

**Minutes of the KenCom Operations Board Meeting  
Held, Tuesday, July 20<sup>th</sup>, 2022  
2:00 p.m.**

| <b>Member</b>    | <b>Agency</b>     | <b>Present</b> | <b>Absent</b> |
|------------------|-------------------|----------------|---------------|
| Josh Flanders    | OFD               | X              |               |
| Phil Smith       | MPD               | X              |               |
| Bobby Richardson | KCSO              | X              |               |
| Tim Fairfield    | BKFD              | X              |               |
| Norm Allison     | PPD               | X              |               |
| Ray Mikolasek    | YPD               |                | X             |
| Cliff Fox        | Village of Newark | X              |               |
| Jeff Mathre      | NFD               |                | X             |
| Dave Jordan      | LRFFD             |                | X             |
| Alex Marchawka   | LSFD              |                | X             |
| Derek Hagerty    | SFD               |                | X             |
| Kevin Norwood    | OPD               | X              |               |
| Tom Meyers       | MFD               |                | X             |
|                  | ATFD              |                | X             |

Others Present: Lynette Bergeron, KenCom Director; Jen Stein, KenCom Assistant Director; Pamela Hurtig, KenCom Operations Manager; Bonnie Walters, KenCom Executive Assistant; Gina Belmont, KenCom Supervisor.

Josh Flanders called the meeting to order and requested a roll call of the membership. Seven of the fourteen members were present which resulted in not having a quorum for voting purposes.

Flanders called for approval of the agenda. Smith made a motion to approve the agenda as submitted, seconded by Norwood. Discussion. All members present voting aye. Motion carried.

Flanders called for Public Comment – None

Flanders called for Correspondence – Bergeron introduced Gina Belmont, KenCom’s new Supervisor, to the Operations Board.

Staff Report – Bergeron gave a Personnel Report as follows: KenCom is currently down one position. Friday, June 10<sup>th</sup> was the deadline for submitting applications and KenCom received 172 resumes and/or applications. Integrity tests were offered to 160 applicants; 17 failed, 74 were no shows. The written exam was offered to the remaining 70 applicants; 29 completed the exam. Results are currently being evaluated. Training as follows: Telecommunicator in-house TTY training was completed in the month of June. All TC’s and Supervisors received in-house training on the new fire policies that were passed last month. The Policies went into effect July 11<sup>th</sup>. Project Updates as Follows: The fire portable radios have been received and ABeep is programming each of the radios. A revised Memorandum of Understanding has been sent to each fire agency for signatures. The License Plate Readers IGA was approved by the Executive Board on April 28<sup>th</sup>. All police agencies have been sent the final IGA for signatures. Flock is outsourcing their camera installation and they are expecting to begin camera installations the week of August 8<sup>th</sup>, 2022. Bergeron gave an update on the installation of the cameras and delays. The NG9-1-1 project will route 9-1-1 calls to PSAPs via an ESInet using IP technology rather than analog phone lines. KenCom went live on the NG9-1-1 system on June 23<sup>rd</sup>. The transition from legacy 9-1-1 to NG9-1-1 went very well with little issues. ABeep has been working on resolving the issue with P5 that was discovered during shift testing. Wireless 9-1-1 statistics for the month of June 2022 represented 91% calls received. Text to 9-1-1 totals for the month of June 2022 were 7.

Closed Session Minutes but do not release – None

Consent Agenda – Flanders called for approval of the consent agenda. Smith made a motion, seconded by Allison to approve the consent agenda, which includes approval of the June 2022 Treasurer’s Reports and the June 15<sup>th</sup>, 2022 Operations Board Minutes. All members present voting aye. Motion carried.

Flanders called for the Standing Committee Reports:  
Strategic Planning Committee – No Meeting

Finance Committee Report:

Operation Fund Bills – Richardson made a motion to approve the June 2022 Operation bills, in the amount of \$162,748.21, seconded by Fairfield. Discussion. A roll call was taken with all seven members present voting aye. Motion carried.

Surcharge Fund Bills – Smith made a motion to approve the June 2022 Surcharge bills, in the amount of \$41,488.10, seconded by Fairfield. Discussion. A roll call was taken with all seven members present voting aye. Motion carried.

Anticipated Expenses – None.

Flanders called for Old Business:

988/Public Act 102-0580-CESSA – Bergeron stated 988 did go live on July 16<sup>th</sup> and the public can call and get a center that replaces the suicide hotline number. Bergeron stated they did have a meeting with CESSA last week. The State Advisory Board has been created. An email was sent out for requests to police, fire and dispatch agencies that can be on the Regional EMS Committees. They received a large response and will announce who is selected to sit on the Committees by the next meeting.

GIS (27 Knollwood) – Bergeron stated the Operations Board created a policy when addressing issues are brought to KenCom for a determination. The address in question would be brought to the Operations Board for discussion and/or approval. In the April meeting 27 Knollwood was brought to the Board and it was recommended by the Board to change the address for potential first responder issues. Planning and Zoning decided to keep 27 Knollwood and not change the address due to the hurdles that would need to take place in changing the address for the homeowner. Bergeron stated Oswego Township made other changes with signage to rectify the address issue with the homeowner. Discussion ensued. Bergeron stated going forward KenCom will not be bringing forward addressing issues.

Flanders called for New Business:

Policy and Procedures – None

Other New Business – None

Closed Session – None

Flanders stated the next Operations Board Meeting is Wednesday, August 17<sup>th</sup>, 2022 at 2:00 p.m. at Kendall County Public Safety Center, Lower Level Conference Room. Richardson made a motion to adjourn the meeting, seconded by Norwood. All members present voting aye. Meeting adjourned at 2:29 p.m.

Respectively Submitted,

Bonnie Walters  
Recording Secretary