KENDALL COUNTY FOREST PRESERVE DISTRICT
MEETING AGENDA
TUESDAY, JUNE 3, 2025
6:00 PM
KENDALL COUNTY HISTORIC COURTHOUSE – THIRD FLOOR COURTROOM

I. Call to Order

II. Pledge of Allegiance

III. Invocation

IV. Roll Call: Brian DeBolt (President), Ruben Rodriguez (Vice President), Seth Wormley (Secretary), Scott Gengler, Jason Peterson, Zach Bachmann, Elizabeth Flowers, Matt Kellogg, Dan Koukol, and Brooke Shanley

V. Approval of Agenda

VI. Public Comments

VII. (1) **CONSENT AGENDA**

A. Approval of Minutes

- Kendall County Forest Preserve District Commission meeting of May 20, 2025

B. (1) MOTION: Approval of Claims in the Amount of $204,597.26

VIII. **OLD BUSINESS**

No items posted for consideration.

IX. **NEW BUSINESS**

No items posted for consideration.

X. Committee Chairman Reports: Seth Wormley (Finance) and Dan Koukol (Operations)

XI. Public Comments

XII. Executive Session

XIII. **OTHER ITEMS OF BUSINESS**

No items posted for consideration.

XIV. Adjournment

(1) Requires affirmative vote of the majority of those elected (6) for passage (KCFPD Rules of Order Section I.G.3.b.v.a)

KENDALL COUNTY FOREST PRESERVE DISTRICT COMMISSION MEETING MINUTES

MAY 20, 2025

I. Call to Order
President DeBolt called the meeting to order at 10:08 am in the Kendall County Historic Courthouse – 3rd floor courtroom.

II. Pledge of Allegiance
The Pledge of Allegiance was recited at the start of the Kendall County Board Meeting.

III. Invocation
An invocation was offered at the start of the Kendall County Board Meeting.

IV. Roll Call

	Bachmann	X	Koukol
X	DeBolt	X	Peterson
	Flowers	X	Rodriguez
	Gengler	X	Shanley
X	Kellogg	X	Wormley

Roll call: Commissioners Kellogg, Koukol, Peterson, Rodriguez, Shanley, Wormley, and DeBolt were all present.

V. Approval of Agenda
Commissioner Shanley made a motion to approve the agenda as presented. Seconded by Commissioner Peterson. Aye, all. Opposed, none.

VI. Public Comment
No public comments were offered from citizens in attendance.

VII. CONSENT AGENDA
A. Approval of Minutes
- Kendall County Forest Preserve District Finance Committee Meeting of April 24, 2025
- Kendall County Forest Preserve District Commission Meeting of May 6, 2025
- Kendall County forest Preserve District Committee of the Whole Meeting of May 13, 2025

B. MOTION: Approval of Claims in the Amount of $33,442.43

President DeBolt recited the items posted to the Consent Agenda.

Commissioner Shanley made a motion to approve the Consent Agenda as presented. Seconded by Commissioner Kellogg.

Motion: Commissioner Shanley
Second: Commissioner Kellogg

Roll call: Consent Agenda

Commissioner	Aye	Opposed	Commissioner	Aye	Opposed
Bachmann			Koukol	X	
DeBolt	X		Peterson	X	
Flowers			Rodriguez	X	
Gengler			Shanley	X	
Kellogg	X		Wormley	X	

Motion unanimously approved.

Roll call: Commissioners Kellogg, Koukol, Peterson, Rodriguez, Shanley, Wormley, and DeBolt aye. Opposed, none. Motion unanimously approved.

VIII. OLD BUSINESS

No items posted for consideration.

IX. NEW BUSINESS

No items posted for consideration.

X. Committee Chairman Reports: Commissioners Wormley (Finance) and Koukol (Operations)

Finance Chair Wormley reported the next Finance Committee meeting is scheduled for June 26, 2025.

Operations Chair Koukol reported the next Operations Committee meeting is scheduled for June 4, 2025. Operations Chair Koukol reported the District trucks are posted for auction on GovDeals.

XI. Public Comments

No public comments were offered from citizens in attendance.

XII. Executive Session

None.

XIII. Other Items of Business

No items posted for consideration.

XIV. Adjournment

Commissioner Shanley made a motion to adjourn. Seconded by Commissioner Rodriguez. Aye, all. Opposed, none. Meeting adjourned at 10:11 am.

Respectfully submitted,

Antoinette White
Acting Executive Director, Kendall County Forest Preserve District

Claims Listing

Department	Vendor #	Vendor Name	Invoice #	Invoice Description	GL Account	Description	Invoice Amount
Ellis Barn							
	4762	WATCH COMMUNICATIONS	1405336053125	Internet Services-Ellis	19001161 62270	Utilities	$113.89
						Sub-Total	***$113.89***
	1323	MENARDS	23118	Weed killer, hanging baskets	19001161 68580	Grounds and Maintenance	$86.35
						Sub-Total	***$86.35***
					Ellis Barn	**Total**	**$200.24**
Ellis Other Rentals							
	899997	OTP SEC DEP REFUND	195	Ellis Sec Dep Refund	19001169 63040	Security Deposit Refund	$150.00
						Sub-Total	***$150.00***
					Ellis Other Rentals	**Total**	**$150.00**
Environmental Educ. Natrl Beg.							
	3380	AMAZON CAPITAL SERVICES	1K3Y-9DXH-PG6J	NB, Camp, School program supplies	19001178 63030	Program Supplies	$78.76
						Sub-Total	***$78.76***
					Environmental Educ. Natrl	**Total**	**$78.76**
Environmental Education Camps							
	3380	AMAZON CAPITAL SERVICES	1K3Y-9DXH-PG6J	NB, Camp, School program supplies	19001177 63030	Program Supplies	$176.79
						Sub-Total	***$176.79***
					Environmental Education	**Total**	**$176.79**
Environmental Education School							
	2779	KIMBERLY ADAMS	Flower Reimburse	Reimbursement for flowers	19001176 63030	Program Supplies	$30.99
	3380	AMAZON CAPITAL SERVICES	1K3Y-9DXH-PG6J	NB, Camp, School program supplies	19001176 63030	Program Supplies	$71.75
						Sub-Total	***$102.74***

Department	Vendor #	Vendor Name	Invoice #	Invoice Description	GL Account	Description	Invoice Amount
	3656	MINOOKA COMMUNITY CONSOLIDATED SCHOOL DISTRICT 201	EECancellation	School Field Trip Refund due to weather	19001176 63040	Security Deposit Refund	$791.00
						Sub-Total	***$791.00***
					Environmental Education	**Total**	**$893.74**
Forest Preserve Director							
	1937	WIRE WIZARD OF ILLINOIS INC	364922	Pickerill Alarm Service	190011 62150	Contractual Services	$164.00
						Sub-Total	***$164.00***
	1557	POSSIBILITY PLACE NURSERY	12161	Trees	190011 68500	Project Fund Expenses	$140.00
						Sub-Total	***$140.00***
	2826	LITE CONSTRUCTION INC	Subat Pay App 9	Subat Pay App 9	190411 70330	Construction	$189,393.14
						Sub-Total	***$189,393.14***
	1827	UPLAND DESIGN LTD	24-1323-05	Hoover-FRB Trail Services	190811 70650	Professional Services (A&E)	$8,877.00
						Sub-Total	***$8,877.00***
					Forest Preserve Director	**Total**	**$198,574.14**
Grounds and Natural Resources							
	678	GRAINCO FS, INC.	B0000429380-81	Gas for Hoover	19001183 62180	Gasoline / Fuel / Oil	$1,924.91
						Sub-Total	***$1,924.91***
	1655	SERVICE SANITATION, INC	50-493234053125	Portable Restroom Services	19001183 63070	Refuse Pickup	$407.67
						Sub-Total	***$407.67***
	1452	NICOR	8566261012053125	Nicor Millbrook S	19001183 63090	Natural Gas	$154.27
	1452	NICOR	87946110001053125	Nicor Harris	19001183 63090	Natural Gas	$147.92

Department	Vendor #	Vendor Name	Invoice #	Invoice Description	GL Account	Description	Invoice Amount
						Sub-Total	***$302.19***
	1323	MENARDS	24073	Riveter, mop, sprayer,	19001183 63110	Shop Supplies	$77.47
	3380	AMAZON CAPITAL SERVICES	17L4-JHFH-MJ96	Hitch pins for preserve gate	19001183 63110	Shop Supplies	$29.44
						Sub-Total	***$106.91***
	1323	MENARDS	23851	Caulk Gun, cleaning brush, toilet seat, rivets	19001183 68530	Preserve Improvements	$70.37
	1323	MENARDS	23917	Screws	19001183 68530	Preserve Improvements	$32.97
	1323	MENARDS	24073	Riveter, mop, sprayer, degreaser	19001183 68530	Preserve Improvements	$36.52
						Sub-Total	***$139.86***
					Grounds and Natural	**Total**	**$2,881.54**
Hoover							
	899997	OTP SEC DEP REFUND	147	MHL Sec Dep Refund	19001171 63040	Security Deposit Refund	$240.00
	899997	OTP SEC DEP REFUND	194	MHL Sec Dep Refund	19001171 63040	Security Deposit Refund	$305.00
	899997	OTP SEC DEP REFUND	205	Moonseed Sec Dep Refund	19001171 63040	Security Deposit Refund	$100.00
	899997	OTP SEC DEP REFUND	226	Moonseed Sec Dep Refund	19001171 63040	Security Deposit Refund	$100.00
						Sub-Total	***$745.00***
	1452	NICOR	22827083027053125	Nicor Hoover Shop	19001171 63090	Natural Gas	$58.47
	1452	NICOR	23336698297053125	Nicor Rookery	19001171 63090	Natural Gas	$58.47
	1452	NICOR	24614203628053125	Nicor Blazing Star	19001171 63090	Natural Gas	$67.56
	1452	NICOR	30831034894053125	Nicor Kingfisher	19001171 63090	Natural Gas	$60.51
	1452	NICOR	50980197128053125	Nicor Meadowhawk	19001171 63090	Natural Gas	$60.71
	1452	NICOR	72389374124053125	Nicor Hoover Residence	19001171 63090	Natural Gas	$52.30

Department	Vendor #	Vendor Name	Invoice #	Invoice Description	GL Account		Description	Invoice Amount
	1452	NICOR	88551401149053125	Nicor Hoover Maintenance	19001171	63090	Natural Gas	$72.64
							Sub-Total	***$430.66***
	1323	MENARDS	24478	Air Freshner, door handle, grabber	19001171	63120	Building Maintenance	$31.39
							Sub-Total	***$31.39***
						Hoover	**Total**	**$1,207.05**
Pickerill - Pigott								
	899997	OTP SEC DEP REFUND	215	Pickerill Sec Dep Refund	19001184	63040	Security Deposit Refund	$207.50
	899997	OTP SEC DEP REFUND	217	Pickerill Sec Dep Refund	19001184	63040	Security Deposit Refund	$227.50
							Sub-Total	***$435.00***
						Pickerill - Pigott	**Total**	**$435.00**
							Grand Total	**$204,597.26**