

Strategic Planning Committee Meeting Minutes
Held, July 15th, 2025
2:13 p.m.

<u>Member</u>	<u>Agency</u>	<u>Present</u>	<u>Absent</u>
Bobby Richardson	KCSO	X	
Scott Mulliner	City of Plano		X
Ryan Cihak	Bristol Kendall Fire	X	
Norm Allison	Plano Police		X
Phil Smith	Montgomery Police		X
Shane Yackley	Oswego Police	X	
Dan Schiradelly	Oswego Fire	X	
Garrett Carlyle	Yorkville Police	X	

Others Present: Pamela Hurtig, KenCom Director; Jenny Haske, KenCom Deputy Director; Sarah Jenkins, KenCom Operations Manager; Bonnie Walters, KenCom Executive Assistant.

Bobby Richardson called the meeting to order and requested a roll call of the membership. A roll call was taken with five of the eight members present resulting in having a quorum for voting purposes.

Public Comments: None

Richardson called for a motion to approve the agenda. Schiradelly made a motion to approve the agenda as written, seconded by Carlyle. Discussion. All members present voting aye. Motion carried.

Public Comments: None

Consent Agenda – Richardson called for a motion to approve the Consent Agenda. Yackley made the motion, seconded by Schiradelly, to approve the Consent Agenda as follows: Approval of the May 13th, 2025 Strategic Planning Committee minutes. All members present voting aye. Motion carried.

Richardson called for Old Business: None

NIU Center for Governmental Studies – Hurtig stated in the packet is a project timeline for the overall project. The other area is the basic planning process and the Employee Opinion Survey. The Employee Survey was completed and KenCom received 23 responses, which was good. The focus groups are set up which includes four participants from the Strategic Committee and four participants from the Operations Board. The meeting is on July 30th at the Oswego Fire Department, and all participants have confirmed their attendance. Discussion ensued. The Leadership Workshop is on August 27th which is a full day seminar and so far have eleven people attending from each agency, and have not heard back from Sandwich Fire, Lisbon Seward, Newark Fire or Montgomery Countryside Fire.

Any Other Old Business – Hurtig stated the Executive Board had requested the Finance Committee to come up with a Tyler Negotiating Team for the new contract end of June 2027. The Finance Committee appointed Josh Flanders, Jim Jensen, Fred Kreinbrink and the KenCom Administration team to do the negotiation. The Operations Board is getting a list of all the current Tyler services that each department uses so see if they want to maintain them or change them.

Hurtig stated in regards to the second tower, Bergeron had found a feasibility study that Larry Nelson had done with Mid America Towers. This was to determine if the current tower was overloaded, and it was. The recommendation at that time was to take anything old off it, Hurtig is going to reach out to A Beep to see about getting that done, and sent the feasibility study to them. It was also mentioned in the study that either a larger Tower or a second one is needed. A Beep is going to give two recommendations where they think the placement of the new Tower should be. Discussion ensued.

Hurtig stated they are getting the DFSI installed to fix for the encryption to go digital by the end of summer for the police agencies. The fire agencies did put a sunset date of June 30, 2027 to go fire encrypted, and all fire agencies need to be ready.

Hurtig stated that discussions have been held about staffing in KenCom. At the May Personnel Committee Meeting, they voted to increase staffing by four telecommunicators, which will go through the budget process. Hurtig continued that currently they are full staffed at nineteen, with four in training and down a supervisor. They are looking to hire their allotted plus two closer to when the four trainees are out of training, due to too much stress on the staff.

Cihak mentioned what the plan is for KenCom's back-up center at Bristol Kendall Fire. Hurtig will touch base with IT to see what more they need to do at Grundy County to make that fully functional, and get back to him.

Richardson called for New Business:

Any Other New Business – Richardson mentioned changing the Strategic Planning Committee Meeting to the first Tuesday of the month at 9 am. There was a consensus by the Committee to make that change beginning August 5th at 9 am.

Other Business from the Floor – None

The next meeting is scheduled for Tuesday, August 5th, 2025 at the Public Safety Center, Lower Level, KenCom Conference room at 9:00 a.m. Yackley made a motion to adjourn the meeting at 2:37 p.m., seconded by Schiradelly. All members present voted aye. Motion carried.

Respectively submitted,

Bonnie Walters
Recording Secretary