

**Minutes of the KenCom Operations Board Meeting**  
**Held, Wednesday, November 20<sup>th</sup>, 2024**  
**2:00 p.m.**  
**Yorkville Police Department**  
**3<sup>rd</sup> Floor, East Conference Room, Rm 337**  
**651 Prairie Pointe Dr. Yorkville, IL 60560**

<b>Member</b>	<b>Agency</b>	<b>Present</b>	<b>Absent</b>
Dan Schiradelly	OFD	X	
Ismel Diaz	MPD		X
Bobby Richardson	KCSO	X	
Scott McCarty	BKFD	X	
Norm Allison	PPD	X	
Ray Mikolasek	YPD	X	
Cliff Fox	Village of Newark	X	
Jeff Mathre	NFD		X
Derek Forseth	LRFFD	X	
Patrick Pope	LSFD		X
Derek Hagerty	SFD	X	
Drew Santa(2:03)	OPD	X	
Tom Meyers	MFD		X
	ATFD		X

Others Present: Lynette Bergeron, KenCom Director; Pamela Hurtig, KenCom Deputy Director; Jenny Haske, KenCom Assistant Director; Bonnie Walters, KenCom Executive Assistant.

Ray Mikolasek called the meeting to order and requested a roll call of the membership. Eight of the thirteen members were present, resulting in having a quorum for voting purposes.

Mikolasek called for approval of the agenda. Richardson made a motion to approve the agenda as submitted, seconded by Allison. Discussion. All members present voting aye. Motion carried.

Drew Santa joined the meeting 2:03 p.m.

Mikolasek called for Public Comment – None

Mikolasek called for Correspondence – None

Staff Report – Hurtig gave a Personnel Report as follows: On 11/4/24 KenCom hired four new TC's; one resigned two days to accept employment elsewhere. We are currently hiring three additional TC's. KenCom TC's were awarded twice for Rush Copley's STEMI Run of the Quarter. A breakfast and separate lunch will be held on December 2<sup>nd</sup> at the Oswego FD, honoring TC's Jaymee, Madison, Jen and Sarah J. Training as follows: In-house training for November is Healthy Worklife Balance and Health & Wellness through Alliant Risk Management. Bergeron, Hurtig and Haske will attend the APCO Illinois Holiday meeting on Thursday, December 5<sup>th</sup>. Pamela completed NENA's Center Manager Certificate Program from November 11<sup>th</sup> through the 15<sup>th</sup> in Calmar, IA. Project Updates as follows: KenCom will participate in the PowerPhone pilot program for CESSA. More information to follow. KenCom Employee Handbook revisions continue to be discussed at Personnel Committee meetings. PACE

Scheduler Software buildout continues. Misc Information as follows: Intrado and KC IT continue to work on the outgoing text-to-911 issue. Text to 9-1-1 totals for October was 13.

Closed Session Minutes but do not release – None

Consent Agenda – Mikolasek called for approval of the consent agenda. Allison made a motion, seconded by McCarty to approve the consent agenda, which includes the following:

- Approval of the October 2024 Treasurer's Reports
- Approval of the October 16<sup>th</sup>, 2024 Operations Board Minutes.

All members present voting aye. Motion carried.

Mikolasek called for the Standing Committee Reports:

Strategic Planning Committee – Bergeron stated the meetings will resume in January.

Finance Committee Report:

Operation Fund Bills – Richardson made a motion to approve the November 2024 Operation bills, in the amount of \$184,203.98, seconded by Schiradelly. Discussion. A roll call was taken with all nine members present voting aye. Motion carried.

Surcharge Fund Bills – McCarty made a motion to approve the November 2024 Surcharge bills, in the amount of \$30,629.37 seconded by Allison. Discussion. A roll call was taken with all nine members present voting aye. Motion carried.

Anticipated Expenses – Hurtig reviewed the anticipated expenses contained in the packet. Schiradelly made a motion to approve and move forward to the Finance Committee, a Digital Fixed Station Interface Solution by Motorola in the amount of \$45,000 and to Upgrade 6 Tait CGW's for DFSI by A Beep in the amount of \$6,500, seconded by Forseth. Discussion. A roll call was taken with all nine members present voting aye. Motion carried.

Mikolasek called for Old Business:

Other Old Business – None.

Tyler New World Fire RMS – Hurtig stated a demo is scheduled for tonight with Emergency Networking at 1800 via Teams. There was an email sent on the 3<sup>rd</sup> to anyone interested in joining. Bergeron stated they did have a meeting with Tyler they will continue to honor and adhere to the remaining ten-year contract. They were assured by Tyler that when renegotiating the contract it will be in line with the other products.

Mikolasek called for New Business:

Closed Session Audio Destruction – None

Policy and Procedures – None

Appointments to Strategic Planning Committee – Mikolasek stated he received an email from Josh Flanders, Executive Board Chair, asking the Operations Board to approve the appointments to the Strategic Planning Committee as follows: Dwight Baird and Bobby Richardson (Kendall County Sheriff), Scott Mulliner (City of Plano), Ryan Cihak and Scott McCarty (Bristol Kendall Fire), Norm Allison (Plano Police Department), Phil Smith and Armando Sanders (Montgomery Police Department), Shane Yackley and Jason Bastin (Oswego Police Department), Dan Gallup and Dan Schiradelly (Oswego Fire Department), Garret Carlyle and James Jensen (Yorkville Police Department). Richardson made a

motion to approve the members to the Strategic Planning Committee, seconded by Santa. Discussion. All members present voting aye. Motion carried.

Other New Business – Bergeron stated they received an email from Grant Wagner, KenCom’s attorney, stating he is putting his law license in retirement status on January 1<sup>st</sup>, 2025. It is going to be the recommendation from staff to the Executive Board to use the same firm that John Kelly is in, which we currently use for employment issues and they do KenCom’s Collective Bargaining Agreement.

Other Business –None

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Closed Session – None

Action After Closed Session – None

Mikolasek stated the next Operations Board Meeting is Wednesday, December 18<sup>th</sup>, 2024; at Yorkville Police Department, 3<sup>rd</sup> Floor East Conference Room 337, 651 Prairie Pointe, Yorkville at 2:00 p.m.

Richardson made a motion to adjourn the meeting, seconded by Allison. All members present voting aye. The meeting adjourned at 2:16 p.m.

Respectively Submitted,

Bonnie Walters  
Recording Secretary