

**Minutes of the KenCom Operations Board Meeting**  
**Held, Wednesday, October 16<sup>th</sup>, 2024**  
**2:00 p.m.**  
**Yorkville Police Department**  
**3<sup>rd</sup> Floor, East Conference Room, Rm 337**  
**651 Prairie Pointe Dr. Yorkville, IL 60560**

<b>Member</b>	<b>Agency</b>	<b>Present</b>	<b>Absent</b>
Dan Schiradelly	OFD	X (2:04)	
Ismel Diaz	MPD	X	
Bobby Richardson	KCSO		X
Scott McCarty	BKFD	X	
Gene Morton	PPD	X	
Ray Mikolasek	YPD	X	
Cliff Fox	Village of Newark	X	
Jeff Mathre	NFD		X
Derek Forseth	LRFFD	X	
Patrick Pope	LSFD		X
Derek Hagerty	SFD		X
Drew Santa	OPD		X
Tom Meyers	MFD		X
	ATFD		X

Others Present: Lynette Bergeron, KenCom Director; Pamela Hurtig, KenCom Deputy Director; Jenny Haske, KenCom Assistant Director; Bonnie Walters, KenCom Executive Assistant.

Ray Mikolasek called the meeting to order and requested a roll call of the membership. Six of the thirteen members were present, resulting in not having a quorum for voting purposes. All votes must be unanimous to pass.

Mikolasek called for approval of the agenda. McCarty made a motion to approve the agenda as submitted, seconded by Morton. Discussion. All members present voting aye. Motion carried.

Mikolasek called for Public Comment – None

Mikolasek called for Correspondence – None

Dan Schiradelly joined the meeting at 2:04 during the staff report.

Staff Report – Bergeron gave a Personnel Report as follows: We are proud to announce that Jennifer Haske has been promoted to Assistant Director. Trainee Joshua Wilson resigned from his position at KenCom on Monday, October 14<sup>th</sup>, 2024. Hiring for six new employees, four vacancies, and the allotted plus two continues. Full interviews have been completed. All background checks have been completed. Three conditional offers have been given with a tentative start date of November 4. Training as follows: In-house training for October is a refresher on the Viper phone system. Bergeron, Hurtig, Jenkins, and Welter-Fichtel attended the Tyler New World User Group conference on October 8<sup>th</sup> and 9<sup>th</sup>. Bergeron, Hurtig, Haske, Jenkins, Gatto, and Mathre will attend the IPSTA Conference from October 20<sup>th</sup> through October 23<sup>rd</sup> in Springfield. Project Updates as follows: CESSA meetings have resumed. Bergeron has completed the new format and revisions for the KenCom Employee Handbook, and will continue to be discussed at the next Personnel Committee meeting. The first meeting to implement the PACE scheduling software will be held on October 17<sup>th</sup>, 2024. Misc. Information as follows: Intrado has been working to resolve the outgoing text issue since the State of Illinois Text to 911 project went live in March. Intrado and KC IT believe they have discovered it is a firewall issue and will work on correcting it. Text to 9-1-1 totals for September was 15.

Closed Session Minutes but do not release – None

Consent Agenda – Mikolasek called for approval of the consent agenda. Schiradelly made a motion, seconded by Forseth to approve the consent agenda, which includes the following:

- Approval of the September 2024 Treasurer's Reports
- Approval of the September 18<sup>th</sup>, 2024 Operations Board Minutes.

All members present voting aye. Motion carried.

Mikolasek called for the Standing Committee Reports:

Strategic Planning Committee – No Report

Finance Committee Report:

Operation Fund Bills – McCarty made a motion to approve the October 2024 Operation bills, in the amount of \$178,510.92, seconded by Schiradelly. Discussion. A roll call was taken with all seven members present voting aye. Motion carried.

Surcharge Fund Bills – Schiradelly made a motion to approve the October 2024 Surcharge bills, in the amount of \$55,320.16 seconded by Fox. Discussion. A roll call was taken with all seven members present voting aye. Motion carried.

Anticipated Expenses – None.

Mikolasek called for Old Business:

Mikolasek called for New Business:

Closed Session Audio Destruction – None

Policy and Procedures – None

Tyler New World Fire RMS – Bergeron stated they recently learned that the fire agencies are changing from NFIRS to NERIS. Tyler New World had decided to get out of the Fire Records Management business and will not implement any changes to adhere to the new Federal guidelines. Bergeron continued they sat through a demo of a third-party product that Tyler is partnering with. They have a meeting after the Finance meeting tomorrow to talk to Angi from Tyler to discuss KenCom's ten-year agreement they are locked into. The deadline to be completed is January 1, 2026. Discussion ensued.

Fiscal Year 2025 Surcharge Budget – Bergeron reviewed the draft Fiscal Year 2025 Surcharge Budget. Discussion ensued. Schiradelly made a motion to move forward the Fiscal Year 2025 Surcharge Budget to the Executive Board, seconded by Fox. All members present voting aye. Motion carried.

Fiscal Year 2025 Operations Budget – Bergeron reviewed the Fiscal Year 2025 Operations Budget. Discussion ensued. Fox made a motion to move forward the Fiscal Year 2025 Operations Budget to the Executive Board, seconded by McCarty. All members present voting aye. Motion carried.

Other New Business – None

Other Business – There was discussion about video becoming available to dispatch in the near future, the cost, the increase in FOIA, and how it will flow through dispatch. Bergeron is going to get more information from the State of Illinois.

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Closed Session – None

Action After Closed Session – None

Mikolasek stated the next Operations Board Meeting is Wednesday, November 20<sup>th</sup>, 2024; at Yorkville Police Department, 3<sup>rd</sup> Floor East Conference Room 337, 651 Prairie Pointe, Yorkville at 2:00 p.m.

McCarty made a motion to adjourn the meeting, seconded by Schiradelly. All members present voting aye. The meeting adjourned at 2:54 p.m.

Respectively Submitted,

Bonnie Walters  
Recording Secretary