

KenCom Finance Committee Meeting Minutes
July 17th, 2025
9:00 a.m.
KenCom Public Safety Center
1100 Cornell Lane, Yorkville
Conference Room

Member	Agency	Present	Absent
Josh Flanders	Oswego Fire	X	
Brian DeBolt	Kendall County Board	X	
Dwight Baird	KCSO	X	
Zoila Gomez	City of Plano	X	
Jason Bastin	Oswego Police	X	
Fred Kreinbrink	Little Rock Fox Fire	X	
James Jensen	Yorkville PD		X

Others present: Pamela Hurtig, KenCom Director; Jenny Haske, KenCom Assistant Director; Sarah Jenkins, KenCom, KenCom Operations Manager; Bonnie Walters, KenCom Executive Assistant..

Josh Flanders called the meeting to order and requested a roll call of the membership. A roll call was taken with six of the seven members present, which resulted in having a quorum for voting purposes.

Flanders called for a motion to approve the agenda. DeBolt made a motion to approve the agenda as written, seconded by Bastin. Discussion. All members present voting aye. Motion carried.

Public Comment – None

Flanders called for Correspondence – None

Staff Report: – Hurtig gave a Personnel Report as follows: KenCom is down one supervisor position. We want to thank all of our agencies that helped give Director Bergeron a well-deserved send-off. The retirement party was a success, and she will greatly missed. Training as follows: All TCs are taking continuing education through Southern Fox Valley EMS Systems and Animal Bites, which is the assigned training via APCO. The trainees will start phase 2 of the training program in approximately two weeks. Project Updates as follows: DFSI update is that Motorola was on site last week, completing some programming and configuration work before the cutover. CESSA update is that the PowerPhone pilot programs continue. The August and September CESSA Statewide Advisory Committee (SAC) meetings are TBD. The bad redundant server has been replaced for the Nice Recording System Upgrade, and the project is complete overall. The technician will return to clean up wiring and do some labeling. There is a communication issue between CAD and HipLink. Tyler and HipLink must schedule a meeting to resolve the issue. Phoenix G2 update is that Haske is working on sending CAD information over to the vendor. Text to 9-1-1 totals for June were 12.

Closed Session Minutes but do not release – None

Consent Agenda – Flanders called for approval of the consent agenda. Baird made a motion, seconded by Bastin to approve the consent agenda, which includes approval of the June 2025 Treasurer’s Reports for the Surcharge and Operating Funds and the July 17th, 2025 Finance Committee Minutes. All members present voting aye. Motion carried.

Flanders called for the Standing Committee Reports:

Personnel Committee Report – Hurtig stated the Personnel Committee voted in the May meeting to increase staffing by four telecommunicators. Hurtig is going to work that into the budget.

Strategic Planning Committee Report – Hurtig stated they reviewed the NIU Strategic Plan Study and the first Focus Group is set for July 30th. They have good participation for the Leadership Group, but Hurtig has not heard back from some of our agencies.

Operations Board Report – Hurtig stated they reviewed and approved the Memorandum of Understandings for the Townships.

Finance Committee Report:

Operation Fund Bills – Zoila made a motion to approve the July 2025 Operation bills, in the amount of \$236,631.21, seconded by Bastin. Discussion. A roll call was taken with all six members present voting aye. Motion carried.

Surcharge Fund Bills – Baird made a motion to approve the July 2025 Surcharge bills, in the amount of \$92,355.36, seconded by Gomez. A discussion ensued regarding the recent increase in the Surcharge Funds. A roll call was taken with all six members present voting aye. Motion carried.

Anticipated Expenses – Hurtig reviewed the Anticipated Expenses contained in the packet. DeBolt made a motion to approve the Anticipated Expenses as follows: PSC Tower UPS not to exceed \$2,873.57, a color printer not to exceed \$1,476.90, and meals for the NIU Focus Group and Leadership Workshop not to exceed \$400.00, seconded by Gomez. Discussion. A roll call was taken with all six members present voting aye. Motion carried.

Flanders called for Old Business:

Future KenCom Expansion – Hurtig stated in regards to the new Tower at the Public Safety Center, they did find a Feasibility Study Larry Nelson had done with MidAmerica Towers in 2020. They confirmed that the current tower is over its structural capacity, and the recommendation was to get a bigger tower or a second tower. Hurtig sent that study to A Beep along with a drawing of the current tower, to have them give a suggestion where they think the best location for a second tower. DeBolt mentioned they are starting to get ready to talk to the architect by fall about the expansion, and for KenCom to come up with their plan they would like done during the expansion. Discussion ensued.

Tyler Negotiations – Flanders stated the Operations Board was given a spreadsheet of all their current products and each agency is to review and send back what they want to maintain, drop, or add by the end of August, before negotiation begin.

Finance Committee Closed Session Audio Destruction – None

Semi-Annual Closed Session Review – Baird made a motion to keep the closed session meeting minutes closed, seconded by DeBolt. All members present voting aye. Motion carried.

Memorandum of Understanding – Hurtig state, Doug Westphal, Kendal County Road Commissioner, came to the last Operations Board Meeting requesting a designated channel. As of now, KenCom cannot hear them, and they cannot hear KenCom, they had a repeater go bad. They are in the beginning stages of deciding on the new radio equipment they would like to install so they can communicate with KenCom again. There will be no cost to KenCom and KenCom will not be monitoring the channel, and current procedures will remain. Bastin made a motion to approve the following MOU's: Big Grove Township; Fox Township; Kendall County Highway Department; Kendall Township; Lisbon Township; Little Rock Township; Na Au Say Township; Oswego Township; Seward Township, seconded by Baird. Discussion. All members present voting aye. Motion carried.

Any other Old Business – None

Flanders called for New Business:

Finance Committee Closed Session Audio Destruction – None

Other New Business – None

Other Business – Baird asked when Hurtig would have preliminary numbers for Kendall County for FY 2026 dispatch fees. Hurtig stated she will start working on the budget in the next week.

Closed Session – None

Action after Closed Session – None

Flanders stated the next Finance Committee meeting is Monday, July 17th, 2025 at 9:00 a.m. KenCom Public Safety Building, Lower Level Emergency Operations Center. Jensen made a motion to adjourn the meeting, seconded by Bastin. All members present voting aye. Motion carried. The meeting adjourned at 9:22 a.m.

Respectively submitted,

Bonnie Walters
Recording Secretary