

KenCom Finance Committee Meeting Minutes
Held February 20th, 2025
9:04 a.m.
KenCom Public Safety Center
1100 Cornell Lane, Yorkville
Conference Room

Member	Agency	Present	Absent
Josh Flanders	Oswego Fire	X	
Brian DeBolt	Kendall County Board	X	
Dwight Baird	KCSO	X	
Zoila Gomez	City of Plano	X	
Jason Bastin	Oswego Police	X	
Fred Kreinbrink	Little Rock Fox Fire		X
Ray Mikolasek	Yorkville PD	X (9:06)	

Others present: Lynette Bergeron, KenCom Director; Pamela Hurtig, KenCom Deputy Director; Jenny Haske, KenCom Assistant Director; Bonnie Walters, KenCom Executive Assistant..

Josh Flanders called the meeting to order and requested a roll call of the membership. A roll call was taken with four of the six members present, which resulted in having a quorum for voting purposes.

Flanders called for a motion to approve the agenda. DeBolt made a motion to approve the agenda as written, seconded by Baird. Discussion. All members present voting aye. Motion carried.

Public Comment – None

Flanders called for Correspondence – Bergeron received an email for North Aurora Police Department and they are looking to get their own records management system. They are expiring at the same time as all of the Tyler contracts run out in 2027; it should not affect KenCom.

Staff Report: – Hurtig gave a Personnel Report as follows: Cheryl Kemp resigned on February 10th and had been with KenCom for over 21 years. She will be greatly missed. KenCom is down two TC positions and hiring four, which includes the allotted plus two. KenCom also seeks to promote our third supervisor and new LEADS trainer. Jennifer Powel was selected Telecommunicator of the Year by the Illinois Sheriff's Association! The ISA Winter Conference and Awards Banquet will be held on Monday, February 10th in Springfield. This is the second year in a row a KenCom telecommunicator has been awarded TC of the Year for the Sheriff's Association. Training as follows: In-house training for February is PowerPhone Active Listening Skills. LEADS as follows: On February 11th Hurtig received notice that they did pass the LEADS audit. Project updates as follows: Staff met with the Motorola team and ABeep on February 5th to discuss the project timeline of the Digital Fixed Station Interface. Motorola will be ordering the equipment in March/April. Motorola's tentative timeframe would be the end of summer to complete the project and have the ability to go fully digital. Discussion ensued on full encryption. Bastin and Baird stated Oswego Police and the Sheriff's Office are in full support of full encryption. KenCom has decided to pass on being a pilot for the CESSA program. CESSA meetings continue. KenCom Employee Handbook will be discussed further at the Personnel Committee Meeting. The second onboarding meeting for PACE Scheduler was on Tuesday, January 14th. Kendall County provided Haske with the payroll codes to input into the system so we can move forward. Text to 9-1-1 totals for January was 2.

Closed Session Minutes but do not release – None

Consent Agenda – Flanders called for approval of the consent agenda. DeBolt made a motion, seconded by Bastin to approve the consent agenda, which includes approval of the January 2025 Treasurer's Reports for the Surcharge and Operating Funds and the January 16th, 2024 Finance Committee Minutes. All members present voting aye. Motion carried.

Flanders called for the Standing Committee Reports:
Personnel Committee Report – No Report.

Strategic Planning Committee Report – No Meeting

Operations Board Report – Bergeron received an email from Newark Fire Department, and they are looking to purchase new pagers and wanted a timeline when KenCom was going to go digital. They are debating if they should invest in digital capable pagers. Bergeron stated her response to was that KenCom purchased all fire agencies' digital portable radios knowing we were adding a digital channel. Fire agencies should now only buy equipment supporting digital radio channels. After the discussion, the timetable for moving to all digital will be taken to the MABAS 14 members.

Finance Committee Report:

Operation Fund Bills – Gomez made a motion to approve the February 2025 Operation bills, in the amount of \$200,941.21, seconded by Bastin. During discussion Bergeron stated there was a 211 meeting this morning and it was decided they are handing off 211 to Kane County United Way. Currently, KenCom purchased the cell phone and bill 211 annually for the cell phone and that will go away. A roll call was taken with all six members present voting aye. Motion carried.

Surcharge Fund Bills – DeBolt made a motion to approve the February 2025 Surcharge bills, in the amount of \$52,055.34, seconded by Gomez. During discussion, Bergeron gave an update that the Surcharge reimbursement from the State is still down and was discussed at the State Advisory meeting that it is down statewide. The State is looking into it and currently have no answers. A roll call was taken with all six members present voting aye. Motion carried.

Anticipated Expenses – None.

Flanders called for Old Business:

KenCom Second Tower – Baird mentioned the second tower at the Public Safety Center needs to be part of the master plan with the remodel of the Sheriff's Office on the location of it. Bergeron mentioned the tower needs to move forward sooner than later, as it is overloaded. Discussion ensued.

Future KenCom Expansion – No Report

Finance Committee Closed Session Audio Destruction – None.

Any other Old Business – Flanders asked if the IGA for the UPS Maintenance is still outstanding, and Bergeron confirmed it was not complete. Bergeron stated they need to send it to KenCom's current attorney, John Kelly, to review.

Flanders called for New Business:

Finance Committee Closed Session Audio Destruction – None

CD Review – DeBolt made a motion to reinvest \$1,000,000 in a 12-month CD at 3.30%, seconded by Bastin. Discussion. A roll call was taken with all six members present voting aye. Motion carried.

Increase of KenCom Credit Card to Pay Motorola – DeBolt made a motion to increase the First National Bank credit card to \$100,000 for Operational Bills, seconded by Mikolasek. Discussion. A roll call was taken with all six members voting aye. Motion carried.

Other New Business – None

Other Business – None

Closed Session – None

Action after Closed Session – None

Flanders stated the next Finance Committee meeting is Thursday, March 20th, 2024 at 9:00 a.m. KenCom Public Safety Building, Lower Level Emergency Operations Center. Gomez made a motion to adjourn the meeting, seconded by Baird. All members present voting aye. Motion carried. The meeting adjourned at 9:40 a.m.

Respectively submitted,

Bonnie Walters
Recording Secretary