

COUNTY OF KENDALL, ILLINOIS
FINANCE & BUDGET COMMITTEE
Meeting Minutes for Thursday, January 30, 2025

Call to Order – Committee Chair Scott Gengler called the Finance & Budget Committee meeting to order at 4:02 p.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
Scott Gengler	Here		
Brian DeBolt	Here		
Matt Kellogg	Here		
Ruben Rodriguez		4:26 p.m.	
Seth Wormley	Here		

With four (4) members present a quorum was established.

Staff Present – Christina Burns, Latreese Caldwell, Jennifer Breault, Amber Garry, Sheriff Dwight Baird

Approval of Agenda – Member Wormley made a motion to approve the agenda, second by Member DeBolt. **With four (4) members present voting aye, the motion carried by a vote of 4 - 0.**

Approval of Minutes – Member DeBolt made a motion to approve the minutes from September 26, 2024, second by Member Kellogg. **With four (4) members present voting aye, the motion carried by a vote of 4 - 0.**

Approval of Claims – Member DeBolt made a motion to forward the approval of the claims to the next County Board Meeting, second by Member Kellogg. **With four (4) members present voting aye, the motion carried by a vote of 4 - 0.**

Committee Reports and Updates

- A. **Personnel Reports** - Treasurer Jill Ferko provided to the committee the Treasurer’s Employee Status Report and is included in the packet on page 4.
- B. **ARPA Filing Update** – Finance and Budget Analyst Jennifer Breault provided the committee with an overview of the ARPA filing status report, which can be found on page 6 of the packet. This quarterly report indicates that no funds will need to be returned, and all allocated resources have been fully obligated.
- C. **Opioid Filing Update** - Finance and Budget Analyst Jennifer Breault provided the committee with an overview of the required Opioid Settlement Fund Quarterly report, which can be found on page 7 of the packet. When inquired about the recipient of the report, she responded that it was submitted to the Office of the Attorney General.

New Committee Business

- A. **Appointment of Finance and Budget Committee Vice Chair**
Chairman Gengler made a motion to nominate Seth Wormley for the position of Vice Chair of the Finance and Budget Committee, seconded by Member DeBolt. All members voted aye; the motion passed.

B. Approval of Ordinance Abating the Taxes levied for the Year 2024 Payable 2025 to Pay Debt Service on General Obligation Bonds (Alternate Revenue Source) Series 2016, 2017, 2019B for the County of Kendall, Illinois

This is an annual occurrence for the bonds that are paid for the County Courthouse. Abate \$3,366,860 property taxes levied for 2024 to pay debt service for Series 2016, 2017, & 2019B General Obligation Bonds (Alternate Revenue Source). Deputy Administrator Latreese Caldwell indicated that, in response to inquiries regarding the duration of the current initiative, it is projected to conclude in 2027.

Member DeBolt made a motion for to forward to next County Board the Approval of Ordinance Abating the Taxes levied for the Year 2024 Payable 2025 to Pay Debt Service on General Obligation Bonds (Alternate Revenue Source) Series 2016, 2017, 2019B for the County of Kendall, Illinois, second by Member Kellogg. **With four (4) members present voting aye, the motion carried by a vote of 4 - 0.**

C. Approval of Budget Amendment for the Sheriff's Office and Corrections Command Staffs' Salary Adjustment in an amount not to exceed \$109,970

Chair Gengler invited Sheriff Dwight Baird to present information regarding this request. Sheriff Baird provided the committee with a briefing, located on page 17 of the packet, outlining the necessity for salary adjustments. The Sheriff's Office recommends implementing a revised compensation structure to enhance the competitiveness of these command positions, thereby ensuring that the most qualified candidates are motivated to apply for higher leadership roles.

Member Kellogg made a motion to forward to next County Board the Approval of Budget Amendment for the Sheriff's Office and Corrections Command Staffs' Salary Adjustment in an amount not to exceed \$109,970, second by Member DeBolt. **With four (4) members present voting aye, the motion carried by a vote of 4 - 0.**

D. Approval of Senior Levy Award Process

Chair Gengler informed the committee that the annual funding process is underway and inquired whether any members wished to propose changes to the procedures used last year. An allocation of \$406,500 from the FY2025 budget is designated for organizations that support senior citizens in Kendall County. It was noted that applicants will not be required to present before the committee unless they belong to a newly formed board or if a new entity seeks funding and wishes to deliver a presentation. All submitted applications will be provided to the Finance and Budget Committee in March for final approval. The committee reached a consensus to continue with the existing process.

E. Approval of Opioid Applications

The Kendall County Judiciary and Sheriff's Office/Corrections submitted an application for the use of opioid funds. Applications provided in the packet starting on page 28.

Member DeBolt made a motion to approve both applications, second by Member Kellogg. **With four (4) members present voting aye, the motion carried 4 - 0.**

Old Committee Business –

Chair Gengler briefed the committee that the Coroner's Office reached out to ask about the approval process and if the opioid applications are approved at committee level or approved at County Board. He replied that the applications are approved at the committee level.

Chairman's Report – Chair Gengler asked Deputy Administrator Latreese Caldwell to introduce the newest member of the Administration Department Amber Garry to the committee. Ms. Garry is the newest Financial Analyst and will be taking over the Accounts Payable functions. Mr. Gengler requested that the Executive Session be moved to the end of the meeting .

Public Comment – None

Items for County of the Whole – None

Items for County Board -

- Claims
- Approval of Ordinance Abating the Taxes levied for the Year 2024 Payable 2025 to Pay Debt Service on General Obligation Bonds (Alternate Revenue Source) Series 2016, 2017, 2019B for the County of Kendall, Illinois
- Approval of Budget Amendment for the Sheriff's Office and Corrections Command Staffs' Salary Adjustment in an amount not to exceed \$109,970.

Executive Session - Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Member Kellogg made a motion to enter Executive Session, second by Member DeBolt. **With four (4) members present voting, the motion was carried 4-0.**

Board Member	Status
Seth Wormley	Yes
Scott Gengler	Yes
Ruben Rodriguez	Arrived 4:26 p.m.
Matt Kellogg	Yes
Brian DeBolt	Yes

Open session reconvened at 4:28 p.m.

Adjournment – Member Wormley made a motion to adjourn the Finance and Budget Committee meeting, second by Member Rodriguez. **With five (5) members present voting aye; the meeting was adjourned at 4:29 p.m. by a vote of 5 - 0.**

Respectfully submitted,
Sally A. Seeger
Administrative Assistant and Recording Clerk