

**Minutes of the Executive Board Meeting  
Held Thursday, November 21<sup>st</sup>, 2024  
5:30 p.m**

<b>Member</b>	<b>Agency</b>	<b>Present</b>	<b>Absent</b>
Brian DeBolt	Kendall County Board		X
Mike Peters	Kendall County Sheriff's Office	X	
David Thompson	Newark Fire District	X	
Darin Peterson	Bristol Kendall Fire District	X	
Darald Nelson	Village of Newark	X	
Josh Flanders	Oswego Fire District	X	
Scott Cryder	Lisbon Seward Fire District		X
Fred Kreinbrink	Little Rock Fox Fire District	X	
Chris Funkhouser	City of Yorkville		X
Jennifer Jones Sinnott	Village of Oswego	X (5:33 pm)	
Scott Mulliner	City of Plano	X	
Andrew Steinbach	Member at Large	X	

Others present: Lynette Bergeron, KenCom Director; Pamela Hurtig, KenCom Deputy Director; Jenny Haske, KenCom Assistant Director; Bonnie Walters, KenCom Executive Assistant; Jeremy Messersmith, Bristol Kendall Fire Department.

Josh Flanders called the meeting to order and did a roll call with eight of the twelve members present, resulting in a quorum present to conduct a meeting.

Flanders called for a motion to approve the agenda. Nelson made a motion to approve the agenda, seconded by Peters. Discussion. All members present voting aye. Motion carried

Flanders called for Public Comment – None

Flanders called for Correspondence – None

Staff Report – Hurtig gave a Personnel Report as follows: On 11/4/24 KenCom hired four new TC's; one resigned two days after starting to accept employment elsewhere. We are currently hiring three additional TC's. KenCom TC's were awarded twice for Rush Copley's STEMI Run of the Quarter. A breakfast and separate lunch will be held on December 2<sup>nd</sup> at the Oswego FD, honoring TC's Jaymee, Madison, Jen and Sarah J. Training as follows: In-house training for November is Healthy Worklife Balance and Health & Wellness through Alliant Risk Management. Bergeron, Hurtig and Haske will attend the APCO Illinois Holiday meeting on Thursday, December 5<sup>th</sup>. Pamela completed NENA's Center Manager Certificate Program from November 11<sup>th</sup> through the 15<sup>th</sup> in Calmar, IA. Project Updates as follows: KenCom will participate in the PowerPhone pilot program for CESSA. More information to follow. KenCom Employee Handbook revisions continue to be discussed at Personnel Committee meetings. PACE Scheduler Software buildout continues. Misc Information as follows: Intrado and KC IT continue to work on the outgoing text-to-911 issue but do have a temporary fix for outgoing text through node A which is through Grundy County. Text to 9-1-1 totals for October was 13.

Jennifer Jones Sinnott joined the meeting at 5:33 during the staff report.

Approval of Closed Session Meeting Minutes - None

Consent Agenda – Flanders called for approval of the consent agenda. Peters made a motion, seconded by Jones Sinnott to approve the consent agenda as follows:

- Treasurer’s Report – October 2024
- October 24<sup>th</sup>, 2024 Executive Board Minutes

All members present voting aye. Motion carried.

Standing Committee Reports:

Report of the Finance Committee – Will be discussed below.

Report of the Executive Board Chair – No Report.

Report of the Operations Board Chair – No Report.

Report of the Personnel Committee – No Report.

Report of the Strategic Planning Committee – Flanders stated they will start the meetings back up in January.

Flanders called for Old Business:

Discussion of 2-1-1 – No Repoert

Fiscal Year 2025 Surcharge Budget – Peters made a motion to approve the Fiscal Year 2025 Surcharge Budget, seconded by Steinbach. Discussion. A roll call was taken with all nine members present voting aye. Motion carried.

Fiscal Year 2025 Operations Budget – Jones Sinnott made a motion to approve the Fiscal Year 2025 Surcharge Budget, seconded by Kreinbrink. Discussion. A roll call was taken with all nine members present voting aye. Motion carried.

Executive Board 2025 Meeting Calendar – Jones Sinnott made a motion to approve the Executive Board 2025 Meeting Calendar, seconded by Steinbach. Discussion. All members present voting aye. Motion carried.

Minooka Tower A Beep Lease – Bergeron stated the lease was reviewed by KenCom’s attorney and changes were sent back. Bergeron reviewed the changes and all were agreed by A Beep. Thompson made a motion to approve the Minooka Tower Lease for a five-year contract, seconded by Steinbach. Discussion. A roll call was taken with all nine members present voting aye. Motion carried.

Other Old Business – None

Flanders called for New Business:

Executive Board Closed Session Audio Destruction – None

Appointments to Strategic Planning Committee – Flanders stated the appointments to the Strategic Planning Committee are as follows: Dwight Baird and Bobby Richardson (Kendall County Sheriff), Scott Mulliner (City of Plano), Ryan Cihak and Scott McCarty (Bristol Kendall Fire), Norm Allison (Plano Police Department), Phil Smith and Armando Sanders (Montgomery Police Department), Shane Yackley

and Jason Bastin (Oswego Police Department), Dan Gallup and Dan Schiradelly (Oswego Fire Department), Garret Carlyle and James Jensen (Yorkville Police Department). Nelson made a motion to approve the members to the Strategic Planning Committee, seconded by Peters. Discussion. All nine members present voting aye. Motion carried.

KenCom Attorney Replacement – Hurtig stated they received an email from Grant Wagner, KenCom's attorney, stating he is putting his law license in retirement status on January 1<sup>st</sup>, 2025. It is the recommendation from staff to the Executive Board, to use the same firm that John Kelly is in, which we currently use for employment issues and they do KenCom's Collective Bargaining Agreement. Thompson made a motion to use John Kelly for KenCom's attorney, seconded by Jones Sinnott. Discussion. All nine members present voting aye. Motion carried.

Second Radio Tower – Public Safety Building – No Report

Other business from the floor – None

Closed Session – Jones Sinnott made a motion to go into closed session for the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, seconded by Mulliner. 5ILCS120/2(c)(1). A roll call was taken with all nine members present voting aye.

Closed session began at 5:49 p.m. and Pamela Hurtig and Jenny Haske left for closed session.

Closed session ended and back into Open session at 6:14 p.m. Same members were present as before closed session.

Action after closed session – None

The next scheduled Executive Board Meeting is Thursday, December 26<sup>th</sup>, 2024 at 5:30 p.m. at the Plano Police Department lower-level training room. Thompson made a motion to adjourn the meeting, seconded by Nelson. All nine members present voted aye. Motion carried. The meeting adjourned at 6:15 p.m.

The meeting was recorded by Bonnie Walters.

Respectfully Submitted,

Dwight Baird  
Secretary