

**COUNTY OF KENDALL, ILLINOIS**  
**FINANCE & BUDGET COMMITTEE**  
**Meeting Minutes for Thursday, February 27, 2025**

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**Call to Order** – Committee Chair Scott Gengler called the Finance & Budget Committee meeting to order at 4:03 p.m.

**Roll Call**

| Attendee        | Status | Arrived | Left Meeting |
|-----------------|--------|---------|--------------|
| Scott Gengler   | Here   |         |              |
| Brian DeBolt    | Here   |         |              |
| Matt Kellogg    | Absent |         |              |
| Ruben Rodriguez | Here   |         |              |
| Seth Wormley    | Absent |         |              |

**With three (3) members present a quorum was established.**

**Staff Present** – Christina Burns, Latreese Caldwell, Jason Peterson, Antionette White, Dave Guritz

**Approval of Agenda** – Member DeBolt made a motion to approve the agenda, second by Member Rodriguez. **With three (3) members present voting aye, the motion carried by a vote of 3 - 0.**

**Approval of Minutes** – Member Rodriguez made a motion to approve the minutes from January 30, 2025, second by Member DeBolt. **With three (3) members present voting aye, the motion carried by a vote of 3 - 0.**

**Approval of Claims** – Member DeBolt made a motion to forward the approval of the claims to the next County Board Meeting, second by Member Rodriguez. **With three members present voting aye, the motion carried by a vote of 3 - 0.**

**Committee Reports and Updates**

- A. **Personnel Reports** - Treasurer Jill Ferko provided the Treasurer’s Employee Status Report to the committee, which can be found on page 5 of the packet. Chair Gengler noted that the executive compensation for the sheriff’s office, previously approved by the County Board, is included in this report.
- B. **ARPA Update** - Finance and Budget Analyst Jennifer Breault provided the committee with an update of the ARPA funds, which can be found on page 6 of the packet. Deputy Administrator Latreese Caldwell highlighted that all funds have been allocated and that a diverse range of organizations in Kendall County have benefited from the ARPA funding.

**New Committee Business**

- A. **Approval of Credit Card for Nancy Villa, Administrative Executive Assistant, for the amount of \$350 for Notary purposes**

Deputy Administrator Latreese Caldwell stated that the notary process has transitioned to a fully online system, replacing the previous paper check payment method. The Administration Department oversees this process for all departments and offices within Kendall County, and there is now a requirement for a dedicated credit card to facilitate payments for notary services. Ms. Caldwell explained that the Treasurer is responsible for overseeing the county's credit card process, and the vendor for this service is First National Bank of Omaha.

Member Rodriguez made a motion for Approval of Credit Card, seconded by Member DeBolt. **All members voted aye; the motion passed.**

**B. Approval of Credit Card for Terry Fenoglio, Deputy Coroner, for the amount of \$2500.00**

Deputy Administrator Latreese Caldwell indicated that all deputy coroners are provided with credit cards, and the request for this provision originated from the coroner. Upon inquiring about the oversight regarding usage, Ms. Caldwell clarified that the coroner actively monitors her department's credit card expenditures.

Member DeBolt made a motion for Approval of Credit Card, seconded by Member Rodriguez. **All members voted aye; the motion passed.**

**C. Discussion of FY26 Budget Calendar**

Deputy Administrator Latreese Caldwell informed the committee that the FY26 Budget Approval Calendar is included in the packet on page 7. She provided an overview of this preliminary calendar and emphasized key dates in the process. Staff is requesting the committee's assistance in selecting a Budget Hearing date for September. It was proposed that this topic be discussed at the next Committee of the Whole (COW) meeting to ensure all members have the opportunity to propose a date that accommodates the majority of the board. The conversation focused on the software utilized by the Finance team, who are currently exploring other platforms with newer technology to enhance processes and reduce costs. The findings will be presented at the upcoming Finance and Budget Committee meeting.

**D. Approval of FY2025 Opioid Fund Applications**

The application for opioid funding from the Judiciary is located in the packet on page 8. These funds will be used to support people in treatment and recovery; and for staff to attend the NADCP annual conference, which provides training related to evidence based practices for Problem Solving Court programs.

Member DeBolt made a motion for Approval of Judiciary Opioid Application, seconded by Member Rodriguez. **All members voted aye; the motion passed.**

**Old Committee Business** – None

**Chairman's Report** – None

**Public Comment** – None

**Items for County of the Whole**

- FY26 Budget Approval Calendar

**Items for County Board**

- Claims

**Executive Session** - None

**Adjournment** – Member DeBolt made a motion to adjourn the Finance and Budget Committee meeting, second by Member Rodriguez.

**With three members present voting aye; the meeting was adjourned at 4:28 p.m. by a vote of 3 - 0.**

Respectfully submitted,  
Sally A. Seeger  
Administrative Assistant and Recording Clerk