

KenCom Finance Committee Meeting Minutes
Held December 19th, 2024
9:00 a.m.
Kendall County Public Safety Center
1102 Cornell Lane, Yorkville
Emergency Operations Center

Member	Agency	Present	Absent
Josh Flanders	Oswego Fire	X	
Brian DeBolt	Kendall County Board		X
Dwight Baird	KCSO	X	
Zoila Gomez	City of Plano	X	
Jason Bastin	Oswego Police	X	
Jim Jensen	Yorkville PD		X

Others present: Lynette Bergeron, KenCom Director; Pamela Hurtig, KenCom Deputy Director; Jenny Haske, KenCom Assistant Director; Bonnie Walters, KenCom Executive Assistant..

Josh Flanders called the meeting to order and requested a roll call of the membership. A roll call was taken with four of the six members present, which resulted in having a quorum for voting purposes.

Flanders called for a motion to approve the agenda. Baird made a motion to approve the agenda as written, seconded by Bastin. Discussion. All members present voting aye. Motion carried.

Public Comment – None

Flanders called for Correspondence – None

Staff Report: Hurtig gave a Personnel Report as follows: Teresa Gonzalez-Quintanilla began employment with KenCom Monday, December 9th. Teresa comes to us with 22 years of emergency dispatching experience. KenCom Cares has planned many activities for our employee's during December. TC William(Bill) Linder will be retiring; his last day is Friday, January 3rd. KenCom is currently hiring three new telecommunicators. Training as follows: Online In-house training for December is the annual harassment, cyber, and fire extinguisher safety. LEADS as follows: LAC Kemp, overseen by Deputy Director Hurtig, is working on the LEADS audit due January 10th. Project Updates as follows: The Digital Fixed Station Interface is pending equipment, which will take five to six weeks for delivery after the order is placed. CESSA - The PowerPhone Ad Hoc Work Group is reviewing the protocol changes. PowerPhone will contact KenCom to install the updated protocol database in preparation for the pilot program. Dispatcher training for the pilot program is still pending. Bergeron gave an update on the last CESSA meeting. Discussion ensued. The Personnel Committee will continue to discuss the Employee Handbook revisions in January. The next PACE scheduler meeting was scheduled for January 8th. Text to 9-1-1 totals for November was 33.

Closed Session Minutes but do not release – None

Consent Agenda – Flanders called for approval of the consent agenda. Gomez made a motion, seconded by Bastin to approve the consent agenda, which includes approval of the November 2024 Treasurer's Reports for the Surcharge and Operating Funds and the November 21st, 2024 Finance Committee Minutes. All members present voting aye. Motion carried.

Flanders called for the Standing Committee Reports:
Personnel Committee Report – No Report.

Strategic Planning Committee Report – No Report.

Operations Board Report – Bergeron gave a brief update.

Finance Committee Report:

Operation Fund Bills – Gomez made a motion to approve the December 2024 Operation bills, in the amount of \$211,927.24, seconded by Baird. Discussion. A roll call was taken with all four members present voting aye. Motion carried.

Surcharge Fund Bills – Gomez made a motion to approve the December 2024 Surcharge bills, in the amount of \$133,597.04 seconded by Baird. Discussion. A roll call was taken with all four members present voting aye. Motion carried.

Anticipated Expenses – None.

Flanders called for Old Business:

KenCom Second Tower – None.

Future KenCom Expansion – None.

Finance Committee Closed Session Audio Destruction – None.

Any other Old Business – None

Flanders called for New Business:

Finance Committee Closed Session Audio Destruction – None

Other New Business – Bergeron stated she is a Board Member of the State Advisory Board and they are reworking the rules for 1325 and 1326 to be passed by the State. Many changes will directly impact KenCom and many other 9-1-1 Centers. Every Telecommunicator in the State of Illinois has to be certified and training is coming. They are mandating that every 9-1-1 Center must work out of their backup center twice a year, all three shifts. There will be more reporting statistical requirements. Changes made by 9-1-1 Centers or ETSB's to GIS (which is how a 911 call is routed) has to be uploaded into the State portal. Discussion ensued.

Other Business – None

Closed Session – None

Action after Closed Session – None

Flanders stated the next Finance Committee meeting is Thursday, January 16th, 2024 at 9:00 a.m. at the Kendall County Public Safety Building, Lower Level Emergency Operations Center. Baird made a motion to adjourn the meeting, seconded by Bastin. All members present voting aye. Motion carried. The meeting adjourned at 9:25 a.m.

Respectively submitted,

Bonnie Walters
Recording Secretary