

# KENDALL COUNTY FOREST PRESERVE DISTRICT

## MEETING AGENDA

TUESDAY, NOVEMBER 15, 2022

9:00 AM

### KENDALL COUNTY OFFICE BUILDING - ROOMS 209 & 210

- I. Call to Order
- II. Pledge of Allegiance
- III. Invocation
- IV. Roll Call
- V. Approval of Agenda
- VI. Public Comments
- VII. **\*CONSENT AGENDA**
  - A. Approval of Minutes
    - Kendall County Forest Preserve District Finance Committee Meeting of October 27, 2022
    - Kendall County Forest Preserve District Commission Meeting of November 1, 2022
    - Kendall County Forest Preserve District Operations Committee Meeting of November 2, 2022
    - Kendall County Forest Preserve District Committee of the Whole Meeting of November 9, 2022
  - B. \*Approval of Claims in the Amount of \$385,427.90
  - C. **MOTION**: Approval of the Kendall County Forest Preserve District Employee Handbook
  - D. \***MOTION**: Approval of a Proposal from Hey and Associates, Inc. of Volo, Illinois for Engineering and Ecologic Consulting Services for the Removal of the Low Head Dam at Little Rock Creek Forest Preserve Including Concept Planning (\$9,500); Dam Removal Grant Application Assistance (\$4,500) and Site Master Planning Including Grant Application Assistance (\$5,000) for a Total Amount Not-to-Exceed \$20,000.00
  - E. \***MOTION**: Approval of the Renewal of a 1-Year Lease Agreement with Jay Teckenbrock, Hoover Supervisor and Resident for Use of the Hoover Residence Effective December 1, 2022 through November 30, 2023 for a \$250.00 Monthly Rent Payment
  - F. \***MOTION**: Approval of the Renewal of a 1-Year Lease Agreement with Shannon Prette, Ellis Resident and Caretaker for Use of the Ellis House Studio Apartment Effective December 1, 2022 through November 30, 2023 for a \$346.67 Monthly Rent Payment
  - G. **MOTION**: Approval of the Revised Environmental Education and Special Projects Manager Position Description
  - H. **MOTION**: Approval of the Kendall County Forest Preserve District FY23 Organizational Chart
  - I. **MOTION**: Approval of the Kendall County Forest Preserve District CY23 Annual Meeting and Holiday Schedule
- VIII. **OLD BUSINESS**

*No items posted for consideration.*
- IX. **NEW BUSINESS**
  - A. \***ORDINANCE #22-11-001**: Approval of the General Fund Tax Levy Ordinance of the Kendall County Forest Preserve District, Kendall County, Illinois for the Fiscal Year Beginning December 1, 2022 and Ending November 30, 2023 in the Amount of \$710,448.00
  - B. \***ORDINANCE #22-11-002**: Approval of the Combined Annual Budget and Appropriations Ordinance Setting Forth the Annual Budget of the Kendall County Forest Preserve District, Kendall County, Illinois for the Fiscal Year Beginning December 1, 2022 and Ending November 30, 2023 for an Amount Not-to-Exceed \$9,653,398.00
  - C. \***ORDINANCE #22-11-003**: Amending Ordinance #08-22-001 the Combined Annual Budget and Appropriations Ordinance of the Kendall County Forest Preserve District, Kendall County, Illinois for the Fiscal Year Beginning December 1, 2021 and Ending November 30, 2022 Reducing Total Appropriations from \$8,573,250.00 to \$8,472,995.00
  - D. \***MOTION**: Approval of the FY23 Salary and Benefits Schedule for December 1, 2022 through November 30, 2023, Including an Aggregate Sum for Scheduled Increases in the Amount of \$45,084.92
- X. Public Comments
- XI. Executive Session
- XII. **OTHER ITEMS OF BUSINESS**
  - A. Notice of Meeting Cancellation: KCFPD Commission Meeting of December 6, 2022 at 6 PM at the Kendall County Office Building
- XIII. Adjournment

(\* Requires affirmative vote of the majority of those elected (6) for passage (KCFPD Rules of Order Section I.G.3.b.v.a)