

KenCom Finance Committee Meeting Minutes
Held November 21st, 2024
9:00 a.m.
Kendall County Public Safety Center
1102 Cornell Lane, Yorkville
Emergency Operations Center

Member	Agency	Present	Absent
Josh Flanders	Oswego Fire	X	
Brian DeBolt	Kendall County Board		X
Mike Peters	KCSO	X	
Zoila Gomez	City of Plano		X
Jason Bastin	Oswego Police	X	
Jim Jensen	Yorkville PD	X	

Others present: Lynette Bergeron, KenCom Director; Pamela Hurtig, KenCom Deputy Director; Jenny Haske, KenCom Assistant Director; Bonnie Walters, KenCom Executive Assistant..

Josh Flanders called the meeting to order and requested a roll call of the membership. A roll call was taken with four of the six members present, which resulted in having a quorum for voting purposes.

Flanders called for a motion to approve the agenda. Peters made a motion to approve the agenda as written, seconded by Bastin. Discussion. All members present voting aye. Motion carried.

Public Comment – None

Flanders called for Correspondence – None

Staff Report: Hurtig gave a Personnel Report as follows: On 11/4/24 KenCom hired four new TC's; one resigned two days to accept employment elsewhere. We are currently hiring three additional TC's. KenCom TC's were awarded twice for Rush Copley's STEMI Run of the Quarter. A breakfast and separate lunch will be held on December 2nd at the Oswego FD, honoring TC's Jaymee, Madison, Jen and Sarah J. Training as follows: In-house training for November is Healthy Worklife Balance and Health & Wellness through Alliant Risk Management. Bergeron, Hurtig and Haske will attend the APCO Illinois Holiday meeting on Thursday, December 5th. Pamela completed NENA's Center Manager Certificate Program from November 11th through the 15th in Calmar, IA. Project Updates as follows: KenCom will participate in the PowerPhone pilot program for CESSA. More information to follow. KenCom Employee Handbook revisions continue to be discussed at Personnel Committee meetings. PACE Scheduler Software buildout continues. Misc Information as follows: Intrado and KC IT continue to work on the outgoing text-to-911 issue. Text to 9-1-1 totals for October was 13.

Closed Session Minutes but do not release – None

Consent Agenda – Flanders called for approval of the consent agenda. Jensen made a motion, seconded by Peters to approve the consent agenda, which includes approval of the October 2024 Treasurer's Reports for the Surcharge and Operating Funds and the October 17th, 2024 Finance Committee Minutes. All members present voting aye. Motion carried.

Flanders called for the Standing Committee Reports:
Personnel Committee Report – No Report.

Strategic Planning Committee Report – Flanders stated the Operations Board approved the modified members and is going to the Executive Board tonight for approval. The meetings will resume in January.

Operations Board Report – Hurtig gave a brief update.

Finance Committee Report:

Operation Fund Bills – Jensen made a motion to approve the November 2024 Operation bills, in the amount of \$184,203.98, seconded by Bastin. Discussion. A roll call was taken with all four members present voting aye. Motion carried.

Surcharge Fund Bills – Jensen made a motion to approve the November 2024 Surcharge bills, in the amount of \$32,629.37 seconded by Bastin. Discussion. A roll call was taken with all four members present voting aye. Motion carried.

Anticipated Expenses – Hurtig reviewed the anticipated expenses contained in the packet. Jensen made a motion to approve a Digital Fixed Station Interface Solution by Motorola in the amount of \$45,000 and to Upgrade 6 Tait CGW's for DFSI by A Beep in the amount of \$6,500, seconded by Bastin. Discussion. A roll call was taken with all four members present voting aye. Motion carried.

Flanders called for Old Business:
KenCom Second Tower – None.

Future KenCom Expansion – None.

Minooka Tower Lease – Bergeron reviewed the Minooka Tower Lease contained in the packet after attorney review. Jensen made a motion to approve the Minooka Tower Lease with A Beep and forward to the Executive Board, seconded by Bastin. Discussion ensued. All members present voting aye. Motion carried.

Finance Committee Closed Session Audio Destruction – None.

Any other Old Business – Bergeron stated two changes in the surcharge budget will be presented to the Executive Board tonight, she received the actuals for Cyber and Liability Insurance. There was a consensus by the Finance Committee to move those two changes forward and for Bergeron to have the contract signed and sent to the insurance company before the Executive Meeting.

Hurtig stated they received an email from Grant Wagner, KenCom's attorney, stating he is putting his law license in retirement status on January 1st, 2025. It is the recommendation from staff to the Executive Board, to use the same firm that John Kelly is in, which we currently use for employment issues and they do KenCom's Collective Bargaining Agreement.

Flanders called for New Business:

Finance Committee Closed Session Audio Destruction – Jensen made a motion to destroy closed session audio for April 20th, 2023, seconded by Bastin. All members present voting aye. Motion carried.

Appointments to Strategic Planning Committee – Flanders stated the appointments to the Strategic Planning Committee are as follows: Dwight Baird and Bobby Richardson (Kendall County Sheriff), Scott Mulliner (City of Plano), Ryan Cihak and Scott McCarty (Bristol Kendall Fire), Norm Allison (Plano Police Department), Phil Smith and Armando Sanders (Montgomery Police Department), Shane Yackley and Jason Bastin (Oswego Police Department), Dan Gallup and Dan Schiradelly (Oswego Fire Department), Garret Carlyle and James Jensen (Yorkville Police Department). Jensen made a motion to approve the members to the Strategic Planning Committee, seconded by Bastin. Discussion. All members present voting aye. Motion carried.

Other New Business – None

Other Business – None

Closed Session – None

Action after Closed Session – None

Flanders stated the next Finance Committee meeting is Thursday, December 19th, 2024 at 9:00 a.m. at the Kendall County Public Safety Building, Lower Level Emergency Operations Center. Jensen made a motion to adjourn the meeting, seconded by Bastin. All members present voting aye. Motion carried. The meeting adjourned at 9:29 a.m.

Respectively submitted,

Bonnie Walters
Recording Secretary