

COUNTY OF KENDALL, ILLINOIS
FINANCE & BUDGET COMMITTEE
Meeting Minutes for Thursday, September 26, 2024

Call to Order – Committee Chair Scott Gengler called the Finance & Budget Committee meeting to order at 5:46 p.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
Scott Gengler	Here		
Brian DeBolt	Here		
Matt Kellogg	Here		
Jason Peterson	Here		
Seth Wormley		5:50 p.m.	

With four (4) members present a quorum was established.

Staff Present – Christina Burns, Latreese Caldwell, Jennifer Karales

Approval of Agenda – Member Kellogg made a motion to amend the agenda; move New Committee Business item D in front of item A and change item E to Approval of the Fiscal Year 2025 tentative budget, second by Member DeBolt. **With four (4) members present voting aye, the motion carried by a vote of 4 - 0.**

Approval of Minutes – Member Kellogg made a motion to approve the minutes from August 29, 2024, second by Member Peterson. **With four (4) members present voting aye, the motion carried by a vote of 4 - 0.**

Committee Reports and Updates

- A. **Personnel Reports** - Treasurer Jill Ferko provided to the committee the Treasurer’s Employee Status Report and is included in the packet (Page 4). The committee did not engage in a discussion regarding this report.

New Committee Business

D. Discussion Grundy-Kendall Office of Education Annual Audit & Employee Compensation

Regional Office of Education Superintendent Chris Mehochko guided the committee's attention to page 16 of the provided packet. He reported that the FY24 audit has been concluded, and to his knowledge, there are currently no findings. Superintendent Mehochko has presented to the committee an explanation regarding the bonuses that were awarded to his employees last year. He clarified that the funds utilized for these bonuses were derived from interest earned on their accounts, with no county or grant money being involved. It is important to note that neither the superintendent nor the assistant superintendent received a bonus. He is proposing to implement a similar bonus distribution this year, with the current balance in the interest-earning accounts totaling \$24,000. This proposed bonus will be provided as a supplemental reward and is separate from regular compensation, to be shared evenly among the thirty employees. The committee concurred that this represents a judicious allocation of funds and acknowledged the significance of prioritizing employee welfare.

A. FY24-26 ARPA

Financial Analyst Jennifer Karales provided to the committee the American Rescue Plan overview of ARPA financial report (page 5 of packet). Ms. Karales plan is to reach out to those entities that still need to spend their ARPA funds. All funds must be spent by 2026.

B. Approval of FY2024 Opioid Fund Applications

Financial Analyst Jennifer Karales directed the committee to the two applications for opioid fund money (page 6 of packet). The first application is from the Health Department for \$18000.00, money will be used to replenish emergency kits, drug take-back disposal and funding media campaigns to prevent opioid misuse. The second application is from Judiciary for \$360.00 for mental health services to support people in treatment and recovery.

Member DeBolt made a motion for Approval of HHS Opioid Fund Application and the Judicial Opioid Fund Application, second by Member Peterson. **With five (5) members present voting aye, the motion carried by a vote of 5 - 0.**

C. Approval of Dan Polvere Director of Facilities increase in Credit Card Limit to \$8,000

Financial Analyst Jennifer Karales indicated that the increase is intended to support the Director of Facilities in the procurement of equipment for buildings, with the current limit set at \$5,000.00.

Member Kellogg made a motion for Approval of Dan Polvere Director of Facilities increase in Credit Card Limit to \$8,000, second by Member Wormley. **With five (5) members present voting aye, the motion carried by a vote of 5 - 0.**

E. Approval of the Kendall County Fiscal Year 2025 Tentative Budget

Financial Analyst Jennifer Karales indicated that the proposed budget currently reflects a deficiency of \$2.7 million. Following tonight's approval, it will be forwarded to the County Board and subsequently published in the newspaper and on the website for a period of 15 days. The committee will hold two additional meetings to work towards achieving a balanced budget, which will then require approval at the County Board meeting scheduled for November 3, 2024. The levies will be approved on November 11, 2024.

Member Kellogg made a motion for Approval of Kendall County Fiscal Year 2025 Tentative Budget to be forwarded to the next County Board, second by Member DeBolt. **With five (5) members present voting aye, the motion carried by a vote of 5 - 0.**

Old Committee Business – None

Chairman's Report – Chair Gengler thanked everyone for their work on the budget hearings and to all that attended those meetings last Friday.

Public Comment – None

Executive Session - None

Items for County of the Whole – None

Items for County Board

- Approval of the Kendall County Fiscal Year 2025 Tentative Budget

Adjournment – Member Peterson made a motion to adjourn the Finance and Budget Committee meeting, second by Member DeBolt. **With five (5) members present voting aye; the meeting was adjourned at 6:00 p.m. by a vote of 5 - 0.**

Respectfully submitted,
Sally A. Seeger
Administrative Assistant and Recording Clerk