# KENDALL COUNTY FOREST PRESERVE DISTRICT
# MEETING AGENDA
# TUESDAY, FEBRUARY 4, 2025
# 6:00 PM
# KENDALL COUNTY HISTORIC COURTHOUSE – SECOND FLOOR COURTROOM

I. Call to Order

II. Pledge of Allegiance

III. Invocation

IV. Roll Call: Brian DeBolt (President), Ruben Rodriguez (Vice President), Seth Wormley (Secretary), Scott Gengler, Jason Peterson, Zach Bachmann, Elizabeth Flowers, Matt Kellogg, Dan Koukol, and Brooke Shanley

V. Approval of Agenda

VI. Public Comments

VII. (1) **CONSENT AGENDA**

A. Approval of Minutes
- Kendall County Forest Preserve District Commission Meeting of January 21, 2025

B. (1) MOTION: Approval of Claims in the Amounts of $5,685.44 (013125F) and $104,238.00 (Special Claims 020525F)

VIII. **OLD BUSINESS**

*No items posted for consideration.*

IX. **NEW BUSINESS**

*No items posted for consideration.*

X. Committee Chairman Reports: Seth Wormley (Finance) and Dan Koukol (Operations)

XI. Public Comments

XII. Executive Session

XIII. **OTHER ITEMS OF BUSINESS**

*No items posted for consideration.*

XIV. Adjournment

*(1) Requires affirmative vote of the majority of those elected (6) for passage (KCFPD Rules of Order Section I.G.3.b.v.a)*

# KENDALL COUNTY FOREST PRESERVE DISTRICT COMMISSION MEETING MINUTES

# JANUARY 21, 2025

## I. Call to Order

President DeBolt called the meeting to order at 10:20 am in the Kendall County Historic Courthouse – 2ND floor courtroom.

## II. Pledge of Allegiance

The Pledge of Allegiance was recited at the start of the Kendall County Board Meeting.

## III. Invocation

An invocation was offered at the start of the Kendall County Board Meeting.

## IV. Roll Call

| | | | |
|---|---|---|---|
| | Bachmann | X | Koukol |
| X | DeBolt | | Peterson |
| | Flowers | X | Rodriguez |
| X | Gengler | | Shanley |
| X | Kellogg | X | Wormley |

Roll call: Commissioners Gengler, Kellogg, Koukol, Rodriguez, Wormley, and DeBolt were all present.

## V. Approval of Agenda

Commissioner Rodriguez made a motion to approve the agenda as presented. Seconded by Commissioner Wormley. Aye, all. Opposed, none.

## VI. Public Comment

No public comments were offered from citizens in attendance.

## VII. CONSENT AGENDA

A. Approval of Minutes
   - Kendall County Forest Preserve District Commission Meeting of January 7, 2025
   - Kendall County Forest Preserve District Committee of the Whole Meeting of January 14, 2025

B. MOTION: Approval of Claims in the Amount of $78,019.84

C. MOTION: Approval of Farm License Agreement #25-01-001 with Mark and Tom Mathre for the Lease of 157.31 Acres of District Property at Millbrook North; 118.58 Acres at Millbrook South, and 127.41 Acres at Millington Forest Preserve for a Total Amount of $108,121.50 for Base Rent, Including a $0.01 per Bushel Surcharge for Grain Dryer Use, Utility Bill Reimbursement, Plus a Calculated Yield Payment

D. MOTION: Approval of Farm License Agreement #25-01-002 with Albert Collins, Jr. for the Lease of 51.5 Acres of District Property at Henneberry Forest Preserve for a Total Amount of $9,270.00 for Base Rent
E. MOTION: Approval of Farm License Agreement #25-01-003 with Chris and Maurice Ormiston of Ottawa, Illinois for the Lease of 3.75 Acres of District Property at Henneberry Forest Preserve for a Total Amount of $375.00 for Base Rent
F. MOTION: Approval of Farm License Agreement #25-01-004 with Tom Anderson of Somonauk, Illinois for the Licensed Use of the Equipment Storage Barn at Little Rock Creek Forest Preserve through March 1, 2026 in the Amount of $1,200.00($100.00 per month)
G. MOTION: Approval of the FY2025 Goals for the Kendall County Forest Preserve District

Commissioner Gengler made a motion to approve the Consent Agenda as presented. Seconded by Commissioner Wormley.

Motion: Commissioner Gengler
Second: Commissioner Wormley

**Roll call: Consent Agenda**

| Commissioner | Aye | Opposed | Commissioner | Aye | Opposed |
|---|---|---|---|---|---|
| Bachmann | | | Koukol | X | |
| DeBolt | X | | Peterson | | |
| Flowers | | | Rodriguez | X | |
| Gengler | X | | Shanley | | |
| Kellogg | X | | Wormley | X | |

Motion unanimously approved.

Roll call: Commissioners DeBolt, Gengler, Kellogg, Koukol, Rodriguez, and Wormley, aye. Opposed, none. Motion approved.

## VIII. OLD BUSINESS

*No items posted for consideration.*

## IX. NEW BUSINESS

*No items posted for consideration.*

## X. Committee Chairman Reports: Commissioners Wormley (Finance) and Koukol (Operations)

Finance Chair Wormley reported the next Forest Preserve Finance meeting is scheduled for January 30, 2025.

Operations Chair Koukol reported the next Forest Preserve Operations meeting is February 5, 2025.

## XI. Public Comments

No public comments were offered from citizens in attendance.

## XII. Executive Session

None.

## XIII. Other Items of Business

*No items posted for consideration.*

## XIV. Adjournment

Commissioner Gengler made a motion to adjourn. Seconded by Commissioner Rodriguez. Aye, all. Opposed, none. Meeting adjourned at 10:24 am.

Respectfully submitted,

Antoinette White
Acting Executive Director, Kendall County Forest Preserve District

# Claims Listing

1/29/2025 1:09:56 PM

| Department | Vendor # | Vendor Name | Invoice # | Invoice Description | GL Account | Description | Invoice Amount |
|---|---|---|---|---|---|---|---|
| **Ellis Birthday Parties** | | | | | | | |
| | 3380 | AMAZON CAPITAL SERVICES | 1CCX-46R7-7MTT | Crochet Craft, charging cord | 19001165 63030 | Program Supplies | $8.48 |
| | | | | | | ***Sub-Total*** | ***$8.48*** |
| | | | | | **Ellis Birthday Parties** | **Total** | **$8.48** |
| **Ellis Grounds** | | | | | | | |
| | 1323 | MENARDS | 16236 | Batteries, ice melt | 19001162 68580 | Grounds and Maintenance | $62.04 |
| | | | | | | ***Sub-Total*** | ***$62.04*** |
| | | | | | **Ellis Grounds** | **Total** | **$62.04** |
| **Ellis House** | | | | | | | |
| | 3380 | AMAZON CAPITAL SERVICES | 1CCX-46R7-7MTT | Crochet Craft, charging cord | 19001160 62000 | Office Supplies | $9.90 |
| | | | | | | ***Sub-Total*** | ***$9.90*** |
| | 2047 | COMED | 2346189000013125 | ComEd Ellis House | 19001160 62270 | Utilities | $1,568.19 |
| | 4762 | WATCH COMMUNICATIONS | 1405336013125 | Ellis Internet Services | 19001160 62270 | Utilities | $113.89 |
| | | | | | | ***Sub-Total*** | ***$1,682.08*** |
| | 21 | ADS, INC | 147996-1065 | Alarm Monitoring-Ellis | 19001160 68580 | Grounds and Maintenance | $391.62 |
| | 124 | BARRETT'S ECOWATER | 0010381013125 | Ellis Water Delivery | 19001160 68580 | Grounds and Maintenance | $81.04 |

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|---|---|---|---|---|---|---|---|---|
| **Ellis House** | 1323 | MENARDS | 15995 | Saw blade, tube | 19001160 | 68580 | Grounds and Maintenance | $16.96 |
| | 1323 | MENARDS | 16501 | Fllor cleaner, lightbulbs | 19001160 | 68580 | Grounds and Maintenance | $40.98 |
| | 1323 | MENARDS | 16798 | Lightbulbs, furnace filter, screwdrivers | 19001160 | 68580 | Grounds and Maintenance | $129.91 |
| | 3380 | AMAZON CAPITAL SERVICES | 14LH-13WL-KWX9 | Door handles | 19001160 | 68580 | Grounds and Maintenance | $249.78 |
| | 3380 | AMAZON CAPITAL SERVICES | 1XLF-LLWJ-CFF9 | Vacuum battery | 19001160 | 68580 | Grounds and Maintenance | $56.78 |
| | | | | | | | ***Sub-Total*** | ***$967.07*** |
| | | | | | **Ellis House** | | **Total** | **$2,659.05** |
| **Environ. Educ. Other Pblc Prg** | | | | | | | | |
| | 3380 | AMAZON CAPITAL SERVICES | 14VY-XD1L-X37D | Various supplies for public programs and NB | 19001179 | 63030 | Program Supplies | $84.95 |
| | | | | | | | ***Sub-Total*** | ***$84.95*** |
| | | | | | **Environ. Educ. Other Pblc Prg** | | **Total** | **$84.95** |
| **Environmental Educ. Natrl Beg.** | | | | | | | | |
| | 3380 | AMAZON CAPITAL SERVICES | 14VY-XD1L-X37D | Various supplies for public programs and NB | 19001178 | 63030 | Program Supplies | $117.74 |
| | 3380 | AMAZON CAPITAL SERVICES | 14XT-NTVM-1K3D | Drawstring bags | 19001178 | 63030 | Program Supplies | $34.98 |
| | | | | | | | ***Sub-Total*** | ***$152.72*** |
| | | | | | **Environmental Educ. Natrl Beg.** | | **Total** | **$152.72** |
| **Forest Preserve Director** | | | | | | | | |
| | 3380 | AMAZON CAPITAL SERVICES | 133C-MC4K-NKYR | Whiteout | 190011 | 62000 | Office Supplies | $8.99 |
| | | | | | | | ***Sub-Total*** | ***$8.99*** |

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|---|---|---|---|---|---|---|---|---|
| **Forest Preserve Director** | | | | | | | | |
| | 1017 | IL DEPT OF AGRICULTURE | Vick Herbicide | Vick Herbicide License | 190011 | 62040 | Conferences | $90.00 |
| | | | | | | | ***Sub-Total*** | ***$90.00*** |
| | 67 | AMEREN ILLINOIS | 2786444006013125 | Millbrook S Electric | 190011 | 63510 | Electric | $62.56 |
| | 2047 | COMED | 1017879000013125 | ComEd Baker Woods | 190011 | 63510 | Electric | $26.91 |
| | | | | | | | ***Sub-Total*** | ***$89.47*** |
| | 565 | FLUID TECHNOLOGIES PUMPS AND CONTROLS, INC | 250062 | Well Pump | 190711 | 66500 | Miscellaneous Expense | $375.00 |
| | | | | | | | ***Sub-Total*** | ***$375.00*** |
| | | | | | **Forest Preserve Director** | | **Total** | **$563.46** |
| **Grounds and Natural Resources** | | | | | | | | |
| | 1323 | MENARDS | 16849 | Mat, air fresheners, tool set | 19001183 | 62160 | Equipment | $74.99 |
| | | | | | | | ***Sub-Total*** | ***$74.99*** |
| | 1323 | MENARDS | 16849 | Mat, air fresheners, tool set | 19001183 | 63110 | Shop Supplies | $44.93 |
| | | | | | | | ***Sub-Total*** | ***$44.93*** |
| | 1849 | VERIZON | 6103954615 | Cell and internet services | 19001183 | 63540 | Telephones | $209.15 |
| | | | | | | | ***Sub-Total*** | ***$209.15*** |
| | | | | | **Grounds and Natural Resources** | | **Total** | **$329.07** |

**Hoover**

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 2062 | VORTEX | 7095 | Maintenance of flow meter | 19001171 | 62270 | Utilities | $135.00 |
| | | | | | | ***Sub-Total*** | ***$135.00*** |
| 4649 | MARK GOULDING | 139 | Moonseed Sec Dep Refund | 19001171 | 63040 | Security Deposit Refund | $100.00 |
| 5187 | CYNTHIA ZENOFIO | 24-00384 | Moonseed Sec Dep Refund | 19001171 | 63040 | Security Deposit Refund | $100.00 |
| 5188 | ERIK HULL | 132 | MHL Sec Dep Refund | 19001171 | 63040 | Security Deposit Refund | $290.00 |
| | | | | | | ***Sub-Total*** | ***$490.00*** |
| 1452 | NICOR | 22827083027013 125 | Nicor Hoover Shop | 19001171 | 63090 | Natural Gas | $56.22 |
| 1452 | NICOR | 23336698297013 125 | Nicor Rookery | 19001171 | 63090 | Natural Gas | $196.10 |
| 1452 | NICOR | 28235299733013 125 | Nicor Moonseed | 19001171 | 63090 | Natural Gas | $142.05 |
| 1452 | NICOR | 30831034894013 125 | Nicor Kingfisher | 19001171 | 63090 | Natural Gas | $176.11 |
| 1452 | NICOR | 50980197128013 125 | Nicor Meadowhawk Lodge | 19001171 | 63090 | Natural Gas | $58.36 |
| 1452 | NICOR | 72389374124013 125 | Nicor Hoover Residence | 19001171 | 63090 | Natural Gas | $96.40 |
| 1452 | NICOR | 88551401149013 125 | Nicor Hoover Maintenance | 19001171 | 63090 | Natural Gas | $153.52 |
| | | | | | | ***Sub-Total*** | ***$878.76*** |

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|---|---|---|---|---|---|---|---|---|
| **Hoover** | | | | | | | | |
| | 1323 | MENARDS | 16495 | Lighters, leather gloves, ice melt | 19001171 | 63110 | Shop Supplies | $15.99 |
| | | | | | | | ***Sub-Total*** | ***$15.99*** |
| | 1323 | MENARDS | 16495 | Lighters, leather gloves, ice melt | 19001171 | 68580 | Grounds and Maintenance | $85.92 |
| | | | | | | | ***Sub-Total*** | ***$85.92*** |
| | | | | | | **Hoover** | **Total** | **$1,605.67** |
| **Pickerill - Pigott** | | | | | | | | |
| | 5189 | ALEXIS VARGAS | 156 | Pickerill Sec Dep Refund | 19001184 | 63040 | Security Deposit Refund | $220.00 |
| | | | | | | | ***Sub-Total*** | ***$220.00*** |
| | | | | | | **Pickerill - Pigott** | **Total** | **$220.00** |
| | | | | | | | **Grand Total** | **$5,685.44** |

**Kendall County**

# INVOICE ENTRY PROOF LIST

CLERK: jgranholm BATCH: 5213 NEW INVOICES

| VENDOR REMIT NAME | INVOICE | PO | CHECK RUN | NET AMOUNT | EXCEEDS PO BY | PO BALANCE | CHK/WIRE |
|---|---|---|---|---|---|---|---|
| PENDING UNPAID INVOICES | | | | | | | |
| 5195 00000 CURRIE MOTORS | FO T13834 | | 020525F | 104,238.00 | .00 | .00 | |
| CASH 000008 2025/02 | INV 01/29/2025 | SEP-CHK: Y | DISC: .00 | | 190711 62160<br>FP CAPITAL-FP-VR | - 104,238.00<br>- | 1099: |
| ACCT 1Y210 DEPT 11 | DUE 02/05/2025 | DESC:Dump Truck purchase | | | | | |

CONDITIONS THAT PREVENT POSTING INVOICE 5195/60740

* Invoice must be approved or voided to post.

| | | | |
|---|---|---|---|
| 1 PENDING UNPAID INVOICES | TOTAL | 104,238.00 | |
| 0 INVOICE(S) | REPORT POST TOTAL | .00 | |
| | | REPORT TOTALS | .00 |