

**KENDALL COUNTY BOARD AGENDA
ADJOURNED JUNE MEETING**

**Kendall County Office Building, Rooms 209 & 210, Yorkville IL 60560
Wednesday, August 2, 2023, at 6:00 p.m.**

1. Call to Order
2. Pledge of Allegiance
3. Invocation
4. Roll Call
5. Determination of a Quorum
6. Drawing by County Clerk to determine County Board Member term lengths
7. Approval of Agenda
8. Special Recognition
9. Public Comment
10. Consent Agenda
 - A. Standing Committee Minutes Approval
 - B. Approval of Claims in an amount not to exceed \$2,432,919.03
 - C. Approval of purchase of Ferno iNX powered cot
11. Old Business
12. New Business
 - A. Presentation by the 2023 Kendall County Summer Internship Program
13. Standing Committee Reports
 - A. Facilities & Technology
 1. Discuss and approve updated Mechanical Contractor bid recommendation for Phase 1 of the Fox Street Campus Expansion awarding Bid Package #12 – Mechanical to Jensen’s Plumbing & Heating for a Total Contract Value of \$404,800.00
14. Special Committee Reports
15. Liaison Reports
16. Other Business
17. Chairman’s Report

Appointment

Dan Koukol -Workforce Development Board- 2 year term- September 2025
Chris Mehochko - Workforce Development Board – 2 year term – September 2025
Heather Hadrys - Workforce Development Board – 2 year term – September 2025

18. Public Comment
19. Questions from the Press
20. Executive Session
21. Adjournment

If special accommodations or arrangements are needed to attend this County meeting,
please contact the Administration Office at 630-553-4171, a minimum 24-hours prior to the meeting time.

**IN THE CIRCUIT COURT FOR THE TWENTY-THIRD JUDICIAL CIRCUIT
KENDALL COUNTY, ILLINOIS**

TODD MILLIRON and)
KENDALL COUNTY PARTY,)
Plaintiffs,)
-vs-) Gen. No. 22 MR 61
KENDALL COUNTY BOARD,)
Defendant.)

AGREED ORDER

This cause coming to be heard for entry of Agreed Order, Plaintiffs Todd Milliron and the Kendall County Party, represented by Attorney Ed Mullen, and the Defendant Kendall County Board, represented by the Kendall State’s Attorney’s Office, being in agreement; THE COURT BEING FULLY ADVISED IN THE PREMISES FINDS:

1. That the Kendall County Board adopted Ordinance 22-20 on August 2, 2022 to establish the process for determining the term lengths of Kendall County board members elected at the November 2022 election.
2. That Plaintiffs filed their First Amended Complaint for Declaratory Judgment and Injunctive Relief on February 22, 2023.
3. That by entry of this Agreed Order, and without the Kendall County Board making any admission as to the validity of Ordinance 22-20, the parties intend to resolve any dispute regarding the determination of the term lengths of county board members elected at the November 2022 election.

THEREFORE, IT IS HEREBY ORDERED AND ADJUDGED AS FOLLOWS:

4. That, notwithstanding any contrary procedure set forth in Ordinance 22-20, term lengths for Kendall County board members elected at the November 2022 election shall be determined as follows:

a. That on August 2, 2023 at 6:00 p.m. at the Kendall County Board meeting, a public drawing shall be conducted to determine term lengths of Kendall County board members.

b. That at said meeting, the Kendall County Clerk, or her designee, shall place two balls – one marked “District 1” and one marked “District 2” – in an opaque container. The Clerk shall randomly draw one ball from the container. The ball drawn shall be the district that receives three four-year terms and two two-year terms for the county board members elected at the November 2022 election. The ball that is not drawn shall be the district that receives two four-year terms and three two-year terms for the county board members elected at the November 2022 election.

c. Immediately following the drawing between the districts as set forth in 4.b. above, the names of each of the five county board members currently representing the district whose ball was drawn as set forth in 4.b. above shall be marked on separate balls. All five balls shall be placed in an opaque container. The Clerk shall randomly draw from the container each ball, one at a time. The first three balls drawn shall represent the county board members who shall be assigned four-year terms. The last two balls drawn shall represent the county members who shall be assigned two-year terms.

d. Immediately following the drawing as set forth in 4.c. above, the names of each of the five county board members currently representing the district whose ball was *not* drawn as set forth in 4.b. above shall be marked on separate balls. All five balls shall be placed in an opaque

container. The Clerk shall randomly draw from the container each ball, one at a time. The first two balls drawn shall represent the county board members who shall be assigned four-year terms. The last three balls drawn shall represent the county members who shall be assigned two-year terms.

e. That the county board member terms established by the process set forth in this paragraph 4 commenced on December 5, 2022.

f. That the five county board members, or their successors, who are selected by the process set forth in this paragraph 4 for an initial four-year term shall be elected for successive terms of four years, four years, and two years.

g. That the five county board members, or their successors, who are selected by the process set forth in this paragraph 4 for an initial two-term shall be elected for successive terms of two years, four years, and four years.

5. That upon the determination of term lengths as set forth above, this cause is dismissed as moot.

6. That each party shall be responsible for its own attorney's fees and costs.

AGREED AND STIPULATED:

KENDALL COUNTY PARTY

Todd Milliron



TODD MILLIRON



By: _____

Its: _____

KENDALL COUNTY BOARD



By: Matthew Kellogg

Its: Chairman

DATED: This 26th day of JULY, 2023.

ENTERED 
JUDGE

Office of the Kendall County
State's Attorney
Atty. No. 2000
807 W. John St.
Yorkville, IL 60560
(630) 553-4157

**COUNTY OF KENDALL, ILLINOIS
 COMMITTEE OF THE WHOLE
 Thursday, July 13, 2023 at 4:00 PM
 Meeting Minutes**

Call to Order and Pledge of Allegiance - The Committee of the Whole meeting was called to order at 4:00 p.m. by County Board Chairman Matt Kellogg who led the Committee in the Pledge of Allegiance to the American Flag.

Roll Call

Board Member	Status	Arrived	Left Meeting
Matt Kellogg	Present		
Scott Gengler	Present		
Zach Bachmann	Absent		
Brian DeBolt	Present		
Elizabeth Flowers	Absent		
Dan Koukol	Present		
Jason Peterson	Present		
Ruben Rodriguez	Absent		
Brooke Shanley		4:10pm	
Seth Wormley	Present		

With six (6) members present a quorum was established.

Staff Present: Ryan Zaborowski, Latreese Caldwell, Taylor Cosgrove, Brianna Falk, Jennifer Breault, Jacque Purcell, Tricia Springman, Dan Polvere

Others Present: Ethan Kruger, WSPY

Approval of Agenda – Motion made by Member Peterson to amend the agenda to include Chairman’s Report between agenda items four (4) and five (5) in addition to the one at the bottom and approve as amended, second by Member DeBolt. **With six members present voting aye, the motion carried by a vote of 6-0.**

Approval of Claims – Motion made by Member DeBolt to forward the Approval of Claims to the next County Board meeting on July 18th, 2023, second by Member Gengler. **With six members present voting aye, the motion carried by a vote of 6 - 0.**

Chairman’s Report

HR Generalist Tricia Springman was asked to speak about events for Employee Appreciation Month happening in July. Tricia showcased the opening video for the Employee Olympics. The Employee Olympics will have different events that departments and elected offices may participate in to earn points to receive a pizza party for the winning department. HR sent out an email regarding the summer internship project for a Little Free Library at Hoover and are requesting donations that can earn points towards the leaderboard. The Breakfast of Champions

took place on July 12th where HR delivered breakfast items to departments/offices. Employee appreciation night will be held on July 20th at Oswego's Venue 1012.

New Committee Business

A. *DISCUSSION: Public Safety Center UPS Failure

Brian DeBolt and Dan Polvere discussed the failure of the uninterruptible power supply (UPS) at KenCom due to a ComEd power outage. The Sheriff's office, facilities department, and IT department are collaborating on solutions for preventative in the future. Grundy County was activated right away as our back-up supplier. The UPS didn't notify the generator to kick in due to the partial loss of power. The system went down at 2:00pm on June 26th and the UPS was back-up in the evening of the same day. The system is about twenty (20) years old, and the UPS circuit board cost \$9,000 to get the UPS back-up and running. The county will investigate replacing the system.

B. *PRESENTATION: Animal Control Animal Bite Policy/Procedure

Animal Control Director Taylor Cosgrove presented the Animal Control Animal Bite Policy/Procedure (included in packet on pages 1-16). She explained they use the Dunbar bite scale; bites are graded on a one (1) – six (6) scale with one (1) being the lowest and six (6) which would cause human death. Most bites seen by Animal Control are from one (1) through three (3). Animal Control is responsible for public safety and public health, so they are the first ones to reach out to the owner and/or bite victim once they receive the bite report, they gather all information and check if pet is up to date on shots. If they are up to date, they will quarantine at home and under-go observation on day one (1) and day ten (10). If they are not up to date on vaccinations, they will be required to quarantine at Animal Control or a Veterinary clinic for ten (10) days to under-go observations to ensure they do not have rabies or other illness. State law requires that all animals are microchipped after an incident. Animal Control is working on a packet to inform the Police and Sheriff's Office what the requirements are and procedures when dealing with an animal bite incident.

C. *DISCUSSION: Kendall County Fox Street Campus Expansion

On Tuesday, July 18th at 12:00 pm Cordogan Clark will host a groundbreaking ceremony for the new Kendall County Campus expansion project. A press release will be sent out to the public, media, and employees regarding the groundbreaking ceremony.

D. *DISCUSSION: FY24 Budget Calendar, Parameters

Scott Gengler discussed the FY24 Budget Calendar and Parameters (included in packet on pages 17-22). Jennifer Breault sent an email out outlining the FY24 Budget Timeline and guidelines of a 2.0% for non-union salaries and a 1.0% increase for all other budget lines (in packet on page 21). Mark calendars for September 7th and 8th for the COW Budget Hearings. Scott will be reaching out to department heads and elected officials to discuss any budget issues. Latreese and Jennifer met with all the Admin Departments looking at the six (6) month budget review and talking about their needs going forward for their budgets.

Old Committee Business - None

Elected Official and Department Head Reports

Coroner Jacquie Purcell provided a packet to the board about the Coroner's Office need for a new power cot for the department and its installation in their main van. They provided the cost and benefits of purchasing a demo 2023 Ferno Powered cot. The purchase of the demo unit would be a cost savings of \$4000. The only other capital request for FY24 will be to purchase upgraded police radios, as these can use encrypted channels. This item will be further discussed at the next Finance and Budget meeting on July 27th.

Public Comment – None

Questions from the Media

Ethan from WSPY asked questions regarding the UPS failure.

Chairman's Report

Chairman Kellogg provided a preliminary agenda to all the board members. Additions to the agenda include adding letter G for settlement with Milliron vs Kendall County lawsuit; under appointments adding Jason Pesola for GCEP – Great Chicagoland Economic Partnership Private Business Representative; and County Board meeting will take place on August 2nd, not August 1st so as not to interfere with Sheriff's Night Out event.

Review Board Action Items –

The following to be added to the 7/18/23 CB Agenda under Consent Agenda:

- Approval of Claims

Executive Session – None

Adjournment – Member Peterson made a motion to adjourn the meeting, second by Member DeBolt. Chairman Kellogg asked for a voice vote on the motion. **With seven (7) members present voting aye, the meeting adjourned at 5:06 p.m.**

Respectfully Submitted,

Sally A. Seeger
Recording Secretary/Administrative Assistant



July 27, 2023

Kendall County
804 W. John Street, Suite B
Yorkville, IL 60560
Attention: Dan Polvere

**RE: Kendall County Phase One New Office Building – Bid Group 2 – Bid Packages #12
Updated Mechanical Contractor Recommendation**

Dear Mr. Polvere:

On July 10, 2023, Cordogan Clark received a letter and email from Premier Mechanical requesting that their Bid (\$400,000.00 Bid Amount Approved) that was received on May 25, 2023, and fully vetted and scoped by both parties on June 7, 2023 with NO ISSUES noted, be withdrawn due to a clerical error (see attached letter). The fact that NO ISSUES were noted after the scope reviews on 6/7/23, Cordogan Clark recommended that Premier Mechanical be awarded the Project, which was subsequently approved by the County Board on June 27, 2023. Due to this late withdrawal (post formal award) the next lowest responsive and responsible Bidder was Jensen’s Plumbing & Heating with a Bid of \$404,800.00. We also did our due diligence scope review with Jensen’s in early June and once again on 7/10/23 and have confirmed that they stand behind their Bid. We have worked extensively with Jensen’s Plumbing & Heating and are confident that they are more than capable of performing the work to the standards set forth. We have negotiated that Premier Mechanical reimburse the Project the \$4,800 difference between the second lowest bidder, (Jensen’s) from their Bid as noted above, as this was an option that the County had at their disposal via the Bid Bond (See attached Premier Mechanical Letter).

The attached updated Bid Tabulation for Bid Package #12 – Mechanical illustrates the recorded bids and identifies the lowest responsive and responsible bidder with the relevant information related to the withdrawal noted. Thus, Cordogan Clark hereby recommends that **Jensen’s Plumbing & Heating** be awarded Contract for a Total Contract value of **\$404,800.00**. We have updated the Bid Analysis page showing the Total Project Budget and have reduced the Contingency at this stage by \$4,800 to keep the budget at the \$9,427,454.00 as previously noted on the 6/27/23 Recommendation and Award.

Thank you for this opportunity to serve Kendall County on this critical project. Should you require any additional information or clarifications, please do not hesitate to contact me.

Respectfully submitted,

Cordogan Clark

Brian Kronewitter, AIA, DBIA
Executive Vice President

BG #2 - Bid Package #12 - Mechanical

Kendall County Office Building

May 25, 2023



BID TABULATION:

Vendor Name / Address	Bid Bond	Signed Bid Form	Addn	Base Bid	ALT #1 Building Automation System	ALT #2 Limestone Veneer	ALT #4 Generator Gas Piping	NOTES:	Total Base Bid + Accepted Alts.
Premier Mechanical Addison, IL	X	X	1-3	\$398,500	\$55,000		\$1,500	REQUESTED TO WITHDRAW BID ON 7/10/23	\$400,000
Jensen's Plumbing & Heating Woodstock, IL	X	X	1-3	\$403,300	\$49,750		\$1,500		\$404,800
John's Sales & Service Oglesby, IL	X	X	1-3	\$429,495	\$62,500		\$0		\$429,495
MG Mechanical Woodstock, IL	X	X	1-3	\$434,000	\$60,000		\$4,000		\$438,000
FE Moran Downers Grove, IL	X	X	1-3	\$448,500	\$46,800		\$3,600		\$452,100
Helm Mechanical Westmont, IL	X	X	1-3	\$474,999	\$57,200		\$0		\$474,999
Amber Mechanical Alsip, IL	X	X	1-3	\$474,400	\$48,500		\$1,500		\$475,900
Hartwig Mechanical Elmwood Park, IL	X	X	1-3	\$482,900	\$7,000		\$0		\$482,900
Total Apparent Lowest Responsive & Responsible Bidder + Accepted Alternates:									\$404,800



130 S. Fairbank St. Addison, IL 60101 | Phone (630) 543-3500 | Fax (630) 543-5400

July 10, 2023

Due to a clerical error, we request to withdraw our bid.

Respectfully,
Collin Uveges
Estimator



130 S. Fairbank St. Addison, IL 60101 | Phone (630) 543-3500 | Fax (630) 543-5400

7/21/2023

SUBJ: 23-1-273 Kendall County Building Release

This communication is sent for settlement purposes only; it is not an admission or evidence. After internal discussions, and without admitting any responsibility as we deny the same, Premier Mechanical agrees to pay \$4800.00 in full release and satisfaction of all liability arising out of Premier Mechanical's Bid dated 23 May 2023 and accompanying Bid Bond submitted in connection with the Kendall County Bid Group Number 2 Building Project. Kindly provide us with a proposed release that we can review and, upon acceptance of the release and execution by both Cordogan Clark and Kendall County of the release, we will provide payment of the \$4800.00

C. William Leffler MBA, PMP
Vice President – Project Management
Premier Mechanical Inc.