

COUNTY OF KENDALL, ILLINOIS
ECONOMIC DEVELOPMENT/ ADMINISTRATION COMMITTEE
Meeting Minutes for Thursday March 15, 2023, at 5:30 p.m.

Call to Order The meeting was called to order by Committee Chair Elizabeth Flowers at 5:30pm.

Roll Call

Attendee	Status	Arrived	Left Meeting
Elizabeth Flowers	Here		
Scott Gengler	Present		
Dan Koukol	Here		
Brooke Shanley	Here		
Seth Wormley	Here		

Others Present: Roger Bonuchi, Taylor Cosgrove, Brianna Falk, Scott Koeppel

Approval of Agenda –

Member Shanley made a motion to approve the agenda, second by Member Gengler. **With 5 members voting aye, the motion was carried by a vote of 5-0.**

Committee Reports and Updates

- A. **Animal Control Department Update** –
 Animal Control director, Taylor Cosgrove, briefed the committee on updated reports from February. Part time position for Kennel Technician has been listed. Interviews are done and staff are working on filling the position soon. Staff is also researching the best option for the future purchase of a dog live trap for running at large cases for dogs. Animal Control is also exploring and formulating a plan to begin using the facility as a quarantine for rabies observation. Volunteer opportunities will be available again soon.
- B. **Emergency Management Agency Update** –
 EMA director, Roger Bonuchi, briefed the committee on updated reports from February. Two new volunteer members have joined and one more will be coming soon. The light tower has been ordered. Next Hazard Mitigation Plan meeting is scheduled for April 18 and will be held at the Oswego Fire Department.

New Committee Business

- A. **Discussion** Economic Development Coordinator
 The Human Resources & Insurance committee forwarded this item to the Economic Development & Administration committee for further discussion on the Economic Development Coordinator position. This position would report to the Deputy County Administrator and would be assigned to work in Administration Services.
- B. ***MOTION (VV) (Fwd to CB)** Agreement for Exel Inc. dba DHL Supply Chain (USA) Abatement of Real Property Taxes

 Changes requested by Exel were presented at the previous committee meeting. All updates have been made and committee members have all agreed to move this agreement to the county board for final approval.

Member Shanley made a motion to forward to County Board, second by Member Gengler. **With 5 members voting aye, the motion was carried by a vote of 5-0.**

Old Committee Business – None

Chairman’s Report – None

Questions for the Media- None

Executive Session – For the purpose of the review of discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes by the Section 2.06 5ILCS 120-2/21

Member Shanley made a motion to move into Executive Session, second by Member Wormley. **With 5 members voting aye, the motion was carried by a vote of 5-0.**

Elizabeth Flowers	Yes
Scott Gengler	Yes
Dan Koukol	Yes
Brooke Shanley	Yes
Seth Wormley	Yes

Items for the Committee of the Whole Meeting –

- Economic Development Coordinator job description

Action Items for County Board-

- Agreement for Exel Inc. dba DHL Supply Chain (USA) Abatement of Real Property Taxes

Adjournment – Member Wormley made a motion to adjourn, second by Member Shanley. **With 5 members present in agreement, the meeting was adjourned at 6:03p.m.**

Respectfully submitted,
Nancy Villa,
Executive Administrative Assistant