



Kendall County Board Agenda
Adjourned September Meeting
Kendall County Historic Courthouse
110 W. Madison St, Yorkville, IL 60560
Tuesday April 15, 2025, at 9:00 AM

1. Call to Order
2. Pledge of Allegiance
3. Invocation
4. Roll Call
5. Determination of a Quorum
6. Approval of Agenda
7. Special Recognition
 - A. Approval of Resolution Honoring 15 years of Kendall Area Transit (p. 3)
8. Public Comment
9. Consent Agenda
 - A. Approval of County Board Minutes from March 04, 2025, and March 18, 2025(p. 4)
 - B. Approval of Standing Committee Minutes(p. 9)
 - C. Approval of Claims in an amount not to exceed \$1,079,254.97 from March 31, 2025, and \$1,727,034.06 from April 15, 2025
 - D. Approval of Service agreement between Kendall County and the Village of Montgomery for the Provision of Demand Response Transportation(p. 31)
 - E. Approval of Service agreement between Kendall County and the City of Joliet for the Provision of Demand Response Transportation(p. 36)
 - F. Approval of Resolution establishing distribution of grants from the 2024 payable 2025 Senior Citizen Social Services Levy(p. 41)
 - G. Approval to Release the Executive Session Minutes from April 7, 2025, Kendall County Planning, Building and Zoning Committee Meeting
 - H. Approval of Direct Deposit Form(p. 43)
 - I. Approval of Emergency Management Agency Intern Job Description(p. 45)
 - J. Approval of Courthouse Temporary Office Space Contingency Reduction in the amount of \$84,690.77 and Change Orders totaling \$79,346.23 (GIS Suite, Network Closet, Surveillance Camera, Access Control and Panic Alarm Cabling) for a total revised contract amount with Lite Construction in the amount of \$1,271,333(p. 50)
 - K. Approval of Phase II Contingency Reduction #1: Total of \$15,828 with revised contract amounts as follows: Lite Construction \$ 2,589,570 (\$8,100 increase) and Omega Plumbing \$ 305,228 (\$7,728 increase) (p. 52)
 - L. Approval of Resolution awarding contracts to the low bidders for the following projects: (p. 52)
 - 25-00000-00-GM to AC Pavement Striping in the amount of \$207,279.90
 - 25-00000-01-GM to D Construction, Inc. in the amount of \$995,818.98
 - 25-00000-02-GM to D Construction, Inc. in the amount of \$1,092,816.57
 - 25-01000-00-GM to D Construction, Inc. in the amount of \$126,353.52
 - 25-02000-00-GM to D Construction, Inc. in the amount of 180,199.90
 - 25-03000-00-GM to Builders Paving, LLC in the amount of \$234,528.00
 - 25-04000-00-GM to D Construction, Inc. in the amount of \$425,936.69
 - 25-06000-00-GM to D Construction, Inc. in the amount of \$89,650.90
 - 25-07000-00-GM to D Construction, Inc. in the amount of \$104,820.49
 - 25-08000-00-GM to D Construction, Inc. in the amount of \$221,377.40
 - 25-09000-00-GM to Steffens 3-D Construction in the amount of \$174,031.25
 - M. Approval of Intergovernmental Agreement for Kendall County Transportation Alternatives Program ("KC-TAP") funding to the Village of Minooka for constructing a multi-use path along Ridge Road from I-80 ramps to the Shell gas station parking lot (2025) (p. 58)
 - N. Approval of Amendment to the February 20, 2024, Intergovernmental Agreement between Kendall County and the Kendall County Forest Preserve District concerning the dedication of Kendall County Transportation Alternatives Program (KC-TAP) funding and authorization for the construction of the Hoover-Fox River Bluffs Forest Preserves connecting trail(p. 74)
 - O. Approval of Resolution appropriating funds for the payment of the county engineer's salary(p. 77)

- P. Approval of resolution authorizing for and execution of a FY2024 and FY2025 Section 5310 grant agreement under the Regional Transportation Authority’s general authority to make such Grants(p. 79)

10. New Business

11. Elected Officials and Department Reports

- A. Sheriff (Report included in packet) (p. 82)
- B. County Clerk and Recorder (Report included in packet) (p. 88)
- C. Treasurer (Report included in packet) (p. 89)
- D. Clerk of the Court
- E. State’s Attorney
- F. Coroner (Report included in packet) (p. 90)
- G. Health Department
- H. Supervisor of Assessments
- I. Regional Office of Education
- J. EMA
- K. Public Defender (Report included in packet) (p. 94)
- L. VAC

12. Standing Committee Reports

13. Special Committee Reports

14. Liaison Reports

15. Other Business

16. Chairman’s Report

Appointments

Lynn Cullick – Board of Health – 3-year term – Expires April 2028

Mark Luettich – Yorkville-Bristol Sanitary District – 3 Year Term – Expires April 2028

Steve Gengler – Public Aid Appeals (Kendall Township)- 2 Year Term – Expires April 2027

Brian LeClercq – Public Aid Appeals (Oswego Township)- 2 Year Term – Expires April 2027

Tim O’Brien – Public Aid Appeals (Seward Township)- 2 Year Term – Expires April 2027

Eric E Bernacki– Public Aid Appeals (Na-au-say Township)- 2 Year Term – Expires April 2027

Robert Walker – Public Aid Appeals (Bristol Township)- 2 Year Term – Expires April 2027

17. Public Comment

18. Questions from the press

19. Executive Session

20. Adjournment

If special accommodation or arrangements are needed to attend this County meeting, please contact the Administration Office at 630-553-4171, a minimum of 24 hours prior to the meeting time

County of Kendall, Illinois

Resolution Honoring Kendall Area Transit

Resolution 2025 - _____

WHEREAS, March 22, 2025 marks the 15th anniversary of the establishment of Kendall Area Transit; and

WHEREAS, the Kendall County Board, local stakeholders, and the Voluntary Action Center of Northern Illinois formed Kendall Area Transit on March 22, 2010; and

WHEREAS, Kendall Area Transit provides excellent general public transportation for the residents of Kendall County to locations throughout Kendall County; and to medical and health-based offices outside Kendall County; and

WHEREAS, Kendall Area Transit meets the transit needs of local residents through the combined efforts of Kendall County, City of Aurora, City of Joliet, Village of Montgomery, Village of Minooka, Village of Millington, Village of Millbrook, Village of Newark, Village of Oswego, City of Plano, Village of Plainfield, Village of Plattville, City of Sandwich, and United City of Yorkville; and

WHEREAS, Kendall Area Transit serves as an essential component of the Kendall County Community; and

WHEREAS, Kendall Area Transit offers an increasing variety of transportation options, ensuring that residents of Kendall County have reliable access to goods and services; and

WHEREAS, Kendall Area Transit provides transportation to medical offices, retail sources, social service agencies, employment locations, education institutions, public libraries, food pantries and more; and

WHEREAS, Kendall Area Transit continued its operations during the COVID-19 pandemic to assist individuals in reaching their appointments effectively; and

WHEREAS, Kendall Area Transit has successfully delivered over 20,000 rides every year for the past ten years; and

WHEREAS, Kendall Area Transit is committed to maintaining its role as a leading transit authority in our community for the foreseeable future;

NOW, THEREFORE, BE IT RESOLVED that the Kendall County Board recognizes and honors Kendall Area Transit for their tireless dedication to the betterment of our community and this resolution be publicly announced and celebrated; and a copy of this resolution presented to Kendall Area Transit suitable for framing.

Approved and adopted by the County Board of Kendall County, Illinois, this 15th day of April 2025.

Kendall County Board Chairman:

Attest:

Matt Kellogg, County Board Chairman

Debbie Gillette, County Clerk and Recorder



**KENDALL COUNTY BOARD
ADJOURNED SEPTEMBER MEETING
March 4, 2025**

STATE OF ILLINOIS)
) SS
COUNTY OF KENDALL)

The Kendall County Board Meeting was held at the Kendall County Historic Courthouse, 110 W Madison St, in the City of Yorkville on Tuesday, March 4, 2025, at 6:00 p.m. The Clerk called the roll. Members present: Chairman Matt Kellogg, Zach Bachmann, Brian DeBolt, Scott Gengler, Dan Koukol, Jason Peterson, Ruben Rodriguez, Brooke Shanley and Seth Wormley. Member(s) absent: Elizabeth Flowers.

The Clerk reported to the Chairman that a quorum was present to conduct business.

PLEDGE OF ALLEGIANCE

Chairman Kellogg led the Pledge of Allegiance.

INVOCATION

Ruben Rodriguez gave the invocation.

THE AGENDA

Member Rodriguez moved to approve the agenda. Member Shanley seconded the motion. Chairman Kellogg asked for a voice vote on the motion. All members present voting aye. Motion carried.

PUBLIC HEARING

Chairman Kellogg opened the public hearing to obtain public comment and consider the economic, social, and environmental effects of the application for Public Transportation Financial Assistance under Section 5311 of the Federal Transit Act of 1991, as amended (49 U.S.C. §5311). There were no comments from the public. Chairman Kellogg closed the public hearing.

CONSENT AGENDA

Member Shanley moved to approve the consent agenda. Member Bachmann seconded the motion. Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. Motion Carried.

- a. Approval of County Board Minutes from February 4, 2025
- b. Approval of Standing Committee Minutes
- c. Approval of Claims in an amount not to exceed \$1,171,448.51
- d. Approval of Service agreement between Kendall County and the Village of Newark for the Provision of Demand Response Transportation
- e. Approval of Service agreement between Kendall County and the Village of Minooka for the Provision of Demand Response Transportation
- f. Approval of a Resolution Authorizing Execution and Amendment of Section 5311 Grant Agreement
- g. Approval of an Ordinance to Provide Public Transportation in Kendall County, Illinois
- h. Approval of Resolution for the Kendall Area Transit Program on Behalf of Kendall County, Illinois Granting Signature Authority to the County Administrator or the Deputy County Administrator in the Administrator's Absence
- i. Approval to extend the term of the agreement between Aramark Food Services and the County of Kendall until November 30, 2025

C) COMBINED CLAIMS: ADMIN \$93,575.71; AC \$3,989.54; CAP\$2,122.50; CIR CLK \$32,683.81; CIR CRT JDG \$2,451.59; CRT SERV \$127.20; CRNER \$835.00; CRRCTNS \$156.69; CNTY ADMIN \$198,420; CNTY BRD \$77,864.08; CNTY CLK \$55,923.55; HIGHWAY \$133,034.85; ELCTNS \$2,273.53; FCLT MGMT \$23,283.62; GIS COORD \$371.98; HLTH & HMN SRV \$201,003.95; HR \$42.32; JURY \$508.49; MERIT \$59.90; PBZ SP \$2,377.50; PBZ \$170.54; POST \$821.64; PRSDNG JDG \$945.78; PROB SPVSR \$3,727.81; ROE \$547.72; SHRF \$24,748.97; S&W \$60,000; ST ATTN \$4,869.28; TECH \$12,261.14; UTIL \$38,543.96; VET \$2,673; FORST \$21,688.06; SHRF \$55,822.40; SHRF \$38,863.85; SHRF \$186,346.61

D) A complete copy of IGAM 25-19 is available in the Office of the County Clerk.

E) A complete copy of IGAM 25-20 is available in the Office of the County Clerk.

F) A complete copy of Resolution 25-08 is available in the Office of the County Clerk.

G) A complete copy of Ordinance 25-06 is available in the Office of the County Clerk.

H) A complete copy of Resolution 25-09 is available in the Office of the County Clerk.

STANDING COMMITTEE REPORTS

Member DeBolt updated the board on the County Office Building renovation.

CHAIRMAN'S REPORT

Chairman Kellogg spoke about his experience attending the Dresden Nuclear practice drill.

PUBLIC COMMENT

Undersheriff Richardson commented on the Polar Plunge and Special Olympics events.

EXECUTIVE SESSION

Member DeBolt made a motion to go into Executive Session for (11) litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. Member Peterson seconded the motion. Chairman Kellogg asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

ADJOURNMENT

Member Bachmann moved to adjourn the County Board Meeting until the next meeting scheduled. Member Peterson seconded the motion. Chairman Kellogg asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 5th day of March 2025.

Respectfully submitted by,
Debbie Gillette
Kendall County Clerk

**KENDALL COUNTY BOARD
ADJOURNED SEPTEMBER MEETING
March 18, 2025**

STATE OF ILLINOIS)
) SS
COUNTY OF KENDALL)

The Kendall County Board Meeting was held at the Kendall County Historic Courthouse, in the City of Yorkville on Tuesday, March 18, 2025, at 9:05 a.m. The Clerk called the roll. Members present: Matt Kellogg, Brian DeBolt, Scott Gengler, Dan Koukol, Jason Peterson, Ruben Rodriguez, Brooke Shanley and Seth Wormley. Member(s) absent: Zach Bachmann and Elizabeth Flowers.

The County Clerk reported to the Chairman that a quorum was present to conduct business.

PLEDGE OF ALLEGIANCE

Chairman Kellogg led the Pledge of Allegiance.

INVOCATION

Bernard Marrow gave the invocation.

THE AGENDA

Member Rodriguez moved to approve the agenda. Member DeBolt seconded the motion. Chairman Kellogg asked for a voice vote on the motion. All members present voting aye. Motion carried.

SPECIAL RECOGNITION

2025 Kendall County Employee Service Awards were presented.

RECESS

PUBLIC COMMENT

John Purcell, Mayor of Yorkville thanked the board for the service awards and working with the City.

CONSENT AGENDA

Member Peterson moved to approve the consent agenda.

- A. Approval of County Board Minutes from February 18, 2025
- B. Approval of Committee Meeting Minutes
- C. Approval of claims from March 15, 2025, in an amount not to exceed \$2,098,606.05
- D. Approval to extend the term of the agreement between Aramark Food Services and the County of Kendall until November 30, 2025
- E. Approval of Service agreement between Kendall County and the City of Aurora for the Provision of Demand Response Transportation
- F. Approval of an Employment Agreement with Dr. Gary Schlapp as Administrator Veterinarian through March 2026 in the amount of \$15,000
- G. Approval of Petition 24-35, A Request from the Kendall County Regional Planning Commission for Text Amendments to the Kendall County Code Amending Parking Regulations in Front Yard Setbacks
- H. Approval of Agreement between the State of Illinois and Kendall County related to the reconstruction of Illinois Route 47 between Waterpark Way and Jericho Road
- I. Approval of Resolution appropriating \$62,008 for the improvement of Illinois Route 47 from Waterpark Way to Jericho Road per the Agreement between State of Illinois and Kendall County
- J. Approval of Authorization for Francis C. Klaas to enter contracts, including joint participation agreements, on behalf of Kendall County with the State of Illinois and any of its agencies or departments
- K. Approval of Pipeline License Agreement between Kendall County and BNSF Railway Company pertaining to the Gates Creek Culvert Replacements Project
- L. Approval of the low bid of Gjovick Ford in the amount of \$45,499 for the purchase of a new Ford F-150 4x4 Pickup Truck
- M. Approval to amend the adopted FY2025 Budget to amend authorized headcount for State's Attorney Victim Witness Advocate to three, and to amend the budgets for Child Advocacy Center Fund, Healthcare Fund, Social Security Fund, and IMRF pension fund to cover associated costs in an amount not to exceed \$25,069

- N. Approval of Revised EMA Deputy Director Job Description
- O. Approval of Voluntary Action Center of Northern Illinois Lease Agreement through July 1, 2027

Member Rodriguez seconded the motion. Chairman Kellogg asked for a roll vote on the motion. All members present voting aye. **Motion carried.**

C) COMBINED CLAIMS: ADMIN \$177.18; AC \$2,024.40; CIR CLK \$31,530.38; CIR CRT JDG \$20,657.25; CRT SERV \$9,847.57; CRNER \$4,979.78; CRRCTNS \$62,207.88; CNTY ADMIN \$22,402.31; CNTY BRD \$18,787.37; HIGHWAY \$200,646.45; ELCTNS \$22,099.76; FCLT MGMT \$33,648.66; FP DIR \$49.78; GIS COORD \$1,314.84; HLTH & HMN SRV \$51,846.02; HR \$3,424.16; JURY \$152.39; MERIT \$630.00; PBZ \$1,391.35; POST \$2,962.29; PRSDNG JDG \$12,646.31; PROB SPVSR \$4,855.40; PUB DEF \$39.42; ROE \$7,626.38; SHRF \$55,879.01; ST ATTNY \$1,338.01; TECH \$55,168.37; TRES \$17.98; UTIL \$19,982.79; VET \$2,036.02; FORST \$45,991.32; SHRF \$256,927.13; SHRF \$46,010.39; SHRF \$1,145,299.02

D) A complete copy of IGAM 25-21 is available in the Office of the County Clerk.

E) A complete copy of IGAM 25-22 is available in the Office of the County Clerk.

G) A complete copy of Ordinance 25-07 is available in the Office of the County Clerk.

H) A complete copy of IGAM 25-23 is available in the Office of the County Clerk.

I) A complete copy of IGAM 25-23 is available in the Office of the County Clerk.

O) A complete copy of IGAM 25-24 is available in the Office of the County Clerk.

NEW BUSINESS

Meghan Briganti from GIS presented the Historic Land Patents that created Kendall County.

ELECTED OFFICIAL & OTHER DEPARTMENT REPORTS

Sheriff

Commander Langston reviewed the highlights from the Sheriff's report in the packet. Commander Velez reviewed the Corrections report. Jodi Wulff reviewed the electronic home monitoring report.

County Clerk & Recorder

County Clerk Debbie Gillette stated that the revenue report is in the packet and spoke about the upcoming Consolidated Elections.

State's Attorney

State's Attorney Eric Weis thanked the board for the approval of the Child Advocacy Grant. The Safe-T Act has created an increased workload.

Coroner

Coroner Jacquie Purcell reviewed the report included in the packet.

Health Department

Executive Director RaeAnn VanGundy spoke about the self-evaluation, strategic plan, annual report and the 5 year community health assessment.

Regional Office of Education

Regional Superintendent Megan Martin highlighted the quarterly report.

EMA

Deputy Director Rob DeLong spoke about the pre exercises for the Dresden Nuclear drill, the youth academy and storms.

VAC

Superintendent Tim Stubinger reviewed the February financial report, rides provided to appointments, space and confidentiality needs.

CHAIRMAN'S REPORT

Member Koukol moved to approve the appointment(s). Member Gengler seconded the motion. Chairman Kellogg asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Appointments
Keith Landovitz – Regional Plan Commission - 3-year term - Expires January 2028
Michelle Earley – 708 Mental Health Board - Remainder of term - Expires March 2027
Matt Prochaska – ICRMT Board Trustee - 2-year term - Expires March 2027
Kristine Heiman – Ethic Commission - 2-year term - March 2027

ADJOURNMENT

Member Peterson moved to adjourn the County Board Meeting until the next scheduled meeting. Member DeBolt seconded the motion. Chairman Kellogg asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 19th day of March 2025.

Respectfully submitted by,

Debbie Gillette

Kendall County Clerk

HIGHWAY COMMITTEE MINUTES

DATE: March 11, 2025
LOCATION: Kendall County Highway Department
MEMBERS PRESENT: Jason Peterson, Dan Koukol, and Scott Gengler
STAFF PRESENT: Michele Riley, John Burscheid, and Francis Klaas
ALSO PRESENT:

The committee meeting convened at 3:32 P.M. with roll call of committee members. Bachmann and Shanley absent. Quorum established.

Motion Koukol; second Gengler, to approve the agenda. Motion approved unanimously.

Motion Gengler; second Koukol, to approve the Highway Committee minutes from February 11, 2025. Motion approved unanimously.

Motion Gengler; second Koukol to recommend approval of an agreement between the State of Illinois and Kendall County related to the reconstruction of Ill. Rte. 47 between Waterpark Way and Jericho Road. Klaas stated that this project is mostly in IDOT District 3, but District 1 is the lead agency. He provided an exhibit and described the responsibilities for Kendall County, which include continued maintenance of Galena Road as well as the new structure that is going to be built at the Rob Roy Creek. Peterson asked what was included in maintenance of the structure. Klaas stated that it would include removing brush, silt, or other items as well as any other repairs that would be required. He added that the County is providing maintenance for the existing structure, so this will not add to our responsibilities. He also indicated that City of Yorkville would be maintaining the new traffic signals and lighting at the Rte. 47 – Galena intersection. Gengler pointed out that this was a similar set up with Yorkville for the Rte. 47 – Baseline intersection. Committee reviewed and discussed the Rte. 47 exhibit. Klaas stated that the State’s Attorney Office has reviewed the agreement. Upon further consideration, the committee unanimously approved the recommendation by voice vote.

Motion Koukol; second Gengler to recommend approval of a resolution appropriating \$62,008 for the improvement of Ill. Rte. 47 from Waterpark Way to Jericho Road per the Agreement between State of Illinois and Kendall County. Klaas explained that this was the funding mechanism for the agreement discussed previously, and it would have to be acted on separately. Motion approved unanimously by voice vote.

Motion Gengler; second Koukol to authorize Francis C. Klaas to enter into contracts, including joint participation agreements, on behalf of Kendall County with the State of Illinois and any of its agencies or departments. This is simply to allow the County Engineer to order salt through the Central Management Services contract. CMS demands that this authorization be approved each and every year by the appropriate local governmental authority... in this case, the Kendall County Board. Motion approved unanimously by voice vote.

Motion Gengler; second Koukol to recommend approval of the low bid of Gjovick Ford in the amount of \$45,499 for the purchase of a new Ford F-150 4x4 Pickup Truck. Koukol asked who the new pickup was for. Klaas wasn't sure exactly, but indicated that the oldest pickup was being rotated out with the purchase of the new one. Peterson asked if there were any other departments who might want the old pickup. Klaas said that he would check with other departments first before getting rid of the old pickup. He also said the budget for this item was \$45,000. Low bid was very close to this. Motion approved unanimously by voice vote.

Motion Peterson; second Koukol to recommend approval of a Pipeline License Agreement between Kendall County and BNSF Railway Company pertaining to the Gates Creek Culvert Replacements Project. Klaas described the difficulties in negotiating anything with the Railroad. He stated that the State's Attorney Office had reviewed and had some reluctance to recommend approval of some of the language. But both the County Engineer and SAO agreed that, even though distasteful, there might not be anything to gain by dragging out the negotiation of agreement language. For this reason, the County Engineer recommended approval in order to get this project moving. Koukol asked if HR Green was the engineer on this project. Klaas stated that they are the engineer of record. He also stated that the County was negotiating with ComEd as well for easements near the Orchard Road Pond. He added that this was a relatively simple project, but one that is very complicated and frustrating to complete. Upon further consideration, the motion was approved unanimously by voice vote.

Committee discussed the concept of granting more KC-TAP funds to the Forest Preserve for the proposed trail between Hoover and Fox River Bluffs. Klaas provided an exhibit and described the new TAP rules. Koukol thought this was a really good project and pointed out that the County has reached out to other agencies in regard to these funds. Committee recommended that the matter should be sent over to SAO for preparation of a new IGA to disperse additional funds to the Forest Preserve for this project.

In other business, Gengler reported that IDOT has notified the County that they are proceeding with liquidating parcels that were associated with the Prairie Parkway. Three parcels in particular are located in the vicinity of River Road. Two of them have houses on them and the other property is just a sliver. IDOT will be sending Christina Burns additional information regarding the availability of these parcels.

Motion Gengler; second Koukol, to forward Highway Department bills for the month of March in the amount of \$200,646.45 to the Finance Committee for approval. Motion approved unanimously.

Motion Gengler; second Koukol to adjourn the meeting at 3:52 PM. Motion carried unanimously.

Respectfully submitted,



Francis C. Klaas, P.E.
Kendall County Engineer

Action Items

1. Agreement between the State of Illinois and Kendall County related to the reconstruction of Ill. Rte. 47 between Waterpark Way and Jericho Road
2. Resolution appropriating \$62,008 for the improvement of Ill. Rte. 47 from Waterpark Way to Jericho Road per the Agreement between State of Illinois and Kendall County
3. Authorization for Francis C. Klaas to enter into contracts, including joint participation agreements, on behalf of Kendall County with the State of Illinois and any of its agencies or departments
4. Approval of the low bid of Gjovick Ford in the amount of \$45,499 for the purchase of a new Ford F-150 4x4 Pickup Truck
5. Pipeline License Agreement between Kendall County and BNSF Railway Company pertaining to the Gates Creek Culvert Replacements Project

COUNTY OF KENDALL, ILLINOIS
HUMAN RESOURCES AND INSURANCE COMMITTEE
Meeting Minutes for Monday, January 6, 2025, at 5:30 p.m.

Call to Order

The meeting was called to order by Committee Chair Ruben Rodriguez at 5:30 p.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
Ruben Rodriguez	Present		
Jason Peterson	Not Present		
Elizabeth Flowers	Not Present		
Zach Bachmann	Present		
Matt Kellogg	Present		

With 3 members present a quorum was established.

Staff Present: Leslie Johnson, Tricia Sohst, Payton Karlovich, and Christina Burns

Others Present: Matthew Kinsey and Nancy Villa

Approval of Agenda – Member Bachman made a motion to approve the agenda, second by Member Kellog. **With 3 members voting aye, the motion was carried by a vote of 3 -0.**

Approval of Minutes- Member Bachman made a motion to approve November 4, 2024 minutes, second by Member Kellog. **With 3 members voting aye, the motion was carried by a vote of 3-0.**

Committee Reports and Updates –

A. Monthly Benefits Report

Leslie Johnson stated the Monthly Benefits Report is located on pages 7 and 8 of the packet, and the Monthly Benefits Report was prepared by Bob Jones. No questions were asked about the Monthly Benefits Report.

B. Monthly Human Resources Department Report

Leslie Johnson provided the Committee with the Monthly Human Resources Department Report.

Leslie Johnson stated the County completed its insurance renewals for 2025 policy year.

Leslie Johnson also provided the committee with an update on recruitment stating they have been busy with recruitment and have recruited for multiple positions in the month of December. Nicolas Garcia and Casey Gilkerson were new hires recruited through the Human Resources Department. A new part time driver with the Veteran's Assistance Commission was also recruited.

Communications between the County and IPBC have been excellent and efficient as Kendall County transitions to membership with the IPBC.

The Employee of the Year award received several nominations, and two different groups met to decide the award recipient. The award recipient will be announced at the January 21st County Board meeting.

The Human Resources Department has been working with the Facilities Department to distribute new ID key cards, so they are consistent across the county. Tricia Springman has been working on the badges and helping with distribution.

Ruben Rodriguez thanked Leslie Johnson for her work with negotiations. Leslie Johnson mentioned mediation for the Corrections Sergeants is coming up.

C. Executime & Tyler Munis Update

Payton Karlovich referred to page 10 and provided an update on Executime and Tyler Munis. Since the last HR and Insurance meeting, the Human Resources Department has completed two payrolls in live with several departments and is moving forward with adding more each payroll. Payton Karlovich also provided an updated Go Live Schedule to show when each department and office will start Live in Executime.

New Committee Business –

A. Appointment of Human Resources & Insurance Committee Vice Chair

Ruben Rodriguez announced that he appointed Jason Peterson as the Human Resources & Insurance Committee Vice Chair.

Member Kellog made a motion to forward to County Board meeting, second by member Bachman. With 3 members voting aye, the motion was carried by a vote of 3-0.

B. Management Analyst Job Description

Christina Burns provided the committee with more information about the new Management Analyst position. This position will support the upcoming Finance Department and aid all departments with projects. The Human Resources Department will start to recruit for this position sometime in March or April.

Member Bachman made a motion to forward to County Board meeting, second by member Kellog. With 3 members voting aye, the motion was carried by a vote of 3-0.

C. Revised Executive Assistant Job Description

Christina Burns provided the committee the explanation for the revised Executive Assistant Job Description. This position will now report directly to the County Administrator.

Member Bachman made a motion to forward to County Board meeting, second by member Kellog. With 3 members voting aye, the motion was carried by a vote of 3-0.

D. Revised Economic Development Coordinator Job Description

Christina Burns provided the committee with the Revised Economic Development Coordinator Job Description. Historically this position was originally in Administration and has since moved to the Planning, Building and Zoning Department. This revision is to move the position back to the Administration Department, to report directly to the County Administrator, to provide more seamless work and increase outreach effectiveness.

Member Bachman made a motion to forward to County Board meeting, second by member Kellog. With 3 members voting aye, the motion was carried by a vote of 3-0.

E. Revised Organizational Chart & Approved Headcount

Leslie Johnson referred the committee to page 26. There was no discussion.

Member Kellog made a motion to forward to County Board meeting, second by member Bachman. With 3 members voting aye, the motion was carried by a vote of 3-0.

F. Paycheck Correction Form

Leslie Johnson explained that this new form is to help with the roll over of Executime. Leslie Johnson provided the information that the county is currently using paper timesheets and now that the county is transitioning to Executime, there needs to be documentation of changes after a payroll has been processed.

Member Bachman made a motion to forward to County Board meeting, second by member Kellog. With 3 members voting aye, the motion was carried by a vote of 3-0.

G. Revised Final Paycheck Form

Leslie Johnson referred to the amended Personnel Action Review Act. This revision ensures employees rights to receive printed copies of pay stubs to comply with the amended law.

Member Bachman made a motion to forward to County Board meeting, second by member Kellog. With 3 members voting aye, the motion was carried by a vote of 3-0.

H. Revised Personnel File Review Request Form

Leslie Johnsons provided the committee with the information pertaining to this revision. It is for the same reason as section G stated, to comply with the new amended law.

Member Bachman made a motion to forward to County Board meeting, second by member Kellog. With 3 members voting aye, the motion was carried by a vote of 3-0.

I. Revised Section 8.1 Personal and Banked Sick Leave Policy in the Kendall County Employee Handbook

No discussion.

Member Bachman made a motion to forward to County Board meeting, second by member Kellog. With 3 members voting aye, the motion was carried by a vote of 3-0.

Old Committee Business – None

Chairman's Report – None

Public Comment – None

Executive Session – None

Items for the Committee of the Whole Meeting –

Matthew Kellog asked to have an Executime and Tyler Munis update presented to the Committee of the Whole.

Action Items for County Board –

1. Under Consent Agenda

- A. Management Analyst Job Description
- B. Revised Executive Assistant Job Description
- C. Revised Economic Development Coordinator Job Description
- D. Revised Organizational Chart & Approved Headcount
- E. Paycheck Correction Form
- F. Revised Final Paycheck Form
- G. Revised Personnel File Review Request Form
- H. Revised Section 8.1 Personal and Banked Sick Leave Policy in the Kendall County Employee Handbook.

2. Items for Committee Business

None

Adjournment – Member Bachman made a motion to adjourn, second by Member Kellog. With 3 members present in agreement, the meeting was adjourned at 5:48 p.m.

Respectfully submitted,
Payton Karlovich
Payroll Specialist

COUNTY OF KENDALL, ILLINOIS
ECONOMIC DEVELOPMENT & ADMINISTRATION COMMITTEE
Meeting Minutes for Thursday, February 19, 2024, at 5:30 p.m.

Call to Order: The meeting was called to order by Committee Chair Dan Koukol at 5:30 p.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
Dan Koukol	Here		
Scott Gengler	Absent		
Elizabeth Flowers	Absent		
Brooke Shanley	Here		
Seth Wormley	Here		5:58pm
Ruben Rodriguez		Appointed and entered the meeting at 5:58pm	

With three (3) members present a quorum was established.

Staff Present: Christina Burns, Jennifer Breault, Brianna Falk, Todd Volker, Roger Bonuchi

Others Present: Cort Carlson (Director of Aurora Area Convention and Visitor's Bureau)

Approval of Agenda – Member Shanley made a motion to approve the agenda, second by Member Wormley. **With three (3) members voting aye, the motion was carried by a vote of 3 - 0.**

Approval of Minutes – Member Shanley made a motion to approve the December 18, 2024, Committee Meeting minutes, second by Member Flowers. **With three (3) members voting aye, the motion was carried by a vote of 3 - 0.**

Committee Reports and Updates

A. Animal Control Department Update –

Brianna Falk updated the committee on Animal Control updates. Reports included in packet starting on page 5.

B. Emergency Management Agency Update –

Roger Bonuchi EMA director updated the committee on KCEMA Operations for the month. Report included in the packet page 14.

C. Revolving Loan Status Update –

Jennifer Breault, Finance and Budget Analyst, guided the committee to page 16 of the packet for the updates on the Revolving Loan status. As of today, the Law Office Corporation and Grace Holistic Center of Education are in good standing, while Lucky Beefs is not current. Staff are currently discussing the loan status for Camp Muttys Paws.

D. Economic Development Update –

Todd Volker, the Economic Development Coordinator, provided an update to the Committee regarding the Economic Development department, as detailed in his report on page 17 of the packet. He presented information about the Made in Kendall Program, including the committee's efforts in developing plaques, establishing publicity strategies, and conducting outreach for sourcing nominations. Additionally, Made in Kendall has secured a second sponsorship from

Waubonsee Community College. Mr. Volker also briefly mentioned the GCEP monthly meeting, and Committee members expressed interest in attending a future meeting to gain a comprehensive understanding of the work undertaken by GCEP.

New Committee Business

- A. Approval of the Appointment of Brooke Shanley as Economic Development & Administration Committee Vice Chair

Ms. Shanley was nominated for the committee as vice chair in recognition of her time and dedication to animal control. Chair Koukol noted that it was a challenging decision, but ultimately concluded it was appropriate given Ms. Shanley's passion for animal control.

Member Wormley made a motion for the approval of the appointment of Brooke Shanley as Economic Development & Administration Committee Vice Chair, second by Member Shanley. **With three (3) members voting aye, the motion was carried by a vote of 3 - 0.**

Board Member	Vote
Dan Koukol	Yes
Seth Wormley	Yes
Brooke Shanley	Yes
Scott Gengler	Absent
Liz Flowers	Absent

- B. Approval of a Resolution Authorizing Execution and Amendment of Section 5311 Grant Agreement

The Federal Transit Authority (FTA) passes Section 5311 grant dollars to the Illinois Department of Transportation. The Illinois General Assembly allocates funds for the Downstate Operating Assistance (DOAP) for administration by IDOT

Member Koukol made a motion to forward to the County Board meeting, second by Member Shanley. **With three (3) members voting aye, the motion was carried by a vote of 3 - 0.**

- C. Approval of an Ordinance to Provide Public Transportation in Kendall County, Illinois

Member Koukol made a motion to forward to the County Board meeting, second by Member Shanley. **With three (3) members voting aye, the motion was carried by a vote of 3 - 0.**

- D. Approval of Resolution for the Kendall Area Transit Program on Behalf of Kendall County, Illinois Granting Signature Authority to the County Administrator or the Deputy County Administrator in the Administrator's Absence

The resolution designates the County Administrator or, in their absence, the Deputy County Administrator, as having signature authority on behalf of Kendall County for the Kendall Area Transit Program.

Member Wormley made a motion for the and to forward to County Board meeting, second by Member Shanley. **With three (3) members voting aye, the motion was carried by a vote of three 3- 0.**

- E. Discussion of Attendance of SelectUSA

SelectUSA is a program of the U.S. government, managed by the U.S. Department of Commerce, designed to promote business investment in the United States that generates jobs and to enhance understanding of the vital role that economic development plays in the U.S. economy. The 2025 SelectUSA Investment Summit is scheduled to take place at National Harbor, Maryland, from May 11-14, 2025. The total expense for Kendall County Economic Development

Coordinator, Todd Volker's attendance is just over \$2,650.00, which encompasses a registration fee of \$1,150.00. Committee members support the expansion of knowledge related to economic factors influencing commerce and are committed to developing a plan for future economic opportunities. Committee members have requested additional information regarding the partnership or Kendall County and the Greater Chicagoland Economic Partnership (GCEP). Staff will provide updates to the members as the information becomes available.

F. Approval of an Employment Agreement with Dr. Gary Schlapp as Administrator Veterinarian

Dr. Gary Schlapp is currently employed by the County as the Animal Control Veterinarian and administrator through a one-year employment agreement that is set to expire on March 19, 2025. In this role, Dr. Schlapp provides a range of veterinary services for Kendall County Animal Control, including routine examinations and administering rabies vaccinations. The administrative veterinarian also holds the authority to make determinations regarding rabies quarantines and assessments of dangerous or vicious animals. The current agreement stipulates that he conducts onsite visits each week, unless excused by the Animal Control Director or County Administrator. This arrangement enhances operational efficiency by minimizing staff time spent transporting animals and reducing offsite veterinary expenses. Staff recommend maintaining the current agreement without changes.

Member Koukol made a motion to forward to the County Board meeting, second by Member Shanley. **With three (3) members voting aye, the motion was carried by a vote of 3- 0.**

Board Member	Vote
Dan Koukol	Yes
Brooke Shanley	Yes
Seth Wormley	Yes
Scott Gengler	Absent
Liz Flowers	Absent

Member Seth Wormley left the meeting at 5:58 p.m.

In accordance with Section 2-68, subsection d, I am hereby appointing Board member Rodriguez to the Economic Development and Administration Committee for the purpose of meeting the minimum level required for quorum.

Member Ruben Rodriguez entered the meeting at 5:58 p.m.

G. Discussion of Designating the Aurora Area Convention and Visitors Bureau as the County's tourism representative

Cort Carlson, the director of the Aurora Area Convention and Visitors Bureau, introduced himself to the committee. The Aurora Area Convention and Visitors Bureau functions as the tourism bureau for Oswego, Plano, Yorkville, and ten additional municipalities in the region. AACVB's promotional efforts also encompass attractions in unincorporated Kendall County, including Keller's Farmstand. Supporting the County's emerging Agri-tourism sector is one of the many economic development initiatives the County is pursuing, which could greatly benefit from a continued partnership with AACVB, given that these attractions are already integrated into their regional strategy.

AACVB is financed through a portion of local hotel/motel tax revenues and allocations from the State's Local Tourism and Convention Bureau Program grant funds, which consider population size as part of their criteria. Should the County decide to designate AACVB as its tourism representative, it would receive credit for the unincorporated population within the County. Notably, since the County does not collect any hotel/motel tax, this designation would incur no financial cost.

Staff recommend authorization to issue a letter designating the AACVB as the County's tourism representative.

Old Committee Business - None

Chairman's Report – None

Public Comment - None

Action Items for County Board

- Approval of a Resolution Authorizing Execution and Amendment of Section 5311 Grant Agreement
- Approval of an Ordinance to Provide Public Transportation in Kendall County, Illinois
- Approval of Resolution for the Kendall Area Transit Program on Behalf of Kendall County, Illinois Granting Signature Authority to the County Administrator or the Deputy County Administrator in the Administrator's Absence
- Approval of an Employment Agreement with Dr. Gary Schlapp as Administrator Veterinarian

Executive Session - None

Adjournment – Member Shanley made a motion to adjourn, second by Member Rodriguez. **With three (3) members present voting aye; the meeting was adjourned at 6:14 p.m.**

Respectfully submitted,
Nancy Villa
Executive Administrative Assistant

COUNTY OF KENDALL, ILLINOIS
FINANCE & BUDGET COMMITTEE
Meeting Minutes for Thursday, February 27, 2025

Call to Order – Committee Chair Scott Gengler called the Finance & Budget Committee meeting to order at 4:03 p.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
Scott Gengler	Here		
Brian DeBolt	Here		
Matt Kellogg	Absent		
Ruben Rodriguez	Here		
Seth Wormley	Absent		

With three (3) members present a quorum was established.

Staff Present – Christina Burns, Latreese Caldwell, Jason Peterson, Antionette White, Dave Guritz

Approval of Agenda – Member DeBolt made a motion to approve the agenda, second by Member Rodriguez. **With three (3) members present voting aye, the motion carried by a vote of 3 - 0.**

Approval of Minutes – Member Rodriguez made a motion to approve the minutes from January 30, 2025, second by Member DeBolt. **With three (3) members present voting aye, the motion carried by a vote of 3 - 0.**

Approval of Claims – Member DeBolt made a motion to forward the approval of the claims to the next County Board Meeting, second by Member Rodriguez. **With three members present voting aye, the motion carried by a vote of 3 - 0.**

Committee Reports and Updates

- A. **Personnel Reports** - Treasurer Jill Ferko provided the Treasurer’s Employee Status Report to the committee, which can be found on page 5 of the packet. Chair Gengler noted that the executive compensation for the sheriff’s office, previously approved by the County Board, is included in this report.
- B. **ARPA Update** - Finance and Budget Analyst Jennifer Breault provided the committee with an update of the ARPA funds, which can be found on page 6 of the packet. Deputy Administrator Latreese Caldwell highlighted that all funds have been allocated and that a diverse range of organizations in Kendall County have benefited from the ARPA funding.

New Committee Business

- A. **Approval of Credit Card for Nancy Villa, Administrative Executive Assistant, for the amount of \$350 for Notary purposes**

Deputy Administrator Latreese Caldwell stated that the notary process has transitioned to a fully online system, replacing the previous paper check payment method. The Administration Department oversees this process for all departments and offices within Kendall County, and there is now a requirement for a dedicated credit card to facilitate payments for notary services. Ms. Caldwell explained that the Treasurer is responsible for overseeing the county's credit card process, and the vendor for this service is First National Bank of Omaha.

Member Rodriguez made a motion for Approval of Credit Card, seconded by Member DeBolt. **All members voted aye; the motion passed.**

B. Approval of Credit Card for Terry Fenoglio, Deputy Coroner, for the amount of \$2500.00

Deputy Administrator Latreese Caldwell indicated that all deputy coroners are provided with credit cards, and the request for this provision originated from the coroner. Upon inquiring about the oversight regarding usage, Ms. Caldwell clarified that the coroner actively monitors her department's credit card expenditures.

Member DeBolt made a motion for Approval of Credit Card, seconded by Member Rodriguez. **All members voted aye; the motion passed.**

C. Discussion of FY26 Budget Calendar

Deputy Administrator Latreese Caldwell informed the committee that the FY26 Budget Approval Calendar is included in the packet on page 7. She provided an overview of this preliminary calendar and emphasized key dates in the process. Staff is requesting the committee's assistance in selecting a Budget Hearing date for September. It was proposed that this topic be discussed at the next Committee of the Whole (COW) meeting to ensure all members have the opportunity to propose a date that accommodates the majority of the board. The conversation focused on the software utilized by the Finance team, who are currently exploring other platforms with newer technology to enhance processes and reduce costs. The findings will be presented at the upcoming Finance and Budget Committee meeting.

D. Approval of FY2025 Opioid Fund Applications

The application for opioid funding from the Judiciary is located in the packet on page 8. These funds will be used to support people in treatment and recovery; and for staff to attend the NADCP annual conference, which provides training related to evidence based practices for Problem Solving Court programs.

Member DeBolt made a motion for Approval of Judiciary Opioid Application, seconded by Member Rodriguez. **All members voted aye; the motion passed.**

Old Committee Business – None

Chairman's Report – None

Public Comment – None

Items for County of the Whole

- FY26 Budget Approval Calendar

Items for County Board

- Claims

Executive Session - None

Adjournment – Member DeBolt made a motion to adjourn the Finance and Budget Committee meeting, second by Member Rodriguez.

With three members present voting aye; the meeting was adjourned at 4:28 p.m. by a vote of 3 - 0.

Respectfully submitted,
Sally A. Seeger
Administrative Assistant and Recording Clerk

KENDALL COUNTY PLANNING, BUILDING & ZONING COMMITTEE
Kendall County Historic Court House
Court Room
110 W. Madison Street, Yorkville, Illinois
6:30 p.m.
Meeting Minutes of March 10, 2025

CALL TO ORDER

The meeting was called to order by Chairman Wormley at 6:31 p.m.

ROLL CALL

Committee Members Present: Brian DeBolt, Elizabeth Flowers, Dan Koukol, Ruben Rodriguez, and Seth Wormley

Committee Members Absent: None

Also Present: Matthew H. Asselmeier, Director, and Wanda A. Rolf, Office Assistant

APPROVAL OF AGENDA

Member DeBolt made a motion, seconded by Member Flowers, to approve the agenda as presented. With a voice vote of five (5) ayes, the motion carried.

APPROVAL OF MINUTES

Member Flowers made a motion, seconded by Member DeBolt, to approve the minutes of the February 10, 2025, meeting. With a voice vote of five (5) ayes, the motion carried.

PUBLIC COMMENT

None

Expenditure Report

Review of Expenditures from February 2025

The Committee reviewed the Expenditure Report.

Review of End of FY23-24 Expenditure Report

The Committee reviewed the Expenditure Report.

PETITIONS

Petition 24-35 Kendall County Regional Planning Commission

Mr. Asselmeier summarized the request.

Section 36-1013 (f) (6) (a) (1) of the Kendall County Code contains the following regulations regarding parking in the front yard setbacks:

“No parking and drive aisles are permitted in a required front setback except the interior one-half (½) of the front yard in an M-1 Limited Manufacturing District or M-2 Heavy Industrial District.”

During the review of the special use permit for a landscaping business between 3900 and 3716 Stewart Road, Staff was requested to investigate allowing parking in a portion of the required front yard setbacks.

The front yard setbacks for properties zoned A-1 are one hundred fifty feet (150') from the centerline and one hundred feet (100') from the right-of-way line.

The consensus among the members of the Kendall County Regional Planning Commission was that this requirement was too large and prevented property owners from using their land effectively.

At their meeting on October 23, 2024, the Kendall County Regional Planning Commission decided to initiate a text amendment to the Kendall County Code allowing parking in the A-1 Zoning District in the interior seventy-five feet (75') from the centerline for properties where the right-of-way was not dedicated and the interior fifty feet (50') from the right-of-way line where a right-of-way existed.

After review by the Kendall County Regional Planning Commission on December 11, 2024, the proposal was clarified to read as follows:

“No parking and drive aisles are permitted in a required front setback except the interior one-half ($\frac{1}{2}$) of the front yard in **A-1 Agricultural District, M-1 Limited Manufacturing District, or M-2 Heavy Industrial District. **Specifically, in the A-1 Agricultural District, no parking is allowed in the exterior seventy-five feet (75') from the centerline for properties where the right-of-way was not dedicated and the exterior fifty feet (50') from the right-of-way line where a right-of-way existed.**”**

Information was sent to the Townships on October 25, 2024. No comments were received.

ZPAC reviewed the original proposal at their meeting on November 5, 2024. Discussion occurred regarding the history of front yard setback regulations. ZPAC voted to recommend approval of the proposal by a vote of seven (7) in favor and zero in opposition (0) with three (3) members absent. The minutes of the meeting were provided.

The Kendall County Regional Planning Commission reviewed this proposal at their meeting on December 11, 2024. Discussion occurred regarding grandfathering and the applicability of the standards if a road is widened. The Commission wanted the setback distances of seventy-five feet (75') and fifty (50') emphasized in the regulation. Staff was requested to update the proposal to reflect this emphasis. The Kendall County Regional Planning Commission voted to continue this proposal by a vote of nine (9) in favor and zero (0) in opposition with one (1) member absent. The minutes of the meeting were provided.

At their meeting on January 22, 2025, the Kendall County Regional Planning Commission recommended approval of the proposal by a vote of ten (10) in favor and zero (0) in opposition. The minutes of the meeting were provided.

The Kendall County Zoning Board of Appeals initiated a public hearing on this proposal on December 16, 2024. The Kendall County Zoning Board of Appeals voted to continue to the proposal to the January 27, 2025, hearing by a vote of seven (7) in favor and zero (0) in opposition. The minutes of the hearing were provided.

The Kendall County Zoning Board of Appeals continued the public hearing on January 27, 2025. No members of the public testified at the public hearing and the Kendall County Zoning Board of Appeals recommended approval of the proposal by a vote of seven (7) in favor and zero (0) in opposition. The minutes of the hearing were provided.

The draft ordinance was provided.

Member Koukol asked if every property zoned A-1 would be allowed to have parking in the interior one-half ($\frac{1}{2}$) of the front yard and does not need a special use permit. Mr. Asselmeier stated that, if the County Board approves the text amendment, required parking would be allowed in the interior half of the front yard setback for all properties zoned A-1. While the proposal was triggered because of a special use permit on Stewart Road, the text amendment would apply to all A-1 zoned properties.

Member Koukol made a motion, seconded by Member DeBolt, to recommend approval of the proposal.

The votes were as follows:

Yeas (5): Koukol, Rodriguez, Wormley, DeBolt, and Flowers,

Nays (0): None

Abstain (0): None

Absent (0): None

The motion carried.

The proposal will go to the March 18, 2025, Kendall County Board meeting on the consent agenda.

NEW BUSINESS:

None

OLD BUSINESS:

Update on Stormwater Permit at 13039 McKanna Road (PIN: 09-09-100-002) in Seward Township

Mr. Asselmeier stated that WBK was still waiting for calculation information from the applicant's engineer. The applicant submitted their stormwater information but it

referenced a project in Cook County, so WBK sent it back to their engineer asking for clarification and has not received a response.

Updates on Amendments to the County-Wide Stormwater Management Ordinance Division of the Kendall County Code; Committee Could Forward the Proposal to the Federal Emergency Management Agency and Illinois Department of Natural Resources

Mr. Asselmeier provided emails from the Village of Oswego and the Village of Plainfield outlining their comments on the proposal. Greg Chismark from WBK Engineering plans to have a response to the comments by March 14, 2025.

The consensus of the Committee was, once WBK completed their review, the proposal will be brought back a future meeting to decide the next course of action in terms of having FEMA or IDNR review the proposal.

Update on Planning, Building and Zoning Department Staffing

Mr. Asselmeier reported that the Department received five (5) applicants for the vacant full-time position of code official. The application deadline was March 10, 2025. Staff will evaluate the applicants and schedule interviews.

Update on Special Use Enforcement

Mr. Asselmeier provided a list of special use permits that had to be inspected or reviewed in 2025. He reported that the Lisbon Township Garage was waiting for botanicals and they were granted an extension to July 1, 2025. The church at 71 Boulder Hill Pass has removed their illegal sign. The use at 1250 E Beecher Road was working on their right of way dedication. The owner of 1626 Route 31 was working on a special use permit for an adult day care, but have not submitted an application. All of the other special use permit that were required to be evaluated were in compliance.

REVIEW VIOLATION REPORT:

The Committee reviewed the report.

REVIEW PRE-VIOLATION REPORT:

The Committee reviewed the report.

UPDATE FROM HISTORIC PRESERVATION COMMISSION:

Follow-Up from the February 19, 2025, Historic Preservation Organization Meeting

Mr. Asselmeier said approximately twenty-three (23) people attended the meeting. There was a tour of the Plano Stone Church and a discussion about the McCormick Experimental farm at Silver Springs State Park.

The County received three (3) applications for historic preservation awards. The Commission will review those applications at their meeting on March 17, 2025.

The County was still waiting on the State regarding the application for a Certified Local Government Grant for an historic structure survey of unincorporated Seward and Na-Au-Say Townships.

REVIEW PERMIT REPORT:

The Committee reviewed the report.

REVIEW REVENUE REPORT:

The Committee reviewed the report.

CORRESPONDENCE

None

COMMENTS FROM THE PRESS:

None

EXECUTIVE SESSION

None

ADJOURNMENT:

Member Flowers made a motion, seconded by Member DeBolt, to adjourn. With a voice vote of five (5) ayes, the motion carried.

Chairman Wormley adjourned the meeting at 6:50 p.m.

Minutes prepared by Wanda A Rolf, Part-Time Office Assistant



COUNTY OF KENDALL, ILLINOIS
COMMITTEE OF THE WHOLE
Thursday, January 16, 2025, at 4:00 p.m.
Meeting Minutes

Call to Order and Pledge of Allegiance - The Committee of the Whole meeting was called to order at 4:01 p.m. by County Board Chairman Matt Kellogg who led the Committee in the Pledge of Allegiance to the American Flag.

Roll Call

Board Member	Status	Arrived	Left Meeting
Matt Kellogg	Here		
Scott Gengler	Here		
Zach Bachmann	Here		
Brian DeBolt	Here		
Elizabeth Flowers	Absent		
Dan Koukol		4:04 pm	
Jason Peterson	Here		
Ruben Rodriguez	Here		
Brooke Shanley		4:18 pm	
Seth Wormley	Here		

With Seven (7) members present a quorum was established.

Staff Present: Christina Burns, Leslie Johnson, Luke Prisco, and Eric Weis

Others Present: Nathaniel Cox (Cordogan Clark) Rick Krischel (Cordogan Clark)

Approval of Agenda – Member Rodriguez made a motion to amend the agenda Seconded by Member DeBolt. **With seven (7) members present voting aye, the motion was carried by a vote of 7- 0.**

Approval to Forward Claims to County Board – Motion made by Member Gengler, seconded by Member Bachmann to forward claims to the next County Board meeting. **With Seven (7) members present voting aye, the motion was carried by a vote of 7-0.**

Committee Reports and Updates – None

New Committee Business

A. Main Street Campus Proposal

Nathaniel Cox from Cordogan Clark presented a rendering of the Main Street campus proposal to the committee. The proposal entails an increase in parking spaces, the relocation of existing memorial monuments to a centralized area next to the historic courthouse, designated space for new monuments identified by the county Board, and a new campus identification monument sign placed adjacent to Route 47.

B. County Office Building Renovation

Mr. Krischel provided an update on the construction of the COB building. The demolition of the north and south entrances has commenced and is currently underway, and the elevator required inspection prior to its removal. County board members expressed concerns regarding the County Board Room; however, Mr. Krischel assured them that the workers are taking extra precautions while working in the vicinity of the boardroom, which has been covered for protection. The estimated start date for operations in the new building is attentively scheduled for February 18, 2026.

C. Approval to amend the adopted FY2025 Budget to amend authorized headcount for State's Attorney Victim Witness Advocate to three, and to amend the budgets for Child Advocacy Center Fund, Healthcare Fund, Social Security Fund, and IMRF pension fund to cover associated costs in an amount not to exceed \$25,069

Eric Weis, the Kendall States Attorney, informed the committee that a new grant was received in January. This grant will support a victim witness advocate for the Child Advocacy Center. The States Attorney's Office is requesting the additional of this position along with the necessary funding to cover the associated benefits. The total cost includes Victim Advocate salary: \$50,000 (offset by a \$50,000 grant); Health Insurance Fund: estimated increase of \$18,024; Social Security Fund: increase of \$3,825; IMRF Pension Fund: increase of \$3,220.

Member DeBolt made a motion to forward to the next County Board, Seconded by Member Peterson. **With nine (9) members present voting aye, the motion was carried by a vote of 9-0.**

D. Approval of Revised EMA Deputy Director Job Description

Leslie, the HR Director, informed the committee that the Kendall County Emergency Management Agency is seeking to revise the job description for the deputy director position. The proposed changes would alter the position's status from FLSA exempt to FLSA non-exempt and extend the timeframe for the employee to obtain the Illinois Emergency Management Agency's Professional Development Series certification and the Illinois Emergency Management Agency's Professional Emergency Manager certification from one year to two years following the employee's date of hire.

Member Shanley made a motion to forward to the next County Board, Seconded by Member Gengler. **With nine (9) members present voting aye, the motion was carried by a vote of 9-0.**

E. Approval of Voluntary Action Center of Northern Illinois Lease Agreement

Latreese informed the committee that Kendall Area Transit is managed by the Voluntary Action Center of Northern Illinois. The Kendall Area Transit office is located at 110 West Madison Street in Yorkville, while all KAT buses are stationed at 807 West John Street in Yorkville. This lease is dependent on the Tenant's fulfillment of its obligations under the Grant Agreement and the pass-through agreement.

F. Discussion of Fiscal Year 2026 Budget Calendar

Latreese provided the committee with an update regarding the 2026 Budget Calendar. The budget hearings are proposed to be scheduled for a single day from 8:30 AM to 4:00 PM at the historic courthouse. Staff is currently evaluating two potential dates for the budget hearings: Friday, September 12, or Friday, September 19. The final date for the hearings will be confirmed as we approach the scheduled time.

Old Committee Business- None

Department Head and Elected Officials Reports – None

Public Comment – None

Questions from the Media – None

Chairman’s Report –

APPOINTMENTS

Keith Landovitz – Regional Plan Commission - 3-year term - Expires January 2028

Michelle Earley – 708 Mental Health Board - Remainder of term - Expires March 2027

Matt Prochaska – ICRMT Board Trustee - 2-year term - Expires March 2027

Kristine Heiman – Ethic Commission - 2-year term - March 2027

Action Items for County Board

Consent Agenda

- Approval of Claims
- Approval to amend the adopted FY2025 Budget to amend authorized headcount for State’s Attorney Victim Witness Advocate to three, and to amend the budgets for Child Advocacy Center Fund, Healthcare Fund, Social Security Fund, and IMRF pension fund to cover associated costs in an amount not to exceed \$25,069.
- Approval of Revised EMA Deputy Director Job Description
- Approval of Voluntary Action Center of Northern Illinois Lease Agreement
- Appointments

Executive Session For the purpose of the review of discussion of minutes of meeting lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by section 2.06, 5ILCS 120-2/21.

Member Bachmann made a motion to enter Executive Session, second by Member DeBolt.

With nine (9) members present voting, the motion was carried 9-0.

Board Member	Status
Zach Bachmann	Yes
Scott Gengler	Yes
Matt Kellogg	Yes
Brian DeBolt	Yes
Dan Koukol	Yes

Jason Peterson	Yes
Ruben Rodriguez	Yes
Brooke Shanley	Yes
Seth Wormley	Yes
Elizabeth Flowers	Yes

Open session reconvened at 4:41pm.

Adjournment – Member Rodriguez made a motion to adjourn the meeting, second by Member Bachmann. **With nine (9) members present voting aye, the meeting adjourned at 4:43p.m.**

Respectfully Submitted,
Nancy Villa
Executive Administrative Assistant



Kendall County Agenda Briefing

Meeting Type: County Board

Meeting Date: Meeting 4/2/2025

Subject: Approval of Service agreement between Kendall County and the Village of Montgomery for the Provision of Demand Response Transportation

Prepared by: Jennifer Breault, PCOM

Department: Administration

Action Requested:

Approval of Service agreement between Kendall County and the Village of Montgomery for the Provision of Demand Response Transportation

Board/Committee Review:

N/A

Fiscal impact:

\$19,505 FY25; \$23,011 FY26; \$26,516 FY 27 to Kendall Area Transit

Background and Discussion:

This document constitutes an agreement between Kendall County and the Village of Montgomery for the provision of public transportation services by Kendall Area Transit within the boundaries of the Village of Montgomery . This contract is effective for a three-year period, commencing on January 1, 2025, and concluding on December 31, 2027. The Village of Montgomery agrees to remit payments of \$19,505 FY25; \$23,011 FY26; \$26,516 FY 27to Kendall County for the services rendered by Kendall Area Transit pertaining to public transportation.

Staff Recommendation:

Approval of Service agreement between Kendall County and the Village of Montgomery for the Provision of Demand Response Transportation

Attachments:

Service agreement between Kendall County and the Village of Montgomery

**Service Agreement between Kendall County and Village of Montgomery for the Provision
of Demand-Response Transportation**

WHEREAS, this Service Agreement, hereinafter referred to as the “Agreement,” is made by and between Kendall County, Illinois, hereinafter referred to as the “County,” and Village of Montgomery hereinafter referred to as “Village of Montgomery”; and

WHEREAS, it is the mutual concern of the parties hereto that the transportation services provided hereunder be of high professional quality; and

WHEREAS, the County agrees to provide community and public transportation services in Kendall County (hereinafter referred to as the “Service Area”).

WITNESSETH

For and in consideration of the mutual covenants, and benefits hereinafter set forth, the County and Village of Montgomery agree as follows:

Section A. Effective Date, Service Area, Term, Termination

1. **Effective Date.** This Agreement shall be effective January 1st, 2025, upon execution by County and Village of Montgomery. The County hereby agrees to operate a demand-response transit system commonly known as Kendall Area Transit, hereinafter referred to as “KAT”.
2. **Service Area.** Village of Montgomery authorizes the County to provide community and public transportation services within the limits of Village of Montgomery hereinafter referred to as “Service Area.”
3. **Term; Termination.**
 - a. This Agreement shall remain in effect until December 31st, 2027. However, this Agreement may be terminated before December 31st, 2027, if Village of Montgomery provides sixty (60) days advance written notice to the County of its intent to terminate this Agreement.
 - b. The County shall have the right to terminate this Agreement before December 31st, 2027, upon giving sixty (60) days written notice to Village of Montgomery.
 - c. This Agreement may, if agreed to in writing by all parties prior to termination date, be extended by an additional two-year term. Any such extensions shall be executed by all parties no later than thirty (30) days prior to the termination date.

Section B. Description of Service

1. The County shall provide demand-response (dial-a-ride, paratransit) transportation service to the residents of Village of Montgomery in the same manner provided to residents of other communities within the County of Kendall that annually contribute funding towards the KAT program.
2. **Dial-a-ride Service.** KAT is the community and public transportation program of Kendall County. KAT transportation services are generally known as demand-response, also known as dial-a-ride and paratransit. KAT is operated for the general public, with special emphasis on service for senior citizens and persons with disabilities. KAT is administered by the County of Kendall. KAT demand-response service is available Monday through Friday from 6:00 a.m. to 7:00 p.m., except holidays. Fares range from \$2-\$5 for a one-way trip. All rides are pre-arranged by calling the KAT dispatch center, and all rides are based on vehicle space and availability. Service will be provided to Kendall County locations, with designated out-of-county locations, restricted mostly to medical, social services, and educational facilities. All fares and routes are subject to change at KAT's sole discretion.
3. **Changes to Service.** The County reserves the right to adjust the demand-response transportation services provided under the terms of this Agreement. Where appropriate, the County will consider input provided by Village of Montgomery before implementing changes. However, both parties understand and agree that the County reserves final decision-making authority regarding adjustments in the dial-a-ride transportation service.

Section C. General Requirements

1. **Personnel.** The County shall employ and furnish such personnel as shall be reasonably required for the efficient and economical operation of the transit system for Village of Montgomery residents. The County agrees that all services to be undertaken by the County shall be carried out by competent and properly trained personnel. The City of Aurora understands and agrees that the County may contract with an outside vendor to operate the KAT system.
2. **Operation.** The County shall operate the transportation system for Village of Montgomery residents on the days, during the hours and over the routes with such scheduling, and at such fares as in accordance with Section B of this Agreement.

Section D. Payment

1. Beginning January 1st, 2025, Village of Montgomery will provide \$19,505 in FY25, \$23,011 in FY26 and \$26,516 in FY27 to the County in bi-annual payments. This compensation will be used as local match funding for various State and Federal transportation grants. Issuance of payment will adhere to the following schedule:

- a. Fiscal Year 2025: \$19,505
 - Due May 15th, 2025: \$9,752.5
 - Due November 15th, 2025: \$9,752.5
 -
 - b. Fiscal Year 2026: \$23,011
 - Due May 15th, 2026: \$11,505.5
 - Due November 15th, 2026: \$11,505.5
 - c. Fiscal Year 2026: \$26,516
 - Due May 15th, 2027: \$13,258
 - Due November 15th, 2027: \$13,258
2. Payment shall be remitted to Kendall County's address: Kendall Area Transit 504 S Main Street, Yorkville, IL 60560
 3. In the event the Agreement is terminated as described in Section A.3, Village of Montgomery will reimburse all expenses incurred by the County in the provision of services, including any eligible expenses that may be incurred after the termination date.

Section E. Notices

1. Any notices directed to the County shall be sent to:

Kendall County Administration
504 S Main Street
Yorkville, IL 60560
Fax (630) 553-4171

c.c. Kendall County State's Attorney

807 John Street
Yorkville, IL 60560
fax (630) 553-4204

Section F. Miscellaneous

1. **Grant Funds.** Compensation under this Agreement is considered funding of last resort and is not intended to replace other State and Federal program obligations.
2. **Force Majeure.** The County shall not be liable for any failure, delay or interruption of service nor for failure or delay in performance of any obligations under this Agreement due to strikes, lockouts, acts of God, governmental restrictions, enemy action, civil commotion, unavoidable casualty, unavailability of fuel supplies or parts, and any similar acts beyond the control of the County.
3. **Modifications.** No modification, additions, or deletion of this Agreement shall be effective unless and until such changes are approved in writing by all parties to the Agreement.

4. **Non-Discrimination.** Village of Montgomery its officers, employees, subcontractors, and agents agree not to commit unlawful discrimination/ unlawful harassment and further agree to comply with all applicable provisions of the Illinois Human Rights Act, Title VII of the Civil Rights Act of 1964, as amended, the Americans with Disabilities Act, the Age Discrimination in Employment Act, Section 504 of the Federal Rehabilitation Act, the Illinois Public Works Employment Discrimination Act, 775 ILCS 10/0.01 et seq., as amended, the Equal Pay Act of 2003, as amended, and all applicable rules and regulations. Village of Montgomery its officers, employees, subcontractors, and agents shall maintain a written sexual harassment policy that complies with the requirements of 775 ILCS 5/2-105 and shall comply with all fair employment practices and equal employment opportunity/affirmative action requirements set forth in applicable state and federal laws and regulations. The Village of Montgomery shall comply with any applicable reporting requirements of Section 11 of the Equal Pay Act of 2003.
5. **Choice of Law and Venue.** This Agreement shall be construed in accordance with the law and Constitution of the State of Illinois and, if any provision is invalid for any reason, such invalidations shall not render invalid other provisions which can be given effect without the invalid provision. The parties agree that the venue for any legal proceedings between them shall be the Circuit Court of Kendall County, Illinois, Twenty-Third Judicial Circuit, State of Illinois.

Entire Agreement. The Agreement and any addenda constitute the entire agreement between Village of Montgomery and the County. If any provision of the Agreement is in conflict with the laws of the State of Illinois or the States of America, said provision shall be considered invalid and the remaining provisions shall remain in force. This Agreement supersedes all prior agreements and understandings, whether written, or oral, between Village of Montgomery and the County with respect to the subject matter hereof.

IN WITNESS WHEREOF, the said County has approved this Agreement and authorized it to be signed, sealed, and attested by the County Clerk and said Village of Montgomery has approved the Agreement and authorized to be signed by the Village President and to be sealed and attested to by its Village Clerk on this 10th day of March, 2025.

KENDALL COUNTY

Village of Montgomery

BY: _____

BY: M.T. B. J.

WITNESS: _____

ATTEST: Debra Buchanan





Kendall County Agenda Briefing

Meeting Type: County Board

Meeting Date: Meeting 4/15/2025

Subject: Approval of Service agreement between Kendall County and the City of Joliet for the Provision of Demand Response Transportation

Prepared by: Jennifer Breault, PCOM

Department: Administration

Action Requested:

Approval of Service agreement between Kendall County and the City of Joliet for the Provision of Demand Response Transportation

Board/Committee Review:

N/A

Fiscal impact:

\$31,572 to Kendall Area Transit

Background and Discussion:

This document constitutes an agreement between Kendall County and the City of Joliet for the provision of public transportation services by Kendall Area Transit within the boundaries of the City of Joliet. This contract is effective for a three-year period, commencing on January 1, 2025, and concluding on December 31, 2027. The City of Joliet agrees to remit an annual payment of \$31,572 to Kendall County for the services rendered by Kendall Area Transit pertaining to public transportation.

Staff Recommendation:

Approval of Service agreement between Kendall County and the City of Joliet for the Provision of Demand Response Transportation

Attachments:

Service agreement between Kendall County and the City of Joliet

**Service Agreement between Kendall County and City of Joliet for the Provision of
Demand-Response Transportation**

WHEREAS, this Service Agreement, hereinafter referred to as the “Agreement,” is made by and between Kendall County, Illinois, hereinafter referred to as the “County,” and City of Joliet hereinafter referred to as “City of Joliet”; and

WHEREAS, it is the mutual concern of the parties hereto that the transportation services provided hereunder be of high professional quality; and

WHEREAS, the County agrees to provide community and public transportation services in Kendall County (hereinafter referred to as the “Service Area”).

WITNESSETH

For and in consideration of the mutual covenants, and benefits hereinafter set forth, the County and City of Joliet agree as follows:

Section A. Effective Date, Service Area, Term, Termination

1. **Effective Date.** This Agreement shall be effective January 1st, 2025, upon execution by County and City of Joliet. The County hereby agrees to operate a demand-response transit system commonly known as Kendall Area Transit, hereinafter referred to as “KAT”.
2. **Service Area.** City of Joliet authorizes the County to provide community and public transportation services within the limits of City of Joliet hereinafter referred to as “Service Area.”
3. **Term; Termination.**
 - a. This Agreement shall remain in effect until December 31st, 2027. However, this Agreement may be terminated before December 31st, 2027, if City of Joliet provides sixty (60) days advance written notice to the County of its intent to terminate this Agreement.
 - b. The County shall have the right to terminate this Agreement before December 31st, 2027 upon giving sixty (60) days written notice to City of Joliet.
 - c. This Agreement may, if agreed to in writing by all parties prior to termination date, be extended by an additional two-year term. Any such extensions shall be executed by all parties no later than thirty (30) days prior to the termination date.

Section B. Description of Service

1. The County shall provide demand-response (dial-a-ride, paratransit) transportation service to the residents of City of Joliet in the same manner provided to residents of other communities within the County of Kendall that annually contribute funding towards the KAT program.
2. **Dial-a-ride Service.** KAT is the community and public transportation program of Kendall County. KAT transportation services are generally known as demand-response, also known as dial-a-ride and paratransit. KAT is operated for the general public, with special emphasis on service for senior citizens and persons with disabilities. KAT is administered by the County of Kendall. KAT demand-response service is available Monday through Friday from 6:00 a.m. to 7:00 p.m., except holidays. Fares range from \$2-\$5 for a one-way trip. All rides are pre-arranged by calling the KAT dispatch center, and all rides are based on vehicle space and availability. Service will be provided to Kendall County locations, with designated out-of-county locations, restricted mostly to medical, social services, and educational facilities. All fares and routes are subject to change at KAT's sole discretion.
3. **Changes to Service.** The County reserves the right to adjust the demand-response transportation services provided under the terms of this Agreement. Where appropriate, the County will consider input provided by City of Joliet before implementing changes. However, both parties understand and agree that the County reserves final decision-making authority regarding adjustments in the dial-a-ride transportation service.

Section C. General Requirements

1. **Personnel.** The County shall employ and furnish such personnel as shall be reasonably required for the efficient and economical operation of the transit system for City of Joliet residents. The County agrees that all services to be undertaken by the County shall be carried out by competent and properly trained personnel. The City of Joliet understands and agrees that the County may contract with an outside vendor to operate the KAT system.
2. **Operation.** The County shall operate the transportation system for City of Joliet residents on the days, during the hours and over the routes with such scheduling, and at such fares as in accordance with Section B of this Agreement.

Section D. Payment

1. Beginning January 1st, 2025, City of Joliet will provide \$31,572 annually to the County in bi-annual payments. This compensation will be used as local match funding for various State and Federal transportation grants. Issuance of payment will adhere to the following schedule:

- a. Fiscal Year 2025: \$31,572
 - Due May 15th, 2025: \$15,786
 - Due November 15th, 2025: \$15,786
 - b. Fiscal Year 2026: \$31,572
 - Due May 15th, 2026: \$15,786
 - Due November 15th, 2026: \$15,786
 - c. Fiscal Year 2027: \$31,572
 - Due May 15th, 2027: \$15,786
 - Due November 15th, 2027: \$15,786
2. Payment shall be remitted to Kendall County's address: Kendall Area Transit 111 West Fox Street, Yorkville, IL 60560
 3. In the event the Agreement is terminated as described in Section A.3, City of Joliet will reimburse all expenses incurred by the County in the provision of services, including any eligible expenses that may be incurred after the termination date.

Section E. Notices

1. Any notices directed to the County shall be sent to:

Kendall County Administration
Yorkville, IL 60560
Fax (630) 553-4171

c.c. Kendall County State's Attorney
807 John Street
Yorkville, IL 60560
fax (630) 553-4204

Section F. Miscellaneous

1. **Grant Funds.** Compensation under this Agreement is considered funding of last resort and is not intended to replace other State and Federal program obligations.
2. **Force Majeure.** The County shall not be liable for any failure, delay or interruption of service nor for failure or delay in performance of any obligations under this Agreement due to strikes, lockouts, acts of God, governmental restrictions, enemy action, civil commotion, unavoidable casualty, unavailability of fuel supplies or parts, and any similar acts beyond the control of the County.
3. **Modifications.** No modification, additions, or deletion of this Agreement shall be effective unless and until such changes are approved in writing by all parties to the Agreement.

4. **Non-Discrimination.** City of Joliet its officers, employees, subcontractors, and agents agree not to commit unlawful discrimination/ unlawful harassment and further agree to comply with all applicable provisions of the Illinois Human Rights Act, Title VII of the Civil Rights Act of 1964, as amended, the Americans with Disabilities Act, the Age Discrimination in Employment Act, Section 504 of the Federal Rehabilitation Act, the Illinois Public Works Employment Discrimination Act, 775 ILCS 10/0.01 et seq., as amended, the Equal Pay Act of 2003, as amended, and all applicable rules and regulations. City of Joliet its officers, employees, subcontractors, and agents shall maintain a written sexual harassment policy that complies with the requirements of 775 ILCS 5/2-105 and shall comply with all fair employment practices and equal employment opportunity/affirmative action requirements set forth in applicable state and federal laws and regulations. The City of Joliet shall comply with any applicable reporting requirements of Section 11 of the Equal Pay Act of 2003.
5. **Choice of Law and Venue.** This Agreement shall be construed in accordance with the law and Constitution of the State of Illinois and, if any provision is invalid for any reason, such invalidations shall not render invalid other provisions which can be given effect without the invalid provision. The parties agree that the venue for any legal proceedings between them shall be the Circuit Court of Kendall County, Illinois, Twenty-Third Judicial Circuit, State of Illinois.

Entire Agreement. The Agreement and any addenda constitute the entire agreement between City of Joliet and the County. If any provision of the Agreement is in conflict with the laws of the State of Illinois or the United States of America, said provision shall be considered invalid and the remaining provisions shall remain in force. This Agreement supersedes all prior agreements and understandings, whether written, or oral, between City of Joliet and the County with respect to the subject matter hereof.

IN WITNESS WHEREOF, the said County has approved this Agreement and authorized it to be signed, sealed, and attested by the County Clerk and said City of Joliet has approved the Agreement and authorized to be signed by City Manager and to be sealed and attested to by City Clerk on this _____ day of _____, 2024.

KENDALL COUNTY

BY: _____

WITNESS: _____

City of Joliet

BY: _____

ATTEST: _____



Kendall County Agenda Briefing

Meeting Type: County Board Meeting
Meeting Date: 4/15/2025
Subject: Senior Levy
Prepared by: Jennifer Breault, Finance and Budget Analyst
Department: Administration

Action Requested:

APPROVAL OF A RESOLUTION ESTABLISHING DISTRIBUTION OF GRANTS FROM THE 2024 PAYABLE 2025 SENIOR CITIZEN SOCIAL SERVICES LEVY

Board/Committee Review:

Finance Committee 3/27/2025

Fiscal impact:

\$406,500 from FY25 Levy

Background and Discussion:

Kendall County has approved the extension of the property tax levy to support social services for senior citizens. The entities involved are non-profit or government agencies dedicated to enhancing the lifestyle and independence of residents in Kendall County. A total of seven applications were received, and the following amounts have been awarded:

- Community Nutrition Network: \$35,875
- Fox Valley Older Adult Services: \$64,425
- Kendall Area Transit: \$71,000
- Oswegoland Seniors, Inc.: \$81,504
- Prairie State Legal Services: \$10,789
- Senior Services Associates, Inc.: \$130,000
- VNA Health Care: \$12,907

Total: \$406,500

Staff Recommendation:

Approval of Resolution

Attachments:

A RESOLUTION ESTABLISHING DISTRIBUTION OF GRANTS FROM THE 2024 PAYABLE 2025 SENIOR CITIZEN SOCIAL SERVICES LEVY

COUNTY OF KENDALL, ILLINOIS

RESOLUTION 2025-_____

A RESOLUTION ESTABLISHING DISTRIBUTION OF GRANTS FROM THE 2024 PAYABLE 2025 SENIOR CITIZEN SOCIAL SERVICES LEVY

WHEREAS, the Kendall County Board annually extends a property tax levy for Senior Citizen Social Services to enhance the independence of the elderly residents of Kendall County; and

WHEREAS, the Kendall County Board has appropriated \$406,500 for grants to agencies to benefit the senior citizens in Kendall County; and

WHEREAS, the Kendall County Board has determined the allocation of grants to agencies to benefit the senior citizens in Kendall County.

NOW, THEREFORE, BE IT RESOLVED that the Tax Year 2024, Fiscal Year 2025 Senior Citizen Levy is granted to these agencies, providing services to the seniors of Kendall County in these amounts:

Community Nutrition Network	\$35,875
Fox Valley Older Adult Services	\$64,425
Kendall Area Transit	\$71,000
Oswegoland Seniors, Inc.	\$81,504
Prairie State Legal Services	\$10,789
Senior Services Associates, Inc.	\$130,000
VNA Health Care	\$12,907
Total	<u>\$ 406,500</u>

Approved and adopted by the County Board of Kendall County, Illinois, this _____ day of _____ 2025.

Attest:

Matt Kellogg
County Board Chair

Debbie Gillette
County Clerk & Recorder



Kendall County Agenda Briefing

Meeting Type: County Board Meeting
Meeting Date: 4/15/2025
Subject: Direct Deposit Form
Prepared by: Leslie Johnson, Human Resources Director
Department: Human Resources Department

Action Requested:

To approve the direct deposit form.

Board/Committee Review:

N/A

Fiscal impact:

None

Background and Discussion:

In the past, employees were only able to select one account for direct deposit of their paycheck. With approval of this direct deposit form, employees will have the option of selecting more than one account for their direct deposits.

Staff Recommendation:

To approve the direct deposit form.

Attachments:

1. Direct deposit form



Direct Deposit Authorization Form

I hereby authorize Kendall County to directly deposit my pay in the bank account listed below. I have attached a voided check or other bank confirmation for the account specified below. This authorization is to remain in force until Kendall County has received written authorization from me of its termination or change. Also, I hereby grant Kendall County the right to correct any such electronic funds transfer resulting from an erroneous overpayment by debiting my account to the extent of such overpayment. I understand that if such debit is created, I will receive notification from the County.

Employee name (printed): _____

Signature: _____ Date: _____

Account #1 (Check only one)

☐ Checking

☐ Savings

Financial institution: _____

Street address: _____

City, State and Zip code: _____

Telephone: (____) _____

Personal Account Number:																			
ABA (Routing) Number:																			

Amount of pay to be deposited into this account: ____%

Account # 2 (Check only one)

☐ Checking

☐ Savings

Financial institution: _____

Street address: _____

City, State and Zip code: _____

Telephone: (____) _____

Personal Account Number:																			
ABA (Routing) Number:																			

Amount of pay to be deposited into this account: ____%

☐ I have attached a voided check or other bank confirmation for the account(s) specified above.

Form Approved: TBD



Kendall County Agenda Briefing

Meeting Type: County Board Meeting
Meeting Date: 4/15/2025
Subject: EMA Intern Job Description
Prepared by: Leslie Johnson, Human Resources Director
Department: Human Resources Department

Action Requested:

To approve the EMA Intern job description.

Board/Committee Review:

N/A

Fiscal impact:

None

Background and Discussion:

The Kendall County Emergency Management Agency (EMA) is joining Kendall County's Internship Program this summer! The attached job description is for the new EMA Intern position.

Staff Recommendation:

To approve the EMA Intern job description.

Attachments:

1. EMA Intern job description

Kendall County Internship Job Description

TITLE: Intern
DEPARTMENT: Emergency Management Agency
SUPERVISED BY: Director
FULL TIME/PART TIME: Part Time or Full Time (Hours vary)
FLSA STATUS: Non-Exempt
UNION STATUS: Non-Union
APPROVED/REVISED: In Progress

I. Position Summary:

This internship provides support to the Kendall County Emergency Management Agency (EMA). During the internship, the intern will gain hands on experience in a broad range of emergency management services including but not limited to school evacuation drills and schedules; monitoring the weather for public safety hazards; creating public safety alerts; alerting volunteers in the event of an EMA call out for services; and basic radio communications. The intern will also support the Emergency Management Director and Deputy Director in managing EMA volunteers and supporting the Kendall County Local Emergency Planning Committee (LEPC). This internship may be paid or unpaid and eligible for school credit (at the discretion of the EMA Director).

II. Essential Duties and Responsibilities:

The essential duties for this internship include, but are not limited to the following:

- A. Provides support to the EMA and gains hands on experience in a broad range of emergency management services including but not limited to school evacuation drills and schedules; monitoring the weather for public safety hazards; creating public safety alerts; alerting volunteers in the event of an EMA call out for services; and basic radio communications.
- B. Completes FEMA independent study classes, as assigned by the EMA Director.
- C. Provides support to the LEPC.
- D. Develops familiarity and understanding of the Illinois Emergency Management Act, Kendall County's Emergency Operations Plan (EOP), Kendall County's Hazard Mitigation Plan, ILCAT, IPP, the Illinois Plan for Radiological Accidents (IPRA), the structure of the Illinois Emergency Management Agency (IEMA), and the role of dosimetry in a nuclear accident.
- E. Participates in the Kendall County Community Emergency Response Team (CERT) program.
- F. Assists the Emergency Management Director and Deputy Director in managing EMA volunteers.
- G. Leads emergency management-related meetings, at the request of the Emergency Management Director and/or Deputy Director.
- H. Provides research support for various emergency management issues.

Kendall County Internship Job Description

- I. Operates a variety of equipment and tools associated with emergency management activities, which may include a motor vehicle, radio communications equipment, personal protective equipment, various emergency equipment, audio/visual equipment and general office equipment.
- J. Attends meetings, workshops, seminars, and training both within and outside of Kendall County, as needed.
- K. Assists with filing documents, pulling documents from storage, and putting files away in storage.
- L. Complies with record retention and destruction procedures in compliance with the Illinois Local Records Act.
- M. Assists with the preparation and revision of correspondence, reports, newsletters, flyers, brochures, and any other documentation, as needed, to perform assigned internship responsibilities.
- N. Handles confidential matters daily relating to all functions of the EMA and maintains confidentiality of such information.
- O. Maintains positive and professional working relationships with Kendall County's elected officials, department heads, employees, other government agencies, unions, and other third parties.
- P. Complies with all applicable laws, regulations, and County policies and procedures regarding or relating to assigned job duties.
- Q. Maintains regular attendance and punctuality.
- R. Performs other duties as assigned.

III. **Qualifications:**

To perform this internship successfully, an individual must be able to perform all essential duties and responsibilities satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required for the internship:

A. Language Skills:

- 1. Ability to research, read, and interpret documents and simple instructions.
- 2. Ability to prepare documents, reports, marketing materials, and correspondence.
- 3. Requires proficient knowledge of the English language, spelling and grammar and ability to alphabetize.

B. Mathematical Skills:

- 1. Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.
- 2. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.
- 3. Ability to assist with preparation and analysis of statistical data/reports.

Kendall County Internship Job Description

C. Reasoning Ability:

1. Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.
2. Ability to deal with problems involving several concrete variables in standardized situations.

D. Certificates, Licenses, and Registrations:

1. Current and valid driver's license.

E. Other Skills, Knowledge, and Abilities:

1. Strong organization and multi-tasking skills.
2. Excellent prioritization skills and the ability to meet deadlines.
3. The ability to display a positive, cooperative, professional and team orientated attitude.
4. The ability to listen, understand information and ideas, and work effectively with County personnel, department heads, and elected officials.
5. The ability to follow guidance and work independently until project completion.
6. Must be proficient in the use of computers and in Microsoft Outlook, Excel, Word, Teams, and PowerPoint.
7. Knowledge of office practices, principles of modern record keeping, and maintaining filing systems.
8. Skills in operating a personal computer, facsimile machine, copier, and typewriter.

F. Education and Experience:

1. At least 16 years of age or older; and
2. Either currently enrolled or recently graduated (i.e., within the three (3) months prior to submission of an internship application) from one of the following: high school, or an associate degree program, undergraduate degree program, or graduate school program at an accredited college or university.

IV. Physical Demands:

While performing the duties of this internship, the intern must be able to:

- A. Frequently sit for long periods of time at a desk, in meetings, and/or a vehicle.
- B. Frequently standing and/or walking for long periods of time.
- C. Occasionally lift and/or move up to 50 pounds.
- D. Frequently lift and/or move up to 30 pounds.
- E. Use hands to finger, handle, feel, grip, and type.
- F. Bending, climbing, and/or balancing.
- G. Stoop, kneel, crouch, and/or crawl.
- H. Reach, push, and pull with hands and arms.
- I. Talk and hear in person and via telephone.
- J. Specific vision abilities include close and distance vision, as well as depth perception.

Kendall County Internship Job Description

- K. Travel independently to other locations both within and outside of Kendall County.

V. Work Environment:

The work environment characteristics described here are representative of those an intern encounters while performing the essential functions of this position. While performing the duties of this job, the intern is subject to the following working conditions:

- A. Inside and outside conditions, which may include inclement weather.
- B. The noise level in the work environment varies from moderate to noisy.
- C. The intern may be exposed to varying temperatures and weather patterns depending on the season.
- D. Confined space situations may occur.
- E. The intern may be exposed to graphic, stressful, and difficult situations while working with users, law enforcement, County staff, elected officials, vendors, and the general public.
- F. The intern may be required to provide their own transportation to travel to and from meetings, trainings, conferences, etc.

By signing my name below, I hereby affirm that I received a copy of this internship job description.

Intern Receipt Acknowledgement & Signature

Date

Signature of Supervisor

Date

cc: personnel file, intern



Kendall County Agenda Briefing

Meeting Type: County Board Meeting

Meeting Date: 4/15/2025

Subject: Courthouse Temp Office Space Contingency Reduction and Change Orders

Prepared by: Dan G. Polvere

Department: Facilities Management

Action Requested:

Review and Approve.

Board/Committee Review:

Facilities and Technology Committee

Fiscal impact:

\$35,709.50 in Funding from Public Safety Capital

\$27,901.50 in Funding from GIS Account

Background and Discussion:

- The Board previously approved \$100,426 in total contingency under the original Agreement with Cordogan Clark (Lite Construction as GC) for the Courthouse Temporary Office Space project.
- Change Orders to the original scope-of-work and drawings total \$84,690.77.
- Additional projects not in the original bid documents including a new second floor network closet (\$33,329.73), new GIS suite (\$27,901.50) and the extension of cables to network closets that contain the surveillance camera, access control and panic alarm computer equipment (\$18,115) total \$ 79,346.23.
- The total of contingency reductions and change orders = \$164,037.
- The total project budget increase request = \$63,611.
- Contingency increase will be funded by \$35,709.50 from Public Safety Capital and \$27,901.50 from the GIS account.

Staff Recommendation:

Review and Approve.

Attachments:

Courthouse Temp Office Space Change Order Review Spreadsheet

Change Order Review Log						
Document Number	Description	Contingency Cost	Network closet Costs	GIS Conference room Costs	SAS Costs	Remarks
COR 1R1	Hardware revisions (2 doors to electric locksets)	Resolved				Costs were internally reconciled with credits for work Lite did not need to complete based on uncovered conditions.
COR 2 / PR 8	Wider Corridor Doors	-				Requested to ensure equipment access through new hallway
COR 3R1 / PR 1	Drywall Repair in Hallway	-				Requested to resolve facility issues
COR 4R1 / PR 2	Skylight Repair	Void				CO voided as it was combined with COR3
COR 5 / PR 3	Drywall Repair in Men's Restroom	Rejected				Client decied against pursuing this change.
COR 6R2 / PR 4	New water bottle filling station	-				Requested to provide easy access to water for staff in the Probate Area
COR 7	Laminated Glass	\$ 1,038.00				Tempered glass was upgraded to laminated glass to ensure Reception Area glass doesn't shatter.
COR 8 / PR5	Panic Buttons and additional power data	Void				
COR 9 / PR 6	CASA Office Buildout	Rejected				Rejected
COR 10	Fixtures in Public Defender	Rejected				Not going to pursue (\$473/ fixture, 20 fixtures)
COR 11	Additional Lobby Cleaning	-				Requested to maximize the availability of cleaning crew at the facility
COR 12	IFC Electrical Changes	\$ 2,632.00				Lighting changes due to modification of work after construction start, revisions at Public Defender entrance to maintain security, and relocation of Assessor's Library
COR 13	Additional Panel at Data Closet	Void				
COR 14	Sprinkler Modification - Auxiliary Drain needed	-				Requested as part of maintenance for the sprinkler system. .
COR 15 R2	Revised Network Closet and conference room		\$ 14,828.00	\$ 14,828.00		Framing, drywall, flooring, doors, frames, and hardware for added scope at Network Closet and Conference Room on second floor. Total of \$29,656 change divided by the two rooms that are roughly comparable.
COR 16	Door window kits - 16 doors	\$ 9,747.00				Requested to provide visual connection at doors to offices.
COR 17 R1	Double time painting for Sunday / Saturday - Public defenders	\$ 2,220.00				Requested to ensure Public Defender space was ready for flooring installation.
COR 18	Additional Floor Prep Required	\$ 3,954.00				Additional prep required due to large floor slab crack on second floor
COR 19	Additional Floor Prep Required	Void				Voided
COR 20	Electric and Mechanical for PR10		\$ 9,215.50	\$ 9,215.50		Electrical and Mechanical for added scope at Network Closet and Conference Room on second floor. Total of \$18,431 change divided by the two rooms that are roughly comparable.
COR 21	Painting Overtime - Add Network Closet and Conference room			\$ 1,430.00		Requested to ensure Network Closet and Conference room were ready for department move-in
COR 22	Salvage and Add window at Courthouse			\$ 990.00		Requested to provide light in the new conference room on the second floor
COR 23	Lighting Credit	\$ (18,096.00)				Credit for swapped out light fixtures to align with project schedule
COR 24	Card Access Points	\$ 2,876.00	\$ 1,438.00	\$ 1,438.00		\$5,478 of this change order was for additional card readers, (3) at IT rooms and (1) at GIS Conference room.
COR 25	SAS cable extensions, 3 phase panel, and patch panels	\$ 36,261.77	\$ 7,848.23		\$ 18,115.00	This change order included \$36261.77 for power and network upgrades (\$12,366 for facility power upgrades, \$23,896.95 for patch panels and added data request for the network) Then\$7,848.23 for Network closet cable management components. Then \$18,115.02 was related to Security component cable extension work.
COR 26	PR 05 changes - Replacement COR 8	\$ 39,858.00				This Change order was for electrical installation of additional power outlets, data outlets, and card readers. It also included low voltage installation for additional card readers / electric strikes, panics, and cameras.
Upcoming	Sliding windows at Reception	\$ 2,200.00				This is a requested solution for security concerns at the raised transaction window in the reception area.
Upcoming	Speaker Box at Reception	\$ 2,000.00				
Sub-Total		\$ 84,690.77	\$ 33,329.73	\$ 27,901.50	\$ 18,115.00	
Original Contingency amount		\$ 77,511.00				
Other Reimbursables & Fees		\$ 22,915.00				
Total Available Contingency		\$ 100,426.00				
Contingecy reduction total		\$84,690.77				
Remaining amount available		\$ 15,735.23				
Additional Projects Not in Original Bid						
New 2nd Floor Network Closet		\$33,329.73				
New GIS Suite		\$27,901.50				
Extend Cable for Cameras & Access		\$18,115.00				
Total Change Order		\$79,346.23				
Contency reductions + Change orders		\$164,037.00				
Total Budget increase		\$63,611.00	(Total cost-Available continency)			
Funding from GIS Account		\$27,901.50				
Funding from Public Safety Capital		\$35,709.50				



Kendall County Agenda Briefing

Meeting Type: County Board Meeting
Meeting Date: 4/15/2025
Subject: Phase II County Office Building Renovations Contingency Reduction #1
Prepared by: Dan G. Polvere
Department: Facilities Management

Action Requested:

Review and Approve.

Board/Committee Review:

Facilities and Technology Committee

Fiscal impact:

\$15,828 reduction of Phase II Contingency. The remaining contingency is \$363,783.

Background and Discussion:

Phase II Contingency Reduction #1 includes:

- 1) (3) additional manual window roller shades (not included in the original drawings).
- 2) Additional flooring abatement on the 3rd floor (found under carpet).
- 3) Remobilization to abate the floor in the 2nd floor IT room.
- 4) (3) drinking fountains upgraded to include refrigeration and filtering.

The total request for Phase II Contingency Reduction #1 is \$15,828 with revised contract amounts as follows. **The current available contingency is \$ 363,783.**

- Lite Construction \$ 2,589,570 (\$8,100 increase)
- Omega Plumbing \$ 305,228 (\$7,728 increase)

Staff Recommendation:

Review and Approve.

Attachments:

Phase II Contingency Reduction #1

CONTINGENCY REDUCTION

Owner: ☐
Architect: ☐
Construction Manager: ☐
Contractor: ☐
Field: ☐

PROJECT: Phase Two County Office Building

CONTINGENCY REDUCTION #: CR-001

CLIENT: Kendall County
504 S. Main Street
Yorkville, IL 60560

DATE: 3/18/2025
CONTRACT DATE:
PROJECT #: 241014

CONSTRUCTION

MANAGER: Cordogan Clark Consulting Services
960 Ridgeway Avenue
Aurora, IL 60506

The Contract is changed as follows:

1. LITE CONSTRUCTION

#1R1 - PR #1R1 Additional manual roller shades	\$2,309.00
#2 - Add'l flooring abatement on 3rd floor	\$3,041.00
#3 - Remobilization to abate the floor in IT room	\$2,750.00
Original Contract Amount \$2,581,470.00, New Contract Amount \$2,589,570.00	

2. OMEGA PLUMBING

#002 - Change Drinking Fountain from the specified unit	\$7,728.00
Original Contract Amount \$297,500.00, New Contract Amount \$305,228.00	

SUB-TOTAL FOR ALLOWANCE REDUCTION: \$15,828.00

The Original Contingency was:	\$379,611.00
Net Change by previously authorized Contingency Reductions:	\$0.00
The Contingency prior to this reduction was:	\$379,611.00
The Contingency will be decreased by this reduction in the amount of:	\$15,828.00
The new Contingency with this reduction will be:	\$363,783.00
The Contract Time will be (increased) (decreased) (unchanged) by:	(0) days
The date of Substantial Completion as of the date of this Allowance Reduction, therefore is:	unchanged.

NOTE: This Allowance Reduction does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price that have been authorized by Construction Change Directive until cost and time have been agreed by both the Owner, Contractor & Construction Manager, in which case a Change Order is executed to supersede the Construction Change Directive

NOT VALID UNTIL SIGNED BY THE CONSTRUCTION MANAGER & OWNER:

CONSTRUCTION MANAGER:

Cordogan Clark Consulting Services, Inc.
960 Ridgeway Avenue
Aurora, IL 60505

By: _____

Date: _____

OWNER:

Kendall County
111 W. Fox Street
Yorkville, IL 60560

By: _____

Date: _____

Kendall County Highway Department Bid Opening - March 21, 2025

	Section	Project	Funding	Low Bidder	2nd	3rd	4th	5th	
1	25-00000-00-GM	Pavement Markings Engr. Estimate: \$223,610.50	County Motor Fuel Tax	A.C. Pavement Striping \$207,279.90	Precision Pvt. Markings \$220,387.75	Road Safe Traffic Sys. \$367,875.75			-7.30%
2	25-00000-01-GM	Caton Farm Rd. Resurfacing Engr. Estimate: \$1,240,938.00	County Motor Fuel Tax	D Construction, Inc. \$995,818.98	Builders Paving, LLC \$1,078,608.00	P.T. Ferro Construction \$1,126,013.68	Austin Tyler Const. Co. \$1,185,155.68	Gallagher Asphalt Corp. \$1,249,424.40	-19.75%
3	25-00000-02-GM	Grove Rd. Resurfacing Engr. Estimate: \$1,359,628.00	County Motor Fuel Tax	D Construction, Inc. \$1,092,816.57	Builders Paving, LLC \$1,160,238.00	P.T. Ferro Construction \$1,231,319.96	Austin Tyler Const. Co. \$1,255,095.48	Gallagher Asphalt Corp. \$1,338,724.70	-19.62%
4	25-01000-00-GM	Big Grove Twp. Resurfacing Engr. Estimate: \$145,666.00	Township Motor Fuel Tax	D Construction, Inc. \$126,353.52	Builders Paving, LLC \$129,558.00				-13.26%
5	25-02000-00-GM	Bristol Twp. Resurfacing Engr. Estimate: \$225,835.00	Township MFT & Other	D Construction, Inc. \$180,199.90	Builders Paving, LLC \$198,998.00	Geneva Construction Co. \$206,006.30			-20.21%
6	25-02000-01-GM	Bristol Twp. Resurfacing Engr. Estimate: \$268,125.00	Township Non-MFT	Geneva Construction Co. \$230,059.60	D Construction, Inc. \$251,942.55	Builders Paving, LLC \$269,088.00			-14.20%
7	25-02000-02-GM	Bristol Twp. Resurfacing Shlds. Engr. Estimate: \$94,425.00	Township Non-MFT	D Construction, Inc. \$62,380.00	Geneva Construction \$88,448.00	Builders Paving, LLC \$89,412.00			-33.94%
8	25-03000-00-GM	Fox Twp. Resurfacing Engr. Estimate: \$272,270.00	Township MFT & Other	Builders Paving, LLC \$234,528.00	D Construction, Inc. \$236,514.55				-13.86%
9	25-03000-01-GM	Fox Twp. Resurfacing Engr. Estimate: \$98,202.00	Township Non-MFT	D Construction, Inc. \$92,447.59	Builders Paving, LLC \$98,298.00				-5.86%
10	25-04000-00-GM	Kendall Twp. Resurfacing Engr. Estimate: \$537,972.00	Township MFT & Other	D Construction, Inc. \$425,936.69	Builders Paving, LLC \$443,388.00	P.T. Ferro Construction \$523,871.69			-20.83%
11	25-04000-01-GM	Kendall Twp. Resurfacing Engr. Estimate: \$199,079.00	Township Non-MFT	D Construction, Inc. \$171,874.18	Builders Paving, LLC \$182,064.00	Geneva Construction Co. \$196,175.95	Austin Tyler Const. Co. \$201,075.68	P.T. Ferro Construction \$204,041.68	-13.67%
12	25-06000-00-GM	Little Rock Twp. Resurfacing Engr. Estimate: \$127,370.00	Township MFT & Other	D Construction, Inc. \$89,650.90	Builders Paving, LLC \$91,838.00	Geneva Construction Co. \$107,014.90			-29.61%
13	25-06000-01-GM	Little Rock Twp. Seal Coat Engr. Estimate: \$99,917.00	Township Non-MFT	Steffens 3D Construction \$85,181.13	AC Pavement Striping \$95,400.10				-14.75%
14	25-06000-02-GM	Little Rock Twp. HMA Shlds. Engr. Estimate: \$255,251.00	Township Non-MFT	Builders Paving, LLC \$192,288.00	D Construction, Inc. \$202,890.00	Geneva Construction Co. \$215,603.00			-24.67%
15	25-07000-00-GM	Na-Au-Say Twp. Resurfacing Engr. Estimate: \$131,787.00	Township MFT & Other	D Construction, Inc. \$104,820.49	Builders Paving, LLC \$107,488.00	P.T. Ferro Construction \$130,953.49			-20.46%

Kendall County Highway Department Bid Opening - March 21, 2025

	Section	Project	Funding	Low Bidder	2nd	3rd	4th	5th	
16	25-07000-01-GM	Na-Au-Say Twp. Seal Coat Engr. Estimate: \$72,750.00	Township Non-MFT	Steffens 3D Construction \$56,392.50	AC Pavement Striping \$62,625.00				-22.48%
17	25-07000-02-GM	Na-Au-Say Twp. Resurfacing Engr. Estimate: \$104,744.00	Township Non-MFT	D Construction, Inc. \$89,497.15	Builders Paving, LLC \$90,828.00	Austin Tyler Construction \$97,866.15	P.T. Ferro Construction \$102,256.15		-14.56%
18	25-08000-00-GM	Oswego Twp. Resurfacing Engr. Estimate: \$239,680.25	Township MFT & Other	D Construction, Inc. \$221,377.40	Geneva Construction \$222,584.20	Builders Paving, LLC \$227,078.00			-7.64%
19	25-08000-01-GM	Oswego Twp. Resurfacing Engr. Estimate: \$114,220.00	Township Non-MFT	D Construction, Inc. \$102,153.95	Builders Paving, LLC \$108,898.00				-10.56%
20	25-09000-00-GM	Seward Twp. Seal Coat Engr. Estimate: \$224,525.00	Township MFT & Other	Steffens 3D Construction \$174,031.25	AC Pavement Striping \$191,887.00				-22.49%



Projects for which Kendall County Board is Awarding Authority

\$3,852,813.60

Sum of all Engr. Estimates: **\$6,065,995** Sum of all Low Bids: **\$4,935,087.70** 18.64 % below Engineers Estimates (Average)

County Project Estimates Only: **\$2,824,177** Sum of County Low Bids: **\$2,295,915.45** 18.71 % below Engineers Estimates (Average)

KENDALL COUNTY

Resolution No. _____

WHEREAS, bids were received at the County Highway Office on March 21, 2025, on the following listed projects:

Sec. 25-00000-00-GM, Pavement Markings, approve the low bid of AC Pavement Striping Co. in the amount of \$207,279.90.

Sec. 25-00000-01-GM, Caton Farm Road, approve the low bid of D Construction in the amount of \$995,818.98.

Sec. 25-00000-02-GM, Grove Road, approve the low bid of D Construction in the amount of \$1,092,816.57.

Sec. 25-01000-00-GM, Big Grove Road District, HMA Resurfacing, approve the low bid of D Construction in the amount of \$126,353.52.

Sec. 25-02000-00-GM, Bristol Road District, HMA Resurfacing, approve the low bid of D. Construction in the amount of \$180,199.90.

Sec. 25-03000-00-GM, Fox Road District, HMA Resurfacing, approve the low bid of Builders Paving in the amount of \$234,528.00.

Sec. 25-04000-00-GM, Kendall Road District, HMA Resurfacing, approve the low bid of D. Construction in the amount of 425,936.69.

Sec. 25-06000-00-GM, Little Rock Road District, HMA Resurfacing, approve the low bid of D Construction in the amount of \$89,650.90.

Sec. 25-07000-00-GM, Na-Au-Say Road District, HMA Resurfacing, approve the low bid of D Construction in the amount of \$104,820.49.

Sec. 25-08000-00-GM, Oswego Road District, HMA Resurfacing, approve the low bid of D Construction in the amount of \$221,377.40.

Sec. 25-09000-00-GM, Seward Road District, Seal Coat, approve the low bid of Steffens 3-D Construction in the amount of \$174,031.25.

NOW, THEREFORE, BE IT RESOLVED, that the County Board of Kendall County award the above listed projects to the lowest responsible bidders as listed above.

This resolution approved by the County Board of Kendall County, State of Illinois.

Matthew Kellogg - Kendall County Board Chairman

I, Debbie Gillette, County Clerk in and for said County, in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the Kendall County Board, at its regularly scheduled meeting in Yorkville, Illinois, on the 15th day of April, 2025.

Debbie Gillette - County Clerk

(SEAL)

**INTERGOVERNMENTAL AGREEMENT FOR KENDALL COUNTY
TRANSPORTATION ALTERNATIVES PROGRAM (“KC-TAP”) FUNDING
TO THE VILLAGE OF MINOOKA FOR CONSTRUCTING A MULTI-USE PATH
ALONG RIDGE ROAD FROM I-80 RAMPS TO THE SHELL GAS STATION
PARKING LOT (2025)**

THIS INTERGOVERNMENTAL AGREEMENT (*“the Agreement”*) is by and between the County of Kendall, a unit of local government of the State of Illinois (*“Kendall County”*) and the Village of Minooka (the *“Grantee”*), a municipal corporation of the State of Illinois.

WITNESSETH:

WHEREAS, the Constitution of the State of Illinois of 1970, Article VII, Section 10, provides that units of local government may contract or otherwise associate among themselves to obtain or share services and to exercise, combine, or transfer any power or function in any manner not prohibited by law or by ordinance and may use their credit, revenues, and other resources to pay costs related to intergovernmental activities; and

WHEREAS, the Grantee and Kendall County (the *“parties”*) are units of local government within the meaning of Article VII, Section 1 of the Illinois Constitution of 1970 who are authorized to enter into intergovernmental agreements pursuant to the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*; and

WHEREAS, the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*, provides that any county may participate in an intergovernmental agreement under this Act notwithstanding the absence of specific authority under the State law to perform the service involved, provided that the unit of local government contracting with the County has authority to perform the service; and

WHEREAS, pursuant to the Illinois Highway Code under 605 ILCS 5/9-101 and 605 ILCS 5/4-409, the State, its municipalities and the counties may form cooperative agreements with

each other for the construction, maintenance and improvement of streets, highways and any portions thereof; and

WHEREAS, the Illinois Highway Code (605 ILCS 5/1 *et seq.*) and the Illinois Bikeway Act (605 ILCS 30/1 *et seq.*) each encourage the funding and the creation of bicycle paths, multi-use trails and sidewalks along roadways within the State of Illinois; and

WHEREAS, on July 17, 2012, the Kendall County Board passed Resolution Number 12-33 entitled “Resolution for the Creation of the Kendall County Transportation Alternatives Program (“KC-TAP”)”, which authorizes Kendall County to provide financial assistance to qualified applicants for the construction of multi-use trails and sidewalks in Kendall County, Illinois. The Kendall County Board amended the parameters of KC-TAP on August 15, 2023 by the adoption of Resolution Number 23-38; and

WHEREAS, on or about December 20, 2024, Grantee submitted an application pursuant to the KC-TAP. Grantee’s application sought financial assistance to construct a one hundred eighty foot (180’) new multi-use path along Ridge Road from the I-80 ramps to the Shell Gas Station parking lot as described in the attached Exhibit A (referred to herein as “the Project.”); and

WHEREAS, the Kendall County Highway Committee approved Grantee’s KC-TAP application on February 11, 2025; and

WHEREAS, pursuant to Resolution Number 23-38, an applicant is limited to \$100,000 in KC-TAP funds per fiscal year unless specifically authorized by the Kendall County Board; and

WHEREAS, the Kendall County Highway Committee has confirmed the availability of KC-TAP funding to support the project in the amount of \$131,250.00 (one-hundred thirty-one thousand two-hundred fifty dollars), and the Kendall County Board authorizes the distribution of that amount; and

WHEREAS, the parties wish to enter into this Agreement for the benefit of local pedestrians and bicyclists and to provide a safe and efficient pathway for the residents of the Village of Minooka and Kendall County; and

WHEREAS, pursuant to the terms of this Agreement, Kendall County will grant money to the Grantee to partially fund the construction of the Project as shown in the Location Map shown in Exhibit A; and

WHEREAS, it is the understanding of the parties that at all times, including after completion of the Project, Grantee alone will construct, maintain, repair and/or replace the subject improvements, and that Kendall County will have no duties to construct, maintain, repair and/or replace the subject improvements at any time in the future; and

WHEREAS, on or about June 16, 2020, Kendall County and Grantee entered into an agreement for the distribution of KC-TAP funds for a similar project along Ridge Road (the "Prior Grant Agreement"). That project was never completed, and the KC-TAP funds were never disbursed.

NOW, THEREFORE, in consideration of the premises and the mutual covenants hereafter set forth, the parties agree as follows:

1. The foregoing preambles are hereby incorporated into this Agreement as if fully restated in this paragraph 1;
2. **Kendall County's Obligations:**
 - a. Kendall County agrees to extend funding in an amount not to exceed one-hundred thirty-one thousand two-hundred fifty dollars (\$131,250.00) to the Grantee from the Fiscal Year 2025 (December 1, 2024 to November 30, 2025) budgeted KC-TAP funding for the purpose of partially funding the construction costs of the Project;

- b. The final amount of this Grant, which shall not exceed one hundred thirty-one thousand two-hundred fifty dollars (\$131,250.00), will be determined at the time the Grantee submits its final request for reimbursement for the Project;
 - c. The final Grant amount shall not exceed 75% of the funding for said Project. Should the submitted reimbursement request constitute an amount above 75% of the Project's costs, then Kendall County shall, in its sole discretion, choose to reimburse an amount below one hundred thirty-one thousand two-hundred fifty dollars (\$131, 250.00) and equal to 75% of the Project's costs;
 - d. Kendall County shall disburse the Grant funds under this Agreement within sixty (60) days of the submission of Grantee's final request for reimbursement and the necessary supporting documentation supporting the request;;
 - e. Kendall County will not have any obligations beyond the granting and disbursement of KC-TAP grant funds as described herein for the construction of the path, nor shall Kendall County have any obligations for future path maintenance, improvements or repairs, including for those portions of the path located on Kendall County's right of way.
3. Grantee's Obligations:
- a. Grantee understands and agrees that only qualified units of local government within Kendall County who have statutory authority to provide lands or facilities for multi-use trails or sidewalk purposes are eligible for assistance under the KC-TAP program and eligible projects must be located within the geographical boundaries of Kendall County, as well as located along a State or County Highway and Grantee herein assures Kendall County that it and its Project qualifies for funding pursuant to this understanding and pursuant to all other terms of the KC-TAP as set forth in

Kendall County Resolution Number 12-33 as amended by Resolution Number 23-38 and Grantee's application;

- b. Grantee shall use the funds set forth in this Agreement to construct the Project at the locations, and pursuant to the specifications, as set forth in the attached Exhibit A and in conformance with all plans and designs previously supplied by Grantee. Grantee understands and agrees that the funds provided by Kendall County pursuant to this Agreement shall not be used for any other purpose ("Improper Purpose"). In the event that Grantee uses the funds for an Improper Purpose, Grantee shall immediately reimburse Kendall County the full amount of funds provided to Grantee under this Agreement;
- c. At all times, the Project, shall be completed by the Grantee, who shall exercise complete control and responsibility as described herein. At no time shall Kendall County be deemed to have adopted said Project or its resulting improvements or the responsibility for the construction, maintenance, care, and demolition of the improvements that are subject to the Project and this Agreement;
- d. The construction of the Project shall adhere to State and federal requirements for multi-use paths and sidewalks, as applicable, including but not limited to the latest edition of the Guide for the Development of Bicycle Facilities (AASHTO), the Standard Specifications for Road and Bridge Construction (IDOT), and IDOT's Highway Standards.
- e. Grantee and its consultants, employees, contractors, subcontractors and agents agree to comply with all applicable State, federal and local laws and regulations and Grantee shall ensure that all their contracts include provisions incorporating the following:

- i. The Illinois Prevailing Wage Act, 820 ILCS 130/1 *et seq.* Grantee agrees to (a) fully comply with all applicable requirements of the Prevailing Wage Act, (b) notify all contractors and subcontractors that the work performed pursuant to this Agreement shall be subject to the Illinois Prevailing Wage Act, and (c) include all notices required by statute and the Illinois Department of Labor in any contracts. In the event that Grantee fails to comply with the notice requirements set forth in the Illinois Prevailing Wage Act, Grantee shall be solely responsible for any and all penalties, fines and liabilities incurred for Grantee's, contractors' and/or subcontractors' violations of the Prevailing Wage Act.
 - ii. The Employment of Illinois Workers on Public Works Act, 30 ILCS 570/0.01 *et seq.*
 - iii. The Substance Abuse Prevention on Public Works Act, 820 ILCS 265/1 *et seq.* and the Illinois Drug Free Workplace Act, 30 ILCS 580/1 *et seq.*
 - iv. The Illinois Public Construction Bond Act, 30 ILCS 550/1 *et seq.*
 - v. The Illinois Human Rights Act, Title VI of the Civil Rights Act of 1964, as amended, the Americans with Disabilities Act, the Age Discrimination in Employment Act, Section 504 of the Federal Rehabilitation Act, and all applicable rules and regulations.
- f. Grantee shall ensure that Grantee and each contractor and/or subcontractor performing work on the Project shall obtain and continue in force during the term of the Project, all insurance necessary and appropriate and that each contractor and/or subcontractor contracted with to perform work on the Project shall name

Kendall County as an Additional Insured on a Primary and Non-Contributory basis with respect to all liability coverage, as well as a waiver of subrogation with respect to the general liability and workers' compensation in favor of Kendall County. Further, Grantee shall require each contractor and/or subcontractor to provide indemnification and hold harmless guarantees to Kendall County during the construction of this Project;

- g. Grantee shall comply with all competitive bidding and selection requirements necessary for construction and completion of the Project pursuant to applicable state and federal laws. Grantee shall obtain certifications from all contractors and subcontractors who perform work on the Project, which certify the contractors and subcontractors are not barred from performing the work as a result of a violation of either 720 ILCS 5/33E-3 or 5/33E-4 (bid rigging or bid rotating) or as a result of a violation of 820 ILCS 130/1 *et seq.* (the Illinois Prevailing Wage Act);
- h. It is agreed by the Grantee that the maintenance, both physical and financial of the Project and its resulting improvements will be the responsibility of Grantee, and Grantee alone. Further, Grantee shall be responsible for any future repair or replacement deemed necessary for the Project and its resulting improvements (notwithstanding any agreements with third parties in this regard). Nothing in this Agreement shall be construed as to create a duty or responsibility on behalf of Kendall County to finance, maintain, repair, or replace the subject improvements;
- i. During, and following completion of the Project, to the extent permitted by law, Grantee shall defend, with counsel of Kendall County's own choosing, indemnify and hold harmless Kendall County, including Kendall County's past, present and future board members, elected officials, insurers, employees, and agents from and

against any and all claims, liabilities, obligations, losses, penalties, fines, damages, and expenses and costs relating thereto, including but not limited to attorneys' fees and other legal expenses, which Kendall County, its past, present and future board members, elected officials, insurers, employees, and/or agents may hereafter sustain, incur or be required to pay relating to, or arising in any manner out of the use, ownership, construction, maintenance, repair, replacement and/or condition of the subject facilities built during this Project, or claims, liabilities, obligations, losses, penalties, fines, damages, and expenses and costs relating to and arising in any manner out of Grantee and Grantee's Contractors and Subcontractors construction of this Project or Grantee's alleged failure to perform its obligations pursuant to this Agreement. Any attorney representing Kendall County shall be approved by the Kendall County State's Attorney and shall be appointed a Special Assistant State's Attorney, as provided in 55 ILCS 5/3-9005. Kendall County's participation in its defense shall not remove Grantee's duty to indemnify, defend and hold Kendall County harmless, as set forth above. Kendall County does not waive its defenses or immunities under the Local Government and Governmental Employees Tort Immunity Act (745 ILCS 10/1 et seq.) by reason of this indemnification provision. Indemnification shall survive the termination of this Agreement;

- j. Grantee understands and agrees that construction of the Project must begin within 24 months of signature of this Agreement by the Kendall County Board. If the Project does not begin construction within 24 months, Grantee will be in default of this Agreement and at that time the Agreement, as well as any obligations of Kendall County, shall immediately cease and be considered null and void with no

further obligation upon Kendall County to provide the Grant funding as described above;

- k. Grantee understands that Construction of the Project must be completed and a request for reimbursement must be submitted to Kendall County within 60 months after the signature of this Agreement. If Grantee is unable to complete the Project and seek reimbursement within that time, Grantee will be in default of this Agreement and at that time the Agreement, as well as any obligations by Kendall County, shall immediately cease and be considered null and void with no further obligation upon Kendall County to provide the Grant funding as described above;
- l. If Grantee is unable to begin construction of the Project within 24 months after the parties' execution of this Agreement, or is unable to complete the Project and request reimbursement within 60 months after the parties' execution of this agreement, Grantee may submit a request in writing to Kendall County requesting an extension of time to commence or complete the construction, as the case may be. Grantee must file its request for an extension of time with Kendall County on or prior to expiration of the 24-month period in the case of it beginning construction or on or prior to expiration of the 60-month period in the case of completing construction and seeking reimbursement. Requests for extensions shall not be valid if made after the expiration of the above deadlines. Kendall County retains sole discretion whether to approve Grantee's request for an extension of time;
- m. Grantee understands and agrees that prior to Kendall County disbursing the above listed KC-TAP funds as described herein, Grantee must submit final project costs, along with a written request for reimbursement to the Kendall County Engineer or his designee, who shall then determine the appropriateness of the costs and

expenses claimed and determine if all obligations have been met prior to approving the disbursement of Grant funds. If requested by Kendall County, the Grantee must also submit any and all further documentation to verify completion of the Project, the costs incurred by Grantee and Grantee's compliance with the terms of this Agreement;

- n. Grantee understands and agrees that prior to and as a condition of reimbursement, Grantee shall obtain, and tender to Kendall County, a final waiver of lien for all contractors, subcontractors, and/or suppliers who performed work on or supplied materials to the Project;
- o. Grantee understands and agrees that it shall submit its request for reimbursement to Kendall County within the same fiscal year that the Project is completed. Failure to timely request reimbursement as outlined in this Agreement will result in Grantee being in default of this Agreement and at that time the Agreement, as well as any obligations by Kendall County, shall immediately cease and be considered null and void with no further obligation upon Kendall County to provide the Grant funding as described above;
- p. Grantee understands and agrees that reimbursement requests cannot exceed the amount originally awarded by the Kendall County Board and described in Section 2(a);
- q. Grantee understands and agrees that under no circumstances shall cost overruns be considered nor shall KC-TAP Funds under this Agreement be advanced to the Grantee prior to project completion and submission of a request for reimbursement;
- r. Grantee, its officers, employees, subcontractors, and agents agree not to commit unlawful discrimination/ unlawful harassment and further agree to comply with all

applicable provisions of the Illinois Human Rights Act, Title VII of the Civil Rights Act of 1964, as amended, the Americans with Disabilities Act, the Age Discrimination in Employment Act, Section 504 of the Federal Rehabilitation Act, the Illinois Public Works Employment Discrimination Act, 775 ILCS 10/0.01 et seq., as amended, and all applicable rules and regulations. Grantee, its officers, employees, subcontractors, and agents shall maintain a written sexual harassment policy that complies with the requirements of 775 ILCS 5/2-105 and shall comply with all fair employment practices and equal employment opportunity/affirmative action requirements set forth in applicable state and federal laws and regulations.

4. It is mutually agreed by Kendall County and Grantee that at no time shall Kendall County be inferred to, or obligated to, have a duty to provide insurance for the subject improvements or otherwise indemnify and hold harmless Grantee in connection with the use, enjoyment, ownership, maintenance, construction, repair or replacement of the Project improvements and any property where the Project has been completed. Grantee shall maintain general liability insurance coverage for the subject improvements, naming Kendall County as an additional insured and including a subrogation waiver in favor of Kendall County.
5. By entering this Agreement, Kendall County and Grantee mutually agree that the Prior Grant Agreement is terminated.
6. This Agreement and the rights of the parties hereunder may not be assigned (except by operation of law), and the terms and conditions of this Agreement shall inure to the benefit of and be binding upon the respective successors and assigns of the parties hereto. Nothing in this Agreement, express or implied, is intended to confer upon any party, other than the

parties and their respective successors and assigns, any rights, remedies, obligations or liabilities under or by reason of such agreements;

7. Any notice required or permitted to be given pursuant to this Agreement shall be duly given if sent by fax, certified mail, or courier service and received. As such, all notices required or permitted hereunder shall be in writing and may be given by either (a) depositing the same in the United States mail, addressed to the party to be notified, postage prepaid and certified with the return receipt requested, (b) delivering the same in person, or (c) telecopying the same with electronic confirmation of receipt.

If to the County: County Engineer
Kendall County Highway Department
6780 Route 47
Yorkville, Illinois 60560

With copy to:
Kendall County State's Attorney
807 John Street
Yorkville, Illinois 60560

If to the Grantee: Minooka Village President
Village of Minooka
121 East McEvilly Road
Minooka, Illinois 60447

Or such address or counsel as any party hereto shall specify in writing pursuant to this Section from time to time;

8. This Agreement shall be interpreted and enforced under the laws of the State of Illinois. Any legal proceeding related to enforcement of this Agreement shall be brought in the Circuit Court of Kendall County, Illinois. In case any provision of this Agreement shall be declared and/or found invalid, illegal or unenforceable by a court of competent jurisdiction, such provision shall, to the extent possible, be modified by the court in such manner as to be valid, legal and enforceable so as to most nearly retain the intent of the

parties, and, if such modification is not possible, such provision shall be severed from this Agreement, and in either case the validity, legality, and enforceability of the remaining provisions of this Agreement shall not in any way be affected or impaired thereby;

9. This Agreement may be executed in counterparts (including facsimile signatures), each of which shall be deemed to be an original and both of which shall constitute one and the same Agreement;
10. This Agreement represents the entire agreement between the parties and there are no other promises or conditions in any other agreement whether oral or written. Except as stated herein, this agreement supersedes any other prior written or oral agreements between the parties and may not be further modified except in writing acknowledged by both parties;
11. Nothing contained in this Agreement, nor any act of Kendall County or the Grantee pursuant to this Agreement, shall be deemed or construed by any of the parties hereto or by third persons, to create any relationship of third-party beneficiary, principal, agent, limited or general partnership, joint venture, or any association or relationship involving Kendall County and the Grantee. Grantee understands and agrees that Grantee is solely responsible for paying all wages, benefits and any other compensation due and owing to Grantee's officers, employees, and agents for the performance of services on the Project or as otherwise set forth in the Agreement;
12. This Agreement shall be in full force and effect upon signature by both parties and will terminate upon either (a) payout by Kendall County of Grant funds as described herein, or (b) default by Grantee, whichever occurs first. However, the duty to defend and indemnify shall survive the term of this agreement;
13. In the event Kendall County is in default under the Agreement because funds are not appropriated for a fiscal period subsequent to the one in which the Agreement was entered

into which are sufficient to satisfy all or part of Kendall County's obligations under this Agreement during said fiscal period, Kendall County agrees to provide prompt written notice of said occurrence to Grantee. In the event of a default due to non-appropriation of funds, Grantee and Kendall County have the right to terminate the Agreement upon providing thirty (30) days written notice to the other party. No additional payments, penalties and/or early termination charges shall be required upon termination of the Agreement;

14. Kendall County and Grantee each hereby warrant and represent that their respective signatures set forth below have been, and are on the date of this Agreement, duly authorized by all necessary and appropriate corporate and/or governmental action to execute this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Intergovernmental Agreement to be executed by their duly authorized officers on the above date.

County of Kendall, a unit of local government
of the State of Illinois

Village of Minooka, Kendall County,
Illinois, a municipal corporation.

By: _____
Matt Kellogg, Chair, Kendall County

By: Frederic (Ric) Offerman
Ric Offerman, Village President

Date: _____

Date: 3/26/25

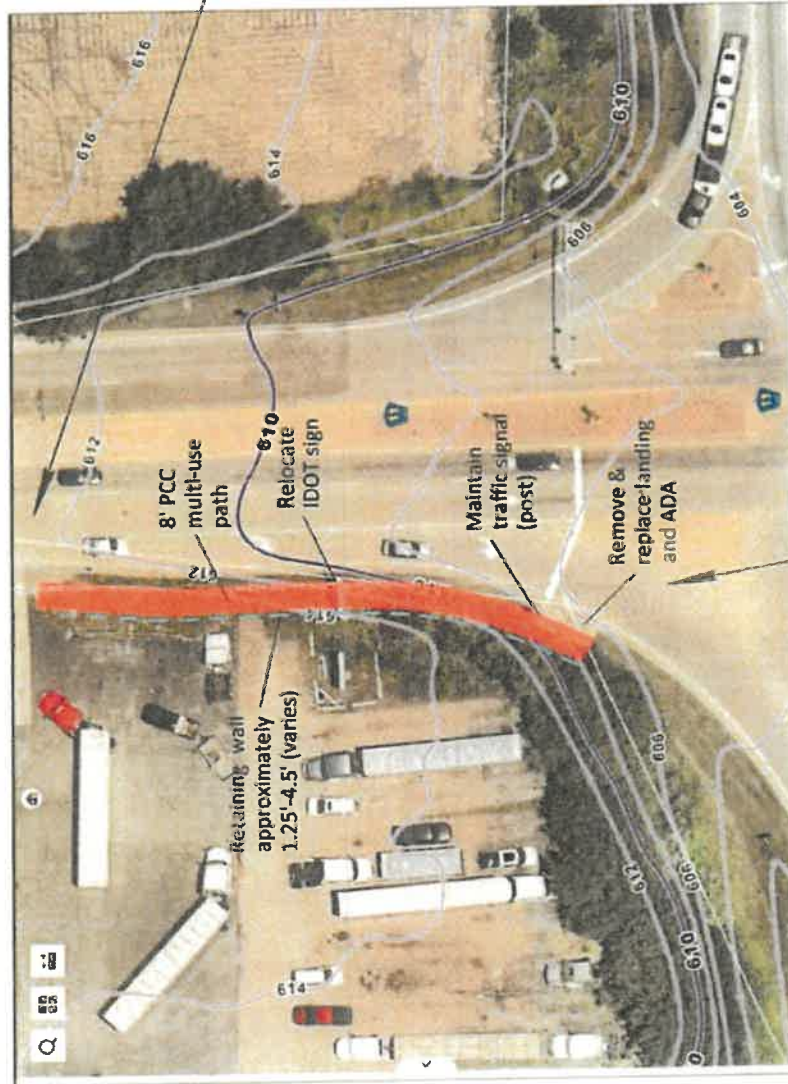
Attest:

Attest:

Debbie Gillette, County Clerk

Osola Filas
Village Clerk

BIKE PATH EXTENSION - NW OF I-80 RAMP AT RIDGE ROAD



LOOKING W-NW



LOOKING N-NW



EXHIBIT A



Item	unit	quantity	unit \$	total
Concrete walk removal	SY	17.78	\$35.00	\$622.22
Agg Base Type B, 3"	SY	254.44	\$15.00	\$3,816.67
PCC Path, 5"	SF	1910	\$12.00	\$22,920.00
ADA panels	SF	20	\$40.00	\$800.00
Earth Ex	CY	240.37	\$65.00	\$15,624.07
Curb R&R	LF	25	\$55.00	\$1,375.00
restoration	SY	464.44	\$10.00	\$4,644.44
retaining wall	LF	190	\$125.00	\$23,750.00
sign relocation	EA	1	\$20,000.00	\$20,000.00
Traffic control	LS	1	\$10,000.00	\$10,000.00
			Subtotal -	\$103,552.41
			25% contingency -	\$25,888.10
			total -	\$129,440.51
			Rounded -	\$130,000

- may need to relocate sign as overhead

Engineering costs

Design (23%)	\$30,500.00	- Includes SE design for retaining wall, and up to 3 submittals for IDOT and County coordination
easements	\$5,200.00	- figure 3% plats and documents + 1% for actual cost
CE (7.3%)	\$9,500.00	

Eng & Easement Total - \$45,200.00

Excludes:

Soil borings
signal modifications

**AMENDMENT TO THE FEBRUARY 20, 2024 INTERGOVERNMENTAL
AGREEMENT BETWEEN KENDALL COUNTY AND THE KENDALL COUNTY
FOREST PRESERVE DISTRICT CONCERNING THE DEDICATION OF KENDALL
COUNTY TRANSPORTATION ALTERNATIVES PROGRAM (KC-TAP) FUNDING
AND AUTHORIZATION FOR THE CONSTRUCTION OF THE HOOVER – FOX
RIVER BLUFFS FOREST PRESERVES CONNECTING TRAIL**

THIS AMENDMENT (this “Amendment”) dated this 15TH day of April, 2025, modifies the intergovernmental agreement between Kendall County (“*The County*”), and the Kendall County Forest Preserve District (“*District*”) approved February 20, 2024, IGAM #24-05 (the “*Agreement*”). For purposes of this Amendment, the County and the Kendall County Forest Preserve District shall hereinafter collectively be referred to as the “*Parties*.”

RECITALS

WHEREAS, on February 20, 2024, the Parties entered into the Agreement, which set forth the obligations among the parties for dedication of Transportation Alternative Program (TAP) funds and authorization of the construction of the Hoover – Fox River Bluffs Trail Connection, which runs along Eldamain Road. Specifically, the District is to construct an 8’ multi-use trail traversing through both County-owned parcels and Eldamain Road right of way, and District-owned parcels. The District’s construction project shall be referred to herein as “the Project”; and

WHEREAS, under the Agreement, the Kendall County Board agreed to commit and dedicate FY23 residual and FY24 TAP funding in the amount of \$189,000.00 (one hundred eighty-nine thousand dollars) to the District; and

WHEREAS, additional FY25 TAP funding is needed to cover the anticipated construction cost estimates; and

WHEREAS, the Kendall County Highway Committee has confirmed the availability of an additional \$83,000.00 in FY25 TAP funds to support the Project; and

WHEREAS, the Parties now agree to amend the Agreement to adjust the amount of TAP funding to be committed and dedicated to the District for the construction of the Project.

NOW, THEREFORE, the Agreement is amended as follows, effective upon acceptance by all Parties:

1. The foregoing recitals are hereby incorporated into this Amendment as if fully restated in this paragraph 1.

2. Subsection 2(a) of the Agreement shall be replaced in its entirety by the following:

“Kendall County agrees to extend funding in amounts not to exceed twenty-nine thousand (\$29,000.00) to the District from the Fiscal Year 2023 (December 1, 2022 to November 30, 2023) TAP funding residual, one hundred sixty thousand (\$160,000.00) to the District from the Fiscal Year 2024 (December 1, 2023 to November 30, 2024) budgeted TAP funding, and eighty-three thousand (\$83,000.00) to the District from the Fiscal Year 2025 (December 1, 2024 to November 30, 2025) budgeted TAP funding for the purpose of partially funding the construction costs of the Project;”

3. In Subsection 2(b) of the Agreement, the amount of “one hundred eighty-nine thousand (\$189,000.00)” shall be replaced with “two hundred seventy-two thousand (\$272,000.00).”

4. Subsection 2(c) of the Agreement shall be replaced in its entirety by the following:

“The final Grant amount shall not exceed 75% of the funding for said Project. Should the submitted reimbursement request constitute an amount above 75% of the Project’s costs, then Kendall County shall, in its sole discretion, choose to reimburse an amount below two hundred seventy-two thousand dollars (\$272,000.00) and equal to 75% of the Project’s costs;”

5. Except as specifically modified by this Amendment, the Agreement remains in full force and effect.
6. The construction and reimbursement timelines as provided in Subsections 3(i), 3(j), and 3(k) of the Agreement are not extended by this Amendment.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed by their duly authorized officers.

County of Kendall, a unit of local government
of the State of Illinois

Kendall County Forest Preserve District, a
unit of local government of the State of
Illinois

By: _____
Matt Kellogg, Chair, Kendall County

By: _____
Brian DeBolt
President, Kendall County Forest Preserve
District Board of Commissioners

Date: _____

Date: _____

Attest:

Attest:

Debbie Gillette, County Clerk

Seth Wormley, Secretary

I, Debbie Gillette, County Clerk in and for Kendall County, in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of an Intergovernmental Agreement Amendment approved by the Kendall County Board, at its regularly scheduled meeting in Yorkville, Illinois, on the _____ day of _____, A.D. 2025.

Debbie Gillette – County Clerk

(Seal)



Does the County participate in the County Engineer's Salary Reimbursement Program? ☒ Yes ☐ No

Resolution No

Section No

STP Section No

WHEREAS, the County Board of Kendall County has adopted a resolution establishing the salary of the County Engineer to be ≥ 105% of the recommended salary for the County Engineer as determined annually by the Illinois Department of Transportation, and percentage

WHEREAS, the County Board of Kendall County has entered into an agreement with the Illinois Department of

Transportation for transfer of Federal Surface Transportation Program funds to pay one-half of the salary paid to the County Engineer.

NOW, THEREFORE, BE IT RESOLVED, by the Kendall County Board that there is hereby appropriated the sum of

One hundred forty-two thousand six hundred Dollars (\$142,600.00) from the County's

Highway funds for the purpose of paying the County Engineer's salary from 05/20/25 to 05/19/26 and, beginning date ending date

BE IT FURTHER RESOLVED, that the Kendall County Board hereby authorizes the Department of Transportation, State of

Illinois to transfer Seventy-one thousand three hundred Dollars (\$71,300.00) of Federal Surface Transportation Program funds allocated to Kendall County to the Department of Transportation in return for an equal amount of State funds; and

BE IT FURTHER RESOLVED, by the Kendall County Board that there is hereby appropriated the sum of

Dollars () from the County's

funds for the purpose of paying the County Engineer's expenses from 05/20/25 to 05/19/26 beginning date ending date

I County Clerk in and for said County of Kendall in the State of Illinois, and Name of Clerk County

keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by the County Board of Kendall at a meeting held on date County

I certify that the correct TIN/FEIN number for Kendall County is 366006598 Legal Status: Governmental. County TIN/FEIN Number

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this day of Day Month, Year

(SEAL, if required by the LPA)

Clerk Signature & Date

APPROVED

STATE OF ILLINOIS, DEPARTMENT OF TRANSPORTATION
For resolutions involving a transfer of STR funds:

Omer Osman, P.E.
Secretary of Transportation Signature & Date

BY:
George A. Tapas, P.E., S.E.
Engineer of Local Roads & Streets Signature & Date

For information about IDOT's collection and use of confidential information review the department's [Identity Protection Policy](#).

LPA NAME	Section No	STP Section No
Kendall County		24-CS093-00-AC
<u>For IDOT Use Only</u>		
Dates of the existing agreement between IDOT and County _____ to _____ Beginning Ending		
Dates of the new agreement between IDOT and County _____ to _____ Beginning Ending		



Kendall County Agenda Briefing

Meeting Type: County Board

Meeting Date: 4/15/2025

Subject: Resolution authorizing applications for and execution of a FY2024 and FY2025 Section 5310 grant agreement under the Regional Transportation Authority's general authority to make such Grants.

Prepared by: Jennifer Breault, Finance and Budget Analyst, PCOM

Department: Administration

Action Requested:

Approval of Resolution authorizing applications for and execution of a FY2024 and FY2025 Section 5310 grant agreement under the Regional Transportation Authority's general authority to make such Grants.

Board/Committee Review:

April 10, 2025 Committee of the Whole

Fiscal impact:

\$350,000FY25 and \$350,000 FY26 to Kendall Area Transit Fund

Background and Discussion:

Kendall Area Transit is primarily supported by three key grants: 5311, the Downstate Operating Assistance Program, and 5310. The 5310 grants, funded by the Federal Transit Authority (FTA), is specifically aimed at providing services for seniors and older adults with disabilities. Kendall Area Transit applies for this grant every other year.

Staff Recommendation:

Approval of Resolution authorizing applications for and execution of a FY2024 and FY2025 Section 5310 grant agreement under the Regional Transportation Authority's general authority to make such Grants.

Attachments:

Resolution authorizing applications for and execution of a FY2024 and FY2025 Section 5310 grant agreement under the Regional Transportation Authority's general authority to make such Grants.

County of Kendall, IL
Resolution 25 - _____

Resolution authorizing applications for and execution of a FY2024 and FY2025 Section 5310 grant agreement under the Regional Transportation Authority's general authority to make such Grants.

Whereas, the Regional Transportation Authority (the "Authority"), is authorized make such grants as the designated recipient of the FY2024 and FY2025 Section 5310 program for Northeastern Illinois; and

Whereas, the Authority has the power to expend funds for use in connection with FY2024 and FY2025 Section 5310 projects, and

Whereas, the Authority has the power to make and execute all contracts and other instruments necessary or convenient to the exercise of its powers, and

Whereas, approval for said funds will impose certain financial and reporting obligations upon the recipient.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF KENDALL COUNTY:

Section 1. That the County Administrator, or the Deputy County Administrator in the Administrator's absence, is authorized to execute and file applications on behalf of County of Kendall with the Regional Transportation Authority for FY2024 and FY2025 Section 5310 grant for Kendall Area Transit.

Section 2. That the County Administrator, or the Deputy County Administrator in the Administrator's absence, is authorized to furnish such additional information, assurances, certifications, and amendments as the Regional Transportation Authority may require in connection with this FFY2024 and FY2025 Section 5310 grant agreement application.

Section 3. That the County Administrator, or the Deputy County Administrator in the Administrator's absence, certify that County of Kendall will provide the required local matching funds.

Section 4. That the County Administrator, or the Deputy County Administrator in the Administrator's absence, is authorized and directed on behalf of the County of Kendall to execute and deliver grant agreements and all subsequent amendments thereto between the County of Kendall and the Regional Transportation Authority for FY2024 and FY2025 Section 5310 grant, and the Secretary of the County of Kendall is authorized and directed on behalf of the County of Kendall to attest said agreements and all subsequent amendments thereto.

Section 5. That the County Administrator, or the Deputy County Administrator in the Administrator's absence, is authorized and directed to take such action as is necessary or

appropriate to implement, administer and enforce said agreements and all subsequent amendments thereto on behalf of the County of Kendall

PRESENTED and ADOPTED by the County Board, this ____ day of April 2025.

Approved:

Attest:

Matt Kellogg, County Board Chairman

Debbie Gillette, County Clerk and Recorder

KENDALL COUNTY SHERIFF'S OFFICE

MONTH-END REPORT



MARCH

2025

Submitted by: Sheriff Dwight A. Baird

OPERATIONS DIVISION

POLICE SERVICES	March-23	March-24	February-25	March-25
Calls for Service	654	634	667	796
Police Reports	332	314	309	323
Total Arrests	125	122	100	128
Ordinance Citations Issued	0	2	2	0

TRAFFIC SERVICES				
Traffic Contacts	499	692	521	390
Traffic Citations Issued	266	277	210	150
DUI Arrests	8	5	3	7

TRAFFIC CRASH INVESTIGATIONS				
Property Damage	38	29	36	34
Personal Injury	9	6	10	4
Fatalities	0	0	0	1
TOTAL CRASH INVESTIGATIONS	47	35	46	39

VEHICLE USAGE				
Total Miles Driven by Sheriff's Office	56,545	63,217	54,381	53,147
Vehicle Maintenance Expenditures	\$4,292	\$3,400	\$6,854	\$8,994
Fuel Expenditures	\$13,481	\$15,199	\$11,883	\$13,108
Fuel Gallons Purchased	4,175	4,710	3,991	4,342
Squad Damage Reports	1	1	1	0

AUXILIARY DEPUTIES				
Ride-A-Long Hours	5	0	0	0
Auxiliary Hours	103	95	32	101
TOTAL AUXILIARY HOURS	107	95	32	101

EVIDENCE/PROPERTY ROOM				
New Items into Property Room	117	144	86	157
Disposal Orders Processed	36	31	3	36
Items Disposed Of	330	77	4	9
Items Sent to Crime Lab for Processing	33	6	6	32

INVESTIGATIONS/COPS ACTIVITIES				
Total Assigned Cases (Patrol/Invest)	42	34	25	40
Total Closed Cases (Patrol/Invest)	25	23	28	27
Total Open Cases (Patrol/Invest)	113	87	125	138
Community Policing Meetings/Presentations	35	23	17	19

Sex Offender / Violent Offenders Against Youth Registrations				
Sex Offender Registrations	11	17	11	12
Sex Offender - Address Verifications Completed	0	0	0	0
Sex Offender - Address Verification Attempted	0	0	0	0
Total # of Sex Offenders- Jurisdiction	30	35	32	33
Total # of Sex Offenders- Entire County	88	89	87	89
Violent Offenders Against Youth Registrations	0	3	1	3
VOAY - Address Verification Completed	0	0	0	0
VOAY - Address Verification Attempted	0	1	0	0
Total # of VOAY- Jurisdiction	10	5	5	8
Total # of VOAY- Entire County	26	26	26	28

RECORDS DIVISION

SHERIFF SALES	March-23	March-24	February-25	March-25
Sales Scheduled	9	7	6	10
Sales Cancelled	4	7	5	5
Sales Conducted	5	0	1	5

CIVIL PAPERWORK

Papers Filed/Received	284	181	273	208
Papers Served/Executed	205	161	125	160

ORDERS OF PROTECTION

OP Received	9	7	14	28
OP Prohibiting Firearms	4	7	2	4
OP Served	5	0	16	22

REPLEVINS/LEVY

Replevin/Levy Scheduled	0	0	0	0
Replevin/Levy Conducted	0	0	0	0

SA, SUBPOENA &FOIA REQUESTS

Electronic and Recording Copy Requests	99	55	52	60
Body/Dash Cam Requests	na	na	18	13
Accident Reports	13	10	13	13
Background Checks	43	18	15	52
Reports	74	72	65	83
Subpoenas	1	3	1	3
TOTAL REQUESTS	230	158	164	224

WARRANTS

Total Warrants on File	1,581	1,187	1,145	1,174
New Warrants Issued	169	106	87	130
Total Warrants Served	127	71	91	86
Warrants Quashed	33	27	18	15

EVICTIONS

Evictions Scheduled for Month	13	16	11	12
Evictions Cancelled	7	8	6	6
Evictions Conducted	6	8	5	6

FEES

Civil Process Fees	\$11,137	\$11,772	\$4,705	\$11,775
Sheriff Sales Fees	\$2,100	\$1,500	\$1,500	\$2,100
Records Fees/Fingerprinting	\$80	\$325	\$485	\$533
Bond Processing Fees	\$1,700	\$854	\$960	\$887
TOTAL FEES COLLECTED	\$15,017	\$14,451	\$7,650	\$15,295

CORRECTIONS DIVISION**JAIL POPULATION**

New Intake Bookings	211	171	198	215
Inmates Released	174	181	188	203
Federal Inmate ADP	17	11	6	6
Kendall County Inmate ADP	76	52	44	53
Other Jurisdictions Inmate ADP	4	6	5	5
Average Daily Population	97	69	55	64
ADP of inmates housed in other Jurisdictions	17	5	3	4

JAIL MEALS	March-23	March-24	February-25	March-25
Number of Meals Prepared Consolidated/Aramark	8,738	6,542	5,091	6,084
Price Per Meal	\$2.84	\$3.08	\$4.27	\$4.01

INMATE TRANSPORTS

To and From Kendall County Courthouse	39	49	41	49
Other County Court Transports	5	3	0	2
Out of County Prisoner Pickups	10	12	16	18
To I.D.O.C	3	1	0	2
Medical/Dental Transports	14	2	3	2
Court ordered medical transports	1	2	1	0
Juvenile To and From Youth Homes/Courts	8	6	11	5
Federal Transports	5	4	2	4
To and From Kane County Jail	25	10	2	5
TOTAL INMATE TRANSPORTS	110	89	76	87

INMATE WORK CREWS

Number of Inmates	0	2	0	2
Number of Locations	0	2	0	1
Total Hours Worked	0	5	0	2

REVENUE

Amount Invoiced for Inmates Housed for Other Juris.	\$2,170	\$2,325	\$3,666	\$2,418
Amount Invoiced for Federal Housing	\$42,160	\$31,372	\$15,456	\$17,112
Amount Invoiced for Federal Court Transport	\$1,789	\$1,057	\$1,100	\$170
Amount Invoiced for Federal Medical Transport	\$1,051	\$502	\$0	\$460
TOTAL INVOICED	\$47,170	\$35,256	\$20,222	\$20,160

MEDICAL BILLING

Medical Contractual Services	\$25,334	\$21,917	\$0	\$48,229
Prescriptions	\$1,270	\$1,334	\$0	\$925
Medical	\$1,707	\$0	\$627	\$280
Dental	\$0	\$0	\$101	\$244
Emergency Medical Services	\$126	\$0	\$0	\$313
Medical Supplies	\$407	\$396	\$77	\$90
TOTAL MEDICAL BILLING	\$28,844	\$23,646	\$806	\$50,080

Housing Expense

Kane County Jail	\$24,440	\$1,500	\$0	\$0
TOTAL HOUSING EXPENSE		1,500	\$0	\$0

COURT SECURITY

Entries	10,982	10,272	11,044	12,203
Items X-rayed	4,776	4,462	5,163	4,917
Bond Call - In Person	8	72	73	116
Bond Call - Video	53	3	0	0
Kendall Prisoners	65	53	35	47
Other Prisoners	22	12	13	17
Arrests made at Courthouse	22	13	24	17
Contraband Refused	61	48	111	68

ELECTRONIC HOME MONITORING

TOTAL DEFENDANTS ORDERED TO EHM	March-23	March-24	February-25	March-25
Juvenile	3	4	6	6
Adult	68	79	48	56
TOTAL PARTICIPANTS	71	83	54	62

Orders	March-23	March-24	February-25	March-25
Presentenced	69	69	49	55
Bischof	32	30	21	25
Post Sentenced	2	14	5	7

Days Defendants Served on EHM	March-23	March-24	February-25	March-25
Juvenile	63	98	114	146
Adult	1,986	2,202	1,331	1,651
TOTAL DAYS	2,049	2,300	1,445	1,797

EHM VIOLATIONS	March-23	March-24	February-25	March-25
Juvenile	3	0	0	2
Adult	6	5	8	5
TOTAL VIOLATIONS	9	5	8	7

COST vs. COLLECTIONS	March-23	March-24	February-25	March-25
Cost	\$5,389	\$6,049	\$3,800	\$4,726
Collected	\$1,376	\$3,132	\$3,662	\$4,108

KCSO TRAINING

CORRECTIONS DIVISION	March-23	March-24	February-25	March-25
NATURE OF TRAINING				
40 Hour First Line Supervisory Skills				40
Annual Mandatory Firearms Quals				2
Breath Alcohol Operator				8
Corrections Liability				21
CourtSmart				0.5
Drug Withdrawal in Jail				42
Gang Enforcement Skills Program				40
Hostage Negotiations				1
Inmate Classification In-House				14
Lexipol DTB's				19.5
OC Pepper Spray				21
Why Law Enforcement Hires Go Bad				3
Workers' Compensation Seminar				6.5
WRAP Restraint End User				40
TOTAL HOURS	338.00	190.75	255.50	258.50

OPERATIONS DIVISION	March-23	March-24	February-25	March-25
NATURE OF TRAINING				
Annual ILEAS Conference				48
Case Preparation & Courtroom Testimony				1
CourtSmart				14
Emergency Medical Response				1
LEADS Re-Cert				3
Lexipol DTB's				18.75
Rifle Qual				1
Security & Privacy LEADS				3
Surviving Cross Examination				2
TLOC Meeting				8
Universal Less Lethal Scenarios				312
Wellness & Retirement Planning for LE				2
Workers' Compensation Seminar				6.5
TOTAL HOURS	609.00	811.00	494.50	420.25

COURT SECURITY		March-23	March-24	February-25	March-25
NATURE OF TRAINING					
40 Hour First Line Supervisory Skills					40
Corrections Liability					5
Court Safety & Security Conference					16
CourtSmart					3.5
Drug Withdrawal in Jail					12
LEADS LTFA					4
Lexipol DTB's					4.5
Security & Privacy LEADS					1.5
TOTAL HOURS		65.00	71.00	20.75	86.50
ADMINISTRATION DIVISION		March-23	March-24	February-25	March-25
NATURE OF TRAINING					
CourtSmart					1
Why Law Enforcement Hires Go Bad					1
Workers' Compensation Seminar					6.5
TOTAL HOURS		8.75	70.75	41.00	8.50
AUXILIARY		March-23	March-24	February-25	March-25
NATURE OF TRAINING					
Lexipol					2.75
TOTAL HOURS		64.00	7.00	7.50	2.75
PART TIMERS		March-23	March-24	February-25	March-25
NATURE OF TRAINING					
Case Preparation & Courtroom Testimony					1
CourtSmart					2.5
Lexipol DTB's					5.25
Universal Less Lethal Scenarios					32
TOTAL HOURS		11.00	24.25	24.75	40.75

Kendall County Clerk				
Revenue Report		3/1/25-3/31/25	3/1/24-3/31/24	3/1/23-3/31/23
Line Item	Fund	Revenue	Revenue	Revenue
CLKFEE	County Clerk Fees	\$577.50	\$492.50	\$615.50
MARFEE	County Clerk Fees - Marriage License	\$600.00	\$990.00	\$930.00
CIVFEE	County Clerk Fees - Civil Union	\$30.00	\$0.00	\$0.00
ASSUME	County Clerk Fees - Assumed Name	\$20.00	\$40.00	\$20.00
CRTCOP	County Clerk Fees - Certified Copy	\$1,928.00	\$1,778.00	\$1,806.00
MISINC	County Clerk Fees - Misc	\$32.00	\$76.25	\$67.00
	County Clerk Fees - Misc Total	\$3,187.50	\$3,376.75	\$3,438.50
RECFEE	County Clerk Fees - Recording	\$21,712.00	\$19,343.00	\$22,490.00
	Total County Clerk Fees	\$24,899.50	\$22,719.75	\$25,928.50
CTYREV	County Revenue	\$44,449.50	\$36,535.75	\$40,922.50
DCSTOR	Doc Storage	\$19,040.44	\$16,871.03	\$12,990.50
GISMAP	GIS Mapping	\$39,360.00	\$34,740.00	\$41,250.00
GISRCD	GIS Recording	\$5,859.50	\$6,736.50	\$2,750.00
INTRST	Interest	\$111.14	\$105.51	\$124.02
RECMIS	Recorder's Misc	\$2,704.75	\$1,209.00	\$4,121.25
RHSP	RHSP/Housing Surcharge	\$20,790.00	\$17,730.00	\$11,079.00
TAXCRT	Tax Certificate Fee	\$2,880.00	\$1,040.00	\$1,800.00
TAXFEE	Tax Sale Fees	\$560.00	\$50.00	\$500.00
PSTFEE	Postage Fees	\$602.54	\$43.45	\$405.00
CK # 19988	To KC Treasurer	\$161,257.37	\$137,780.99	\$141,870.77
Death Certificate Surcharge sent from Clerk's office \$1328.00 ck # 19987				
Dom Viol Fund sent from Clerk's office \$105.00 ck #19986				

Office of Jill Ferko

Kendall County Treasurer & Collector
111 W. Fox Street Yorkville, IL 60560

Kendall County General Fund

QUICK ANALYSIS OF MAJOR REVENUES AND TOTAL EXPENDITURES AS OF MONTH END 3/31/2025

<u>REVENUES*</u>	<u>Annual Budget</u>	<u>2025 YTD Actual</u>	<u>2025 YTD% %</u>	<u>2024 MTD Actual</u>	<u>2024 MTD %</u>
Personal Property Repl. Tax	\$650,000	\$121,422	18.68%	\$181,935	19.88%
State Income Tax	\$3,640,768	\$1,093,653	30.04%	\$1,044,294	32.55%
Local Use Tax	\$810,000	\$185,980	22.96%	\$197,317	24.36%
State Sales Tax	\$700,000	\$172,961	24.71%	\$230,990	38.50%
County Clerk Fees	\$300,000	\$72,396	24.13%	\$59,924	17.12%
Circuit Clerk Fees	\$1,310,000	\$401,509	30.65%	\$380,701	38.07%
Fines & Foreits/St Atty.	\$310,000	\$102,040	32.92%	\$125,084	48.11%
Building and Zoning	\$100,000	\$35,462	35.46%	\$26,141	30.75%
Interest Income	\$800,000	\$561,621	70.20%	\$671,399	103.29%
Health Insurance - Empl. Ded.	\$1,398,187	\$488,463	34.94%	\$468,055	28.46%
1/4 Cent Sales Tax	\$3,906,000	\$929,715	23.80%	\$857,477	26.14%
County Real Estate Transf Tax	\$450,000	\$138,522	30.78%	\$118,590	26.35%
Federal Inmate Revenue	\$201,480	\$72,496	35.98%	\$65,320	12.97%
Sheriff Fees	\$121,765	\$36,127	29.67%	\$51,879	48.37%
TOTALS	\$14,698,200	\$4,412,366	30.02%	\$4,479,105	32.31%
Public Safety Sales Tax	\$8,000,000	\$1,724,537	21.56%	\$1,561,702	19.52%
Transportation Sales Tax	\$8,000,000	\$1,724,536	21.56%	\$1,561,702	19.52%

****All Accruals for FY24 have been completed at this time. So these figures are where we currently stand for FY2025**

*Includes major revenue line items excluding real estate property taxes which are to be collected later.

EXPENDITURES

All General Fund Offices/Categories

\$33,339,239	\$8,509,200	25.52%	\$7,976,650	26.26%
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**Office of the Kendall County Coroner
Jacquie Purcell**

**Monthly Report
March 2025**

- * In March, there were 20 hours of community service served at the Kendall County Coroner's Office.
- * Coroner Purcell hosted the Kendall County Opioid Fatality Review Team meeting on March 18.
- * Chief Deputy Levi Gotte provided instruction at IVCC on March 4.
- * Chief Deputy Gotte provided Human Bone Identification Training for the IL Search & Rescue Council on March 8.

During the month of March, the Kendall County Coroner's Office collected:

Unused/Expired Medications:

March: 0

SHARPS:

March: 14 pounds

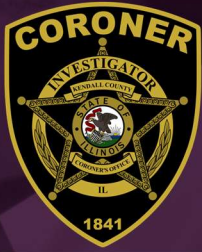
Deaths Report to the M.E.		Deaths Investigations	
March 2025	35	March 2025	7
YTD	103	YTD	18

MEI Scene Investigations		Postmortem Examinations	
March 2025	5	March 2025	2
YTD	20	YTD	7

Manner of Death						
	Natural	Accident	Suicide	Homicide	Undetermined	Pending
March 2025	31	3	1	0	0	0
YTD	93	4	5	0	0	1

Cremation Permits Issued	
March 2025	19
YTD	64

Case Number	MOD	COD	DOB	DOD	Autopsy	Scene
2025-0069	Accident	Drug Death-Mixed Drug Toxicity	11-15-1984	03-03-2025	Full	Yes
2025-0070	Natural	Nonspecific Natural	10-08-1944	03-03-2025	None	No
2025-0071	Natural	Cardiac	10-06-1938	03-05-2025	None	No
2025-0072	Natural	Nervous System	04-16-1944	03-04-2025	None	No
2025-0073	Natural	Dementia-Alzheimers	11-25-1934	03-05-2025	None	No
2025-0074	Natural	Nervous System	09-13-1946	03-06-2025	None	No
2025-0075	Natural	Nervous System- Stroke	05-11-1948	03-06-2025	None	No
2025-0076	Natural	Neoplasm/Cancer	06-04-1926	03-06-2025	None	No
2025-0077	Natural	Nonspecific Natural	11-26-1925	03-07-2025	None	No
2025-0078	Accident	Drug Death-Mixed Drug Toxicity	03-01-1968	03-10-2025	Full	Yes
2025-0079	Natural	Dementia-Alzheimers	04-25-1931	03-10-2025	None	No
2025-0080	Natural	Dementia-Alzheimers	09-23-1942	03-09-2025	None	No
2025-0081	Natural	Cardiac-ASCVD-IHD	04-14-1940	03-12-2025	None	No
2025-0082	Natural	Cardiac-Hypertension	01-06-1953	03-13-2025	None	No
2025-0083	Natural	Neoplasm/Cancer	03-27-1946	03-13-2025	None	No
2025-0084	Suicide	Gun-Handgun	05-20-1982	03-13-2025	None	Yes
2025-0085	Natural	Neoplasm/Cancer	08-14-1954	03-13-2025	None	No
2025-0086	Natural	Dementia-Alzheimers	01-01-1942	03-14-2025	None	No
2025-0087	Natural	Cardiac-Infarct NOS	01-05-1936	03-14-2025	None	Yes
2025-0088	Natural	Cardiac	10-19-1936	03-16-2025	None	No
2025-0089	Natural	Cardiac-Cardiomyopathy	08-10-1932	03-17-2025	None	No
2025-0090	Natural	Chronic Alcoholism	11-07-1969	03-17-2025	None	Yes
2025-0091	Natural	Dementia-Alzheimers	01-14-1931	03-18-2025	None	No
2025-0092	Natural	Infection-Sepsis	05-17-1941	03-20-2025	None	No
2025-0093	Natural	Neoplasm/Cancer	09-04-1960	03-21-2025	None	No
2025-0094	Natural	Neoplasm/Cancer	08-09-1939	03-21-2025	None	No
2025-0095	Accident	Fall	01-30-1939	03-23-2025	None	No
2025-0096	Natural	Pulmonary	11-14-1948	03-23-2025	None	No
2025-0097	Natural	Infection-Influenza	01-12-1940	03-26-2025	None	No
2025-0098	Natural	Neoplasm/Cancer	07-25-1943	03-28-2025	None	No
2025-0099	Natural	Neoplasm/Cancer	02-04-1968	03-28-2025	None	No
2025-0100	Natural	Neoplasm/Cancer	06-25-1951	03-28-2025	None	No
2025-0101	Natural	Dementia-Alzheimers	06-20-1947	03-30-2025	None	No
2025-0102	Natural	Dementia-Alzheimers	07-14-1950	03-30-2025	None	No
2025-0103	Natural	Cardiac	05-28-1950	03-31-2025	None	No



2024 Annual Report

OFFICE OF THE KENDALL COUNTY CORONER
JACQUIE PURCELL, D-ABMDI, CORONER

804 W. JOHN STREET, SUITE A
YORKVILLE, ILLINOIS 60560

379 Total Deaths (1/1/2024 – 12/31/2024)

2024 Total Allowed Budget: **\$222,984**
2024 Actual Spent: **\$207,304**

Types of Deaths Reportable to the Coroner

The Illinois Coroner Act, 55 ILCS 5/3-3 et. al., mandates that specific types of death are to be referred to the Coroner for investigation. These deaths include sudden and unexpected deaths, accidental deaths, and violent deaths. The Coroner has the authority under this act to order an autopsy at any time it is deemed necessary to determine or confirm the cause and manner of death.

In addition to statutorily mandated death investigations, the Coroner's Office requires all deaths occurring in the county to be reported to our office to ensure appropriate investigation of all necessary cases.

Why is the Coroner involved, and what does the Coroner's Office do?

Illinois law requires that the Coroner's Office investigate any death of a sudden, violent, or suspicious nature. Any death that occurs outside of a hospital setting requires notification to the Coroner's Office.

The principal responsibility of the Coroner is to assure that a death did not occur as the result of foul play. To help determine the manner and cause of death, the investigator may employ a variety of investigative techniques including interviews with family members and physicians, scene analysis and photography, and physical examination of the decedent. Oftentimes, these aspects of the investigation will provide the information needed to close the death investigation. The primary physician may be allowed to certify the death certificate.

Community Involvement

SCAN HERE



FOR MORE INFORMATION

The Coroner's Office continued to expand our popular Community Support & Harm Reduction Program through the use of State Opioid Response Grant funds. As a service to our citizens, this program now offers **seven prescription medication drop boxes**, **one medical sharps drop box**, **free Narcan nasal spray devices**, and **free medical sharps waste containers**. We also continue to accept unused/unexpired diabetic supplies for donation year-round through our partnership with Insulin For Life (IFL) and host drive-through takeback events every April and October through our partnership with the US Drug Enforcement Administration.

Throughout the year, the Coroner's Office was able to destroy or donate over **810 pounds of medications and diabetic supplies** and dispose of over **500 pounds of medical sharps**, ensuring that these items no longer pose a hazard to the public.

To learn more about our community programs, visit <https://takeback.kendallcoroner.org> or scan the QR code to the left.

Deaths by Manner & Cause

MANNER	Total: 379
Natural	343
Accident	23
Suicide	11
Homicide	1
Undetermined	1

Non-Natural Deaths

ACCIDENT	Total: 23
Overdose	11
Falls/Injuries	7
Motor Vehicle Collision	4
Choking	1
SUICIDE	Total: 11
Gunshot Wound	5
Hanging / Ligature	3
Overdose	1
Self-Immolation	1
Pedestrian vs. Train	1
HOMICIDE	Total: 1
Gunshot Wound	1

Natural Deaths

CAUSE	Total: 343
Cardiovascular / Respiratory	131
Cancer	107
Other	105

Organ & Tissue Donations

Organ & Tissue Donations	
Reported / All Calls	75
Tissue Referrals	20
Tissue Approaches	13
Tissue Donations	5

Coroner's Office Staff

Jacquie Purcell

Coroner

Cherie McCarron

Forensic Services Manager

Terry Fenoglio

Deputy Coroner

Cristie Fry

Coroner's Assistant

Kristin Escobar Alvarenga

Forensic Pathologist

Jessica Gotte

Senior Deputy Coroner

Jennifer Johnson

Administrative Assistant

William Bergland

Coroner's Assistant

Levi Gotte

Chief Deputy Coroner

William Sutton

Deputy Coroner

Allen Grobe

Coroner's Assistant

Kendra Puga

Transporter

The motto of the Kendall County Coroner's Office is "*carorum ad curam*", which is translated as "to take care of loved ones". This motto is the guiding principle by which we operate, and our staff is dedicated to supporting our citizens in any way that we can. Our office is always available by calling (630) 553-4200.

To: Law, Justice and Legislation Committee Board Members
 Kendall County Board
 Kendall County, Illinois

From: Jason D. Majer, Kendall County Public Defender

KCBoard@kendallcountyil.gov
 dgillette@kendallcountyil.gov

MONTHLY REPORT OF NUMBER OF CASES ASSIGNED AND CLOSED FOR EACH PUBLIC DEFENDER

AS OF APRIL 2025

	<u>J. MAJER</u>	<u>C. WHEATON</u>	<u>K. GUSTAFSON</u>	<u>R.LANCILOTI</u>	<u>B.KROEGER</u>	<u>S. HOLLMEYER</u>	<u>New Files</u>	<u>TOTAL</u>
Criminal Felony:	154	189	247			61	160	
Class M-	4	2						
Class X-	2	9	4					
Class 1-	1	16	6					
Class 2-	45	46	61					
Class 3-	35	41	68			32		
Class 4-	66	72	107			29		
MX/SVP/Post C.:	1	3	1				3	
Criminal CM:	34	41	80	81	44	57	32	
Criminal DUI/DT:	16	3	8	37	46	23	15	
Criminal DV:	12	5	3	75	40	52	25	
Traffic Offenses (TR):	14	35	40	142	33	46	1	
Traffic Offenses (MT):	22	9	31	226	112	114	94	
Juvenile JA/Truancy JV:			8	73	67	96	70	

	<u>J. MAJER</u>	<u>C. WHEATON</u>	<u>K. GUSTAFSON</u>	<u>R.LANCILOTI</u>	<u>B.KROEGER</u>	<u>S. HOLLMEYER</u>	<u>New Files</u>	<u>TOTAL</u>
Juvenile JD:			1	60	47	40	4	
Class X-						5		
Class 1-				1	1	2		
Class 2-				8	2	7		
Class 3-				19	18	8		
Class 4-			1	9	4	7		
CM-				23	22	11		
Criminal Contempt:								
Civil Law/Other:								
Conditions Call Only:							24	
Total Open/APR-25:	252	282	418	694	389	489		2,524
Total Open/MAR-25:	224	282	401	623	385	485		2,400
Total Closed/MAR-25:	77	87	60	69	13	99		405
Total New Files-MAR-25:	53	61	56	97	62	76		405