

KenCom Finance Committee Meeting Minutes
June 23rd, 2025
9:00 a.m.
KenCom Public Safety Center
1100 Cornell Lane, Yorkville
Conference Room

Member	Agency	Present	Absent
Josh Flanders	Oswego Fire	X	
Brian DeBolt	Kendall County Board		X
Dwight Baird	KCSO	X	
Zoila Gomez	City of Plano	X	
Jason Bastin	Oswego Police	X	
Fred Kreinbrink	Little Rock Fox Fire	X	
James Jensen	Yorkville PD	X	

Others present: Lynette Bergeron, KenCom Director; Pamela Hurtig, KenCom Deputy Director; Jenny Haske, KenCom Assistant Director; Bonnie Walters, KenCom Executive Assistant..

Josh Flanders called the meeting to order and requested a roll call of the membership. A roll call was taken with six of the seven members present, which resulted in having a quorum for voting purposes.

Flanders called for a motion to approve the agenda. Bastin made a motion to approve the agenda as written, seconded by Baird. Discussion. All members present voting aye. Motion carried.

Public Comment – None

Flanders called for Correspondence – None

Staff Report: – Bergeron gave a Personnel Report as follows: KenCom hired four full-time and one part-time telecommunicators who started on May 19th. The full-time telecommunicators , Freeland, Williams, Schmitt, and Pryor, have been completing classroom training and began taking calls in POD training last week. Our new part-time telecommunicator, Hughes, has dispatching experience from another state and is working on a modified training program. The goal is to train him initially as a call taker and fire dispatcher so he can assist the enormous amounts of overtime as soon as possible. Trainee Vasquez will return from military training this week and complete some refresher training to be released as a trained telecommunicator by the beginning of July. Retired TC Linder was hired back on July 9th as a part-time Quality Assurance Analyst. Training as follows: Dealing with Heat Stress from EMS1 Academy and Rural Firefighting from PowerPhone Education. Project Updates as follows: Further DFSI testing was successfully completed at the Motorola lab. We are waiting for Motorola's next steps and looking to narrow down a tentative project completion date. The next Southern Fox Valley EMS meeting to discuss CESSA will be held at Delnor Hospital on June 25th at 11:30 a.m. Although they prefer to meet in person, they provided a Zoom link that was forwarded on May 28th. KenCom started a soft go-live with the PACE Scheduler software on June 10th and will use the site in tandem with our current practices until we are sure everything is running as intended. The Nice recording upgrade was completed early last week due to memory issues and the system failing. The redundant server was bad, and they will return this week to install a new one. KenCom completed the FoxTalk/OFML Migration upgrade on May 27th. IT support has been working with the agencies to resolve any issues. Text to 9-1-1 totals for May were 6.

Closed Session Minutes but do not release – None

Consent Agenda – Flanders called for approval of the consent agenda. Bastin made a motion, seconded by Barird to approve the consent agenda, which includes approval of the May 2025 Treasurer's Reports for the Surcharge and Operating Funds and the May 15th, 2025 Finance Committee Minutes. All members present voting aye. Motion carried.

Flanders called for the Standing Committee Reports:

Personnel Committee Report – No Report.

Strategic Planning Committee Report – No Report.

Operations Board Report – Bergeron stated they met, and the Kendall County Road Commissioner, Doug Westphal, was there. Currently, KenCom holds the license for the Kendall County Highway Department, and the townships have always used them. As of now, KenCom cannot hear them, and they cannot hear KenCom, they had a repeater go bad. They are in the beginning stages of deciding on the new radio equipment they would like to install so they can communicate with KenCom again. Westphal explained the system they are looking to go to and would like a designated channel at KenCom, and KenCom will only hear that when they go to that channel for all of the County Townships. Bergeron stated A Beep needs to be involved when getting into the tower building. There will be no cost to KenCom. Discussion ensued. Bergeron continued that a new call type was also passed for Major Vehicle Accident to replace Rollover and Head-on. The Fire Agencies set a date to become fully encrypted by June 2027. Discussion ensued on reaching out to APCO regarding the stance on encryption with the State.

Finance Committee Report:

Operation Fund Bills – Baird made a motion to approve the June 2025 Operation bills, in the amount of \$196,292.40, seconded by Bastin. Discussion. A roll call was taken with all six members present voting aye. Motion carried.

Surcharge Fund Bills – Gomez made a motion to approve the June 2025 Surcharge bills, in the amount of \$391,108.18, seconded by Jensen. Discussion. A roll call was taken with all six members present voting aye. Motion carried.

Anticipated Expenses – None

Flanders called for Old Business:

Future KenCom Expansion – Bergeron stated that Pamela, Flanders, and herself met with County Administrator, Christina Burns, and Matt Kellogg. They did receive the request for renewal of the lease, which will have to be modified when the expansion occurs. The second Tower location was discussed at the Public Safety Center. Larry Nelson had a study done by Mid-America Tower. Hurtig stated she will be sending out the Board an invitation for the Strategic Planning Leadership Workshop for NIU, which will be from 9-3 on August 27th at the Oswego Fire Department.

Finance Committee Closed Session Audio Destruction – None

Any other Old Business – None

Flanders called for New Business:

Finance Committee Closed Session Audio Destruction – None

Appointment of Tyler Negotiating Team – Flanders stated that it was discussed at the Executive Board meeting to appoint a Tyler Negotiating Team out of the Finance Committee. After discussion, the following members will be part of the Tyler Negotiating team: James Jensen, Fred Kreinbrink, Josh Flanders, and the KenCom Admin Staff. It was discussed to get the Operations Board a list of all their Tyler Products before negotiations to find out what products they want to keep.

Other New Business – None

Other Business – Flanders stated they are working on Tower Leases that had never been done in the past and need to be cleaned up.

Closed Session – None

Action after Closed Session – None

Flanders stated the next Finance Committee meeting is Monday, July 17th, 2025 at 9:00 a.m. KenCom Public Safety Building, Lower Level Emergency Operations Center. Jensen made a motion to adjourn the meeting, seconded by Bastin. All members present voting aye. Motion carried. The meeting adjourned at 9:38 a.m.

Respectively submitted,

Bonnie Walters
Recording Secretary