

Minutes of the KenCom Operations Board Meeting
Held, Wednesday, June 18th, 2025
2:00 p.m.
Yorkville Police Department
3rd Floor, East Conference Room, Rm 337
651 Prairie Pointe Dr. Yorkville, IL 60560

Member	Agency	Present	Absent
Dan Gallup	OFD	X	
Ismel Diaz	MPD	X	
Jason Langston	KCSO	X	
Scott McCarty	BKFD	X	
Gene Morton	PPD	X	
Ray Mikolasek	YPD	X	
Cliff Fox	Village of Newark	X	
Jeff Mathre	NFD		X
Derek Forseth	LRFFD		X
Patrick Pope	LSFD		X
Derek Hagerty	SFD		X
Drew Santa	OPD	X	
Tom Meyers	MFD		X
	ATFD		X

Others Present: Lynette Bergeron, KenCom Director; Pamela Hurtig, KenCom Deputy Director; Jenny Haske, KenCom Assistant Director; Bonnie Walters, KenCom Executive Assistant; Doug Westphal, Kendall Township.

Ray Mikolasek called the meeting to order and requested a roll call of the membership. Eight of the thirteen members were present, resulting in having a quorum for voting purposes.

Mikolasek called for approval of the agenda. Gallup made a motion to approve the agenda as submitted, seconded by Langston. Discussion. All members present voting aye. Motion carried.

Mikolasek called for Public Comment – None

Mikolasek called for Correspondence – None

Staff Report – Hurtig gave a Personnel Report as follows: KenCom hired four full-time and one part-time telecommunicators who started on May 19th. The full-time telecommunicators, Freeland, Williams, Schmitt, and Pryor, have been completing classroom training and began taking calls in POD training last week. Our new part-time telecommunicator, Hughes, has dispatching experience from another state and is working on a modified training program. The goal is to train him initially as a call taker and fire dispatcher so he can assist the enormous amounts of overtime as soon as possible. Trainee Vasquez will return from military training this week and complete some refresher training to be released as a trained telecommunicator by the beginning of July. Retired TC Linder was hired back on July 9th as a part-time Quality Assurance Analyst. Training as follows: Dealing with Heat Stress from EMS1 Academy and Rural Firefighting from PowerPhone Education. Project Updates as follows: Further DFSI testing was successfully completed at the Motorola lab. We are waiting for Motorola's next steps and looking to narrow down a tentative project completion date. The next Southern Fox Valley EMS meeting to discuss

CESSA will be held at Delnor Hospital on June 25th at 11:30 a.m. Although they prefer to meet in person, they provided a Zoom link that was forwarded on May 28th. KenCom started a soft go-live with the PACE Scheduler software on June 10th and will use the site in tandem with our current practices until we are sure everything is running as intended. The Nice recording upgrade was completed early last week due to memory issues and the system failing. The redundant server was bad, and they will return this week to install a new one. KenCom completed the FoxTalk/OFML Migration upgrade on May 27th. IT support has been working with the agencies to resolve any issues. Text to 9-1-1 totals for May were 6.

Closed Session Minutes but do not release – None

Consent Agenda – Mikolasek called for approval of the consent agenda. Diaz made a motion, seconded by Santa to approve the consent agenda, which includes the following:

- Approval of the May 2025 Treasurer's Reports
- Approval of the May 14th, 2025 Operations Board Minutes.

All members present voting aye. Motion carried.

Mikolasek called for the Standing Committee Reports:

Strategic Planning Committee – No Report

Finance Committee Report:

Operation Fund Bills – Gallup made a motion to approve the June 2025 Operation bills, in the amount of \$196,292.40, seconded by Morton. Discussion. A roll call was taken with all eight members present voting aye. Motion carried.

Surcharge Fund Bills – Morton made a motion to approve the June 2025 Surcharge bills, in the amount of \$391,108.18, seconded by Santa. Discussion. A roll call was taken with all eight members present voting aye. Motion carried.

Anticipated Expenses – None

Mikolasek called for Old Business:

Other Old Business – None

Update Fire Encryption Status – Bergeron stated it was taken to the Executive Board and discussed that no deadline was reached at the MABAS level for fire encryption. Gallup made a motion to set the fire encryption deadline to be June 30, 2027, seconded by McCarty. Discussion. All members present voting aye. Motion carried.

9-1-1 Goes to Springfield – Hurtig stated there is a town hall meeting scheduled for July 8th. They are still trying to increase the surcharge by a \$1 to total \$2.50.

Tyler New World Fire RMS – Bergeron stated Josh Flanders sent an email to all of KenCom's fire agencies stating Tyler/New World met their obligations in regards to the ten-year contract, no further discussion is necessary.

Mikolasek called for New Business:

Closed Session Audio Destruction – None

NIU Center for Governmental Studies Planning & Goal Identification – Hurtig stated they are putting together a focus group between the Strategic Planning Committee and the Operations Board. Hurtig stated she gathered a list of some Operations Members she would like on the group as follows: Gene

Morton, Scott McCarty, Drew Santa, Cliff Fox, Dan Gallup. From the Strategic Planning Committee members involved are Liz Palko, Garrett Carlyle, and Ryan Cihak. The tentative first meeting date is July 30th 10-11:30. Discussion ensued. Diaz made a motion to approve the members listed, seconded by McCarty. Discussion. All members present voting aye. Motion carried.

Action Item – New Police/Fire Call Type – Haske reviewed the new Police/Fire Call Type contained in the packet. Gallup made a motion to approve the creation of a call type of Major Vehicle Accident (MVA) to replace Head-on Collision and Rollover Accident in CAD, seconded by McCarty. Discussion. All members present voting aye. Motion carried.

Other New Business – Bergeron introduced Doug Westphal from Kendall Township, and he had reached out in regards to the Kendall County Highway frequency which is in KenCom's name. As of now, KenCom cannot hear them and they cannot hear KenCom, they had a repeater go bad. They are in the beginning stages of deciding on the new radio equipment they would like to install so they can communicate with KenCom again. Westphal explained the system they are looking to go to and would like a designated channel at KenCom, and KenCom will only hear that when they go to that channel for all of the County Townships. Westphal stated any costs will be paid by the highway department. Bergeron mentioned Dave Gossage from A Beep will have to be involved as the equipment will be in KenCom's Tower buildings. Hurtig stated KenCom will not be monitoring as a primary frequency and there will be no change in dispatch procedures. After Discussion, it was decided to create a Memorandum of Understandings for all the Townships to bring back to the Board for approval.

Other Business – None

Closed Session – None

Action After Closed Session – None

Mikolasek stated the next Operations Board Meeting is Wednesday, July 16th, 2025; at Yorkville Police Department, 3rd Floor East Conference Room 337, 651 Prairie Pointe, Yorkville at 2:00 p.m. Gallup made a motion to adjourn the meeting, seconded by McCarty. All members present voting aye. The meeting adjourned at 2:37 p.m.

Respectively Submitted,

Bonnie Walters
Recording Secretary