

KenCom Personnel Committee Meeting Minutes
Held, September 19th, 2024
10:00 a.m.

Member	Agency	Present	Absent
Josh Flanders	Oswego Fire Depart	X	
James Jensen	Yorkville Police Depart		X
Cliff Fox	Newark	X	
Jeremy Messersmith	Bristol Kendall Fire Depart	X	

Others present: Lynette Bergeron, KenCom Director; Pamela Hurtig, KenCom Deputy Director; Bonnie Walters, KenCom Executive Assistant; Scott McCarty, Bristol Kendall Fire Department.

Flanders called the meeting to order and requested a roll call of the membership. A roll call was taken with three of the four members present which resulted in not having a quorum.

Flanders called for a motion to approve the agenda as submitted. Fox made the motion, seconded by Messersmith. Discussion. All members present voting aye. Motion carried.

Public Comments: None

Correspondence: None

Approval of Closed Session Minutes – Fox made a motion to approve the Closed Session Meeting Minutes but do not release from August 15, 2024, seconded by Messersmith. All members present voting aye. Motion carried.

Consent Agenda – Flanders asked for a motion to approve the Consent Agenda. Messersmith made the motion, seconded by Fox, to approve the Consent Agenda as follows: Approval of the August 15th, 2024 Personnel Committee Minutes. All members present voting aye. Motion carried.

Flanders called for Old Business:
Review of Employee Handbook – None

Other Old Business – None

Flanders called for New Business:
Staffing Updates – Bergeron stated they are down three employees and hiring five (with the allotted plus two). Jenny Haske has been selected as the new Assistant Director.

Staffing Concerns – No Report

Union Issues, Concerns – No Report.

Hiring – Bergeron stated they are in the process of full interviews and have another round of speed interviews and typing tests. Hurtig stated they have been collecting applications since June and it will be a continuous process until all the positions have been filled.

Closed Session Audio Destruction – None

Succession Planning – Bergeron stated Jenny Haske has been promoted to Assistant Director and both Bergeron and Hurtig will be training her to get her up to speed. Hurtig stated they are also focusing on training the Supervisors on more and getting them more involved.

Personnel Committee Meeting Calendar 2025 – Messersmith made a motion to approve the 2025 Personnel Committee Meeting Calendar, seconded by Fox. Discussion. All members present voting aye. Motion carried.

Other Business from the Floor – Bergeron stated Gina Belmont did apply for unemployment and KenCom did fight it. Despite Bergeron fighting it, unemployment still approved it. Bergeron had KenCom’s attorney read the response and he even added the statute which still did not help. Bergeron could attempt to fight again, but anticipates to lose based on the past and unemployment favoring the employee versus the employer. After discussion, there was a consensus by the Board to not continue fighting the unemployment.

Closed Session – None

Action after Closed Session – None

Flanders stated the next Personnel Committee is Thursday, October 17th, 2024 at 10:00 a.m. Fox made a motion to adjourn the meeting, seconded by McCarty. All members present voted aye. The meeting adjourned at 10:16 a.m.

Respectively submitted,

Bonnie Walters
Recording Secretary