

**KENDALL COUNTY FOREST PRESERVE DISTRICT
MEETING AGENDA
TUESDAY, MAY 20, 2025
9:00 AM**

KENDALL COUNTY HISTORIC COURTHOUSE – THIRD FLOOR COURTROOM

- I. Call to Order
- II. Pledge of Allegiance
- III. Invocation
- IV. Roll Call: Brian DeBolt (President), Ruben Rodriguez (Vice President), Seth Wormley (Secretary), Scott Gengler, Jason Peterson, Zach Bachmann, Elizabeth Flowers, Matt Kellogg, Dan Koukol, and Brooke Shanley
- V. Approval of Agenda
- VI. Public Comments
- VII. ⁽¹⁾ **CONSENT AGENDA**
 - A. Approval of Minutes
 - Kendall County Forest Preserve District Finance Committee meeting of April 24, 2025
 - Kendall County Forest Preserve District Commission meeting of May 6, 2025
 - Kendall County Forest Preserve District Committee of the Whole Meeting of May 13, 2025
 - B. ⁽¹⁾ **MOTION**: Approval of Claims in the Amount of \$33,442.43
- VIII. **OLD BUSINESS**

No items posted for consideration.
- IX. **NEW BUSINESS**

No items posted for consideration.
- X. Committee Chairman Reports: Seth Wormley (Finance) and Dan Koukol (Operations)
- XI. Public Comments
- XII. Executive Session
- XIII. **OTHER ITEMS OF BUSINESS**

No items posted for consideration.
- XIV. Adjournment

(1) Requires affirmative vote of the majority of those elected (6) for passage (KCFPD Rules of Order Section I.G.3.b.v.a)

**KENDALL COUNTY FOREST PRESERVE DISTRICT
FINANCE COMMITTEE MEETING MINUTES**

APRIL 24, 2025

I. Call to Order

Chairman Wormley called the meeting to order at 4:56 pm in the Kendall County Historic Court House – Third Floor Courtroom.

II. Roll Call

	Bachmann		Koukol
X	DeBolt		Peterson
	Flowers		Rodriguez
	Gengler		Shanley
X	Kellogg	X	Wormley

Commissioners DeBolt, Kellogg and Wormley were all present.

III. Approval of Agenda

Commissioner Kellogg made a motion to approve the agenda as presented. Seconded by Commissioner DeBolt. Aye, all. Opposed, none.

IV. Public Comments

No public comments were offered from citizens present.

V. Motion to Forward Claims to Commission for Approval

Commissioner Kellogg made a motion to forward claims to Commission. Seconded by Commissioner DeBolt. Aye, all. Opposed, none.

VI. Review of Financial Statements for the Period Ending March 31, 2025

Executive Advisor Guritz presented the District's preliminary financial statements through March 31, 2025.

VII. OLD BUSINESS

A. Ohio Valley Acquisition LLC – TC Energy Proposed Easements – Review and Discussion of Proposed Terms and Conditions

Finance Committee reviewed the proposed terms and conditions.

B. IDNR-OSLAD Amendment Grant Agreement #OS 23-2290 – Term Change Extension to October 31, 2025

Finance Committee provided direction to request a grant extension of the IDNR-OSLAD grant.

C. Wesley Hughes Estate – Correspondence and Timeframe for Disbursement of Contributions

Executive Advisor Guritz provided updates on the correspondence received from the Wesley Hughes Estate.

VIII. NEW BUSINESS

A. MOTION: Approval to Forward Change Order #003 (Contract Contingency Reduction Only) for Production of Exhibit Panels for the Mary M. Subat Nature Center to Commission for Approval

Change Order #003 (Contract Contingency Reduction Only) for the Production of Exhibit Panels for the Mary M. Subat Nature Center was not presented.

B. MOTION: Approval to Forward the State of Illinois – Department of Natural Resources Regional Trails Program Grant Agreement #RTP 24-0194 to Commission for Approval

Commissioner DeBolt Made a Motion to Forward the State of Illinois – Department of Natural Resources Regional Trails Program Grant Agreement #RTP 24-0194 to Commission for Approval. Seconded by Commissioner Kellogg. Aye, all. Opposed, none.

C. MOTION: Approval to Forward a Proposal from Prairie Archaeology and Research, LTD of Springfield, Illinois for Additional Phase II Archaeological Survey Work at Hoover Forest Preserve to Commission for Approval

Commissioner DeBolt made a Motion to Forward a Proposal from Prairie Archaeology and Research, LTD of Springfield, Illinois for Additional Phase II Archaeological Survey Work at Hoover Forest Preserve to Commission for approval. Seconded by Commissioner Kellogg. Aye, all. Opposed, none.

IX. Other Items of Business

No items posted for consideration.

X. Executive Session

None.

XI. Adjournment

Commissioner DeBolt made a motion to adjourn. Seconded by Commissioner Kellogg. Aye, all. Opposed, none.

Meeting adjourned at 5:21 pm.

Respectfully submitted,

Antoinette White

Acting Executive Director, Kendall County Forest Preserve District

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMISSION MEETING MINUTES**

MAY 6, 2025

I. Call to Order

President DeBolt called the meeting to order at 6:57 pm in the Kendall County Historic Courthouse – 3rd floor courtroom.

II. Pledge of Allegiance

The Pledge of Allegiance was recited at the start of the Kendall County Board Meeting.

III. Invocation

An invocation was offered at the start of the Kendall County Board Meeting.

IV. Roll Call

X	Bachmann	X	Koukol
X	DeBolt	X	Peterson
X	Flowers	X	Rodriguez
X	Gengler	X	Shanley
	Kellogg	X	Wormley

Roll call: Commissioners Bachmann, Gengler, Koukol, Peterson, Rodriguez, Shanley, Wormley, and DeBolt were all present.

V. Approval of Agenda

Commissioner Peterson made a motion to approve the agenda as presented. Seconded by Commissioner Rodriguez. Aye, all. Opposed, none.

VI. Public Comment

No public comments were offered from citizens in attendance.

VII. CONSENT AGENDA

A. Approval of Minutes

- Kendall County Forest Preserve District Committee of the Whole Meeting of April 8, 2025
- Kendall County Forest Preserve District Commission Meeting of April 15, 2025

B. MOTION: Approval of Claims in the Amount of \$16,870.63

C. MOTION: Approval of the State of Illinois – Department of Natural Resources Regional Trails Program Grant Agreement #RTP 24-0194 Awarding \$200,000.00 for Completion of the Hoover-Fox River Bluffs Trail Connection Project. President DeBolt pulled this Motion to be discussed under New Business

D. MOTION: Approval of a Proposal from Prairie Archaeology & Research, Ltd. in the Amount of \$12,420.00 to Complete Additional Phase II Archaeological Survey Work at Hoover Forest Preserve for the Hoover-Fox River Bluffs Trail Connection Project

President DeBolt recited the items posted to the Consent Agenda.

Commissioner Flowers made a motion to approve the Consent Agenda as presented. Seconded by Commissioner Gengler.

Motion: Commissioner Flowers

Second: Commissioner Gengler

Roll call: Consent Agenda

Commissioner	Aye	Opposed	Commissioner	Aye	Opposed
Bachmann	X		Koukol	X	
DeBolt	X		Peterson	X	
Flowers	X		Rodriguez	X	
Gengler	X		Shanley	X	
Kellogg			Wormley	X	

Motion unanimously approved.

Roll call: Commissioners Bachmann, Flowers, Gengler, Koukol, Peterson, Rodriguez, Shanley, Wormley, and DeBolt aye. Opposed, none. Motion unanimously approved.

VIII. OLD BUSINESS

No items posted for consideration.

IX. NEW BUSINESS

- A. **MOTION:** Approval of the State of Illinois – Department of Natural Resources Regional Trails Program Grant Agreement #RTP 24-0194 Awarding \$200,000.00 for Completion of the Hoover-Fox River Bluffs Trail Connection Project

President DeBolt pulled Consent Agenda item C under New Business. President DeBolt discussed that the new Hoover-Fox River Bluffs Trail project will safely connect three Forest Preserves: Hoover Forest Preserve, Fox River Bluffs Forest Preserve, and Subat Forest Preserve

Commissioner Bachmann made a motion to approve the State Of Illinois – Department of Natural Resources Regional Trails Program Grant Agreement #RTP 24-0194 Awarding \$200,000.00 for Completion of the Hoover-Fox River Bluffs Trail connection Project. Seconded by Commissioner Flowers

Motion: Commissioner Bachmann

Second: Commissioner Flowers

Roll call: Consent Agenda

Commissioner	Aye	Opposed	Commissioner	Aye	Opposed
Bachmann	X		Koukol	X	
DeBolt	X		Peterson	X	
Flowers	X		Rodriguez	X	
Gengler	X		Shanley	X	
Kellogg			Wormley	X	

Motion unanimously approved.

Roll call: Commissioners Bachmann, Flowers, Gengler, Koukol, Peterson, Rodriguez, Shanley, Wormley, and DeBolt aye. Opposed, none. Motion unanimously approved.

X. Committee Chairman Reports: Commissioners Wormley (Finance) and Koukol (Operations)

Finance Chair Wormley reported that the ANR/TC Energy has submitted a revised Agreement indicating that the funds the District is expected to receive has increased. The next Finance Committee meeting is scheduled for May 29, 2025.

Operations Chair Koukol reported the Operation Committee meeting scheduled for April 2, 2025 was cancelled. Executive Advisor David Guritz sent out an email providing updates and items for discussion, but items were deemed not to be urgent, so the meeting was cancelled. Items for discussion will be moved to the next Operation Committee meeting scheduled for May 7, 2025.

XI. Public Comments

No public comments were offered from citizens in attendance.

XII. Executive Session

None.

XIII. Other Items of Business

Executive Advisor David Guritz showed Commission members the material that will be used on the Subat Interpretive signs.

XIV. Adjournment

Commissioner Gengler made a motion to adjourn. Seconded by Commissioner Peterson. Aye, all. Opposed, none. Meeting adjourned at 7:10 pm.

Respectfully submitted,

Antoinette White
Acting Executive Director, Kendall County Forest Preserve District

**KENDALL COUNTY FOREST PRESERVE DISTRICT
COMMITTEE of the WHOLE MEETING MINUTES**

MAY 13, 2025

I. Call to Order

President DeBolt called the meeting to order at 4:35 pm in the Kendall County Historic Courthouse – 3rd floor courtroom.

II. Roll Call

	Bachmann	X	Koukol
X	DeBolt	X	Peterson
X	Flowers	X	Rodriguez
X	Gengler (entered meeting at 4:40 pm)		Shanley
	Kellogg	X	Wormley

Roll call: Commissioners Flowers, Koukol, Peterson, Rodriguez, Wormley, and DeBolt were all present.

Commissioner Gengler entered the meeting at 4:40 pm.

III. Approval of Agenda

Commissioner Flowers made a motion to approve the meeting agenda as presented. Seconded by Commissioner Peterson. Aye, all. Opposed, none.

IV. Public Comments

No public comments were offered by those in attendance.

V. Leadership Team Report

Acting Executive Director White provided an overview of the District's leadership team report.

Commissioner Gengler entered the meeting at 4:40 pm.

VI. Motion to Forward Claims to Commission

Commissioner Flowers made a motion to forward claims to Commission for approval. Seconded by Commissioner Rodriguez. Aye, all. Opposed, none.

VII. Review of Preliminary Financial Statements through April 30, 2025

Acting Executive Director presented an overview of the preliminary financial statements through April 30, 2025.

VIII. OLD BUSINESS

a) MOTION: Approval to Forward an Amended Draft of a Temporary and Permanent Easement Agreement to ANR Pipeline Company for Review to Commission for Approval

Commissioner Flowers made a motion to forward an Amended Draft of a Temporary and Permanent Easement Agreement to ANR Pipeline Company for Review to Commission for Approval. Seconded by Commissioner Koukol. Aye all. Opposed, none.

IX. NEW BUSINESS

a) Forest Foundation Memorials Program Concept and FY26 Web Development Budget

Kendall County Forest Foundation President Jeff Wehrli provided information on the Tree Memorial Program Concept and asked for support on web development for the project. The Committee provided direction to move forward.

X. Other Items of Business

a) Grant-Funded Project Updates

- 1. Subat Nature Center Project Updates**
- 2. Hoover-Fox River Bluffs Forest Preserve Trail Connector Project**

Committee of the Whole discussed the progress of the Subat Nature Center and the status of the grant agreement for the Hoover-Fox River Bluffs Forest Preserve Trail Connection.

XI. Public Comments

No public comments were offered by citizens in attendance.

XII. Executive Session

None.

XIII. Summary of Action Items

Acting Executive Director White provided a summary of action items to be presented to Commission for approval.

XIV. Adjournment

Commissioner Peterson made a motion to adjourn. Seconded by Commissioner Gengler. Aye, all. Opposed, none. Meeting adjourned at 5:20 pm.

Respectfully submitted,

Antoinette White
Acting Executive Director, Kendall County Forest Preserve District

Claims Listing

Department	Vendor #	Vendor Name	Invoice #	Invoice Description	GL Account	Description	Invoice Amount
Ellis Barn	2047	COMED	2346189000051525	ComEd Ellis House	19001161 62270	Utilities	\$936.85
						Sub-Total	\$936.85
					Ellis Barn	Total	\$936.85
Ellis Grounds	236	CENTRAL LIMESTONE CO INC	41594	Gravel for Ellis	19001162 68580	Grounds and Maintenance	\$229.02
	5326	WASH PROS OF ILLINOIS	10315	Ellis House Exterior Wash	19001162 68580	Grounds and Maintenance	\$748.00
						Sub-Total	\$977.02
					Ellis Grounds	Total	\$977.02
Ellis House	541	FIRST NATIONAL BANK OF OMAHA	9181VickApr2025	Vick Credit Card April 2025	19001160 62000	Office Supplies	\$20.99
						Sub-Total	\$20.99
	124	BARRETT'S SOFT WATER COMPANY	0010381051525	Ellis Water Delivery	19001160 68580	Grounds and Maintenance	\$190.68
	1323	MENARDS	22324	Paper towels, toilet paper, weed killer, bulbs	19001160 68580	Grounds and Maintenance	\$99.70
	1323	MENARDS	22984	Trash bags, steel wool, spackling, patches	19001160 68580	Grounds and Maintenance	\$51.93
	1323	MENARDS	23240	Clorox, Raid, Pest strip, wing nuts, bolts	19001160 68580	Grounds and Maintenance	\$51.69
	1323	MENARDS	23564	Weed spray, toilet cleaner, hanging baskets	19001160 68580	Grounds and Maintenance	\$57.91
						Sub-Total	\$451.91
Ellis Other Rentals					Ellis House	Total	\$472.90
	899997	OTP SEC DEP REFUND	284	Ellis Sec Dep Refund	19001169 63040	Security Deposit Refund	\$260.00
						Sub-Total	\$260.00
					Ellis Other Rentals	Total	\$260.00

Claims Listing

Department	Vendor #	Vendor Name	Invoice #	Invoice Description	GL Account	Description	Invoice Amount
Ellis Riding Lessons	541	FIRST NATIONAL BANK OF OMAHA	3583GuritzApr2025	Guritz Credit Card April 2025	19001164 63000	Animal Care & Supplies	\$1,748.14
	541	FIRST NATIONAL BANK OF OMAHA	9181VickApr2025	Vick Credit Card April 2025	19001164 63000	Animal Care & Supplies	\$193.26
						Sub-Total	\$1,941.40
	2057	MATTHEW CAVINESS	12024338*	Shoes and trims	19001164 63020	Vet & Farrier	\$470.00
						Sub-Total	\$470.00
Ellis Weddings					Ellis Riding Lessons	Total	\$2,411.40
	3131	GROOT INC	14394230T102	Waste and Recycling	19001168 63070	Refuse Pickup	\$75.18
						Sub-Total	\$75.18
Environ. Educ. Laws of Nature					Ellis Weddings	Total	\$75.18
	541	FIRST NATIONAL BANK OF OMAHA	3583GuritzApr2025	Guritz Credit Card April 2025	19001180 63030	Program Supplies	\$50.00
						Sub-Total	\$50.00
Environmental Educ. Natrl Beg.					Environ. Educ. Laws of	Total	\$50.00
	541	FIRST NATIONAL BANK OF OMAHA	6189WienckeApr2025	Wiencke Credit Card April 2025	19001178 63030	Program Supplies	\$30.00
	1323	MENARDS	22254	Stephanie's Garden supplies	19001178 63030	Program Supplies	\$195.45
	1323	MENARDS	23026	Mushroom Compost	19001178 63030	Program Supplies	\$9.56
	3380	AMAZON CAPITAL SERVICES	1HFP-6NCK-CH69	Sheet Protectors	19001178 63030	Program Supplies	\$49.74
	4793	PAUL CHRISTIANSEN	051525Reimburse	Reimbursement for Stephanie's Garden	19001178 63030	Program Supplies	\$60.21
						Sub-Total	\$344.96
					Environmental Educ. Natrl	Total	\$344.96

Claims Listing

Department	Vendor #	Vendor Name	Invoice #	Invoice Description	GL Account	Description	Invoice Amount
Environmental Education Camps	3380	AMAZON CAPITAL SERVICES	13XX-DM1J-3F9Q	Paddle Game	19001177 63030	Program Supplies	\$14.98
	3380	AMAZON CAPITAL SERVICES	1NCP-6P11-CD94	Card Stock	19001177 63030	Program Supplies	\$23.96
						Sub-Total	\$38.94
					Environmental Education	Total	\$38.94
Environmental Education School	3380	AMAZON CAPITAL SERVICES	1R7W-GMCJ-GPM6	Maginifiers	19001176 63030	Program Supplies	\$68.17
						Sub-Total	\$68.17
					Environmental Education	Total	\$68.17
Forest Preserve Director	541	FIRST NATIONAL BANK OF OMAHA	5931WhiteApr2025	White Credit Card April 2025	190011 62000	Office Supplies	\$73.85
	1304	MARCO TECHNOLOGIES, LLC	554951251-F	Copiers 04/28/2025 - 05/28/2025	190011 62000	Office Supplies	\$209.41
						Sub-Total	\$283.26
	2170	ANTOINETTE WHITE	Spring Reimburs e	Tuition Reimbursement-Spring 2025	190011 62040	Conferences	\$3,728.10
						Sub-Total	\$3,728.10
	1199	KLUBER, INC.	9553	Subat Architect Services	190411 62150	Contractual Services	\$577.01
	1665	SHAW MEDIA	10085118051525	Website Hosting	190011 62150	Contractual Services	\$59.99
						Sub-Total	\$637.00
	2047	COMED	0616965000051525	ComEd Harris Arena	190011 63510	Electric	\$34.30
	2047	COMED	1017879000051525	ComEd Baker Woods	190011 63510	Electric	\$26.63
	2047	COMED	2873479000051525	ComEd Richard Young	190011 63510	Electric	\$31.04

Claims Listing

Department	Vendor #	Vendor Name	Invoice #	Invoice Description	GL Account	Description	Invoice Amount
	2047	COMED	6611022222051525	ComEd Jay Woods	190011 63510	Electric	\$30.89
	2047	COMED	7991865000051525	ComEd Harris	190011 63510	Electric	\$117.11
						Sub-Total	\$239.97
	5182	BLUESTEM ECOLOGICAL SERVICES	4362	Blackberry Trail-Willow Control	190711 66500	Miscellaneous Expense	\$5,750.00
	5197	KAESER COMPRESSORS INC	917502110	Hoover Compressor repairs	190711 66500	Miscellaneous Expense	\$6,464.75
	5197	KAESER COMPRESSORS INC	917522979	Hoover Repairs	190711 66500	Miscellaneous Expense	\$1,906.10
						Sub-Total	\$14,120.85
	541	FIRST NATIONAL BANK OF OMAHA	3583GuritzApr2025	Guritz Credit Card April 2025	190011 68430	Marketing / Publicity	\$58.07
						Sub-Total	\$58.07
	4370	BEARS PLAYGROUNDS	051525	Spider Web Net Replacement	190011 68500	Project Fund Expenses	\$331.49
						Sub-Total	\$331.49
					Forest Preserve Director	Total	\$19,398.74
	506	ELBURN NAPA, INC.	4860051525	Vehicle maintenance	19001183 62160	Equipment	\$37.48
	1060	JOHN DEERE FINANCIAL	11113-29745051525	Grounds supplies	19001183 62160	Equipment	\$130.88
	4419	MECHANICS LAB LLC	6334	GMC Sierra Turbocharger	19001183 62160	Equipment	\$2,744.21
						Sub-Total	\$2,912.57
Grounds and Natural Resources	1153	KENDALL COUNTY HIGHWAY DEPARTMENT	FuelApr2025	Gas and Diesel April 2025	19001183 62180	Gasoline / Fuel / Oil	\$459.13
						Sub-Total	\$459.13

Claims Listing

Department	Vendor #	Vendor Name	Invoice #	Invoice Description	GL Account	Description	Invoice Amount
	1655	SERVICE SANITATION, INC	50-493234051525	Portable restroom services	19001183 63070	Refuse Pickup	\$407.67
	3131	GROOT INC	14394230T102	Waste and Recycling	19001183 63070	Refuse Pickup	\$240.72
						Sub-Total	\$648.39
	1323	MENARDS	22241	Stripping disc, grinding inox	19001183 63110	Shop Supplies	\$21.98
						Sub-Total	\$21.98
	3837	T-MOBILE	98200824905152	Cell phone services	19001183 63540	Telephones	\$284.51
	3837	T-MOBILE	99034511205152	Ooma Device	19001183 63540	Telephones	\$94.24
						Sub-Total	\$378.75
	541	FIRST NATIONAL BANK OF OMAHA	5931WhiteApr2025	White Credit Card April 2025	19001183 68530	Preserve Improvements	\$895.18
	1323	MENARDS	22958	Toilet seats, screws	19001183 68530	Preserve Improvements	\$44.55
	3380	AMAZON CAPITAL SERVICES	1PDK-YKJ9-4HJ7	Striping Machine, stencils, spray paint	19001183 68530	Preserve Improvements	\$418.33
						Sub-Total	\$1,358.06
					Grounds and Natural	Total	\$5,778.88
Hoover	899997	OTP SEC DEP REFUND	174	Blazing Star Sec Dep Refund	19001171 63040	Security Deposit Refund	\$100.00
	899997	OTP SEC DEP REFUND	201	Moonseed Sec Dep Refund	19001171 63040	Security Deposit Refund	\$100.00
	899997	OTP SEC DEP REFUND	278	MHL Sec Dep Refund	19001171 63040	Security Deposit Refund	\$295.00
						Sub-Total	\$495.00
	2047	COMED	0474038000051525	ComEd Hoover Multiple	19001171 63100	Electric	\$996.62

Claims Listing

Department	Vendor #	Vendor Name	Invoice #	Invoice Description	GL Account	Description	Invoice Amount
Pickerill - Pigott	2047	COMED	05073970000515 25	ComEd Hoover Bathroom	19001171 63100	Electric	\$188.58
	2047	COMED	98378312220515 25	ComEd Hoover Bathroom	19001171 63100	Electric	\$95.85
						Sub-Total	\$1,281.05
	1950	COUNTRYSIDETRUE VALUE INC	400515051525	Outdoor Cleaner Concentrate	19001171 63120	Building Maintenance	\$56.97
						Sub-Total	\$56.97
					Hoover	Total	\$1,833.02
	899997	OTP SEC DEP REFUND	138	Pickerill Sec Dep Refund	19001184 63040	Security Deposit Refund	\$385.00
						Sub-Total	\$385.00
	2047	COMED	15656651110515 25	ComEd Pickerill House	19001184 63100	Electric	\$151.49
	2047	COMED	94385650000515 25	ComEd Pickerill shelter	19001184 63100	Electric	\$19.52
	4631	GRNE NELNET HOLDCO 2023 LLC	CI-000457848	Pickerill Solar	19001184 63100	Electric	\$240.36
						Sub-Total	\$411.37
					Pickerill - Pigott	Total	\$796.37
						Grand Total	\$33,442.43