

**COUNTY OF KENDALL, ILLINOIS**  
**BUDGET & FINANCE COMMITTEE**  
**Meeting Minutes for Thursday, February 24, 2022**

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**Call to Order** – Committee Chair Matt Kellogg called the Budget and Finance Committee to order at 3:09p.m

**Roll Call**

<b>Attendee</b>	<b>Status</b>	<b>Arrived</b>	<b>Left Meeting</b>
Amy Cesich	ABSENT		
Brian DeBolt	Yes		
Scott Gengler	Here		
Scott Gryder	ABSENT		
Matt Kellogg	Yes		

**Others Present** – Latreese Caldwell, Levi Gotte, Jennifer Karales, Matt Kinsey, Scott Koeppel, Jacquie Purcell

**Approval of Agenda** - Member DeBolt made a motion to approve the agenda, second by Member Gengler. **With three members present voting aye, the motion carried.**

**Approval to Forward Claims** – Member DeBolt made a motion to forward the Claims to the County Board for approval, second by Member Gengler. **With three members present voting aye, the motion carried.**

**Department Head and Elected Official Reports** - None

**Items of Business**

- *Discussion of the CPI for 2022 payable 2023* – Chief Assessor Andy Nicoletti briefed the committee on the State report, and said that the Consumer Price Index (CPI) “Cost of living” or inflation percentage to use in computing the 2022 extensions (taxes payable in 2023) under PTELL is 5.0 percent. Nicoletti stated that the CPI change is calculated by subtracting the 2020 CPI from the 2021 CPI, and then dividing that amount by the 2020 CPI which resulted in 7.0 percent. The statute indicates the lesser of 5.0 percent or the actual percentage increase, in this case 5.0 percent is the lesser amount. Nicoletti also reported the EAV increase in 2021.

Mr. Nicoletti estimates there will be approximately \$74 million in new construction in 2022, including an increased number of single homes and government subsidized multi-family homes.

- *Discussion of Rubrik Cloud Solution ITB* – Mr. Koeppel explained that this is a hardware/software program that will provide Cloud storage and disaster recovery. Mr. Kinsey stated that the cost is \$40,000 which includes the licensing for 5 years.

Member Gengler made a motion to forward the five year contract to the State's Attorney's Office for legal review, second by Member DeBolt. **With three members present voting aye, the motion carried by a 3-0 vote.**

➤ *Discussion of Coroner Office New Positions:*

- *PT Administrative Position* – Coroner Jacquie Purcell briefed the committee on the increased amount of paperwork required for investigations due to their caseload increase of 77 percent in 2021. Ms. Purcell stated that one Deputy Coroner resigned and moved out of state, and the other three Deputy Coroners have full-time jobs, and assist the Coroner on a very limited schedule, and one of the Deputy Coroners is out on maternity leave.

Ms. Purcell reviewed the proposed plan to increase the current Administrative Assistant's hours from 10 to 15 per week on March 1, 2022 and then to 28 hours with an increase in pay on December 1, 2022 (FY2023). Ms. Purcell stated that the increase in hours will provide more office coverage, and assistance with the increase in additional paperwork required for each case. Discussion on the total salary plus IMRF costs of \$23,296 for the December 1, 2022 proposal, and what funds the Coroner planned to use to cover the increase in hours from March to November 2022. **There was consensus to approve the March 1, 2022 proposal, and to discuss the December 1, 2022 proposal at the March 10, 2022 Finance Committee meeting.**

- *FT Deputy Coroner Position* – Coroner Purcell reported that the Coroner's Office caseload has increased reviewed the proposal to hire a full-time Deputy Coroner on May 1, 2022, the 37.5 regular hours plus the \$35 per day on-call rate, the proposed salary increase on December 1, 2022 (FY2023), plus annual salary increases according to current countywide structure. Discussion on the salary, available funds, potentially using ARPA funds, the need for an additional full-time deputy to assist with the increasing County population, the increased caseload, and the additional work per case required to meet national standards. The committee asked the Coroner to forward the job description for their review now and to provide it for the next County Board meeting packet. **There was consensus to forward the FT Deputy Coroner Position request to the March 10, 2022 Finance Committee meeting for further discussion.**

➤ *Discussion and Approval of Resolution Establishing the Salary for the Kendall County Treasurer and Collector* - Ms. Caldwell provided information requested on the stipend for the Treasurer/Collector. Discussion on past salary increases, stipends, and proposed increase for this term. **There was consensus by the committee to forward the item for approval an annual increases of 2.5 percent for the next four years to the County Board for approval at the March 15, 2022 County Board meeting.**

➤ *Discussion and Approval of Resolution Establishing the Salary for the Kendall County Clerk and Recorder* - Ms. Caldwell provided information requested on the stipend for the County Clerk/Recorder. Discussion on past salary increases, stipends, and

proposed increase for this term. There was consensus by the committee to forward the item for approval an annual increases of 2.5 percent for the next four years to the County Board for approval at the March 15, 2022 County Board meeting.

- *Discussion and Approval of Resolution Establishing the Salary for the Kendall County Sheriff* - Ms. Caldwell provided information requested on the stipend for the County Sheriff. Discussion on past salary increases, stipends, and proposed increase for this term. There was consensus by the committee to forward the item for approval an annual increases of 2.5 percent for the next four years to the County Board for approval at the March 15, 2022 County Board meeting.

**Public Comment** – None

**Questions from the Media** – None

**Action Items for County Board**

- *Approval of Claims*
- *Discussion and Approval of Resolution Establishing the Salary for the Kendall County Treasurer and Collector*
- *Discussion and Approval of Resolution Establishing the Salary for the Kendall County Clerk and Recorder*
- *Discussion and Approval of Resolution Establishing the Salary for the Kendall County Sheriff*

**Items for Committee of the Whole Meeting** - None

**Executive Session** – Not needed

**Adjournment** – Member DeBolt made a motion to adjourn the Budget and Finance Committee meeting, Member Gengler seconded the motion. **With three members present voting aye, the meeting was adjourned at 4:07p.m. by a vote of 3-0.**

Respectfully submitted,

Valarie McClain  
Administrative Assistant and Recording Clerk