



**COUNTY OF KENDALL, ILLINOIS**  
**COMMITTEE OF THE WHOLE**  
**Thursday, April 10, at 4:00 p.m.**  
**Meeting Minutes**

**Call to Order and Pledge of Allegiance** - The Committee of the Whole meeting was called to order at 4:00 PM. by County Board Chairman Matt Kellogg who led the Committee in the Pledge of Allegiance to the American Flag.

**Roll Call**

Board Member	Status	Arrived	Left Meeting
Matt Kellogg	Here		
Scott Gengler	Here		
Zach Bachmann	Absent		
Brian DeBolt	Here		
Elizabeth Flowers	Absent		
Dan Koukol	Here		
Jason Peterson	Absent		
Ruben Rodriguez	Here		
Brooke Shanley	Absent		
Seth Wormley	Here		

**With six (6) members present a quorum was established.**

**Staff Present:** Christina Burns, Latreese Caldwell, Jennifer Breault, Jill Ferko, and Jim Webb

**Others Present:** Ethan Kruger

**Approval of Agenda** – Member DeBolt made a motion to amend the agenda Seconded by Member Rodriguez. **With six(6) members present voting aye, the motion was carried by a vote of 6-0.**

**Approval to Forward Claims to County Board** – Motion made by Member Rodriguez, seconded by Member Wormley to forward claims to the next County Board meeting. **With six (6 ) members present voting aye, the motion was carried by a vote of 6-0.**

**Committee Reports and Updates** –None

**New Committee Business**

**A. FY26 Budget Calendar**

Latreese Caldwell directed the committee to pages 2 and 3 of the packet for an overview of the FY26 Budget Calendar. She also reminded the committee that budget hearings are scheduled for September 19, during which all departments will present to the committee in a single day.

- B. Approval of Resolution authorizing applications for an execution of a FY2024 and FY2025 Section 5310 grant agreement under the Regional Transportation Authority's general authority to make such Grants

Kendall Area Transit is primarily supported by three major grants: 5311, the Downstate Operating Assistance Program, and 5310. The 5310 grants, funded by the Federal Transit Administration (FTA), are specifically designated to provide services for seniors and older adults with disabilities. Kendall Area Transit submits applications for this grant biennially.

Member DeBolt made a motion to forward to the next County Board, Seconded by Member Rodriguez. **With six (6) members present voting aye, the motion was carried by a vote of 6-0.**

- C. Approval of a proposal from Northern Illinois University Center for Governmental Studies for Strategic Planning and Goal Identification Proposal

Christina informed the committee that staff issued a request for proposal for a strategic planning facilitator. The county received seven responses. The proposals were assessed based on their experience working with similar boards, their approach to strategic planning, timeline, and overall responsiveness to the RFP. Chairman Kellogg and Christina conducted interviews with the two top respondents. Following these interviews and additional follow-up information, Christina recommends NIU's Center for Governmental Studies (proposal attached in the packet). The team has extensive experience working with various governing boards in the region, including counties. CGS is currently facilitating the strategic planning process for McHenry County, whose staff highly recommends their services. The base cost for their services is between \$28,500 and \$29,000. CGS also provided an optional employee survey to gather broader input from county staff, at an additional cost of \$3,500. Staff also recommend including the employee survey to obtain valuable input from staff.

Member DeBolt made a motion to forward to the next County Board, Seconded by Member Rodriguez. **With six (6) members present voting aye, the motion was carried by a vote of 6-0.**

**Old Committee Business-** None

**Department Head and Elected Officials Reports** – Jill Ferko informed the committee that the tax bills are expected to be issued soon, on May 1st.

**Public Comment** – None

**Questions from the Media** – None

**Chairman's Report** –

#### **APPOINTMENTS**

Lynn Cullick – Board of Health – 3-year term – Expires April 2028

Mark Luettich – Yorkville-Bristol Sanitary District – 3 Year Term – Expires April 2028

Steve Gengler – Public Aid Appeals (Kendall Township)- 2 Year Term – Expires April 2027

Brian LeClerc – Public Aid Appeals (Oswego Township)- 2 Year Term – Expires April 2027

Tim O'Brien – Public Aid Appeals (Seward Township)- 2 Year Term – Expires April 2027  
Eric E Bernacki– Public Aid Appeals (Na-au-say Township)- 2 Year Term – Expires April 2027  
Robert Walker – Public Aid Appeals (Bristol Township)- 2 Year Term – Expires April 2027

**Action Items for County Board**

**Consent Agenda**

- Approval of Claims
- Approval of Resolution authorizing applications for and execution of a FY2024 and FY2025 Section 5310 grant agreement under the Regional Transportation Authority's general authority to make such Grants
- Approval of a proposal from Northern Illinois University Center for Governmental Studies for Strategic Planning and Goal Identification Proposal
- Appointments

**Old Committee Business - None**

**Executive Session - None**

**Adjournment** – Member Rodriguez made a motion to adjourn the meeting, second by Member DeBolt .  
**With six (6) members present voting aye, the meeting adjourned at 4:13 p.m.**

Respectfully Submitted,  
Nancy Villa  
Executive Administrative Assistant