

Minutes of the KenCom Operations Board Meeting
Held, Wednesday, January 15th, 2025
2:00 p.m.
Yorkville Police Department
3rd Floor, East Conference Room, Rm 337
651 Prairie Pointe Dr. Yorkville, IL 60560

Member	Agency	Present	Absent
Dan Gallup	OFD	X	
Ismel Diaz	MPD	X	
Bobby Richardson	KCSO	X	
Scott McCarty	BKFD	X	
Gene Morton	PPD	X	
Ray Mikolasek	YPD	X	
Cliff Fox	Village of Newark	X	
Jeff Mathre	NFD		X
Derek Forseth	LRFFD		X
Patrick Pope	LSFD		X
Derek Hagerty	SFD		X
Drew Santa	OPD		X
Tom Meyers	MFD		X
	ATFD		X

Others Present: Pamela Hurtig, KenCom Deputy Director; Jenny Haske, KenCom Assistant Director; Bonnie Walters, KenCom Executive Assistant.

Ray Mikolasek called the meeting to order and requested a roll call of the membership. Seven of the thirteen members were present, resulting in having a majority of a quorum for voting purposes.

Mikolasek called for approval of the agenda. Richardson made a motion to approve the agenda as submitted, seconded by Diaz. Discussion. All members present voting aye. Motion carried.

Mikolasek called for Public Comment – None

Mikolasek called for Correspondence – None

Staff Report – Hurtig gave a Personnel Report as follows: TC Bill Linder retired from KenCom on Friday, January 3rd. Bill came to KenCom as an experienced dispatcher in 2021. While with KenCom, he held additional duties such as Lead Trainer and Dispatcher in Charge. Bill volunteered to serve on numerous committees and workgroups with KenCom, such as the hiring committee and the policy and procedure workgroup. KenCom is down one TC position and hiring three, which includes the allotted plus two. KenCom also seeks to promote our third supervisor and new LEADS trainer. KenCom rounded up a successful month of December activities. The afternoon shift won the window decorating contest with its Grinch-themed window. Thank you to all who participated in the voting. Training as follows: In-house training for January is TTY and fire upgrades. LEADS as follows: The LEADS audit was completed on January 9th, 2025. Project updates as follows: The Digital Fixed Station Interface is pending equipment delivery. KenCom has decided to pass on being a pilot for the CESSA program. CESSA meetings continue. KenCom Employee Handbook will be discussed further at the Personnel

Committee Meeting. The second onboarding meeting for PACE Scheduler was on Tuesday, January 14th. Text to 9-1-1 totals for December was 15.

Closed Session Minutes but do not release – None

Consent Agenda – Mikolasek called for approval of the consent agenda. Richardson made a motion, seconded by Fox to approve the consent agenda, which includes the following:

- Approval of the December 2024 Treasurer's Reports
- Approval of the December 18th, 2024 Operations Board Minutes.

All members present voting aye. Motion carried.

Mikolasek called for the Standing Committee Reports:

Strategic Planning Committee – Richardson stated they met and KenCom has a good vision of looking at the 5,10 and 15-year plan. Richardson mentioned items are coming up in the near future and decisions will need to be made and encouraged all agencies with members on that committee to make sure they attend. KenCom is looking into acquiring an outside company to come in and do an assessment to help with the Strategic Plan and what it should be. Hurtig is reaching out to NIU, which was used by Oswego Fire, to get more information. Hurtig mentioned they are inviting IT to the February meeting and A Beep at the March meeting for the radios.

Finance Committee Report:

Operation Fund Bills – Morton made a motion to approve the January 2025 Operation bills, in the amount of \$217,702.46, seconded by McCarty. Discussion. A roll call was taken with all seven members present voting aye. Motion carried.

Surcharge Fund Bills – McCarty made a motion to approve the January 2025 Surcharge bills, in the amount of \$18,812.09 seconded by Diaz. Discussion. A roll call was taken with all seven members present voting aye. Motion carried.

Anticipated Expenses – None

Mikolasek called for Old Business:

Other Old Business – None

Tyler New World Fire RMS – McCarty stated they (Bristol Kendall Fire, Oswego Fire, Little Rock Fox Fire and Sandwich Fire) are waiting on pricing and are interested in different modules.

Mikolasek called for New Business:

Closed Session Audio Destruction – None

Policy and Procedures – None

Semi-Annual Closed Session Review – Richardson made a motion for the Operations Board Closed Session Meeting Minutes to remain closed, seconded by Fox. All members present voting aye. Motion carried.

Other New Business – None

Other Business – None.

Closed Session – None

Action After Closed Session – None

Mikolasek stated the next Operations Board Meeting is Wednesday, February 19th, 2025; at Yorkville Police Department, 3rd Floor East Conference Room 337, 651 Prairie Pointe, Yorkville at 2:00 p.m. Morton made a motion to adjourn the meeting, seconded by Gallup. All members present voting aye. The meeting adjourned at 2:12 p.m.

Respectively Submitted,

Bonnie Walters
Recording Secretary