



KENDALL COUNTY OFFICE OF THE SHERIFF

Dwight A. Baird, Sheriff
1102 Cornell Lane Yorkville Illinois 60560
Phone: 630-553-7500 Fax: 630-553-1972
www.co.kendall.il.us/sheriff



REQUEST FOR PUBLIC RECORDS *Under the Illinois Freedom of Information Act*

Requestor's Name:	Date of Request:
Requestor is Representing:	Telephone (# with area code):
Address (# and Street):	Cell Phone (# with area code):
City State Zip	Email Address:
Records Requested (Please provide as much information below as possible):	
Report Number (A copy of the police blotter is available in the lobby for reference):	Location of Incident:
Type of Incident:	Date/Time of Incident:
Further description to aid in records search:	
Do you wish to inspect or receive a copy of the requested records? Inspect <input type="checkbox"/> Copy <input type="checkbox"/> Both <input type="checkbox"/>	
Is this request for a commercial purpose? Yes <input type="checkbox"/> No <input type="checkbox"/> (i.e. do you intend to sell the requested records or use the records in advertisement?)	
How would you like to receive your completed request? Pick up in person <input type="checkbox"/> Mail <input type="checkbox"/> Email <input type="checkbox"/> Fax <input type="checkbox"/>	
Signature _____ Date _____	
Thank you	