

**KENDALL COUNTY FOREST PRESERVE DISTRICT  
COMMITTEE of the WHOLE MEETING MINUTES**

**December 10, 2024**

**I. Call to Order**

President DeBolt called the meeting to order at 4:31 pm in the Kendall County Office Building – Second Floor County Board Meeting Rooms 209 and 210.

**II. Roll Call**

X	Bachmann (entered at 4:35 pm)	X	Koukol
X	DeBolt	X	Peterson
X	Flowers	X	Rodriguez
X	Gengler		Shanley
X	Kellogg	X	Wormley

Commissioners DeBolt, Flowers, Gengler, Kellogg, Koukol, Peterson, Rodriguez, and Wormley were all present. Commissioner Bachmann entered the meeting at 4:35 pm.

**III. Approval of Agenda**

Commissioner Flowers made a motion to approve the meeting agenda as presented. Seconded by Commissioner Gengler. Aye, all. Opposed, none.

**IV. Public Comments**

No public comment was offered by those in attendance.

**V. Leadership Team Report**

Acting Executive Director White provided a leadership team report summarizing the past month projects and programs.

**VI. Motion to Forward Claims to Commission**

Commissioner Wormley made a motion to forward claims to Commission for approval. Seconded by Commissioner Gengler. Aye, all. Opposed, none.

**VII. Review of Preliminary End-of-Year Financial Statements through November 30, 2024**

Acting Executive Director White presented an overview of the preliminary financial statements through November 30, 2024.

**VIII. OLD BUSINESS**

**a) MOTION: Approval to Forward a Revised Draft Easement Agreement to ANR Pipeline Company (TC Energy/Ohio Valley Acquisition LLC) for Review and Acceptance**

Commissioner Gengler made a motion to forward a revised draft Easement Agreement to ANR Pipeline Company (TC Energy/Ohio Valley Acquisition LLC) for review and acceptance. Seconded by Commissioner Peterson. Aye, all. Opposed, none.

**b) Review of Currie Motors Amended Vehicle Specifications for the Approved Purchase of a 1-Ton Diesel 4WD Dump Truck w/Box, Spreader & Plow Assembly**

Commissioner Peterson made a motion to forward the change order for the purchase of a 1-Ton Diesel 4WD Dump Truck w/Box, Spreader & Plow Assembly. Seconded by Commissioner Gengler. Aye, all. Opposed, none.

**IX. NEW BUSINESS**

**a) RESOLUTION #24-12-001: Approval to Forward a Resolution Amending the CY2025 Regular Meeting Schedule to Commission for Approval (Location Change Only)**

Commissioner Peterson made a motion to forward Resolution #24-12-001 to amend the CY2025 Regular Meeting Schedule (location change only) to Commission for approval. Seconded by Commissioner Rodriguez. Aye, all. Opposed, none.

**b) ORDINANCE #24-12-002: Approval to Forward a Fiscal Year 2024 Tax Levy Abatement Ordinance to Commission for Approval**

Commissioner Gengler made a motion to forward a Fiscal Year 2024 Tax Levy Abatement Ordinance to Commission for Approval. Seconded by Commissioner Bachmann. Aye, all. Opposed, none.

**c) MOTION: Approval of a Special Use Permit for the Bristol-Kendall Fire Department to Conduct Open Water Rescue Training at Pickerill-Pigott Forest Preserve**

Commissioner Peterson made a motion to approve a Special Use Permit for the Bristol-Kendall Fire Department to conduct open water rescue training at Pickerill-Pigott Forest Preserve. Seconded by Commissioner Koukol. Aye, all. Opposed, none.

**X. Other Items of Business**

**a) Subat Nature Center Project Updates**

**b) Ellis House and Equestrian Center Operations**

Stefanie Wiencke, Environmental Education and Outreach Division Manager, provided updates to the Committee on Ellis House and Equestrian Center, including the resignation of the Equestrian Program Coordinator.

**c) Presidential Appointments for Approval by Advice and Consent by Commission (KCFPD Rules of Order)**

- **Seth Wormley, Secretary**
- **Operating Committee: Dan Koukol, Chairman**
  - **Operating Committee Members: Zach Bachmann, Elizabeth Flowers, Scott Gengler, and Ruben Rodriguez**
- **Finance Committee: Seth Wormley, Chairman**
  - **Finance Committee Members: Brian DeBolt, Matt Kellogg, Jason Peterson, and Brooke Shanley**

President DeBolt made appointments for Forest Preserve Secretary and committees for approval at Commission.

**XI. Public Comments**

No public in attendance offered comments.

**XII. Executive Session**

Commissioner Peterson made a motion to enter executive session at 5:04 pm under 2(c)21 to discuss minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Seconded by Commissioner Flowers. Aye, Commissioners Bachmann, DeBolt, Flowers, Gengler, Koukol, Peterson, Rodriguez, and Wormley. Opposed, none

Commissioner Peterson made a motion to adjourn executive session at 5:08 pm. Seconded by Commissioner Flowers. Aye, all. Opposed, none.

Regular meeting resumed at 5:09 pm

**XIII. Summary of Action Items**

Acting Executive Director White provided a summary of action items to be presented to Commission for approval. Commissioner Gengler left at 5:10 pm

**XIV. Adjournment**

Commissioner Flowers made a motion to adjourn. Seconded by Commissioner Rodriguez. Aye, all. Opposed, none. Meeting adjourned at 5:12 pm.

Respectfully submitted,

Antoinette White

Acting Executive Director, Kendall County Forest Preserve District