

**KENDALL COUNTY BOARD
ADJOURNED SEPTEMBER MEETING
November 19, 2024**

STATE OF ILLINOIS)
) SS
COUNTY OF KENDALL)

The Kendall County Board Meeting was held at the Kendall County Office Building, Rooms 209 & 210, in the City of Yorkville on Tuesday, November 19, 2024, at 9:00 a.m. The Clerk called the roll. Members present: Matt Kellogg, Elizabeth Flowers, Scott Gengler, Dan Koukol, Jason Peterson, Ruben Rodriguez, and Seth Wormley. Member(s) absent: Zach Bachmann, Brian DeBolt and Brooke Shanley.

The County Clerk reported to the Chairman that a quorum was present to conduct business.

PLEDGE OF ALLEGIANCE

Chairman Kellogg led the Pledge of Allegiance.

INVOCATION

Ruben Rodriguez gave the invocation.

THE AGENDA

Member Wormley moved to approve the agenda. Member Gengler seconded the motion. Chairman Kellogg asked for a voice vote on the motion. All members present voting aye. Motion carried.

PUBLIC HEARING

Chairman Kellogg opened the Truth in Taxation Public Hearing to approve the Kendall County 2024 property tax levy. There were no comments from the public. Chairman Kellogg closed the hearing.

CONSENT AGENDA

Member Gengler moved to approve the consent agenda.

- A. Approval of County Board minutes from October 15, 2024
- B. Approval of Standing Committee minutes
- C. Approval of Claims in the amount of \$2,075,470.91 from November 15, 2024
- D. Approval of Revised Finance & Budget Analyst Job Description
- E. Approval of Full-Time Code Enforcement Officer Job Description
- F. Approval of Chief Information Officer Job Description
- G. Approval of IT Systems Manager Job Description
- H. Approval of IT Project Manager Job Description
- I. Approval of Revised Deputy Director of Information, Communication and Technology Job Description
- J. Approval of Revised Systems Administrator Job Description
- K. Approval of Helpdesk Supervisor Job Description
- L. Approval of Revised Computer Support Specialist Job Description
- M. Approval of Memorandum of Understanding between Oswego Township and Kendall County Emergency Management for Vehicle Transfer
- N. Approval of Petition 24-26, a Request from Timothy A. Tremain for a Map Amendment Rezoning the Property Between 11237 and 11209 River Road, Plano, in Bristol Township (PINs: 02-30-400-013 and 02-31-201-014) from R-1 One Family Residential District to R-3 One Family Residential District
- O. Approval of Petition 24-28, Request from Peter J. and Laurie Jo Pasteris on Behalf of the Peter J. Pasteris, Jr. Revocable Declaration of Living Trust for a Major Amendment to a Special Use Permit for a Banquet Facility Granted by Ordinance 2015-06 at 1998 Johnson Road, Oswego (PINs: 06-11-100-004, 06-11-100-008, and 06-10-200-001) in Na-Au-Say Township by Amending the Site Plan by Replacing the Tent with a Permanent Building, Expanding the Special Use Permit Area, Increasing the Capacity of Attendees at Events, Changing the Operating Season to Year-Round, Replacing the Mobile Restroom Facilities with Permanent Restroom Facilities, and Having the Ability to Install Signage in the Future; Property is Zoned A-1 with a Special Use Permit
- P. Approval of the 2024 Noxious Weed Annual Report
- Q. Approval of the low bid of Truck Centers in the amount of \$135,357 for a 2025 Western Star tandem axle cab & chassis
- R. Approval of the low bid of \$84,232 from Grainco FS, Inc. for the annual purchase of 12,000 gallons of unleaded gas and 20,000 gallons of diesel fuel for FY 2025

- S. Approval of the 2024 – 2044 Long-Range Transportation Plan
- T. Approval of Renewal for 2025 property, casualty, liability, workers' compensation, and cyber insurance with total annual premium of \$873,435 (option #3 with \$250,000 deductible/retention option)
- U. Approval of the Solid Waste Plan
- V. Approval of amendment to the October 04, 2022, grant agreement for disbursement and use of Kendall County American Rescue Plan Act Funds with Kendall County 211 Inc
- W. Approval of amendment to the October 17, 2023, and February 7, 2023, grant agreements for disbursement and use of Kendall County American Rescue Plan Act Funds with Village of Oswego
- X. Approval of a contract for installing security cameras for Health and Human Services and Animal Control, and video storage and ethernet switch and support totaling \$35,724.97
- Y. Approval of Accounts Payable stipend for Jennifer Breault, Finance and Budget Analyst, in the amount of \$1,000 a month to be paid in bi-weekly installments pursuant to Kendall County's regular payroll schedule, effective retroactively to September 12, 2024.
- Z. Approval of a Resolution extending the Connect Kendall County Commission
- AA. Approval of Employee List for the Regional Office of Education
- BB. Approve County Health Fund Levy 2024 payable 2025 in an amount not to exceed \$1,511,000
- CC. Approve Veteran's Assistance Commission Fund Levy 2024 payable 2025 in an amount not to exceed \$519,287
- DD. Approve Tuberculosis Fund Levy 2024 payable 2025 in an amount not to exceed \$30,000
- EE. Approve Liability Insurance Fund Levy 2024 payable 2025 in an amount not to exceed \$1,537,565
- FF. Approve Social Security Fund Levy 2024 payable 2025 in an amount not to exceed \$1,200,001
- GG. Approve Illinois Municipal Retirement Fund Levy 2024 payable 2025 in an amount not to exceed \$2,620,127
- HH. Approve County Bridge Fund Levy 2024 payable 2025 in an amount not to exceed \$500,000
- II. Approve County Highway Fund Levy 2024 payable 2025 in an amount not to exceed \$1,500,000
- JJ. Approve Extension Education Fund Levy 2024 payable 2025 in an amount not to exceed \$197,863
- KK. Approve Senior Citizen Social Services Fund Levy 2024 payable 2025 in an amount not to exceed \$406,500
- LL. Approve General Fund Levy 2024 payable 2025 in an amount not to exceed \$16,342,749
- MM. Approve 708 Mental Health Fund Levy 2024 payable 2025 in an amount not to exceed \$1,098,107

Member Rodriguez seconded the motion. Chairman Kellogg asked for a roll vote on the motion. All members present voting aye. **Motion carried.**

C) COMBINED CLAIMS: ADMIN \$1,711.65; AC \$3,504.35; ASSMNTS \$3,975; CIR CLK \$16,029.69; CIR CRT JDG \$15,446.62; JURCOM \$360.67; CMB CRT SRVCS \$61,793.48; CONTSVS \$38,471.00; CRNER \$1,943.67; CRRCTNS \$44,006.12; CNTY ADMIN \$208.83; CNTY BRD \$414,510.53; CNTY CLK \$59,081.00; HIGHWAY \$522,607.20; CNTY TRSR \$3,172.16; ELCTNS \$21,746.68; EMA \$881.20; FCLT MGMT \$41,577.63; FP \$1,029.98; GIS COORD \$2,374.85; HLTH & HMN SRV \$337,111.57; HR \$2,742.01; MERIT \$4,350.00; PBZ \$4,051.37; PBZ \$6,421.07; PRSDNG JDG \$3,388.00; PRSDNG JDG \$5,234.88; PROB SPVSR \$12,024.12; PUB DEF \$1,736.86; ROE \$7,316.62; SHRF \$72,926.50; ST ATTNY \$6,433.19; TECH \$53,710.99; TRES 3,644.06; UTIL \$79,740.80; VET \$2,086.57; FP \$305,662.97; SHF \$49,550.39; SHF \$36,646.82; SHF \$45,354.90; ELCT \$86,567.88

M) A complete copy of IGAM 24-30 is available in the Office of the County Clerk.

N) A complete copy of Ordinance 24-38 is available in the Office of the County Clerk.

O) A complete copy of Ordinance 24-39 is available in the Office of the County Clerk.

Z) A complete copy of Resolution 24-28 is available in the Office of the County Clerk.

NEW BUSINESS

Records Clerks

Member Flowers moved to approve the Agreement Between Illinois Fraternal Order of Police Labor Council, Kendall County, and the Kendall County Sheriff for the Kendall County Sheriff's Office Full-Time Records Clerks Bargaining Unit effective December 1, 2024, through November 30, 2029. Member Rodriguez seconded the motion. Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Correction Deputies

Member Koukol moved to approve the Agreement Between Illinois Fraternal Order of Police Labor Council, Kendall County, Illinois, and the Kendall County Sheriff for the Kendall County Sheriff's Police Bargaining Unit (Corrections Deputies) effective December 1, 2024, through November 30, 2028. Member Gengler seconded the motion. Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

ELECTED OFFICIAL & OTHER DEPARTMENT REPORTS

Sheriff

Under Sheriff Richardson spoke about overtime, take home squads, the amount of jury trials going on, 4 traffic projects and union negotiations.

County Clerk & Recorder

County Clerk Debbie Gillette spoke about the election and adding a new e-recording vendor.

Revenue Report		10/1/24-10/31/24	10/1/23-10/31/23	10/1/22-10/31/22
Line Item	Fund	Revenue	Revenue	Revenue
CLKFEE	County Clerk Fees	\$715.50	\$614.50	\$703.50
MARFEE	County Clerk Fees - Marriage License	\$1,500.00	\$1,650.00	\$1,800.00
CIVFEE	County Clerk Fees - Civil Union	\$0.00	\$0.00	\$30.00
ASSUME	County Clerk Fees - Assumed Name	\$20.00	\$20.00	\$25.00
CRTCOP	County Clerk Fees - Certified Copy	\$2,228.00	\$2,212.00	\$2,040.00
MISINC	County Clerk Fees - Misc	\$108.00	\$62.60	\$60.00
	County Clerk Fees - Misc Total	\$4,571.50	\$4,559.10	\$4,658.50
RECFEE	County Clerk Fees - Recording	\$26,856.00	\$23,161.00	\$25,427.00
	Total County Clerk Fees	\$31,427.50	\$27,720.10	\$30,085.50
CTYREV	County Revenue	\$48,042.75	\$49,776.25	\$74,480.00
DCSTOR	Doc Storage	\$22,275.72	\$13,367.50	\$14,792.50
GISMAP	GIS Mapping	\$48,544.00	\$42,510.00	\$46,924.00
GISRCD	GIS Recording	\$6,291.25	\$2,834.00	\$3,128.00
INTRST	Interest	\$82.99	\$98.20	\$92.40
RECMIS	Recorder's Misc	\$6,087.00	\$5,632.00	\$3,096.50
RHSP	RHSP/Housing Surcharge	\$25,758.00	\$22,122.00	\$12,663.00
TAXCRT	Tax Certificate Fee	\$840.00	\$1,000.00	\$920.00
TAXFEE	Tax Sale Fees		\$0.00	\$20.00
PSTFEE	Postage Fees			
CK # 19925	To KC Treasurer	\$189,349.21	\$165,060.05	\$186,201.90

State's Attorney

Assistant State's Attorney Jim Webb spoke about the number of jury trials.

Coroner

Chief Deputy Coroner Levi Gotte reviewed the report and thanked the board for the opioid funding that has helped with the take back programs.

Health Department

Executive Director RaeAnn VanGundy thanked the offices in the county that support the work at the Health Department.

Supervisor of Assessments

Supervisor of Assessments Andy Nicoletti stated that 181 appeals have been filed and 96 are requesting an in person hearing.

Regional Office of Education

Chairman Kellogg informed the board that there will be a meeting on Friday to appoint a replacement for the retiring Chris Mehochko.

EMA

Tracy Page presented the report.

VAC

Superintendent Tim Stubinger informed the board of the new hires.

STANDING COMMITTEE REPORTS

Human Resource and Insurance

Organizational Chart

Member Peterson moved to approve the Revised Organizational Chart & Approved Headcount. Member Flowers seconded the motion. Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Inspector General

Member Koukol moved to approve the Intergovernmental Agreement between Kendall County and the Health Department regarding Inspector General's services. Member Gengler seconded the motion. Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 24-31 is available in the Office of the County Clerk.

OTHER BUSINESS

Facilities Director Dan Polvere spoke about the build out of the Courthouse for the offices that are moving there for the renovation of the County Office Building.

CHAIRMAN'S REPORT

Chairman Kellogg spoke about the meeting he attended with Deputy Mayor Shanghai.

Member Peterson moved to approve the appointment(s). Member Koukol seconded the motion. Chairman Kellogg asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Appointments

Zach Bachmann – Connect Kendall County Commission 2-year Term- Expires November 2026
Ruben Rodriguez - Connect Kendall County Commission 2-year Term - Expires November 2026
Seth Wormley - Connect Kendall County Commission 2-year Term - Expires November 2026
Shelley Augustine - Connect Kendall County Commission 2-year Term - Expires November 2026
Jackie Kowalski - Connect Kendall County Commission 2-year Term - Expires November 2026
Jason Langston - Connect Kendall County Commission 2-year Term - Expires November 2026
James Marter II - Connect Kendall County Commission 2-year Term - Expires November 2026
Raphael Obafemi - Connect Kendall County Commission 2-year Term - Expires November 2026
Joe Renzetti - Connect Kendall County Commission 2-year Term - Expires November 2026

ADJOURNMENT

Member Flowers moved to adjourn the County Board Meeting until the next scheduled meeting. Member Gengler seconded the motion. Chairman Kellogg asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 20th day of November 2024.

Respectfully submitted by,
Debbie Gillette
Kendall County Clerk