



**COUNTY OF KENDALL, ILLINOIS
COMMITTEE OF THE WHOLE
Thursday, November 14, 2024, at 4:00 PM
Meeting Minutes**

Call to Order and Pledge of Allegiance - The Committee of the Whole meeting was called to order at 4:08 p.m. by County Board Chairman Matt Kellogg who led the Committee in the Pledge of Allegiance to the American Flag.

Roll Call

Board Member	Status	Arrived	Left Meeting
Matt Kellogg	Here		
Scott Gengler	Here		
Zach Bachmann	Here		
Brian DeBolt	Absent		
Elizabeth Flowers	Absent		
Dan Koukol	Here		
Jason Peterson	Here		
Ruben Rodriguez	Here		
Brooke Shanley	Here		
Seth Wormley	Absent		

With six (6) members present a quorum was established.

Staff Present: Latreese Caldwell, Leslie Johnson, Jennifer Breault, Dan Polvere, Luke Prisco, RaeAnn VanGundy, Aaron Rybski, Marlin Hartman

Approval of Agenda – Member Shanley made a motion to amend the agenda Seconded by Member Bachmann. **With six (6) members present voting aye, the motion was carried by a vote of 6- 0.**

Approval of Claims – Motion made by Member Shanley, seconded by Member Gengler to forward claims to the next County Board meeting. **With six (6) members present voting aye, the motion was carried by a vote of 6 - 0.**

Committee Reports and Updates - None

New Committee Business

- A. Discussion and Approval of one of three options for the 2025 Property, casualty, liability, workers' Compensation, and cyber insurance renewal

HR Director Leslie Johnson reviewed the three renewal options for the 2025 property, automobile, casualty, general liability, workers' compensation, and cyber insurance, which were presented to the Human Resource & Insurance Committee earlier this month. The Committee deliberated on the renewal options and supported the staff recommendation to proceed with option #3, which entails a 0% increase in premiums, resulting in a total premium of \$873,435.

Member Gengler made a motion to forward to the next County Board, Seconded by Member Rodriguez. **With six (6) members present voting aye, the motion was carried by a vote of 6-0.**

B. Discussion and Approval of the Solid Waste Plan

Member Peterson initiated the discussion by introducing Marlin Hartman from the Kendall County Health Department. Mr. Hartman provided the committee with a brief overview, explaining that the solid waste plan is updated every five years. This update was carried out with the assistance of an ad hoc committee known as the Solid Waste Plan Advisory Committee, which was appointed by the Kendall County Health Department. The updated waste plan outlines recommended objectives for approval by the County Board, which the county, primarily through the health department, is responsible for following and implementing.

Member Shanley made a motion to forward to the next County Board, Seconded by Member Peterson. **With six (6) members present voting aye, the motion was carried by a vote of 6-0.**

C. Discussion of ARPA Funds

- i. Approval of amendment to the October 04, 2022, grant agreement for the disbursement and use of Kendall County American Rescue Plan Act Funds with Kendall County 211 Inc

The County allocated a total of \$136,000 to Kendall 211, disbursed for specific costs each fiscal year over three years. There is a remaining balance of \$28,500 from their grant, which is intended to be utilized by Kendall 211 between October 1, 2024, and December 20, 2024. The grant agreement specifies the cost allocation as \$1,000 for contract services, \$7,000 for marketing, \$500 for governance, and \$20,000 for PATH. This amendment proposes reallocating these funds to include employee salaries, which would allow Kendall 211 to fully utilize the funds. This adjustment complies with the APRA Guidelines and will assist Kendall 211 in effectively utilizing the funds prior to the deadline.

Member Peterson made a motion to forward to the next County Board, Seconded by Member Bachmann. **With six (6) members present voting aye, the motion was carried by a vote of 6-0.**

- ii. Approval of amendment to the October 17, 2023 and February 7, 2023, grant agreement for the disbursement and use of Kendall County American Rescue Plan Act Funds with the Village of Oswego

On February 7, 2023, an agreement was established for the installation of water mains along Wolf's Crossing Road, extending from Della Lane to Fifth Street for an amount of \$500,000. Subsequently, on October 17, 2023, an agreement was reached for the replacement of the water main in the Brookside Manor Subdivision for \$225,000.

The Village of Oswego notified the County in a letter dated November 7, 2024, that they would be unable to allocate the funds for Wolf Crossing ahead of the December 1, 2024, deadline due to delays from IDOT. Oswego has requested permission to utilize the funding for the water main installed along Collins Road, which qualifies as an ARPA eligible expenditure.

The Village is currently utilizing funds for the Brookside Manor project, primarily for engineering services, and anticipates making significant use of the grant. However, for the sake of efficient reporting and to ensure that all funds are fully obligated, staff recommend consolidating the grant into a single

grant for the Collins Road water main project, which was completed in coordination with the County's construction efforts. This amendment aims to combine both contracts into a unified agreement for the water mains on Collins Road, thereby ensuring compliance with the ARPA funding deadline of December 31, 2024.

Member Shanley made a motion to forward to the next County Board, Seconded by Member Bachmann. **With six (6) members present voting aye, the motion was carried by a vote of 6-0.**

- C. Approval of contract for installing security cameras for Health and Human Services and Animal Control, and video storage and ethernet switch and support totaling \$35,724.97

The County has allocated \$20,000 in the FY 2024 Capital budget for the installation of cameras at the Health & Human Services Building, which is based on the addition of four units to the existing Public Safety Center/Courthouse Surveillance System. During FY 2024, we were tasked with exploring options to also incorporate cameras at the Animal Control building.

Upon further evaluation, it has been determined that the logistics of monitoring and accessing video footage from additional cameras integrated into the Sheriff-controlled PSC/Courthouse system would be cumbersome and may not adequately address the needs of the HHS building.

Staff assessed several alternatives, including the possibility of integrating the system with the County's Avigilon system used at the COB; however, this option was also found to be not user-friendly.

With the assistance of IT Director Kinsey, we were able to connect with NobleTec, which has been an excellent vendor for the IT department. Below are three proposals from NobleTec.

- Health & Human Services: Cabling, Installation and Configuration of (4) Outdoor Cameras and (3) Indoor Cameras = \$ 16,644.40
- Animal Control: Cabling, Installation and Configuration of (2) Outdoor Cameras and (1) Indoor Camera = \$ 7,672.32
- Video Storage/Ethernet Switch w/Support (70% to HHS, 30% to AC) \$ 11,408.25

Total Project Cost: \$35,724.79

Per Building Cost: HHS = \$24,630.18 and AC = \$11,094.79

Staff recommend approval of all three contracts with NobleTec for cameras, storage and switch support for HHS and Animal Control.

Member Shanley made a motion to forward to the next County Board, Seconded by Member Peterson. **With six (6) members present voting aye, the motion was carried by a vote of 6-0.**

- D. Approval of Accounts Payable stipend for Jennifer Breault, Finance and Budget Analyst, in the amount of \$1,000 a month to be paid in biweekly installments pursuant to Kendall County's regular payroll schedule, effective retroactively to September 12, 2024

The Accounts Payable function was previously managed by the County Clerk's Office. A change in staffing has provided an opportunity for the Administration to take on these accounts payable responsibilities as the county continues to develop its finance division. Jennifer Breault has agreed to assume the additional responsibilities of Financial Analyst – Accounts Payable, alongside her existing

duties which include preparing the Annual Budget, documenting Budget Revisions, accounting and preparing ARPA reports, as well as overseeing the acquisition of additional funding for the Kendall Area Transit (KAT) program as the Program Compliance Oversight Monitor (PCOM). Staff recommends the approval of a monthly stipend of \$1,000 for Jennifer Breault until a new Financial Analyst is hired.

Member Shanley made a motion to forward to the next County Board, Seconded by Member Bachmann. **With six (6) members present voting aye, the motion was carried by a vote of 6-0.**

Old Committee Business-

A. Approval of a Resolution extending the Connect Kendall County Commission
The County Board established the Connect Kendall Commission and appointed 10 members to guide the Board on addressing a number of locations without access to qualify broadband in the county. The commission issued an RFP for a development partner and selected Pivot Tech. In collaboration with Pivot Tech, the county received \$15 million in grant funding to build a fiber network in the county, providing improved connectivity to unserved and underserved areas, community anchor institutions and expanding broadband options in the County. We are working through development agreements with Pivot Tech. CKCC continues to have a role in providing input into the agreements. Once the project is underway, CKCC will have a formalized role in receiving reports from the Fox Fiver non-profit company and advising the County Board on contract compliance.

The commission currently has 9 members. Staff recommend renewing the Commission with nine members to ensure quorum, and reappointment of eight of the nine members based on their desire to continue with the commission. Members include:

- County Board: Zach Bachmann, Ruben Rodriguez, Seth Wormley
- Other Members: Shelly Augustine, Yorkville Public Library; Jackie Kowalski, Village of Millbrook; Jason Langston, Kendall County Sheriff's office; James Marter II, Community Member; Raphael Obafemi, District 308; and Joe Renzetti, Village of Oswego.

Department Head and Elected Officials Reports – None

Public Comment – None

Questions from the Media – None

Chairman's Report – A special County Board Meeting will be scheduled for the week of Thanksgiving. The members present have determined that Tuesday, November 26, at 5:30 PM is the most suitable time.

Action Items for County Board –

- Claims
- Approval of Renewal for 2025 property, casualty, liability, workers' compensation, and cyber insurance with total annual premium of \$873,435 (option #3 with \$250,000 deductible/retention option)
- Approval of the Solid Waste Plan
- Approval of amendment to the October 04, 2022, grant agreement for disbursement and use of Kendall County American Rescue Plan Act Funds with Kendall County 211 Inc

- Approval of amendment to the October 17, 2023, and February 7, 2023, grant agreement for disbursement and use of Kendall County American Rescue Plan Act Funds with Village of Oswego
- Approval of a contract for installing security cameras for Health and Human Services and Animal Control, and video storage and ethernet switch and support totaling \$35,724.97
- Approval of Accounts Payable stipend for Jennifer Breault, Finance and Budget Analyst, in the amount of \$1,000 a month to be paid in bi-weekly installments pursuant to Kendall County's regular payroll schedule, effective retroactively to September 12, 2024.
- Approval of a Resolution extending the Connect Kendall County Commission
- Appointments

Executive Session- None

Adjournment – Member Shanley made a motion to adjourn the meeting, second by Member Bachmann. **With Six (6) members present voting aye, the meeting adjourned at 4:57 p.m.**

Respectfully Submitted,
Nancy Villa
Executive Administrative Assistant