



**COUNTY OF KENDALL, ILLINOIS**  
**COMMITTEE OF THE WHOLE**  
**Thursday, March 13, 2025, at 4:00 p.m.**  
**Meeting Minutes**

**Call to Order and Pledge of Allegiance** - The Committee of the Whole meeting was called to order at 4:01 p.m. by County Board Chairman Matt Kellogg who led the Committee in the Pledge of Allegiance to the American Flag.

**Roll Call**

Board Member	Status	Arrived	Left Meeting
Matt Kellogg	Here		
Scott Gengler	Here		
Zach Bachmann	Here		
Brian DeBolt	Here		
Elizabeth Flowers	Absent		
Dan Koukol		4:04 pm	
Jason Peterson	Here		
Ruben Rodriguez	Here		
Brooke Shanley		4:18 pm	
Seth Wormley	Here		

**With Seven (7) members present a quorum was established.**

**Staff Present:** Christina Burns, Leslie Johnson, Luke Prisco, and Eric Weis

**Others Present:** Nathaniel Cox (Cordogan Clark) Rick Krischel (Cordogan Clark)

**Approval of Agenda** – Member Rodriguez made a motion to amend the agenda Seconded by Member DeBolt. **With seven (7) members present voting aye, the motion was carried by a vote of 7- 0.**

**Approval to Forward Claims to County Board** – Motion made by Member Gengler, seconded by Member Bachmann to forward claims to the next County Board meeting. **With Seven (7) members present voting aye, the motion was carried by a vote of 7-0.**

**Committee Reports and Updates** – None

**New Committee Business**

**A. Main Street Campus Proposal**

Nathaniel Cox from Cordogan Clark presented a rendering of the Main Street campus proposal to the committee. The proposal entails an increase in parking spaces, the relocation of existing memorial monuments to a centralized area next to the historic courthouse, designated space for new monuments identified by the county Board, and a new campus identification monument sign placed adjacent to Route 47.

## B. County Office Building Renovation

Mr. Krischel provided an update on the construction of the COB building. The demolition of the north and south entrances has commenced and is currently underway, and the elevator required inspection prior to its removal. County board members expressed concerns regarding the County Board Room; however, Mr. Krischel assured them that the workers are taking extra precautions while working in the vicinity of the boardroom, which has been covered for protection. The estimated start date for operations in the new building is attentively scheduled for February 18, 2026.

## C. Approval to amend the adopted FY2025 Budget to amend authorized headcount for State's Attorney Victim Witness Advocate to three, and to amend the budgets for Child Advocacy Center Fund, Healthcare Fund, Social Security Fund, and IMRF pension fund to cover associated costs in an amount not to exceed \$25,069

Eric Weis, the Kendall States Attorney, informed the committee that a new grant was received in January. This grant will support a victim witness advocate for the Child Advocacy Center. The States Attorney's Office is requesting the additional of this position along with the necessary funding to cover the associated benefits. The total cost includes Victim Advocate salary: \$50,000 (offset by a \$50,000 grant); Health Insurance Fund: estimated increase of \$18,024; Social Security Fund: increase of \$3,825; IMRF Pension Fund: increase of \$3,220.

Member DeBolt made a motion to forward to the next County Board, Seconded by Member Peterson. **With nine (9) members present voting aye, the motion was carried by a vote of 9-0.**

## D. Approval of Revised EMA Deputy Director Job Description

Leslie, the HR Director, informed the committee that the Kendall County Emergency Management Agency is seeking to revise the job description for the deputy director position. The proposed changes would alter the position's status from FLSA exempt to FLSA non-exempt and extend the timeframe for the employee to obtain the Illinois Emergency Management Agency's Professional Development Series certification and the Illinois Emergency Management Agency's Professional Emergency Manager certification from one year to two years following the employee's date of hire.

Member Shanley made a motion to forward to the next County Board, Seconded by Member Gengler. **With nine (9) members present voting aye, the motion was carried by a vote of 9-0.**

## E. Approval of Voluntary Action Center of Northern Illinois Lease Agreement

Latreese informed the committee that Kendall Area Transit is managed by the Voluntary Action Center of Northern Illinois. The Kendall Area Transit office is located at 110 West Madison Street in Yorkville, while all KAT buses are stationed at 807 West John Street in Yorkville. This lease is dependent on the Tenant's fulfillment of its obligations under the Grant Agreement and the pass-through agreement.

#### F. Discussion of Fiscal Year 2026 Budget Calendar

Latreese provided the committee with an update regarding the 2026 Budget Calendar. The budget hearings are proposed to be scheduled for a single day from 8:30 AM to 4:00 PM at the historic courthouse. Staff is currently evaluating two potential dates for the budget hearings: Friday, September 12, or Friday, September 19. The final date for the hearings will be confirmed as we approach the scheduled time.

**Old Committee Business-** None

**Department Head and Elected Officials Reports** – None

**Public Comment** – None

**Questions from the Media** – None

**Chairman’s Report** –

#### **APPOINTMENTS**

Keith Landovitz – Regional Plan Commission - 3-year term - Expires January 2028

Michelle Earley – 708 Mental Health Board - Remainder of term - Expires March 2027

Matt Prochaska – ICRMT Board Trustee - 2-year term - Expires March 2027

Kristine Heiman – Ethic Commission - 2-year term - March 2027

#### **Action Items for County Board**

##### **Consent Agenda**

- Approval of Claims
- Approval to amend the adopted FY2025 Budget to amend authorized headcount for State’s Attorney Victim Witness Advocate to three, and to amend the budgets for Child Advocacy Center Fund, Healthcare Fund, Social Security Fund, and IMRF pension fund to cover associated costs in an amount not to exceed \$25,069.
- Approval of Revised EMA Deputy Director Job Description
- Approval of Voluntary Action Center of Northern Illinois Lease Agreement
- Appointments

**Executive Session** For the purpose of the review of discussion of minutes of meeting lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by section 2.06, 5ILCS 120-2/21.

Member Bachmann made a motion to enter Executive Session, second by Member DeBolt.

**With nine (9) members present voting, the motion was carried 9-0.**

<b>Board Member</b>	<b>Status</b>
Zach Bachmann	Yes
Scott Gengler	Yes
Matt Kellogg	Yes
Brian DeBolt	Yes
Dan Koukol	Yes

Jason Peterson	Yes
Ruben Rodriguez	Yes
Brooke Shanley	Yes
Seth Wormley	Yes
Elizabeth Flowers	Yes

Open session reconvened at 4:41pm.

**Adjournment** – Member Rodriguez made a motion to adjourn the meeting, second by Member Bachmann. **With nine (9) members present voting aye, the meeting adjourned at 4:43p.m.**

Respectfully Submitted,  
Nancy Villa  
Executive Administrative Assistant