

Minutes of the KenCom Operations Board Meeting
Held, Wednesday, March 19th, 2025
2:00 p.m.
Yorkville Police Department
3rd Floor, East Conference Room, Rm 337
651 Prairie Pointe Dr. Yorkville, IL 60560

Member	Agency	Present	Absent
Dan Gallup	OFD	X	
Ismel Diaz	MPD	X	
Bobby Richardson	KCSO	X	
Scott McCarty	BKFD	X	
Gene Morton	PPD	X	
Ray Mikolasek	YPD	X	
Cliff Fox	Village of Newark	X	
Jeff Mathre	NFD		X
Derek Forseth	LRFFD	X	
Patrick Pope	LSFD		X
Derek Hagerty	SFD	X	
Drew Santa	OPD	X	
Tom Meyers	MFD		X
	ATFD		X

Others Present: Lynette Bergeron, KenCom Director; Jenny Haske, KenCom Assistant Director; Bonnie Walters, KenCom Executive Assistant.

Ray Mikolasek called the meeting to order and requested a roll call of the membership. Ten of the thirteen members were present, resulting in having a quorum for voting purposes.

Mikolasek called for approval of the agenda. McCarty made a motion to approve the agenda as submitted, seconded by Gallup. Discussion. All members present voting aye. Motion carried.

Mikolasek called for Public Comment – None

Mikolasek called for Correspondence – None

Staff Report – Haske gave a Personnel Report as follows: The KenCom Executive Board voted to promote Pamela Hurtig as KenCom’s Director when Lynette Bergeron retires on June 27, 2025. Pamela announced Jenny Haske will be the Deputy Director once Bergeron retires. KenCom is proud to announce that Jordan Mahara was promoted to Supervisor, Brooke Gatto is KenCom’s Lead Trainer, Heather Gutierrez is KenCom’s LEADS Coordinator, and Liz Stapay is Kencom’s Assistant LEADS Coordinator. KenCom is down two TC positions and hiring four, which includes the allotted plus two. Training as follows: In-house training for February is PowerPhone Active Listening Skills. LEADS as follows: On February 11th Hurtig received notice that they did pass the LEADS audit. Project updates as follows: Staff met with the Motorola team and ABeep on February 5th to discuss the project timeline of the Digital Fixed Station Interface. Motorola’s tentative timeframe would be the end of summer to complete the project. CESSA meetings continue. KenCom Employee Handbook was approved at KenCom’s Executive Board Meeting on February 27th. Once the administrative staff has had a chance to

thoroughly review it, it will be published to KenCom Staff. The PACE Scheduler project is progressing. Text to 9-1-1 totals for February was 10.

Closed Session Minutes but do not release – None

Consent Agenda – Mikolasek called for approval of the consent agenda. Forseth made a motion, seconded by Santa to approve the consent agenda, which includes the following:

- Approval of the February 2025 Treasurer's Reports
- Approval of the February 19th, 2025 Operations Board Minutes.

All members present voting aye. Motion carried.

Mikolasek called for the Standing Committee Reports:

Strategic Planning Committee – Richardson stated they met, discussed, and approved the NIU Center for Governmental Studies Proposal. This will complete a Strategic Plan for KenCom at a cost under \$25,000.

Finance Committee Report:

Operation Fund Bills – Richardson made a motion to approve the March 2025 Operation bills, in the amount of \$309,703.94, seconded by Gallup. Discussion. A roll call was taken with all ten members present voting aye. Motion carried.

Surcharge Fund Bills – Richardson made a motion to approve the March 2025 Surcharge bills, in the amount of \$79,423.76 seconded by Fox. During discussion, Bergeron mentioned the Surcharge revenue from the State is down four months in a row, which is approximately \$98,000 of revenue in the four months. This has been brought up to the State Advisory Board Chairman at State Advisory Board meeting, which Bergeron is a member of. Bergeron attended the last meeting in Springfield and the reason given was increased cost for NG911. Bergeron put together a spreadsheet of the revenue loss and emailed to the State. Bergeron stated this will impact the final budget if it continues as it has been going. A roll call was taken with all ten members present voting aye. Motion carried.

Anticipated Expenses – Bergeron reviewed the anticipated expenses contained in the packet. Morton made a motion to approve the Nice Recording Upgrade in the amount of \$75,843.00, seconded by Gallup. Discussion. A roll call was taken with all ten members present voting aye. Motion carried.

Mikolasek called for Old Business:

Other Old Business – None

Tyler New World Fire RMS – McCarty stated Tyler/Emergency Networking is more willing to work with them now and there are discussions ongoing of a better price. Discussion ensued.

Mikolasek called for New Business:

Closed Session Audio Destruction – None

Joint Operations/Executive Board Meeting Date Change – Richardson made a motion to change the joint Operations/Executive Board Meeting to August 28th at 5:30 p.m., seconded by McCarty. Discussion. All member present voting aye. Motion carried.

Radio Encryption Discussion – Mikolasek questioned the timeline on going fully encrypted. Bergeron stated there has been a lot of discussion in regards to going fully encrypted at the Strategic Planning Committee meeting yesterday. Bergeron stressed that as soon as the decision is made and we go all

digital, FOIA's will drastically increase, which will come with a cost of an increase in staff time. This increase of staff will increase each agency's fees and Bergeron wants to make sure all are aware of that. Bergeron stated they will be ready by the end of summer on the police side, when Motorola completes the install of the equipment on the radio console equipment. The police have all portables and mobiles that are digital capable, which will allow encryption. The fire side is not ready, fire 3 is currently digital and fire 1 is still analog. The holdback on the fire side is the smaller departments/districts that rely on pagers, and until they switch out their pagers and mobile radios to digital capable, KenCom will have to keep fire 1. The issue with that is if fire is needed to an incident, it will be toned on fire 1, which will not be encrypted. Bergeron continued that it was told that any new fire radios purchased need to be digital capable. Scott McCarty has volunteered to take to the MABAS level to come up with a timeline for when they can be digital-ready. KenCom purchased digital portable radios for both the police and fire to help this process to go digital move along quicker. Discussion ensued.

Policy and Procedures – None

Other New Business – None

Other Business – None

Closed Session – None

Action After Closed Session – None

Mikolasek stated the next Operations Board Meeting is Wednesday, April 16th, 2025; at Yorkville Police Department, 3rd Floor East Conference Room 337, 651 Prairie Pointe, Yorkville at 2:00 p.m. Forseth made a motion to adjourn the meeting, seconded by Gallup. All members present voting aye. The meeting adjourned at 2:34 p.m.

Respectively Submitted,

Bonnie Walters
Recording Secretary