

**KENDALL COUNTY BOARD  
ADJOURNED SEPTEMBER MEETING  
January 7, 2020**

STATE OF ILLINOIS     )  
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COUNTY OF KENDALL    )

The Kendall County Board Meeting was held at the Kendall County Office Building, Room 209, in the City of Yorkville on Tuesday, January 7, 2019 at 6:00 p.m. The Clerk called the roll. Members present: Chairman Scott Gryder, Amy Cesich, Elizabeth Flowers, Scott Gengler, Tony Giles, Judy Gilmour, Matt Kellogg, Matt Prochaska and Robyn Vickers. Members absent: Audra Hendrix.

The Clerk reported to the Chairman that a quorum was present to conduct business.

**THE AGENDA**

Member Prochaska moved to approve the agenda. Member Gilmour seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

**SPECIAL RECOGNITION**

Chairman Gryder recognized the Newark Girls Volleyball Team for winning 1<sup>st</sup> place in the 2019 IHSA Class 1A State Championship and the Oswego Girls Co-Op Swim and Dive Team for 3<sup>rd</sup> place in the 2019 IHSA State Championship.

**RECESS**

**RECONVENE**

**PUBLIC COMMENT**

Levi Gotte spoke about the EMA job description. Mr. Gotte commended the board on creating a full time emergency manager position. He commented on the job title being Coordinator and suggested it be Director and spoke about the minimum requirement of a Bachelor's Degree.

**CONSENT AGENDA**

Member Giles moved to approve the consent agenda of **A)** standing committee minutes; **B)** claims in an amount not to exceed \$1,765,244.61. Member Cesich seconded the motion. Chairman Gryder asked for a roll vote on the motion. All members present voting aye. **Motion carried.**

**B) COMBINED CLAIMS:** ADMIN \$71.86; ASSMT \$3,925.00; BEHAV HLTH \$736.58; CIR CLK \$36.21; CIR CRT JDG \$1,535.22; COMB CRT SVS \$218.75; COMM ACTN SVS \$112,993.30; COMM HLTH SVS \$4,130.73; CRNR \$300.00; CORR \$215.54; CNTY ADMIN \$383,089.23; CNTY BRD \$20,030.20; CNTY CLK \$1,712.60; HIGHWAY \$9,702.15; TRSR \$475.00; ELCTN \$202.20; ELLIS BDAY \$168.32; ELLIS CMP \$168.34; ELLIS HSE \$964.43; ELLIS RDG \$168.34; EMA \$94.53; EMPL BNFTS \$919,776.35; ENVIRO HLTH \$621.09; FCLT MGMT \$1,492.55; FP \$33,972.49; GRND & NTRL RES \$1,265.22; HOOVR \$1,222.74; JURY COMM \$26.82; MERIT COMM \$3,884.00; PICK-PIGT \$30.13; PBZ \$249.22; PSTGE \$333.82; PRSDG JDGE \$7,898.62; PROB SVS \$2,800.00; PRGM SUPP \$2,872.44; PUB DEF \$2,281.50; ROE \$441.47; SHF \$12,425.66; ST ATTY \$42,820.10; TECH \$15,697.72; TRSR \$1,290.54; UTIL \$48,770.75; VET \$2,318.87; CTY BRD \$14,500.00; SHF \$38,962.61; SHF \$68,351.37

**STANDING COMMITTEE REPORTS**

**Administration/HR**

**EMS Coordinator Job Description**

Member Gilmour moved to approve the EMA Coordinator job description. Member Cesich seconded the motion.

Member Prochaska moved to amend the EMA Coordinator job description under IV Qualifications E first bullet to read – A Bachelor's Degree in Management, Fire Sciences, Law Enforcement, Public Safety or Public Administration is preferred. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Member Gilmour moved to amend the EMA Coordinator job description title from Emergency Management Coordinator to Emergency Management Director. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Chairman Gryder asked for a voice vote on the motion with the approved amendments. All members present voting aye. **Motion carried.**

#### **Administrative Services Organizational Chart**

Member Gilmour moved to approve the updated Administrative Services Department organizational chart. Member Prochaska seconded the motion.

Member Prochaska moved to amend the EMA Coordinator title from Emergency Management Coordinator to Emergency Management Director. Member Kellogg seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

Chairman Gryder asked for a voice vote on the motion with the approved amendment. All members present voting aye. **Motion carried.**

#### **Facilities**

##### **Mutual Ground Lease Agreement**

Member Kellogg moved to approve a lease agreement between the County of Kendall and Mutual Ground for room #PA-25 at the Kendall County Courthouse from December 1, 2019 to November 30, 2021 with two, one year options at an amount of \$1,600.00 per month. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 20-01 is available in the Office of the County Clerk.

##### **Mutual Ground Memorandum of Understanding**

Member Kellogg moved to approve a memorandum of understanding between the County of Kendall and Mutual Ground regarding rent payments and monthly donation. Member Cesich seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

A complete copy of IGAM 20-02 is available in the Office of the County Clerk.

#### **SPECIAL COMMITTEE REPORTS**

##### **Regional Office of Education Reports**

Reports included in the packet.

#### **QUESTIONS FROM THE PRESS**

Jim Wyman said that Mutual Ground is really not paying anything, a donation goes back to them from the County.

#### **EXECUTIVE SESSION**

Member Prochaska made a motion to go into Executive Session for (2) collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. Member Vickers seconded the motion. Chairman Gryder asked for a roll call vote on the motion. All members present voting aye. **Motion carried.**

#### **ADJOURNMENT**

Member Flowers moved to adjourn the County Board Meeting until the next scheduled meeting. Member Giles seconded the motion. Chairman Gryder asked for a voice vote on the motion. All members present voting aye. **Motion carried.**

Approved and submitted this 8th day of January, 2020.

Respectfully submitted by,  
Debbie Gillette  
Kendall County Clerk