

**KenCom Finance Committee Meeting Minutes**  
**Held January 16<sup>th</sup>, 2025**  
**9:23 a.m.**  
**KenCom Public Safety Center**  
**1100 Cornell Lane, Yorkville**  
**Conference Room**

Member	Agency	Present	Absent
Josh Flanders	Oswego Fire	X	
Brian DeBolt	Kendall County Board		X
Dwight Baird	KCSO	X	
Zoila Gomez	City of Plano		X
Jason Bastin	Oswego Police	X	
Ray Mikolasek	Yorkville PD	X	

Others present: Lynette Bergeron, KenCom Director; Pamela Hurtig, KenCom Deputy Director; Jenny Haske, KenCom Assistant Director; Bonnie Walters, KenCom Executive Assistant..

Josh Flanders called the meeting to order and requested a roll call of the membership. A roll call was taken with four of the six members present, which resulted in having a quorum for voting purposes.

Flanders called for a motion to approve the agenda. Baird made a motion to approve the agenda as written, seconded by Bastin. Discussion. All members present voting aye. Motion carried.

Public Comment – None

Flanders called for Correspondence – None

Staff Report: Hurtig gave a Personnel Report as follows: TC Bill Linder retired from KenCom on Friday, January 3<sup>rd</sup>. Bill came to KenCom as an experienced dispatcher in 2021. While with KenCom, he held additional duties such as LEAD Trainer and Dispatcher in Charge. Bill volunteered to serve on numerous committees and workgroups with KenCom, such as the hiring committee and the policy and procedure workgroup. KenCom is down one TC position and hiring three, which includes the allotted plus two. KenCom also seeks to promote our third supervisor and new LEADS trainer. KenCom rounded up a successful month of December activities. The afternoon shift won the window decorating contest with its Grinch-themed window. Thank you to all who participated in the voting. Training as follows: In-house training for January is TTY and fire upgrades. LEADS as follows: The LEADS audit was completed on January 9<sup>th</sup>, 2025. Project updates as follows: The Digital Fixed Station Interface is pending equipment delivery. KenCom has decided to pass on being a pilot for the CESSA program. CESSA meetings continue. KenCom Employee Handbook will be discussed further at the Personnel Committee Meeting. The second onboarding meeting for PACE Scheduler was on Tuesday, January 14<sup>th</sup>. Text to 9-1-1 totals for December was 15.

Closed Session Minutes but do not release – None

Consent Agenda – Flanders called for approval of the consent agenda. Mikolasek made a motion, seconded by Bastin to approve the consent agenda, which includes approval of the December 2024 Treasurer’s Reports for the Surcharge and Operating Funds and the December 19<sup>th</sup>, 2024 Finance Committee Minutes. All members present voting aye. Motion carried.

Flanders called for the Standing Committee Reports:  
Personnel Committee Report – No Report.

Strategic Planning Committee Report – Bergeron stated they met and it was the first time since June 2023. It was decided to start over as the Strategic Planning Committee was never truly a real Strategic Planning Committee. There were a lot of great ideas Hurtig reviewed for 5, 10, 15 years and also items that are coming up to be replaced sooner. Dan Gallup



from Oswego Fire mentioned they had NIU come out and complete a whole study for their Strategic Planning for the Department. All members seemed interested and onboard to bring in an outside agency to help KenCom and Hurtig is reaching out to NIU to get more information. Bergeron mentioned they are inviting IT to the February meeting and A Beep at the March meeting for the radios. Discussion ensued.

Operations Board Report – No Report

Finance Committee Report:

Operation Fund Bills – Mikolasek made a motion to approve the January 2025 Operation bills, in the amount of \$217,702.46, seconded by Baird. Discussion. A roll call was taken with all four members present voting aye. Motion carried.

Surcharge Fund Bills – Baird made a motion to approve the January 2025 Surcharge bills, in the amount of \$18,812.09 seconded by Mikolasek. During discussion Bergeron reviewed the Surcharge Deposit and noted the last two months have been down, approximately \$48,000 in the two months. Bergeron reached out to Cindy Barbera-Brelle and she is looking into it and has not heard back yet. She has also reached out to APCO, and will stay on both to get answers to see what is wrong. A roll call was taken with all four members present voting aye. Motion carried.

Anticipated Expenses – None.

Flanders called for Old Business:

KenCom Second Tower – Bergeron stated it was discussed at Strategic to have someone go up on the current tower and see if there is items on there that are no longer needed and do an audit of the tower.

Future KenCom Expansion – Baird mentioned he has been discussing to get a timeline for the Sheriff's Office expansion.

Finance Committee Closed Session Audio Destruction – None.

Any other Old Business – None

Flanders called for New Business:

Finance Committee Closed Session Audio Destruction – None

KenCom Lease Option to renew – Bergeron stated the current lease is not due until 2027, but have done early in the past to lock in the renewal. Bastin made a motion to notify the County KenCom wants to exercise their right for the second ten year lease and move forward to the Executive Board, seconded by Baird. All members present voting aye. Motion carried.

Old Surplus Radios – Hurtig stated Fred Kreinbrink from Little Rock Fox Fire reached out about donating Somonauk Fire their old radios that are no longer in use. It is in the Memorandum of Understanding when KenCom bought the new radios that KenCom owned the radios. Bergeron stated KenCom has nowhere to store the radios and does not want them. Discussion ensued. Bastin made a motion to allow each agency to dispose of their surplus radios as they chose, seconded by Mikolasek. All members present voting aye. Motion carried.

Semi-Annual Closed Session Review – Baird made a motion for the Finance Committee Closed Session Meeting Minutes to remain closed, seconded by Mikolasek. All members present voting aye. Motion carried.

Other New Business – None

Other Business – None

Closed Session – None

Action after Closed Session – None



Flanders stated the next Finance Committee meeting is Thursday, February 20<sup>th</sup>, 2024 at 9:00 a.m. KenCom Public Safety Building, Lower Level Emergency Operations Center. Baird made a motion to adjourn the meeting, seconded by Bastin. All members present voting aye. Motion carried. The meeting adjourned at 9:45 a.m.

Respectively submitted,

Bonnie Walters  
Recording Secretary