

**COUNTY OF KENDALL, ILLINOIS**  
**FINANCE & BUDGET COMMITTEE**  
**Meeting Minutes for Thursday, March 27, 2025**

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**Call to Order** – Committee Chair Scott Gengler called the Finance & Budget Committee meeting to order at 4:02 p.m.

**Roll Call**

<b>Attendee</b>	<b>Status</b>	<b>Arrived</b>	<b>Left Meeting</b>
Scott Gengler	Here		
Brian DeBolt	Here		
Matt Kellogg	Here		
Ruben Rodriguez	Here		
Seth Wormley	absent		

**With (#) members present a quorum was established.**

**Staff Present** – Christina Burns, Latreese Caldwell, Jennifer Breault

**Approval of Agenda** – Member Rodriguez made a motion to approve the agenda, second by Member DeBolt. **With four (4) members present voting aye, the motion carried by a vote of 4 - 0.**

**Approval of Minutes** – Member Kellogg made a motion to approve the minutes from February 27, 2025, second by Member DeBolt. **With four (4) members present voting aye, the motion carried by a vote of 4 - 0.**

**Approval of Claims** – Member DeBolt made a motion to forward the approval of the claims to the next County Board Meeting April 15, 2025, second by Member Rodriguez. **With four members present voting aye, the motion carried by a vote of 4 - 0.**

**Committee Reports and Updates**

- A. **Personnel Reports** - Treasurer Jill Ferko provided the Treasurer’s Employee Status Report to the committee, which can be found on page 4 of the packet. Questions were asked about an intern needing to start her internship early.
- B. **ARPA Update** - Finance and Budget Analyst Jennifer Breault provided the committee with an update of the ARPA funds, which can be found on page 5 of the packet. Ms. Breault works with entities to make sure all funds are spent properly.

**New Committee Business**

**A. Discussion of FY26 Budget Calendar**

Chair Gengler requested that committee members review the proposed calendar and indicate any objections to the dates outlined in the packet on page 6. He noted that this year's budget hearing will be conducted on a single day, scheduled for September 19, 2025, and encouraged all members to mark their calendars to ensure maximum attendance.

## **B. Opioid Discussion**

Chair Gengler directed the committee members' attention to page 7 of the document and highlighted that board members have received inquiries from external organizations, thereby necessitating this discussion. County Administrator Christina Burns noted that the county has received settlement funds from opioid manufacturers and currently maintains a substantial balance in the opioid fund. The settlement stipulates that the funds may only be utilized for specific categories that are directly related to addressing opioid abuse and preventing overdose. The staff is seeking the committee's input on evaluating the program parameters in light of the additional funds and the associated history. The committee expressed a desire to review data on the populations affected in Kendall County; inquire whether these funds could be allocated to address other substance-related issues such as Fentanyl; obtain a list of what other communities are receiving opioid funds; investigate whether schools are currently receiving funding; and determine what types of counseling services are eligible for fund utilization. At present, Kendall County is only accepting applications for the funds internally. Ms. Burns conveyed that staff would investigate these questions and concerns and report back to the next Finance and Budget meeting.

## **C. Approval of FY2025 Opioid Fund Applications**

The application for opioid funding from the Judiciary is located in the packet on page 8. These funds will be used to support people in treatment and recovery and the amount requested is \$7,500.00. Ms. Breault pays the invoice and ensures that the funds are spent properly.

Member DeBolt made a motion for Approval of Judiciary Opioid Application, seconded by Member Kellogg. **All four members present voted aye; the motion passed.**

## **D. Review, Discussion and Approval of 2025 Senior Levy**

Chair Gengler stated that the amount used for the Senior Levy is set with the budget at the start of FY25. Financial Analyst Jennifer Breault briefed the committee that there is \$406,500 to allocate and request from applicants total \$444,500. All applications were submitted online and emailed to the committee members prior to the meeting; the summary begins on page 9 of the packet. The discussion centered on the dollar amount requests from each applicant. The Finance and Budget Committee has determined the allocation of grants to the following applicants, as shown below.

Community Nutrition Network	\$35,875
Fox Valley Older Adult Services	\$64,425
Kendall Area Transit	\$71,000
Oswegoland Seniors, Inc.	\$81,504
Prairie State Legal Services	\$10,789
Senior Services Associates, Inc.	\$130,000
VNA Health Care	\$12,907
<b>Total</b>	<b><u>\$406,500</u></b>

Member Rodriguez made a motion for Approval of 2025 Senior Levy Amounts and to forward to the next County Board, seconded by Member Kellogg. **All four members present voted aye; the motion passed.**

## **E. Discussion of Budget Book Software Renewal**

Deputy Administrator Latreese Caldwell briefed the committee on the budget book software renewal. Kendall County's current budget Platform- IGM/Gravity has a renewal date of May 2025. Administration has had demonstrations of three (3) additional budget book platforms; ClearGov, OpenGov and Tyler-Munis-Pattern Stream. The potential savings with moving to a new budget platform would be \$924 annually for the first year and \$4524 the following year. The staff

recommends transitioning to ClearGov due to its advanced technology and efficiency, which are expected to enhance the GFOA award process while saving the County money.

#### **F. KCPAT Fiduciary Agreement**

Deputy Administrator Latreese Caldwell received communication from the Sheriff's Office concerning a fiduciary agreement related to KCPAT that was executed previously. Upon review, Ms. Caldwell discovered that this agreement expired in December. As the fiduciary agreement has lapsed, Ms. Caldwell is collaborating with the State's Attorney's Office to facilitate its revision. The updated agreement would enable the Sheriff's Office and external partners to secure a grant through Kendall County's Illinois Grant Portal. KCPAT operates as a task force consisting of state, county, and local law enforcement representatives who collaborate on multi-jurisdictional policing issues. The Kendall County Sheriff serves as the fiduciary agent for this group. Administration aims to inform the committee about the existence of this agreement. The concern initiates a broader discussion about grant management and transparency, particularly regarding the additional resources required from staff, including IT services, staff time, and oversight, as well as any potential ramifications. This discussion should encompass the management of grants and authorization processes, especially when external entities are involved. The Board expresses a desire for further discussions on establishing transparency concerning the grants entered into and the development of a clear policy framework.

**Old Committee Business** – None

**Chairman's Report** – None

**Public Comment** – None

**Items for County of the Whole** - None

#### **Items for County Board**

- Claims
- Approval of 2025 Senior Lavy

**Executive Session** - Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Member Kellogg made a motion to enter Executive Session, second by Member DeBolt. **With four (4) members present voting, the motion was carried 4 - 0.**

Board Member	Status
Seth Wormley	absent
Scott Gengler	yes
Ruben Rodriguez	yes
Matt Kellogg	yes
Brian DeBolt	yes

**Adjournment** – Member DeBolt made a motion to adjourn the Finance and Budget Committee meeting, second by Member Kellogg.

**With four (4) members present voting aye; the meeting was adjourned at 5:15 p.m. by a vote of 4 - 0.**

Respectfully submitted,  
Sally A. Seeger /Administrative Assistant and Recording Clerk