

# KENDALL COUNTY FOREST PRESERVE DISTRICT

## MEETING AGENDA

TUESDAY, APRIL 15, 2025

9:00 AM

### KENDALL COUNTY HISTORIC COURTHOUSE – THIRD FLOOR COURTROOM

- I. Call to Order
- II. Pledge of Allegiance
- III. Invocation
- IV. Roll Call: Brian DeBolt (President), Ruben Rodriguez (Vice President), Seth Wormley (Secretary), Scott Gengler, Jason Peterson, Zach Bachmann, Elizabeth Flowers, Matt Kellogg, Dan Koukol, and Brooke Shanley
- V. Approval of Agenda
- VI. Public Comments
- VII. <sup>(1)</sup> **CONSENT AGENDA**
  - A. Approval of Minutes
    - Kendall County Forest Preserve District Committee of the Whole Meeting of March 11, 2025
    - Kendall County Forest Preserve District Commission Meeting of March 18, 2025
  - B. <sup>(1)</sup> **MOTION**: Approval of Claims in the Amounts of \$70,093.11 (031525F); \$209,705.49 (041525F), and \$100.00 (041525FR)
  - C. <sup>(1)</sup> **MOTION**: Approval of License Agreement #25-03-002 with the Yorkville Athletic Association for the Use of the Baseball Field at Hoover Forest Preserve from April 16, 2025 through August 31, 2025 for a Lump Sum Payment of \$4,025.00
  - D. **MOTION**: Approval of Kendall County Employee Handbook Policy Amendments Effective April 16, 2025
    1. Chapter 7 – Wage and Salary Policy – Section 7.3 Holiday Pay
    2. Chapter 7 – Wage and Salary Policy – Section 7.4 Overtime
    3. Chapter 7 – Wage and Salary Policy – Section 7.5 Compensatory Time
    4. Chapter 8 – Employee Leaves of Absence – Section 8.1 A. and B. – Personal and Banked Sick Leave – Eligible Employees and Accrual of Personal Leave
    5. Chapter 8 – Employee Leaves of Absence – Section 8.2 Vacation – B - Vacation Availability for Part-Time Employees and Employees on a Leave of Absence
    6. Chapter 8 – Employee Leaves of Absence – Section 8.2 Vacation – D. – Vacation – Maximum Accumulation
  - E. <sup>(1)</sup> **MOTION**: Approval of Amended Intergovernmental Agreement #24-05 increasing Kendall County - Transportation Alternatives Program Awarded Grant Funds from \$189,000.00 to \$272,000.00 to be Combined with an Anticipated \$200,000.00 Illinois Department of Natural Resources – Regional Trail Program Grant Award to Support Completion of the Hoover-Fox River Bluffs Trail Connection Project
  - F. **MOTION**: Approval of the Mack & Associates PC FY24 Audit Report of the Kendall County Forest Preserve District
  - G. <sup>(1)</sup> **MOTION**: Approval of Mack & Associates PC Single Audit Proposal for an Amount Not-to-Exceed \$1,500.00 for the District's IDNR OSLAD Grant #OS 23-2290 for the Subat Nature Center Project
  - H. <sup>(1)</sup> **MOTION**: Approval of Change Order #002 in the Amount of \$57,148.20 to be Deducted from the \$145,087.52 Total Contingency Available in Contract #23-429-1495 with Lite Construction, Inc. for the Mary M. Subat Nature Center Project which Sum Includes Preparation of Millwork Shop Drawings and Production of Seven (7) Exterior 4' X 8' Graphic Panels (\$17,024.40); Four (4) Exterior 4' Column Wrap Graphic Panels (\$20,399.40), and Delivery, Installation and Project Management (\$19,724.40)
  - I. <sup>(1)</sup> **MOTION**: Approval of a One-Year Contract Extension with Groot Enterprises, Inc. of Plano, Illinois for Trash and Recycling Removal from Harris, Hoover, Baker Woods, and Pickerill-Pigott Forest Preserves for a Total Amount of \$5,013.24 for Services Extending May 1, 2025 through April 30, 2026
- VIII. **OLD BUSINESS**

*No items posted for consideration.*
- IX. **NEW BUSINESS**

*No items posted for consideration.*
- X. Committee Chairman Reports: Seth Wormley (Finance) and Dan Koukol (Operations)
- XI. Public Comments
- XII. Executive Session
- XIII. **OTHER ITEMS OF BUSINESS**

*No items posted for consideration.*
- XIV. Adjournment

(1) Requires affirmative vote of the majority of those elected (6) for passage (KCFPD Rules of Order Section I.G.3.b.v.a)

Kendall County Historic Courthouse - Third Floor Courtroom - 109 W. Ridge Street - Yorkville, Illinois 60560

If special accommodations or arrangements are needed to attend this District meeting, please contact the Administration Office at 630-553-4025 a minimum of 24-hours prior to the meeting time.