

Minutes of the KenCom Operations Board Meeting
Held, Wednesday, December 18th, 2024
2:00 p.m.
Yorkville Police Department
3rd Floor, East Conference Room, Rm 337
651 Prairie Pointe Dr. Yorkville, IL 60560

Member	Agency	Present	Absent
Travis Martinez	OFD	X	
Ismel Diaz	MPD		X
Bobby Richardson	KCSO	X	
Scott McCarty	BKFD	X	
Gene Morton	PPD	X	
Garrett Carlyle	YPD	X	
Cliff Fox	Village of Newark	X	
Jeff Mathre	NFD		X
Derek Forseth	LRFFD		X
Patrick Pope	LSFD		X
Derek Hagerty	SFD		X
Drew Santa	OPD	X	
Tom Meyers	MFD	X	
	ATFD		X

Others Present: Lynette Bergeron, KenCom Director; Pamela Hurtig, KenCom Deputy Director; Jenny Haske, KenCom Assistant Director; Bonnie Walters, KenCom Executive Assistant.

Gene Morton called the meeting to order and requested a roll call of the membership. Eight of the thirteen members were present, resulting in having a quorum for voting purposes.

Morton called for approval of the agenda. Richardson made a motion to approve the agenda as submitted, seconded by McCarty. Discussion. All members present voting aye. Motion carried.

Morton called for Public Comment – None

Morton called for Correspondence – None

Staff Report – Hurtig gave a Personnel Report as follows: Teresa Gonzalez-Quintanilla began employment with KenCom Monday, December 9th. Teresa comes to us with 22 years of emergency dispatching experience. KenCom Cares has planned many activities for our employee's during December. TC William(Bill) Linder will be retiring; his last day is Friday, January 3rd. KenCom is currently hiring three new telecommunicators. Training as follows: Online In-house training for December is the annual harassment, cyber, and fire extinguisher safety. LEADS as follows: LAC Kemp, overseen by Deputy Director Hurtig, is working on the LEADS audit due January 10th. Project Updates as follows: The Digital Fixed Station Interface is pending equipment, which will take five to six weeks for delivery after the order is placed. Bergeron stated DFSI is necessary to give KenCom the capability to make all the channels digital, which has been delayed due to Motorola. CESSA - The PowerPhone Ad Hoc Work Group is reviewing the protocol changes. PowerPhone will contact KenCom to install the updated protocol database in preparation for the pilot program. Dispatcher training for the pilot program is still pending. Bergeron gave an update on the last CESSA meeting. The Personnel Committee will

continue to discuss the Employee Handbook revisions in January. The next PACE scheduler meeting is scheduled for January 8th. Text to 9-1-1 totals for November was 33.

Closed Session Minutes but do not release – None

Consent Agenda – Morton called for approval of the consent agenda. Morton made a motion, seconded by Martinez to approve the consent agenda, which includes the following:

- Approval of the November 2024 Treasurer's Reports
- Approval of the November 20th, 2024 Operations Board Minutes.

All members present voting aye. Motion carried.

Morton called for the Standing Committee Reports:

Strategic Planning Committee – Bergeron stated the meetings will resume in January.

Finance Committee Report:

Operation Fund Bills – Richardson made a motion to approve the December 2024 Operation bills, in the amount of \$211,927.24, seconded by Santa. Discussion. A roll call was taken with all eight members present voting aye. Motion carried.

Surcharge Fund Bills – Meyers made a motion to approve the December 2024 Surcharge bills, in the amount of \$133,597.04 seconded by McCarty. Discussion. A roll call was taken with all eight members present voting aye. Motion carried.

Anticipated Expenses – None

Morton called for Old Business:

Other Old Business – Bergeron stated she is a Board Member of the State Advisory Board and they are reworking the rules to be passed by the State. Many changes will directly impact KenCom, along with many other 9-1-1 Centers. They are mandating that every 9-1-1 Center must work out of their backup center twice a year, all three shifts. There will be more reporting and statistical requirements. Changes made my 9-1-1 Centers or ETSB's to GIS (which is how a 911 call is routed) has to be uploaded into the State portal. Every Telecommunicator in the State of Illinois has to be certified and training is coming.

Tyler New World Fire RMS – McCarty stated they have access to it and are leaning toward going with the Tyler third party RMS product (Bristol Kendall Fire, Oswego Fire, Little Rock Fox Fire and Sandwich Fire).

Morton called for New Business:

Closed Session Audio Destruction – None

Policy and Procedures – None

Other New Business – None

Other Business – Richardson asked about dual factor authentication and if they have a look in the future for logging into CAD? Bergeron stated that they have talked about it and is on their IT task list for 2025 to be compliant.

Closed Session – None

Action After Closed Session – None

Morton stated the next Operations Board Meeting is Wednesday, January 15th, 2024; at Yorkville Police Department, 3rd Floor East Conference Room 337, 651 Prairie Pointe, Yorkville at 2:00 p.m. Martinez made a motion to adjourn the meeting, seconded by McCarty. All members present voting aye. The meeting adjourned at 2:23 p.m.

Respectively Submitted,

Bonnie Walters
Recording Secretary