

**KENDALL COUNTY FOREST PRESERVE DISTRICT  
COMMITTEE of the WHOLE MEETING MINUTES**

**APRIL 8, 2025**

**I. Call to Order**

President DeBolt called the meeting to order at 4:20 pm in the Kendall County Historic Courthouse – 3<sup>rd</sup> floor courtroom.

**II. Roll Call**

	Bachmann	X	Koukol
X	DeBolt	X	Peterson
	Flowers	X	Rodriguez
X	Gengler		Shanley
X	Kellogg	X	Wormley

Roll call: Commissioners Gengler, Kellogg, Koukol, Peterson, Rodriguez, Wormley, and DeBolt were all present.

**III. Approval of Agenda**

Commissioner Koukol made a motion to approve the meeting agenda as presented. Seconded by Commissioner Wormley. Aye, all. Opposed, none.

**IV. Public Comments**

No public comments were offered by those in attendance.

**V. Leadership Team Report**

Acting Executive Director White provided an overview of the District's leadership team report.

**VI. Motion to Forward Claims to Commission**

Commissioner Wormley made a motion to forward claims to Commission for approval. Seconded by Commissioner Peterson. Aye, all. Opposed, none.

**VII. Review of Preliminary Financial Statements through March 31, 2025**

Acting Executive Director presented an overview of the preliminary financial statements through March 31, 2025.

**VIII. OLD BUSINESS**

- a) **MOTION: Approval to Forward Amended Intergovernmental Agreement #24-05 Increasing Kendall County – Transportation Alternatives Program Awarded Grant Funds from \$189,000.00 to**

**\$272,000.00 to be Combined with an Anticipated \$200,000.00 Illinois Department of Natural Resources – Regional Trail Program Grant Award to Support Completion of the Hoover-Fox River Bluffs Trail Connection Project to Commission for Approval**

Commissioner Kellogg made a motion to forward Amended Intergovernmental Agreement #24-05 increasing Kendall County – Transportation Alternatives Program Awarded Grant Funds from \$189,000.00 to \$272,000.00 to be Combined with an Anticipated \$200,000.00 Illinois Department of Natural Resources – Regional Trail Program Grant Award to Support Completion of the Hoover-Fox River Bluffs Trail Connection Project to Commission and the Kendall County board for Approval. Seconded by Commissioner Gengler. Aye all. Opposed, none.

**b) TC Energy – Build Strong Community Giving Program – Project Application Final Staff Recommendations**

Executive Advisor presented recommendations for an educational grant proposal.

**IX. NEW BUSINESS**

**a) MOTION: Approval to Forward the Mack & Associates PC FY24 Audit Report of the Kendall County Forest Preserve District to Commission for Approval**

Commissioner Gengler made a motion to forward the Mack & Associates PC FY24 Audit Report of the Kendall County Forest Preserve District to Commission for approval. Seconded by Commissioner Koukol. Aye, all. Opposed, none.

**b) MOTION: Approval to Forward the Mack & Associates PC Single Audit Proposal for the District's IDNR OSLAD Grant #OS 23-2290 for the Subat Nature Center Project to Commission for Approval**

Committee of the Whole gave direction to forward the Mack & Associates PC Single Audit Proposal for the District's IDNR OSLAD Grant #OS 23-2290 for the Subat Nature Project to Commission for approval.

**c) MOTION: Approval of a Special Use Permit with the Kendall County Horse Show Association for Use of the Harris Arena and Shelter 7 for KCHSA Horse Show Events to be Held on June 29, 2025; August 23, 2025; October 4, 2025 and October 12, 2025 Including Waiving of Fees and Charges**

Commissioner Kellogg made a motion to approve a Special Use Permit with the Kendall County Horse Show Association for Use of the Harris Arena and Shelter 7 for KCHSA Horse Show Events to be Held on June 29, 2025; August 23, 2025; October 4, 2025 and October 12, 2025

Including Waiving of Fees and Charges. Seconded by Commissioner Peterson. Aye, all.  
Opposed, none.

**d) MOTION: Approval of an Amended Terms to the Special Use Permit License Agreements with the University of Illinois – Cooperative Extension for Use of the Harris Arena and Shelter 7 for 4H Horse Show Events to be Held on June 21, 2025 and July 19, 2025**

Commissioner Rodriguez made a motion to approve an Amended Terms to the Special Use Permit License Agreements with the University of Illinois – Cooperative Extension for use of the Harris Arena and Shelter 7 for 4H Horse Show Events to be Held on June 21, 2025 and July 19, 2025. Seconded by Commissioner Peterson. Aye, all. Opposed, none.

**e) MOTION: Approval to Forward Change Order #002 (Contract Contingency Allowance Reduction) in the Amount of \$57,148.20 for the Mary M. Subat Nature Center Project #23-429-1495 to Commission for Approval**

Commissioner Rodriguez made a motion to forward Change Order #002 (Contract Contingency Allowance Reduction) in the Amount of \$57,148.20 for the Mary M. Subat Nature Center Project #23-429-1495 to Commission for approval. Seconded by Commissioner Gengler. Aye, all. Opposed, none.

**f) MOTION: Approval to Forward a One-Year Contract Extension with Groot Enterprises, Inc. of Plano, Illinois for Trash and Recycling Removal from Harris, Hoover, Baker Woods, and Pickerill-Pigott Forest Preserves for a Total Amount of \$5013.24 for Services Extending May 1, 2025-April 30, 2026 to Commission for Approval**

Commissioner Rodriguez made a motion to forward a One-Year Contract Extension with Groot Enterprises, Inc. of Plano, Illinois for Trash and Recycling Removal from Harris, Hoover, Baker Woods, and Pickerill-Pigott Forest Preserves for a Total Amount of \$5013.24 for Services Extending May 1, 2025-April 30, 2026 to Commission for Approval. Seconded by Commissioner Koukol. Aye, all. Opposed, none.

**X. Other Items of Business**

**a) Grant-Funded Project Updates**

- 1. Subat Nature Center Project Updates – IDNR OSLAD Grant Extension Request to July 31, 2025**

**2. Hoover-Fox River Bluffs Forest Preserve Trail Connector Project**

Updates were provided on the extension request for the Subat Nature Center, and the District is waiting to receive the final grant agreement for the RTP grant.

**b) Commission Agenda Items Recommended for Approval (March Operations Committee)**

- 1. KCFPD Employee Handbook Policy Changes**
- 2. Yorkville Fury License Agreement**

**c) Downstate Forest Preserve Act Amendment Legislative Updates – HB23963 Amendment – Forest Preserve Revenue**

**d) Hoover Forest Preserve Wastewater Treatment Facilities – IEPA Compliance Response Letter**

**XI. Public Comments**

No public comments were offered by citizens in attendance.

**XII. Executive Session**

None.

**XIII. Summary of Action Items**

Acting Executive Director White provided a summary of action items to be presented to Commission for approval.

**XIV. Adjournment**

Commissioner Gengler made a motion to adjourn. Seconded by Commissioner Koukol. Aye, all. Opposed, none. Meeting adjourned at 5:00 pm.

Respectfully submitted,

Antoinette White  
Acting Executive Director, Kendall County Forest Preserve District