

**KENDALL COUNTY FOREST PRESERVE DISTRICT  
OPERATIONS COMMITTEE MEETING MINUTES**

**JUNE 4, 2025**

**I. Call to Order**

Committee Chair Koukol called the meeting to order at 5:30 pm in the Kendall County Historic Court House – 3<sup>rd</sup> Floor Courtroom.

**II. Roll Call**

X	Bachmann (entered the meeting at 5:31 pm)	X	Koukol
	DeBolt		Peterson
X	Flowers	X	Rodriguez
	Gengler		Shanley
	Kellogg		Wormley

Commissioners Flowers, Koukol, and Rodriguez were all present.

Commissioner Bachmann entered the meeting at 5:31 pm.

**III. Approval of Agenda**

Commissioner Flowers made a motion to approve the meeting agenda as presented. Seconded by Commissioner Rodriguez. Aye, all. Opposed, none.

**IV. Public Comments**

No public comments were offered from citizens in attendance.

Commissioner Bachmann entered the meeting at 5:31 pm.

**V. Review of Financial Statements and Cost Center Reports through May 31, 2025**

Executive Advisor Guritz presented an overview of the financial statements and cost center reports through May 31, 2025.

**VI. APPROVAL OF SPECIAL USE PERMITS**

- A. Soil and Water Conservation District - Agriculture Career Field Trip Series –  
Meadowhawk Lodge – Week of June 9, 2025 (Final Date TBA) 9:00 AM to 3:30 PM  
Including Waiving of Fees and Charges**

Kendall County Soil and Water Conservation District recently informed the Forest Preserve District the space was no longer needed for the event.

- B. Kendall County Judiciary – Drug Court Graduation – Meadowhawk Lodge - August 15, 2025 from 11 AM to 5 PM Including Waiving Fees and Charges**

Commissioner Koukol made a motion to approve the Special Use Permit for Kendall County Judiciary – Drug Court Graduation – Meadowhawk Lodge – August 15, 2025 from 11 AM to 5 PM, including Waiving of Fees and Charges. Seconded by Commissioner Flowers. Aye, all. Opposed, none.

## **VII. Grounds and Natural Resources Reports**

### **A. Hoover-Fox River Bluffs RTP Trail Project Updates**

The District is waiting on Prairie Archeology to complete work based on trail change.

### **B. Hoover Wastewater Treatment Facilities**

- YBSD Intergovernmental Agreement – Not received yet
- LAI Repair Proposal – Not received yet

### **C. 2014 Ford F-150 Super Duty Truck Replacement Discussion**

Committee provided direction to look at used vehicles vs. prices for new

### **D. Gov Deals Vehicle Sales Results**

Acting Executive Director White provided updates for the two District vehicles that were listed on GovDeals. The 2008 F-350 Dump sold at \$5,150.00 and the 2011 F-350 Pick up Truck sold for \$9,300.00.

## **VIII. Environmental Education and Ellis House and Equestrian Center Reports**

### **A. Mary M. Subat Nature Center Construction Project Updates**

David Guritz, Executive Advisor, indicated that the panels are 75% complete and that the Center is 3 months out from opening.

### **B. Part Time and Seasonal Employees – New Hires**

Stefanie Wiencke, Environmental Education and Public Outreach Division Manager, provided an update that the District has hired 3 seasonal and 2 part-time employees in the Education Department.

## **IX. Other Items of Business**

Executive Advisor Guritz reported that the road easement near the hay field at Baker Woods had a concrete pad and turn around constructed by neighboring residents of the Preserve without prior permission or knowledge of the District.

## **X. Chairman's Report**

None.

## **XI. Public Comments**

No public comments were offered from citizens in attendance.

## **XII. Executive Session**

None.

### **XIII. Adjournment**

Commissioner Flowers made a motion to adjourn the meeting. Seconded by Commissioner Bachmann. Aye, all. Opposed, none. Meeting adjourned at 6:11 pm.

Respectfully submitted,

Antoinette White

Acting Executive Director, Kendall County Forest Preserve District