

KenCom Finance Committee Meeting Minutes
Held March 20th, 2025
9:00 a.m.
KenCom Public Safety Center
1100 Cornell Lane, Yorkville
Conference Room

Member	Agency	Present	Absent
Josh Flanders	Oswego Fire	X	
Brian DeBolt	Kendall County Board	X	
Mike Peters	KCSO	X	
Zoila Gomez	City of Plano		X
Jason Bastin	Oswego Police	X	
Fred Kreinbrink	Little Rock Fox Fire		X
James Jensen	Yorkville PD	X	

Others present: Lynette Bergeron, KenCom Director; Jenny Haske, KenCom Assistant Director; Bonnie Walters, KenCom Executive Assistant..

Josh Flanders called the meeting to order and requested a roll call of the membership. A roll call was taken with five of the six members present, which resulted in having a quorum for voting purposes.

Flanders called for a motion to approve the agenda. DeBolt made a motion to approve the agenda as written, seconded by Bastin. Discussion. All members present voting aye. Motion carried.

Public Comment – None

Flanders called for Correspondence – None

Staff Report: – Bergeron gave a Personnel Report as follows: The KenCom Executive Board voted to promote Pamela Hurtig as KenCom’s Director when Lynette Bergeron retires on June 27, 2025. Pamela announced Jenny Haske will be the Deputy Director once Bergeron retires. KenCom is proud to announce that Jordan Mahara was promoted to Supervisor, Brooke Gatto is KenCom’s Lead Trainer, Heather Gutierrez is KenCom’s LEADS Coordinator, and Liz Stapay is Kencom’s Assistant LEADS Coordinator. KenCom is down two TC positions and hiring four, which includes the allotted plus two. Training as follows: In-house training for February is PowerPhone Active Listening Skills. LEADS as follows: On February 11th Hurtig received notice that they did pass the LEADS audit. Project updates as follows: Staff met with the Motorola team and ABeep on February 5th to discuss the project timeline of the Digital Fixed Station Interface. Motorola’s tentative timeframe would be the end of summer to complete the project. CESSA meetings continue. A lengthy discussion ensued on the timeline of the rollout of CESSA. KenCom Employee Handbook was approved at KenCom’s Executive Board Meeting on February 27th. Once the administrative staff has had a chance to thoroughly review it, it will be published to KenCom Staff. The PACE Scheduler project is progressing. Text to 9-1-1 totals for February was 10.

Closed Session Minutes but do not release – None

Consent Agenda – Flanders called for approval of the consent agenda. DeBolt made a motion, seconded by Bastin to approve the consent agenda, which includes approval of the February 2025 Treasurer’s Reports for the Surcharge and Operating Funds and the February 20th, 2025 Finance Committee Minutes. All members present voting aye. Motion carried.

Flanders called for the Standing Committee Reports:
Personnel Committee Report – No Report.

Strategic Planning Committee Report – Bergeron stated NIU Center for Governmental Studies Proposal did provide KenCom with a quote for their strategic plan. The Strategic Planning Committee approved the proposal and moved forward for the Finance Committee to review and approve. There was a lengthy discussion on encryption, which was also discussed at the Operations Board meeting. Bergeron stated they will be ready by the end of summer on the police side, when Motorola completes the install of the equipment on the radio console equipment. The fire side is not ready, fire 3 is currently digital and fire 1 is still analog. The holdback on the fire side is the smaller departments/districts that rely on pagers, and until they switch out their pagers and mobile radios to digital capable, KenCom will have to keep fire 1. The issue with that is if fire is needed to an incident, it will be toned on fire 1, which will not be encrypted. Bergeron continued that it was told that any new fire radios purchased need to be digital capable. Scott McCarty has volunteered to take to the MABAS level to come up with a timeline for when they can be digital-ready. Bergeron stressed that as soon as the decision is made and we go all digital, FOIA's will drastically increase, which will come with a cost of an increase in staff time. This increase of staff will increase each agency's fees and Bergeron wants to make sure all are aware of that. Discussion ensued.

Operations Board Report – Bergeron stated there was a similar discussion as at the Strategic Planning Committee meeting, the NIU Strategic Plan, encryption, and the anticipated expense that will be discussed.

Finance Committee Report:

Operation Fund Bills – DeBolt made a motion to approve the March 2025 Operation bills, in the amount of \$309,703.94, seconded by Peters. Discussion. A roll call was taken with all five members present voting aye. Motion carried.

Surcharge Fund Bills – Jensen made a motion to approve the March 2025 Surcharge bills, in the amount of \$79,610.26, seconded by Bastin. During discussion, Bergeron mentioned the Surcharge revenue from the State is down four months in a row, which is approximately \$98,000 of revenue in the four months. This has been brought up to the State Advisory Board Chairman at State Advisory Board meeting, which Bergeron is a member of. Bergeron attended the last meeting in Springfield and the reason given was increased cost for NG911. Bergeron put together a spreadsheet of the revenue loss and emailed to the State. Bergeron stated this will impact the final budget if it continues as it has been going. A roll call was taken with all five members present voting aye. Motion carried.

Anticipated Expenses – Bergeron reviewed the anticipated expenses contained in the packet. Bastin made a motion to approve the Nice Recording Upgrade in the amount of \$75,843.00, seconded by DeBolt. Discussion. A roll call was taken with all five members present voting aye. Motion carried.

Flanders called for Old Business:

KenCom Second Tower – Baird mentioned the second tower at the Public Safety Center needs to be part of the master plan with the remodel of the Sheriff's Office on the location of it. Bergeron mentioned the tower needs to move forward sooner than later, as it is overloaded. Discussion ensued.

Future KenCom Expansion – Bergeron stated they did mail the request for an extension of the lease to the County, which was approved by the Finance Committee and the Executive Board, to let the County know that KenCom wants to stay. DeBolt mentioned that KenCom staff should begin doing a space needs analysis before the architect is involved. Discussion ensued.

Finance Committee Closed Session Audio Destruction – Peters made a motion for the audio destruction of the February 16th, 2023 Finance Committee Closed Session, seconded by Bastin. All members present voting aye. Motion carried.

NIU Center for Governmental Studies Proposal – Flanders reviewed the process involved with creating the Strategic Plan based on the one that was done for the Oswego Fire Department by NIU. Bastin made a motion to approve the NIU Center for Governmental Studies Proposal for Strategic Planning for an amount not to exceed \$25,000, seconded by Jensen. During discussion, Bergeron mentioned would come out of the contingency line item, as it was not budgeted. A roll call was taken with all five members present voting aye. Motion carried.

Transfer to Building Fund – DeBolt made a motion to transfer \$1,500,000 from the Surcharge General Fund to the Building Fund, seconded by Peters. Discussion. A roll call was taken with all five members present voting aye. Motion carried.

Transfer to Equipment Fund – DeBolt made a motion to transfer \$2,000,000 from the Surcharge General Fund to the Equipment Fund, seconded by Bastin. Discussion. A roll call was taken with all five members present voting aye. Motion carried.

Any other Old Business – None

Flanders called for New Business:

Finance Committee Closed Session Audio Destruction – None

Other New Business – None

Other Business – None

Closed Session – None

Action after Closed Session – None

Flanders stated the next Finance Committee meeting is Thursday, April 17th, 2025 at 9:00 a.m. KenCom Public Safety Building, Lower Level Emergency Operations Center. Jensen made a motion to adjourn the meeting, seconded by Bastin. All members present voting aye. Motion carried. The meeting adjourned at 10:02 a.m.

Respectively submitted,

Bonnie Walters
Recording Secretary