

KenCom Personnel Committee Meeting Minutes
Held, February 20th, 2025
10:00 a.m.

Member	Agency	Present	Absent
Josh Flanders	Oswego Fire Depart	X	
James Jensen	Yorkville Police Depart		X
Cliff Fox	Newark	X	
Scott McCarty	Bristol Kendall Fire Depart	X	

Others present: Lynette Bergeron, KenCom Director; Pamela Hurtig, KenCom Deputy Director; Jenny Haske, Assistant Director; Bonnie Walters, KenCom Executive Assistant.

Flanders called the meeting to order and requested a roll call of the membership. A roll call was taken with three of the four members present which resulted in having a quorum.

Flanders called for a motion to approve the agenda as submitted. Fox made the motion, seconded by McCarty. Discussion. All members present voting aye. Motion carried.

Public Comments: None

Correspondence: None

Approval of Closed Session Minutes – None.

Consent Agenda – Flanders asked for a motion to approve the Consent Agenda. McCarty made the motion, seconded by Fox, to approve the Consent Agenda as follows: Approval of the January 16th, 2025 Personnel Committee Minutes. All members present voting aye. Motion carried.

Flanders called for Old Business:

Review of Employee Handbook – Hurtig stated the handbook is completed, and the attorney has reviewed it. Bergeron reviewed items she discussed with the attorney and sent out to the Board prior to the meeting to review. Fox made a motion to approve the Employee Handbook and move forward to the Executive Board for final approval, seconded by Fox. Discussion ensued. All members present voting aye. Motion carried.

Other Old Business – None

Flanders called for New Business:

Staffing Updates – Hurtig stated they are working on applicants but they do not have many good choices at this time. They are considering hiring two part-timers with experience and possibly just train them to be only call takers which would take some of the load off some of the overtime. The dispatchers are currently working 12-16 hours and getting burnt out. They are looking at a part time position for QA/QI. Bergeron stated the last time KenCom has increased staffing was in 2014 and Kendall County has been the fastest growing County in the State. Bergeron stated if they come to the Boards to increase staff, it is a need, as they have been very conservative.

Staffing Concerns – No Report

Union Issues, Concerns – Bergeron stated they received a minor grievance today and they will be getting that resolved.

Hiring – No Report

Closed Session Audio Destruction – None

Succession Planning – Bergeron stated is ongoing daily, and they have a list they are working through.

Other Business from the Floor – None

Closed Session – McCarty made a motion to go into closed session for the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, seconded by Fox. 5 ILCS 120/2(c)(1). A roll call was taken with all three members present voting aye. Motion carried.

Closed session began at 10:12 a.m. Pamela Hurtig and Jenny Haske left for closed session.

Closed session ended, and back into Open session at 10:48 a.m.

Action after closed session – None

Flanders stated the next Personnel Committee is Thursday, March 20th, 2025 at 10:48 a.m. McCarty made a motion to adjourn the meeting, seconded by Fox. All members present voted aye. The meeting adjourned at 10:48 a.m.

Respectively submitted,

Bonnie Walters
Recording Secretary