and stormwater permits are expected for the project. Plans will be prepared to meet the permit requirements and a pre-submittal meeting with the County will be scheduled to review the project. The new impervious surface requires a Kendall County Stormwater Permit and potential detention area. Working with the Forest Preserve, we will request a variance for the need for stormwater detention on the site. Hey and Associates will model and/or prepare calculations for site stormwater design when required as part of the variance request. Hey will also review and stamp the plans. A creative approach to reduce disturbance while meeting County requirements will be taken. An IEPA NOI permit will be required and the design team will submit this as well. The Forest Preserve will pay for any permit fees.

No work is proposed in floodplain nor wetland areas so IDNR and Corp of Engineer permits are not included in the scope of services. No electrical is expected so electrical permits are not included.

Bidding

August, 2019

The bid documents will be distributed through Accurate Repro who will provide both digital and paper copies as requested by bidders. Upland Design will contact contractors with an invitation to bid. The District will place the legal ad in a local paper and perform any other procedure as required by local purchasing policies. Upland Design will be available to answer questions during bidding, will be present at the bid opening, check bids for math accuracy, and review the bids with staff. If necessary, references will be contacted and a letter summarizing bidding and references will be written. (1 meeting)

Construction Observation

Fall 2019 – Spring 2020

Upon award of a contract, Upland Design staff will make fifteen total sites visits. The District staff will make additional site visits during construction and the District as Owner will engage the general contractor on any work deficiencies, understanding that Upland Design will report and document deficiencies noted during construction visits. Contractor submittals and pay applications will be reviewed by Upland Design Ltd prior to forwarding to the Forest Preserve. Certified Payroll will not be reviewed by Upland Design Ltd. At project completion, the fifteenth site visit will be a walk through with District staff in order to develop a punch list. Upland Design will be available by phone to answer questions, review pay applications and submittals.

(15 site visits)

The Firm shall have the authority to act on behalf of the Owner only to the extent provided in this Agreement. The Firm shall not have control over, charge of, or responsibility for construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the construction work, nor shall the Firm be responsible for the Contractor's failure to perform the construction work in accordance with the requirements of the Contract Documents.

IDNR As-Built: Upland Design will prepare an 11" x 17" site plan at the conclusion of construction to show the final project elements in their approximate locations and sizes. This is required for grant reimbursement submittal. It is not a new survey of the site, but a record drawing. The Owner is responsible for completion of all forms required by the IDNR to secure funding of the OSLAD grant. Upland Design can assist with coordination upon request.

Pickerill-Pigott Forest Preserve: Public Access Phase I OSLAD

Professional Fees

The following lump sum fees are for the professional services listed herein including landscape architecture, civil engineering and survey professionals. Fees will be charged for work completed and invoicing will describe the work.

Site Survey	\$ 4,800
Design Development	\$ 5,200
Construction Documents	\$16,950
Permitting	\$ 9,800
Bidding	\$ 1,820
Construction Observation	\$ 13,930
Total Professional Fee	\$52,500

Estimate of Permit Fees:

IEPA NOI Permit: \$1,000 (a request to waive this may be granted)

County Stormwater Water Review Fee: \$3,000 (actual review costs for project will be charged)

County Building Permit: Estimate \$322 (they charge ½ price for government agencies)

Soil Boring Estimate: \$3,000

Estimated Reimbursable Costs:

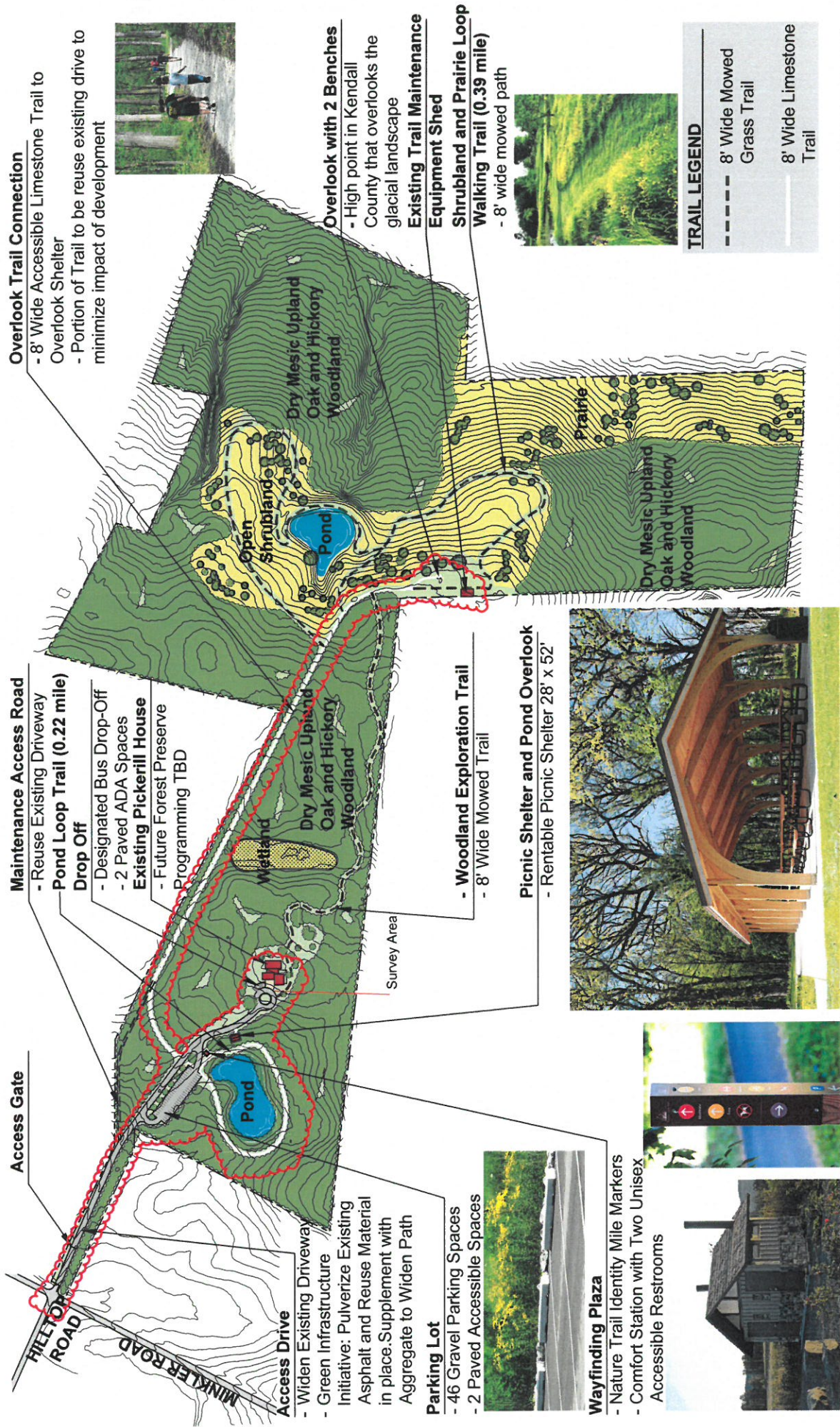
Reimbursable items will include plotting and printing of drawings at the direct cost to Upland Design Ltd and mileage reimbursement at the current IRS reimbursement rate. The estimate of reimbursable items for this project including printing plans for permit review is \$1,800.

Optional Wetland Delineation Services

Western half of property \$ 3,500

Entire 96 Acre Site: \$4,750

Corp of Engineer Wetland Jurisdictional Review: \$900



Master Plan - Phase I Pickerill-Pigott Forest Preserve



To: Kendall County Forest Preserve District Board of Commissioners

From: David Guritz, Executive Director

RE: Ordinance #19-05-003 Establishing a Forest Preserve Projects Reserve Fund

Date: May 21, 2019

The Kendall County State's Attorney's Office has completed its review of Ordinance #19-05-003. Per KC-SAO guidance, the District contacted its auditor, Mack & Associates, to determine whether any additional efforts were needed to establish the fund.

Mack & Associates has confirmed that the accounting is in order for the new Forest Preserve Projects Reserve Fund, with no additional requirements.

The District anticipates receiving the same return on investment as the District's Endowment Fund, which is also deposited with The Illinois Fund.

Recommendations:

Consider a motion to approve Ordinance #19-05-003 establishing a Forest Preserve Projects Reserve Fund through the transfer of District interest earnings retained within the District's capital fund and debt service funds totaling \$375,227.81 for deposit with The Illinois Fund.

Ordinance 19-05-003

**Forest Preserve Project Reserve Fund Ordinance
Kendall County Forest Preserve District**

WHEREAS, the Kendall County Forest Preserve District (hereinafter the "District") is a body politic and corporate and municipal corporation organized and existing under the Downstate Forest Preserve District Act, 70 ILCS 805/0.001 et seq., as amended (hereinafter the "Act"); and

WHEREAS, it is reasonable, necessary and desirable for the Kendall County Forest Preserve District, hereinafter called "District," to establish a Forest Preserve Project Reserve Fund for the District; and,

WHEREAS, the Board of Commissioners is resolved to establish a Forest Preserve Project Reserve Fund for the District, and has identified the Forest Preserve Project Reserve Fund established by this ordinance as the fund "most in need" for the purpose of deposit of cumulative interest earnings from the District's debt-service accounts and capital fund account; and

WHEREAS, 70 ILCS 805/23 provides as follows:

Each forest preserve district shall have the power to transfer the interest earned from any moneys of the district into the respective fund of the district that is most in need of the interest income, as determined by the board of commissioners. This Section does not apply to any interest earned that has been earmarked or restricted by the board for a designated purpose. This Section does not apply to any interest earned on any funds for purposes of the Illinois Municipal Retirement Fund under the Pension Code or tort immunity under the Local Governmental and Governmental Employees Tort Immunity Act. Interest earned on these exempted funds shall be used only for the purposes authorized for the respective exempted funds from which the interest earnings were derived; and

WHEREAS, 30 ILCS 350/9/(c) provides as follows:

The governing body of any governmental unit may authorize the transfer of interest earned on any of the moneys of the governmental unit, including moneys set aside to pay debt service, into the fund of the governmental unit that is most in need of the interest. This subsection does not apply to any interest earned that has been earmarked or restricted by the governing body for a designated purpose. This subsection does not apply to any interest earned on any funds for the purpose of municipal retirement under the Illinois Pension Code and tort immunity under the Local Governmental and Governmental Employees Tort Immunity Act. Interest earned on those funds may be used only for the purposes authorized for the respective funds from which the interest earnings were derived; and

WHEREAS, the Kendall County Treasurer, acting in her capacity as the Kendall County Forest Preserve District Treasurer has reported cumulative interest earnings totaling \$375,227.81 retained within the District's debt-service and capital funds as follows:

Fund 320 Debt Series 2003/2012	\$14,181.06
Fund 960 Debt Series 2007/2015/2016/2017	\$31,981.27
Fund 950 Capital Projects	\$329,065.48

WHEREAS, 70 ILCS 805/8b provides, in part, as follows:

The board of commissioners of any forest preserve district organized under this Act, when so requested by the treasurer of the district, shall designate one or more banks or savings and loan associations in which the funds and moneys received by the treasurer, by virtue of his office, may be deposited. When a bank or savings and loan association has been designated as a depository it shall continue as such until 10 days have elapsed after a new depository is designated and is qualified by furnishing the statements of resources and liabilities as is required by this Section. When a new depository is designated, the board of commissioners shall notify the sureties of the treasurer of that fact in writing at least 5 days before the transfer of funds. The treasurer of the district shall be discharged from responsibility for all funds and moneys deposited in a bank or depository, so designated, while such funds and moneys are so deposited. No bank or savings and loan association shall receive public funds as permitted by this Section, unless it has complied with the requirements established pursuant to Section 6 of "An Act relating to certain investments of public funds by public agencies", approved July 23, 1943, as now or hereafter amended; and

WHEREAS, The Illinois Funds is a Local Government Investment Pool (LGIP) operated by the Illinois State Treasurer's Office that fully complies with the stated depository requirements of the Public Funds Investment Act (30 ILCS 235/).

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners of the District as follows:

1. The Board of Commissioners hereby establishes a "Forest Preserve Project Reserve Fund of the Kendall County Forest Preserve District."
2. The Board of Commissioners hereby authorizes and directs the District's President, Treasurer, and Executive Director to take the necessary actions to establish the Forest Preserve Project Reserve Fund for the District.

3. The Board of Commissioners hereby orders that interest earnings totaling \$375,227.81 held within the District's Debt Series and Capital Projects Fund shall be combined and deposited into a separate Forest Preserve Project Reserve Fund with The Illinois Funds.
4. The Forest Preserve Project Reserve Fund shall be audited annually by a licensed certified public accountant.

Passed and approved by the President and Board of Commissioners of the District this 21st day of May, 2019.

Approved: _____

Judy Gilmour, President

Attest: _____

Matt Kellogg, Secretary

To: Kendall County Forest Preserve District Board of Commissioners

From: David Guritz, Executive Director

RE: Innovative Underground Proposal – Hoover Forest Preserve

Date: May 21, 2019

The Committee of the Whole reviewed and discussed the Innovative Underground proposal presented by Superintendent Kellogg.

The scope of work for the contract includes additional sewer intake line clearing, spot repairs to the sewer intake pipe, capping the outflow pipe, and clearing of the forced main near the treatment ponds at Hoover Forest Preserve.

Recommendations:

Consider a motion to approve the proposal from Innovative Underground, LLC of Sandwich, Illinois to complete next-phase repairs to the sewer intake pipe and force-main at Hoover Forest Preserve for a total amount not-to-exceed \$16,900.00.



INNOVATIVE UNDERGROUND

2175C GRISWOLD SPRINGS RD., SANDWICH IL 60548
331-300-5225

Kendall County Forest Preserve District
Attn: Dave Guritz
Yorkville IL

PROPOSAL
5/10/2019

PROJECT: HOOVER FOREST PRESERVE, YORKVILLE, IL, SANITARY SEWER IMPROVEMENTS

NO.	ITEM	PROPOSED AMOUNTS			
		QTY	U/M	PRICE	AMOUNT

ASSESSMENT & EVALUATION OF PIPE FROM L.S. TO MH 5 (POOL)

- | | |
|--|------------------------------|
| - MH1 - MH2 - 2 VERY BAD BREAKS IN PIPE & HUGE ROOT INTRUSION. | IMMEDIATE ATTENTION REQUIRED |
| - MH2 - MH3 - 1 BAD BREAKS IN PIPE & LOTS OF ROOT INTRUSION. | IMMEDIATE ATTENTION REQUIRED |
| - MH3 - MH4 - CRACKS, ROOTS, ROCKS & DEBRIS IN BELLY. | REGULAR MAINTENANCE REQUIRED |
| - MH4 - MH5 - 1 BREAK IN PIPE, ROCKS, TILE & ROOTS INTRUSION. | NOTE BREAK, REG. MAINTENANCE |

1	CLEANING/TELEVISIONING & ASSESS	24	HR	\$	300.00	\$	7,200.00
2	8" X 5' SPOT REPAIR 2) MH1-MH2, MH2-MH3 & MH4-MH5	3	EA	\$	3,000.00	\$	9,000.00
3	INSTALL PLUGS TO STOP I & I FROM ENTERING SANITARY	2	EA	\$	350.00	\$	700.00
PROPOSAL TOTAL							\$ 16,900.00

SCOPE OF WORK:

- CLEAN & PREPARE PIPES FOR REPAIRS
- INSTALL REPAIRS USING NO DIG METHODS
- PROVIDE POST REPAIR VIDEO

RANDY HARKER, PRESIDENT

DATE

PROPOSAL VALID FOR 30 DAYS

TERMS: DUE UPON COMPLETION

WARRANTY: 5 YEARS FROM DATE OF INSTALLATION FOR LINERS

WARRANTY: 1 YEAR FROM DATE OF CLEANING (IF CLEANING IS ALL THAT IS DONE)

SIGNATURE OF ACCEPTANCE

DATE

To: Kendall County Forest Preserve District Board of Commissioners

From: David Guritz, Executive Director

RE: WBK Engineering – Soil Erosion Control Study and Design
Henneberry Forest Preserve

Date: May 21, 2019

The Committee of the Whole reviewed and discussed a proposal received from WBK to address soil erosion and deposition of silt into a residential storm sewer adjacent to Henneberry Forest Preserve.

WBK will develop the design for soil erosion control leading up to the storm sewer drain, which conveys water from District property to the Whitetail Ridge subdivision's detention basins.

Improved soil erosion control will allow vegetation to establish within the completed drainage swale, which is properly functioning.

Recommendations:

Consider a motion to approve the proposal from WBK Engineering, LLC of St. Charles, Illinois to complete soil erosion control designs for Henneberry Forest Preserve for a total amount not-to-exceed \$1,500.00.

opportunity number

Proposal



Submitted To:	Mr. Dave Guritz	Prepared By:	WBK Engineering, LLC
	Kendall County Forest Preserve District		116 W. Main Street, Suite 201
	110 West Madison Street		St. Charles Illinois 60174
	Yorkville , IL 60560		(630) 443-7755
Primary Contact:		Primary Contact:	Greg Chismark

Services ☒ Cost-Not to Exceed ☐ Lump Sum

Task Name: Henneberry Forest Preserve Erosion Control

Deliverable:

Runoff from Henneberry Forest preserve enters the White Tail Ridge subdivision at 5781 White Tail Ridge Drive and into a storm sewer system. Temporary erosion control measures have been utilized to mitigate erosion from upland areas. The Forest Preserve District of Kendall County is interested in an engineering design, plan and details to implement suitable erosion control measures. Based on an initial site visit it appears a series of rock check dams will provide the necessary control.

WBK will determine upstream tributary area and flow values for a variety of rainfall events. Based on estimated channel slope and flow values WBK will create an site plan exhibit with details for the District to utilize to construct erosion control measures.

A total of 12 manhours for design and exhibit preparation are estimated with a not to exceed fee of \$1,500. We will deliver exhibits and details in PDF format. No survey is included in this proposal.

\$1,500

Budget

Budget for Reimbursable Expenses (Cost Plus 10%):

\$0

Total Amount Budgeted For All Services Rendered:

\$1,500

We propose to bill you monthly based on the attached Schedule of Charges (if applicable). We establish our contract in accordance with the attached General Terms and Conditions. These General Terms and Conditions are expressly incorporated into and are made an integral part of this contract for professional services. We reserve the right to increase our fees by five percent (5%) on December 31st of each calendar year.

Greg Chismark

5-13-2019

WBK Authorization By (Please Print):

Signature

Date

The Proposal, Schedule of Charges, and General Terms & Conditions are satisfactory and are hereby accepted. You are authorized to begin the work as specified. Payments will be made as outlined above.

Client Authorization By (Please Print):

Signature

Date

To: Kendall County Forest Preserve District Board of Commissioners

From: David Guritz, Executive Director

RE: Possibility Place Nursery – Order for Purchase of Native-Plant Perennials
for Grant-Funded Projects

Date: May 21, 2019

The Committee of the Whole reviewed and discussed a quote received from Possibility Place Nursery of Monee, Illinois to place an order for the wholesale purchase of native-perennial flats for installation at Hoover Forest Preserve as part of its Illinois Clean Energy Community Foundation grant-funded projects, and a pond shoreline restoration project at Ellis House and Equestrian Center funded by The Conservation Foundation.

Recommendations:

Consider a motion to approve the purchase of native-plants from Possibility Place Nursery for a total amount not-to-exceed \$11,278.00.

To: Kendall County Forest Preserve District Board of Commissioners
 From: David Guritz, Director
 RE: Grant-Funded Nursery Stock Orders (FFKC-KCFPD)
 Date: 21-May-19

Project budget \$11,278 Total

ICECF-K-12 \$2,350.00

ICECF-HRCG \$7,928.00

Ellis Pond Shoreline \$1,000.00

Nursery Stock Species			Possibility Place Nursery				
Genus	Species	Common Name	Cost per Flat	Flat Count	Cost Per Unit	# of Flats Requested	Extended Cost
Acorus	calamus	Sweet Flag	\$33.60	32	\$1.05	5	\$168.00
Actinomeris	alternifolia	Wingstem					
Agalinis	purpurea	Purple Fox Glove					
Alisma	triviale	Lrg.-Flowered Water Plantain					
Amorpha	canescens	Lead Plant	\$63.00	32	\$1.97	5	\$315.00
Amorpha	fruticosa	Indigo Bush					
Andropogon	scoparius	Little Blue Stem					
Anemone	canadensis	Meadow Anemone	\$63.00	32	\$1.97	5	\$315.00
Aquilegia	canadensis	Wild Columbine	\$33.60	32	\$1.05	5	\$168.00
Asclepias	incarnata	Swamp Milkweed	\$33.60	32	\$1.05	5	\$168.00
Asclepias	sullivantii	Prairie Milkweed					
Asclepias	tuberosa	Butterfly Milkweed	\$33.60	32	\$1.05	5	\$168.00
Asclepias	verticillata	Whorled Milkweed	\$33.60	32	\$1.05	5	\$168.00
Asclepias	viridiflora	Short Green Milkweed					
Aster	azureus	Sky Blue Aster					
Aster	cordifolius	Heart-leaved Aster	\$33.60	32	\$1.05	3	\$100.80
Aster	ericoides	Heath Aster	\$33.60	32	\$1.05	3	\$100.80
Aster	laevis	Smooth Blue Aster					
Aster	novae-angliae	New England Aster	\$33.60	32	\$1.05	4	\$134.40
Aster	shortii	Short's Aster	\$33.60	32	\$1.05	3	\$100.80
Astragalus	canadensis	Canadian Milk Vetch	\$33.60	32	\$1.05	5	\$168.00
Baptisia	leucantha	White Wild Indigo	\$33.60	32	\$1.05	7	\$235.20
Baptisia	leucophaea	Cream Wild Indigo	\$33.60	32	\$1.05	7	\$235.20
Bouteloua	curtipendula	Side-Oats Grama					
Cacalia	atriplicifolia	Pale Indian Plantain					
Calopogon	tuberosus	Grass Pink Orchid					
Camassia	scilloides	Wild Hyacinth					
Cassia	hebecarpa	Wild senna					
Chelone	glabra	Turtlehead	\$33.60	32	\$1.05	5	\$168.00
Coreopsis	lanceolata	Sand Coreopsis	\$33.60	32	\$1.05	3	\$100.80
Coreopsis	palmeta	Prairie Coreopsis					
Coreopsis	tripteris	Tall Coreopsis					
Danthonia	spicata	Poverty Oat Grass					
Echinacea	pallida	Purple Coneflower	\$33.60	32	\$1.05	5	\$168.00
Elymus	canadensis	Canada Wild Rye	\$33.60	32	\$1.05	10	\$336.00

Eragrostis	spectabilis	Purple Love Grass	\$33.60	32	\$1.05	10	\$336.00
Erigeron	pulchellus	Robin's Plantain					
Eryngium	yuccifolium	Rattlesnake Master	\$33.60	32	\$1.05	4	\$134.40
Eupatorium	altissimum	Tall Boneset					
Gentiana	andrewsii	Bottle Gentian	\$33.60	32	\$1.05	10	\$336.00
Gentiana	procera	Small Fringed Gentian					
Gentiana	puberulenta	Prairie Gentian					
Gentiana	quinquefolia occidentalis	Stiff Gentian					
Helenium	autumnale	Sneezeweed	\$33.60	32	\$1.05	5	\$168.00
Helianthemum	bicknellii	Rockrose					
Helianthus	decapetalus	Pale Sunflower					
Helianthus	rigidus	Prairie Sunflower					
Heuchera	richardsonii	Prairie Alum Root	\$33.60	32	\$1.05	3	\$100.80
Hieracium	longipilum	Long-Bearded Hawkweed					
Hieracium	scabrum	Rough Hawkweed					
Iris	virginica shrevei	Blue Flag Iris	\$33.60	32	\$1.05	10	\$336.00
Juncus	nodosus	Joint Rush					
Justicia	americana	Water Willow					
Kuhnia	eupatorioides corymbulosa	False Boneset					
Lespedeza	capitata	Round-headed Bush Clover	\$33.60	32	\$1.05	5	\$168.00
Liatis	aspera	Rough Blazing Star	\$33.60	32	\$1.05	7	\$235.20
Liatis	pyncostachya	Prairie Blazing Star	\$33.60	32	\$1.05	4	\$134.40
Lilium	philadelphicum andinum	Prairie Lily	\$108.00	32	\$3.38	5	\$540.00
Lithospermum	canescens	Hoary Puccoon					
Lithospermum	incisum	Fringed Puccoon					
Lithospermum	latifolium	Broad-leaved Puccoon					
Lobelia	siphilitica	Great Blue Lobelia					
Lobelia	spicata	Pale Spiked Lobelia	\$33.60	32	\$1.05	4	\$134.40
Mimulus	ringens	Monkey Flower	\$33.60	18	\$1.87	5	\$168.00
Mertensia	virginica	Virginia bluebells					
Monarda	clinopodia	Basil Bee Balm					
Monotropa	uniflora	Indian Pipe					
Nuphar	advena	Yellow Pond Lily					
Nymphaea	tuberosa	White Water Lily					
Oenothera	pilosella	Prairie Sundrops	\$33.60	18	\$1.87	5	\$168.00
Onoclea	sensibilis	Sensitive Fern	\$70.00	18	\$3.89	5	\$350.00
Orchis	spectabilis	Showy Orchis					
Panax	quinquefolius	Ginseng					
Panicum	virgatum	Switch Grass	\$33.60	32	\$1.05	10	\$336.00
Parthenium	integrifolium	Wild Quinine	\$33.60	32	\$1.05	7	\$235.20
Penstemon	calycosus	Smooth Beard Tongue					
Penstemon	digitalis	Foxglove Beard Tongue	\$33.60	32	\$1.05	4	\$134.40

Petalostemum	candidum	White Prairie Clover	\$33.60	32	\$1.05	4	\$134.40
Petalostemum	foliosum	Leafy Prairie Clover					
Petalostemum	purpureum	Purple Prairie Clover	\$33.60	32	\$1.05	4	\$134.40
Phlox	glaberrima interior	Marsh Phlox	\$72.00	32	\$2.25	5	\$360.00
Phlox	pilosa fulgida	Prairie Phlox					
Physostegia	virginiana arenaria	Obedient Plant					
Physostegia	virginiana arenaria	Prairie Obedient Plant					
Potentilla	arguta	Prairie Cinquefoil	\$33.60	32	\$1.05	5	\$168.00
Pycnanethum	virginianum	Common Mountain Mint	\$33.60	32	\$1.05	5	\$168.00
Prunella	vulgaris lanceolata	Self Heal					
Rosa	blanda	Early Wild Rose	\$45.00	18	\$2.50	4	\$180.00
Rosa	carolina	Pasture Rose					
Rosa	setigera	Illinois Rose	\$63.00	32	\$1.97	4	\$252.00
Rudbeckia	laciniata	Wild Golden Glow	\$33.60	32	\$1.05	4	\$134.40
Sagittaria	latifolia	Common Arrowhead					
Sagittaria	rigida	Stiff Arrowhead					
Scirpus	atrovirens	Dark Green Rush	\$33.60	32	\$1.05	5	\$168.00
Scirpus	validus creber	Great Bulrush					
Senecio	plattensis	Prairie Ragwort					
Silene	antirrhina	Sleepy Catchfly					
Silene	nivea	Snowy Campion					
Silene	stellata	Starry Campion	\$72.00	32	\$2.25	5	\$360.00
Silene	virginica	Fire Pink					
Silphium	integrifolium deamii	Deam's Rosin Weed	\$33.60	32	\$1.05	5	\$168.00
Silphium	laciniatum	Compass Plant	\$33.60	32	\$1.05	5	\$168.00
Silphium	terebinthinaceum	Prairie Dock	\$33.60	32	\$1.05	5	\$168.00
Solidago	speciosa	Showy Goldenrod	\$33.60	32	\$1.05	5	\$168.00
Sporobolus	cryptandrus	Sand Dropseed					
Sporobolus	heterolepis	Prairie Dropseed	\$33.60	32	\$1.05	10	\$336.00
Thalictrum	dioicum	Early Meadow Rue	\$72.00	32	\$2.25	5	\$360.00
Tradescantia	ohiensis	Common Spiderwort	\$33.60	32	\$1.05	5	\$168.00
Triosteum	aurantiacum	Early Horse Gentian					
Triosteum	perfoliatum	Late Horse Gentian					
Verbena	hastata	Blue Vervain	\$33.60	32	\$1.05	5	\$168.00
Verbena	simplex	Narrow-leaved Vervain					
Veronia	fasciculata	Common Ironweed	\$33.60	32	\$1.05	5	\$168.00
Total Order							\$11,264.00

Possibility Place Nursery

7548 W. Monee-Manhattan Rd.

Monee, IL 60449

(708) 534-3988

Quote

Invoice #: 00116354

Phone: 630-553-4131 jason

Fax: 630-553-4023

Bill To:

KENDALL COUNTY FOREST PRESERVE

110 W MADISON ST

YORKVILLE, IL 60460

Ship To:

KENDALL COUNTY FOREST PRESERVE

110 W MADISON ST

YORKVILLE, IL 60460

SALESPERSON		YOUR NO.	SHIP VIA	COL	PPD	SHIP DATE	TERMS		DATE	PG.
KELSAY SHAW		plugs	Pick Up				Net 30		5/8/19	1
QTY.	ITEM NO.	DESCRIPTION		PRICE		UNIT	LOCATION	DISC %	EXTENDED PRICE	TX.
		Numbers will need to be adjusted based on germination but species listed are available. Cost per unit on stander species = \$0.95 per unit, all others are as listed.								
	ZACOAMER-32	ACORUS AMERICANUS Sweet Flag		\$33.60		flat				
	ZAMOCANE-32	AMORPHA CANESCENS Lead plant		\$63.00		flat				
	ZANECANA-32	ANEMONE CANADENSIS Meadow Anemone		\$63.00		flat				
	ZAQUCANA-32	AQUILEGIA CANADENSIS Columbine		\$33.60		flat				
	ZASCINCA-32	ASCLEPIAS INCARNATA Swamp milkweed		\$33.60		flat				
	ZASCTUBE-32	ASCLEPIAS TUBEROSA Butterfly Weed		\$33.60		flat				
	ZASCVERT-32	ASCLEPIAS VERTICILLATA Whorled Milkweed		\$33.60		flat				
A 1.8% PER MONTH FINANCE CHARGE WILL BE ADDED TO OUTSTANDING BALANCES MORE THAN 30 DAYS PAST DUE. CUSTOMER AGREES TO PAY										
NOTE: ALL KNIT FABRIC IN-GROUND CONTAINERS (ROOT BAGS) AND BURLAP MUST BE REMOVED FROM PLANT MATERIAL BEFORE PLANTING.							SALE AMT. FREIGHT SALES TAX TOTAL AMT. PAID TODAY			
Signature: _____							BALANCE DUE			

Possibility Place Nursery**7548 W. Monee-Manhattan Rd.****Monee, IL 60449****(708) 534-3988****Quote**

Invoice #: 00116354

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110 W MADISON ST
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YORKVILLE, IL 60460

SALESPERSON		YOUR NO.	SHIP VIA	COL	PPD	SHIP DATE	TERMS		DATE	PG.
KELSAY SHAW		plugs	Pick Up				Net 30		5/8/19	2
QTY.	ITEM NO.	DESCRIPTION		PRICE		UNIT	LOCATION	DISC %	EXTENDED PRICE	TX.
	ZSYMCORD-32	SYMPHYOTRICHUM CORDIFOLIUM (ASTER CORDIFOLIUS) Common Blue Wood Aster		\$33.60		flat				
	ZSYMERIC-32	SYMPHYOTRICHUM ERICOIDES (ASTER ERICOIDES) Heath Aster		\$33.60		flat				
	ZSYMNOVA-32	SYMPHYOTRICHUM NOVAE-ANGLIAE (ASTER NOVAE-ANGLIAE) New England Aster		\$33.60		flat				
	ZSYMESHOR-32	SYMPHYOTRICHUM SHORTII (ASTER SHORTII) Short's aster		\$33.60		flat				
	ZASTCANA-32	ASTRAGALUS CANADENSIS Canadian Milkvech		\$33.60		flat				
	ZBAPALBA-32	BAPTISIA ALBA White Wild Indigo		\$33.60		flat				
	ZBAPBRAC-32	BAPTISIA BRACTEATA		\$33.60		flat				
A 1.8% PER MONTH FINANCE CHARGE WILL BE ADDED TO OUTSTANDING BALANCES MORE THAN 30 DAYS PAST DUE. CUSTOMER AGREES TO PAY							SALE AMT. FREIGHT SALES TAX TOTAL AMT. PAID TODAY			
NOTE: ALL KNIT FABRIC IN-GROUND CONTAINERS (ROOT BAGS) AND BURLAP MUST BE REMOVED FROM PLANT MATERIAL BEFORE PLANTING.										
Signature: _____							BALANCE DUE			

Possibility Place Nursery

7548 W. Monee-Manhattan Rd.

Monee, IL 60449

(708) 534-3988

Quote

Invoice #: 00116354

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110 W MADISON ST

YORKVILLE, IL 60460

Ship To:

KENDALL COUNTY FOREST PRESERVE

110 W MADISON ST

YORKVILLE, IL 60460

SALESPERSON		YOUR NO.	SHIP VIA	COL	PPD	SHIP DATE	TERMS		DATE	PG.
KELSAY SHAW		plugs	Pick Up				Net 30		5/8/19	3
QTY.	ITEM NO.	DESCRIPTION		PRICE		UNIT	LOCATION	DISC %	EXTENDED PRICE	TX.
	ZCHEGLAB-32	Cream Wild Indigo CHELONE GLABRA		\$33.60		flat				
	ZCORLANC-32	Turtle head COREOPSIS LANCEOLATA		\$33.60		flat				
	ZCORTRIP-32	Sand coreopsis COREOPSIS TRIPTERIS		\$33.60		flat				
	ZECHPALL-32	Tall coreopsis ECHINACEA PALLIDA		\$33.60		flat				
	ZELYCANA-32	Pale Purple Coneflower ELYMUS CANADENSIS		\$33.60		flat				
	ZERASPEC-32	Canada Wild Rye ERAGROSTIS SPECTABILIS		\$33.60		flat				
	ZERYYUCC-32	Purple Love Grass ERYNGIUM YUCCIFOLIUM		\$33.60		flat				
	ZGENANDR-32	Rattlesnake Master GENTIANA ANDREWSII		\$33.60		flat				
	ZHELAUTU-32	Bottle gentian **ITEM NOT AVAILABLE** HELENIUM		\$33.60		flat				
A 1.8% PER MONTH FINANCE CHARGE WILL BE ADDED TO OUTSTANDING BALANCES MORE THAN 30 DAYS PAST DUE. CUSTOMER AGREES TO PAY							SALE AMT. FREIGHT SALES TAX TOTAL AMT. PAID TODAY			
NOTE: ALL KNIT FABRIC IN-GROUND CONTAINERS (ROOT BAGS) AND BURLAP MUST BE REMOVED FROM PLANT MATERIAL BEFORE PLANTING.										
Signature: _____							BALANCE DUE			

Possibility Place Nursery
7548 W. Monee-Manhattan Rd.
Monee, IL 60449

(708) 534-3988

Quote

Invoice #: 00116354

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KENDALL COUNTY FOREST PRESERVE
 110 W MADISON ST
 YORKVILLE, IL 60460

Ship To:

KENDALL COUNTY FOREST PRESERVE
 110 W MADISON ST
 YORKVILLE, IL 60460

SALESPERSON		YOUR NO.	SHIP VIA	COL	PPD	SHIP DATE	TERMS		DATE	PG.
KELSAY SHAW		plugs	Pick Up				Net 30		5/8/19	4
QTY.	ITEM NO.	DESCRIPTION		PRICE		UNIT	LOCATION	DISC %	EXTENDED PRICE	TX.
	ZHEURICH-32	AUTUMNALE Sneezeweed		\$33.60		flat				
	ZIRIVIRG-32	HEUCHERA RICHARDSONII		\$33.60		flat				
	ZKUHEUPA-32	Prairie Alumroot		\$33.60		flat				
	ZLESCAPI-32	IRIS VIRGINICA		\$33.60		flat				
	ZLIAASPE-32	SHREVEI		\$33.60		flat				
	ZLIAPYCN-32	Blue Flag Iris		\$33.60		flat				
	ZLILPHIL-32	KUHNIA EUPATORIODES		\$33.60		flat				
	ZLOBSPIC-32	False Boneset		\$33.60		flat				
	ZMIMRING-32	LESPEDEZA CAPITATA		\$33.60		flat				
		Round Headed Bush Clover		\$33.60		flat				
		LIATRIS ASPERA		\$33.60		flat				
		Rough Blazing Star		\$33.60		flat				
		LIATRIS		\$33.60		flat				
		PYCNOSTACHYA		\$33.60		flat				
		Prairie Blazing Star		\$33.60		flat				
		LILIUM		\$108.00		flat				
		PHILADELPHICUM		\$33.60		flat				
		Prairie Lily		\$33.60		flat				
		LOBELIA SPICATA		\$33.60		flat				
		Pale-spiked Lobelia		\$33.60		flat				
		MIMULUS RINGENS		\$33.60		flat				
A 1.8% PER MONTH FINANCE CHARGE WILL BE ADDED TO OUTSTANDING BALANCES MORE THAN 30 DAYS PAST DUE. CUSTOMER AGREES TO PAY							SALE AMT. FREIGHT SALES TAX TOTAL AMT. PAID TODAY			
NOTE: ALL KNIT FABRIC IN-GROUND CONTAINERS (ROOT BAGS) AND BURLAP MUST BE REMOVED FROM PLANT MATERIAL BEFORE PLANTING.										
Signature: _____							BALANCE DUE			

Possibility Place Nursery

7548 W. Monee-Manhattan Rd.

Monee, IL 60449

(708) 534-3988

Quote

Invoice #: 00116354

Phone: 630-553-4131 jason

Fax: 630-553-4023

Bill To:

KENDALL COUNTY FOREST PRESERVE

110 W MADISON ST

YORKVILLE, IL 60460

Ship To:

KENDALL COUNTY FOREST PRESERVE

110 W MADISON ST

YORKVILLE, IL 60460

SALESPERSON		YOUR NO.	SHIP VIA	COL	PPD	SHIP DATE	TERMS		DATE	PG.
KELSAY SHAW		plugs	Pick Up				Net 30		5/8/19	5
QTY.	ITEM NO.	DESCRIPTION			PRICE /	UNIT	LOCATION	DISC %	EXTENDED PRICE	TX.
	ZOENPILO-18	Monkey Flower OENOTHERA PILOSELLA			\$33.60	flat				
	ZONOSENS-18	Prairie Sundrops ONOCLEA SENSIBILIS			\$70.00	flat				
	ZPANVIRG-32	Sensitive Fern PANICUM VIRGATUM			\$33.60	flat				
	ZPARINTE-32	Switch Grass PARTHENIUM			\$33.60	flat				
	ZPENDIGI-32	INTEGRIFOLIUM Wild Quinine			\$33.60	flat				
	ZDALCAND-32	PENSTEMON DIGITALIS Foxglove Beardtongue			\$33.60	flat				
	ZDALPURP-32	DALEA CANDIDA White prairie clover			\$33.60	flat				
	ZPHLGLAB-32	DALEA PURPUREA Purple Prairie Clover			\$33.60	flat				
	ZPOTARGU-32	PHLOX GLABERRIMA INTERIOR			\$72.00	flat				
	ZPYCVIRG-32	Marsh Phlox POTENTILLA ARGUTA			\$33.60	flat				
		Prairie Cinquefoil PYCNANTHEMUM			\$33.60	flat				
A 1.8% PER MONTH FINANCE CHARGE WILL BE ADDED TO OUTSTANDING BALANCES MORE THAN 30 DAYS PAST DUE. CUSTOMER AGREES TO PAY							SALE AMT. FREIGHT SALES TAX TOTAL AMT. PAID TODAY			
NOTE: ALL KNIT FABRIC IN-GROUND CONTAINERS (ROOT BAGS) AND BURLAP MUST BE REMOVED FROM PLANT MATERIAL BEFORE PLANTING.										
Signature: _____							BALANCE DUE			

Possibility Place Nursery**7548 W. Monee-Manhattan Rd.****Monee, IL 60449****(708) 534-3988****Quote**

Invoice #: 00116354

Phone: 630-553-4131 jason

Fax: 630-553-4023

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KELSAY SHAW		plugs	Pick Up				Net 30		5/8/19	6
QTY.	ITEM NO.	DESCRIPTION			PRICE	UNIT	LOCATION	DISC %	EXTENDED PRICE	TX.
	ZRUDLACI-32	Mountain Mint RUDBECKIA LACINIATA			\$33.60	flat				
	ZSCIATRO-32	Wild Golden Glow SCIRPUS ATROVIRENS			\$33.60	flat				
	ZSILSTEL-32	Dark-green bulrush SILENE STELLATA			\$72.00	flat				
	ZSILINTE-32	Starry Campion SILPHIUM			\$33.60	flat				
	ZSILLACI-32	INTEGRIFOLIUM Rosin Weed			\$33.60	flat				
	ZSILTERE-32	SILPHIUM LACINIATUM Compass Plant			\$33.60	flat				
	ZSOLSPEC-32	SILPHIUM TEREBINTHINACEUM			\$33.60	flat				
	ZSPOHETE-32	Prairie Dock SOLIDAGO SPECIOSA			\$33.60	flat				
	ZTHADIOI-32	Showy Goldenrod SPOROBOLUS			\$33.60	flat				
	ZTRAOHIE-32	HETEROLEPIS Northern Dropseed			\$72.00	flat				
		THALICTRUM DIOICUM			\$33.60	flat				
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Signature: _____							BALANCE DUE			

Possibility Place Nursery

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SALESPERSON		YOUR NO.	SHIP VIA	COL	PPD	SHIP DATE	TERMS		DATE	PG.
KELSAY SHAW		plugs	Pick Up				Net 30		5/8/19	7
QTY.	ITEM NO.	DESCRIPTION			PRICE	UNIT	LOCATION	DISC %	EXTENDED PRICE	TX.
	ZVERHAST-32	OHIENSIS Ohio Spiderwort			\$33.60	flat				
	ZVERFASC-32	VERBENA HASTATA Blue Vervain								
	ZROSBLAN-18	VERNONIA FASCICULATA Common Ironweed Time dependant; seed flats are only good for so long before the seedlings are not transplant-able.			\$45.00	flat				
	ZROSSETI-32	ROSA BLANDA Early Wild Rose ROSA SETIGERA Illinois Rose The project calls for a total of \$11278 in material of which the above species can certainly max that out; but because there are no specific numbers accompanying the asked for species or a time-table			\$63.00	flat				
A 1.8% PER MONTH FINANCE CHARGE WILL BE ADDED TO OUTSTANDING BALANCES MORE THAN 30 DAYS PAST DUE. CUSTOMER AGREES TO PAY							SALE AMT. FREIGHT SALES TAX TOTAL AMT. PAID TODAY			
NOTE: ALL KNIT FABRIC IN-GROUND CONTAINERS (ROOT BAGS) AND BURLAP MUST BE REMOVED FROM PLANT MATERIAL BEFORE PLANTING.										
Signature: _____							BALANCE DUE			

Possibility Place Nursery
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SALESPERSON		YOUR NO.	SHIP VIA	COL	PPD	SHIP DATE	TERMS		DATE	PG.	
KELSAY SHAW		plugs	Pick Up				Net 30		5/8/19	8	
QTY.	ITEM NO.	DESCRIPTION			PRICE		UNIT	LOCATION	DISC %	EXTENDED PRICE	TX.
		for delivery I am unable give further info until breakout numbers from the client have been passed along to us.									
A 1.8% PER MONTH FINANCE CHARGE WILL BE ADDED TO OUTSTANDING BALANCES MORE THAN 30 DAYS PAST DUE. CUSTOMER AGREES TO PAY											
NOTE: ALL KNIT FABRIC IN-GROUND CONTAINERS (ROOT BAGS) AND BURLAP MUST BE REMOVED FROM PLANT MATERIAL BEFORE PLANTING.								SALE AMT.		\$0.00	
								FREIGHT		\$0.00	
								SALES TAX		\$0.00	
								TOTAL AMT.		\$0.00	
								PAID TODAY		\$0.00	
Signature: _____								BALANCE DUE		\$0.00	

To: Kendall County Forest Preserve District Board of Commissioners

From: David Guritz, Executive Director

RE: Procurement Card Request – Chris Kellogg, Superintendent – Grounds and Natural Resources

Date: May 21, 2019

District staff is requesting the issuance of a procurement card for Chris Kellogg, Superintendent – Grounds and Natural Resources with a single-purchase limit of \$1,000 and monthly combined purchase limit of \$5,000.

The Committee of the Whole reviewed the request, approving a motion to forward the request to issue a procurement card to Chris Kellogg to Commission for consideration.

Recommendations:

Consider a motion to approve the issuance of a District procurement card to Chris Kellogg, Superintendent – Grounds and Natural Resources with a single-purchase limit of \$1,000, and monthly combined purchase limit of \$5,000.

To: Kendall County Forest Preserve District Board of Commissioners

From: David Guritz, Executive Director

RE: A&B Exteriors Proposal for Repairs and Roof Replacement for the Picnic Shelter at Subat Forest Preserve

Date: May 21, 2019

The Committee of the Whole reviewed and discussed a quote received from A&B Exteriors to replace the roof and a portion of the cedar decking of the picnic shelter at Subat Forest Preserve.

Recommendations:

Consider a motion to approve the proposal received from A&B Exteriors of Sandwich, Illinois for repairs to the picnic shelter at Subat Forest Preserve for a total amount not-to-exceed \$6,736.88.



3775 Drew Ave., Sandwich, IL 60548
 Phone: 815-786-3100 * Fax: 866-634-3168 * IL Lic# 104.015799

PROPOSAL

04/19/19

Kendall County Forest Preserve
 Subat Forest Preserve
 Attn: Dave Guritz
 4675-4999 Eldamain Road
 Plano, IL
 630-553-4131
 dguritz@co.kendall.il.us

The following work is proposed for the above address with PREVAILING WAGES:

Roof Replacement – Picnic Shelter:

- Remove shingles (1 layer) on picnic shelter (5/12 pitch) and haul away (11.5 sq)
- Remove & replace (344') of 2.6 cedar car decking, approx. 9 rows (additional replaced at \$5.50/ft no credit will be given for amounts not used)
- Remove & replace drip edge on entire roof Color: MUSKET BROWN
- Pull all necessary permits

Option 1 – Architectural Shingles

- Install 15 lb felt paper
 - Install ice & water shield on all roof lines & valley's
 - Install new architectural shingles – Owens Corning Duration (11.5 sq) Color: _____ Initials: _____
- Option 1 - Total Cost of all Roof Work Proposed: \$6,736.88

Option 2 – Metal Roofing

- Install GRACE ice & water shield on entire roof
 - Install new MasterRib metal roofing (11.5 sq) Color: _____ Initials: _____
- Option 2 - Total Cost of all Roof Work Proposed: \$10,153.11

Payment Terms: METAL ROOF REQUIRES HALF DOWN UPON ACCEPTANCE; REMAINDER PAID IN FULL UPON COMPLETION. We accept cash, check, VISA, Mastercard & Discover.

Matt Wright, 630-768-8020
 A&B Exteriors, LLC Representative


 Signature

04/19/19
 Date

Homeowner #1 Printed Name

Homeowner #1 Signature

Date

Homeowner #2 Printed Name

Homeowner #2 Signature

Date

-I have read, understand and agree to the PROJECT PREPARATION AND EXPECTATIONS section listed on this contract.

Please Initial Here Homeowner #1: _____

Please Initial Here Homeowner #2: _____

-A&B Exteriors completes all jobs in the order they are signed (unless cases of extreme emergency). As of proposal date; A&B Exteriors anticipates your job to be started in 3-4 WEEKS FOR ASPHALT AND MAY – JUNE FOR METAL; weather permitting. Estimated time will be re-evaluated on date proposal is accepted by homeowner. The scheduling assistant will contact you upon acceptance of proposal.

Please Initial Here Homeowner #1: _____

Please Initial Here Homeowner #2: _____

Payment terms are listed above signature line. **Accounts not paid upon completion will incur interest on the balance due at the rate of 1.5% per month commencing on the date of completion and if placed in the hand of an attorney for collection all attorney fees and legal/filing fees will be paid by customer accepting the above contract.** All material is guaranteed to be as specified. Proposal valid for 30 days. Full workmanship warranty is 5 years, repair workmanship warranty is 1 year, when acting as sub-contractor workmanship warranty is 1 year, unless otherwise specified. All work to be completed in a workman like manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon accidents or delays beyond our control. Our workers are fully covered by Workers' Compensation insurance. **The above work is what was determined as needed in order to fully complete your job; however, on a rare occasion additional work is found once existing material has been removed; in this case labor will be billed at an hourly rate of \$50/hour/worker plus material costs.**

PROJECT PREPARATION AND EXPECTATIONS

*The following is a list to help you prepare for the construction project and is considered an addendum to the contract

1. Please cover items in the attic to protect them during re-roofing projects.
2. Remove all personal belongings from/around the exterior of the house, including but not limited to patio furniture, grills, landscape lighting, decorations, etc.
3. Remove all screens from windows and doors. We are not responsible for any tears.
4. Remove all loose items from shelving and walls such as: pictures, mirrors, plates, etc. Hammering may create vibration that could shake these items off shelves and walls.
5. Although caution will be taken, some leaves or blooms and plants may be affected by the construction.
6. There are instances where minor damage to gutters is unavoidable, especially on very steep roofs or where there may be some rotten or rusted areas.
7. We do not cover nail pops on drywall and/or preexisting damage that was not covered by your claim and / or written agreement.
8. The Project Manager will do an inside inspection for preexisting damage.
9. Every effort will be taken to pick up all nails with a magnet; however, please watch for nails that may be embedded in the grass or shrubbery. Use bag on lawn mower, if possible, at least once after job is completed.
10. It will be the homeowner's responsibility to have any TV satellite dish readjusted if the dish must be temporarily moved and reset during the construction process.
11. In the event bad decking on the roof needs replacement, we make every effort to make verbal contact with the homeowner. It is the homeowner's responsibility to pay for replaced decking (up to 3 sheets included, additional sheets @ \$45/sheet of sheathing to match existing, includes the cost of labor, material and dump fees)
12. It is the responsibility of the homeowner to secure all animals inside the house or off the property during the renovations. This is for the safety of our employees and your animal(s).
13. You will be notified by phone prior to material deliveries and installation.
14. Payment terms are as stated on the proposal.
15. Should you have any questions, feel free to call your Project Manager.