

Minutes of the KenCom Operations Board Meeting
Held, Wednesday, May 14th, 2025
2:00 p.m.
Yorkville Police Department
3rd Floor, East Conference Room, Rm 337
651 Prairie Pointe Dr. Yorkville, IL 60560

Member	Agency	Present	Absent
Dan Gallup	OFD	X	
Ismel Diaz	MPD	X	
Bobby Richardson	KCSO		X
Scott McCarty	BKFD	X	
Norm Allison	PPD	X	
Ray Mikolasek	YPD	X	
Cliff Fox	Village of Newark	X	
Jeff Mathre	NFD		X
Derek Forseth	LRFFD	X	
Patrick Pope	LSFD		X
Derek Hagerty	SFD		X
Drew Santa	OPD		X
Tom Meyers	MFD		X
	ATFD		X

Others Present: Lynette Bergeron, KenCom Director; Pamela Hurtig, KenCom Deputy Director.

Ray Mikolasek called the meeting to order and requested a roll call of the membership. Seven of the thirteen members were present, resulting in having a majority of a quorum for voting purposes.

Mikolasek called for approval of the agenda. Allison made a motion to approve the agenda as submitted, seconded by Gallup. Discussion. All members present voting aye. Motion carried.

Mikolasek called for Public Comment – None

Mikolasek called for Correspondence – None

Staff Report – Bergeron gave a Personnel Report as follows: KenCom is currently down four TC positions, and hiring is complete. We currently have four full-time and two experienced part-time candidates with a start date of Monday, May 16th, 2025. On May 13th, former employee Lynsey Sobieraj started as a part-time telecommunicator with KenCom to assist with staffing crisis. She is currently in a training refresher phase, and we are excited to have her back on the team. KenCom's Public Education Committee members Jordan Mahara and Teresa Gonzalez participated in Newark Grade Schools Camp 911 on May 9th. They were ready for the expected 90 children in attendance with goodie bags and tons of 911 information to share. Training as follows: Jenny Haske and Bonnie Walters are currently at the Tyler Connect Conference running from May 11th through May 14th. On June 6th, Pamela Hurtig, Jenny Haske, and Jordan Mahara will be attending the Active Threat Response Conference in Warrenville, IL. In-house training for May is on the PACE Scheduling Software. Project Updates as follows: Motorola's tentative timeframe for completing the DFSI project is the end of summer. DFSI testing was performed on April 21 and 22 in the Motorola testing lab. The simulcast digital configuration testing was unsuccessful. Dave Gossage is working with Tait to determine the next steps for troubleshooting. Future

testing will be scheduled. There is a bill down for CESSA in Springfield that has been passed to bump out the CESSA requirements to 2027. Hurtig stated a Southern Fox Valley EMS Coordinator was listening to a CESSA meeting in February and was tired with the no progress, no movement, and no communication and they decided to create a subcommittee in Region 9 (KenCom's Region). Hurtig attended the first meeting at Delnor and 988 was discussed and will be scheduling another meeting. Discussion ensued. They received the custom export required for payroll from PACE, and still have some changes to make, but we are on a forward-moving path. KenCom was assigned a new onboarding representative, and PACE will reboot the 3-year agreement to begin after we can go live with the program. Project Kick-Off Meeting for Word Systems/Nice Recording System Upgrade is scheduled for August 5th, 2025. Looking at late summer, early fall for the upgrade. FoxTalk/OFML Migration, IT support has been working with agencies to submit the necessary paperwork to the state for the interface connection and required testing. The deadline for migration is June 1st. KenCom has a tentative go-live date of May 27th. Text to 9-1-1 totals for April were 6.

Closed Session Minutes but do not release – None

Consent Agenda – Mikolasek called for approval of the consent agenda. Diaz made a motion, seconded by McCarty to approve the consent agenda, which includes the following:

- Approval of the April 2025 Treasurer's Reports
- Approval of the April 16th, 2025 Operations Board Minutes.

All members present voting aye. Motion carried.

Mikolasek called for the Standing Committee Reports:

Strategic Planning Committee – Bergeron stated the NIU Strategic Planning Committee Study was discussed and need two members from the Operations Board to sit on the Core Team. KenCom's Tyler Contract expires on June 30, 2027 and learned about the Tyler Cloud Solution that they offer. After speaking with Tyler they realized it was not as large of a purchase to migrate to the Cloud as they anticipated. After Discussion, Bergeron stated they need to form a Committee soon to begin negotiations on the new Tyler contract.

Finance Committee Report:

Operation Fund Bills – Gallup made a motion to approve the May 2025 Operation bills, in the amount of \$199,556.61, seconded by Allison. Discussion. A roll call was taken with all seven members present voting aye. Motion carried.

Surcharge Fund Bills – McCarty made a motion to approve the May 2025 Surcharge bills, in the amount of \$20,427.65, seconded by Forseth. Discussion. A roll call was taken with all seven members present voting aye. Motion carried.

Anticipated Expenses – Hurtig reviewed the anticipated expenses contained in the packet. Gallup made a motion to approve HipLink for an amount not to exceed \$15,490.00 seconded by Fox. Discussion ensued. A roll call was taken with all seven members present voting aye. Motion carried.

Mikolasek called for Old Business:

Other Old Business – None

Update Fire Encryption Status – McCarty stated they had the MABAS meeting and was discussed and the problem is going to be the cost to switch out the mobiles. Bergeron stated KenCom purchased the portables for all the agencies. McCarty continued they need to get the agencies to start budgeting to purchasing the mobiles and there was no commitment at the meeting for a timeframe. McCarty does not see some of the smaller departments purchasing the mobiles to go fully encrypted. There was discussion

on grants to help the smaller agencies purchase their mobiles. Discussion ensued on a deadline date for all fire agencies to be ready to go fully encrypted.

9-1-1 Goes to Springfield – Bergeron stated currently the surcharge is \$1.50 and they are looking to add \$1.00 and increase to \$2.50, especially with the Grant running out and the surcharge funds being decreased. Bergeorn stated they are looking for support from any political party to help push the increase through.

Tyler New World Fire RMS – Bergeron stated Tyler New World did come through for FireRMS and made their contract right and are bound with the contract until June 30, 2027. Discussion ensued.

Mikolasek called for New Business:
Closed Session Audio Destruction – None

Policy and Procedures – Hurtig reviewed the revised policy contained in the packet. Gallup made a motion to approve the revised Freedom of Information Act Inquiries Policy, seconded by Forseth. Discussion. All members present voting aye. Motion carried.

Other New Business – Gallup stated both Oswego Fire and Bristol Kendall’s Board of Trustees approved moving forward with the Phoenix and that includes a 50/50 cost share between Oswego Fire and Bristol Kendall Fire for the dispatch center to upgrade and install the equipment. A time table has not been discussed but it is moving forward.

Gallup stated that he has a meeting with the Oswego Police Department and anyone else who would like to participate, regarding the increase in missing people. They are trying to develop a unified command model and plan to discuss possibly patching channels together for talk-arounds with dispatch. Communicating on the same channel is important. Discussion ensued.

Other Business – Bergeron stated they have an old tower and building in Oswego that is behind Ron Westphal Chevrolet which is abandoned but still belongs to KenCom. Eventually, something needs to be done with it and wanted everyone to know it was there.

Closed Session – None

Action After Closed Session – None

Mikolasek stated the next Operations Board Meeting is Wednesday, June 18th, 2025; at Yorkville Police Department, 3rd Floor East Conference Room 337, 651 Prairie Pointe, Yorkville at 2:00 p.m. Gallup made a motion to adjourn the meeting, seconded by McCarty. All members present voting aye. The meeting adjourned at 2:50 p.m.

Respectively Submitted,

Bonnie Walters
Recording Secretary