

Minutes of the KenCom Operations Board Meeting
Held, Wednesday, April 16th, 2025
2:01 p.m.
Yorkville Police Department
3rd Floor, East Conference Room, Rm 337
651 Prairie Pointe Dr. Yorkville, IL 60560

Member	Agency	Present	Absent
Dan Gallup	OFD	X	
Phil Smith	MPD	X (2:07)	
Bobby Richardson	KCSO	X	
Scott McCarty	BKFD	X	
Gene Morton	PPD	X	
Ray Mikolasek	YPD		X
Cliff Fox	Village of Newark	X	
Jeff Mathre	NFD	X	
Derek Forseth	LRFFD		X
Patrick Pope	LSFD		X
Derek Hagerty	SFD	X	
Drew Santa	OPD	X	
Tom Meyers	MFD	X	
	ATFD		X

Others Present: Pamela Hurtig, KenCom Deputy Director; Jenny Haske, KenCom Assistant Director; Bonnie Walters, KenCom Executive Assistant.

Scott McCarty called the meeting to order and requested a roll call of the membership. Eight of the thirteen members were present, resulting in having a quorum for voting purposes.

McCarty called for approval of the agenda. Richardson made a motion to approve the agenda as submitted, seconded by Morton. Discussion. All members present voting aye. Motion carried.

McCarty called for Public Comment – None

McCarty called for Correspondence – None

Staff Report – Hurtig gave a Personnel Report as follows: National Telecommunicators Week, April 13th to 19th. Supervisor Sarah Jenkins was awarded the KenCom TC of the Year. We thank our agencies for the food and gifts this week, recognizing our amazing telecommunicators. We are hiring six TC's and have eight applicants in the background phase with a tentative start date of mid-May. Training as follows: KenCom's Lead Trainer, Brooke Gatto, is finishing up her CTO training this week. No monthly training for April scheduled. Project updates as follows: The project timeline of the Digital Fixed Station Interface; Motorola's tentative timeframe would be the end of summer to complete the project. The project system engineer will test the DFSI interface next week in the Motorola lab. CESSA meetings continue. KenCom Employee Handbook was completed and distributed to staff. The PACE Scheduler project is progressing and are waiting on PACE Scheduler to finish setting up a custom exports to test our pay codes with the treasurer's office. Text to 9-1-1 totals for March were 9.

Closed Session Minutes but do not release – None

Consent Agenda – McCarty called for approval of the consent agenda. Forseth made a motion, seconded by Santa to approve the consent agenda, which includes the following:

- Approval of the March 2025 Treasurer’s Reports
- Approval of the March 19th, 2025 Operations Board Minutes.

All members present voting aye. Motion carried.

McCarty called for the Standing Committee Reports:
Strategic Planning Committee – No Report

Finance Committee Report:

Operation Fund Bills – Forseth made a motion to approve the April 2025 Operation bills, in the amount of \$187,133.38, seconded by Meyers. Discussion. A roll call was taken with all eight members present voting aye. Motion carried.

Surcharge Fund Bills – Richardson made a motion to approve the April 2025 Surcharge bills, in the amount of \$102,618.88, seconded by Morton. Discussion. A roll call was taken with all eight members present voting aye. Motion carried.

Anticipated Expenses – Hurtig reviewed the anticipated expenses contained in the packet. Morton made a motion to approve the Session Border Controller for an amount not to exceed \$40,000.00, seconded by Forseth. Discussion. A roll call was taken with all eight members present voting aye. Motion carried.

Mikolasek called for Old Business:
Other Old Business – None

Radio Encryption – Hurtig stated at the last Operations Board Meeting there was discussion and a consensus on all police channels to go encrypted once they can. Morton made a motion for all police channels to go encrypted when ready, seconded by Santa. Discussion. All members present voting aye. Motion carried.

Tyler New World Fire RMS – There are discussions between ESO and Emergency Networking for Fire RMS. Currently, they are waiting on pricing for ESO and to see what Tyler is going to do with the Emergency Networking fee.

Mikolasek called for New Business:
Closed Session Audio Destruction – None

AT&T Email Messaging Gateway Discontinuance/CAD Paging – Hurtig stated AT&T has announced they are going to discontinue their email messaging gateway service June 17th, 2025. Their service allows users to email and send text messages to a subscribed device. Hurtig stated that you can still get an email, but CAD messaging will not work. They are looking into Hiplink, which can provide solutions with text messaging. Hurtig will bring a quote back to next month’s meeting, and the start-up time is within one week.

Tyler Billing – Hurtig reminded all the agencies that any new Tyler products or invoices need to come through KenCom. KenCom is Tyler Technologies' only customer.

9-1-1 Goes to Springfield – Hurtig reviewed the information contained in the packet. NENA and APCO have organized 9-1-1 Goes to Springfield to raise awareness for the need to increase the monthly surcharge from \$1.50 to \$2.50, which has not been increased since 2017.

Policy and Procedures – Haske reviewed the revised policy contained in the packet. Forseth made a motion to approve the revised Freedom of Information Act Inquiries Policy, seconded by Meyers. Discussion. All members present voting aye. Motion carried.

Other New Business – Richardson stated the Sheriff’s Office is buying eight new Flock Cameras and will be deploying those in Boulder Hill and Rt 31/Anchor.

Other Business – Gallup stated they have been working with MABAS 15 and WesCom and will be doing a hazemat radio drill, tentatively May 8th and May 30th. Gallup will send out the times once he has them.

Closed Session – None

Action After Closed Session – None

Mikolasek stated the next Operations Board Meeting is Wednesday, May 14th, 2025; at Yorkville Police Department, 3rd Floor East Conference Room 337, 651 Prairie Pointe, Yorkville at 2:00 p.m. Richardson made a motion to adjourn the meeting, seconded by Gallup. All members present voting aye. The meeting adjourned at 2:19 p.m.

Respectively Submitted,

Bonnie Walters
Recording Secretary