



**Kendall County Board Agenda**  
**Adjourned June Meeting**  
**Kendall County Historic Courthouse,**  
**110 W. Madison Street, Yorkville, IL 60560**  
**Tuesday, August 5, 2025, at 4:00 P.M.**

1. Call to Order
2. Pledge of Allegiance
3. Invocation
4. Roll Call
5. Determination of a Quorum
6. Approval of Agenda
7. Special Recognition
  - 2025 Summer Internship Presentation
8. Public Comment
9. Consent Agenda
  - A. Approval of Claims in the amount of \$3,976,072.19 from July 31, 2025
10. New Business
11. Standing Committee Reports
  - A. Finance & Budget – Approve the Recruitment and Retention Grant Payouts for the Kendall County Sheriff's office, effective July 1<sup>st</sup>, 2025 (p.2)
12. Special Committee Reports
13. Liaison Reports
14. Other Business
15. Chairman's Report
16. Public Comment
17. Questions from the press
18. Executive Session
19. Adjournment

*If special accommodation or arrangements are needed to attend this County meeting, please contact the Administration Office at 630-553-4171, a minimum of 24 hours prior to the meeting time*



## Kendall County Agenda Briefing

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**Meeting Type:** County Board  
**Meeting Date:** 08/05/25  
**Subject:** Recruitment and Retention Grant Payouts for the KC Sheriff's Office  
**Prepared by:** Latreese Caldwell, Deputy County Administrator  
**Department:** Administration

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### Action Requested:

Approve the Recruitment and Retention Grant Payouts for the Kendall County Sheriff's Office, effective July 1, 2025

### Board/Committee Review:

Finance & Budget Committee

### Fiscal impact:

\$181,000 Expenditure

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### Background and Discussion:

Fund 1700 – Officer Recruitment/Retention Fund has been established to capture the \$205,200 Recruitment and Retention grant financial activities.

Payout counts and amounts include:

13 Officers * \$1,000	\$	13,000
17 Officers * \$1,500		25,500
57 Officers * \$2,500		142,500
	\$	181,000

### Staff Recommendation:

Approve the Recruitment and Retention Grant Payouts for the Kendall County Sheriff's Office, effective July 1, 2025

### Attachments:

- Memo to Kendall County Finance and Budget Committee from Undersheriff Bobby Richardson
- 6/30/25 YTD General Fund Sheriff Budget – 11002009 Calculation detailing Estimated Year End General Fund Sheriff Deputy Salaries to demonstrate capacity in the IMRF and Social Security Funds to cover benefits related to \$181,000 payout



## ***KENDALL COUNTY OFFICE OF THE SHERIFF***

Dwight A. Baird, Sheriff  
1102 Cornell Lane Yorkville Illinois 60560  
Phone: 630-553-7500 Fax: 630-553-1972  
[www.co.kendall.il.us/sheriff](http://www.co.kendall.il.us/sheriff)



Kendall County Finance and Budget Committee,

The Kendall County Sheriff's Office applied for a recruitment and retention grant through ILETSB several months ago and received information in May that we were successfully awarded the grant. The grant total that was awarded was \$205,200 and was applied for payments to be made to employees for their retention with the Sheriff's Office, as well as the recruitment of new Deputies. Also, with the grant we applied for money to purchase exercise equipment that would allow Deputies to utilize equipment that is more conducive to their job function. The payouts for recruitment and retention are based upon the years of service that you have at the Sheriff's Office, as well as payouts in the future for new Deputies who have maintained their employment with the office. The Treasurers Office created a line item for the grant to ensure proper tracking of all payments made from the grant are documented and saved for future budget requirements.

Sincerely,

A handwritten signature in black ink, appearing to read "Bobby Richardson".

Undersheriff Bobby Richardson



Sheriff YTD 6/30/25

Sheriff-General Fund #11002009		20.01%	6.20%
		IMRF	SSI
<u>Budget</u>			
11002009-51060	Salaries-Sheriff Patrol Deputies	\$ 4,302,686.00	\$ 860,967.47 \$ 266,766.53
	6/30/25 actual expenditure	(2,087,718.79)	(417,752.53) (129,438.56)
	Current budget balance	2,214,967.21	443,214.94 137,327.97
<u>Est. Year End Budget Balance</u>			
11002009-51060	Salaries-Sheriff Patrol Deputies	4,302,686.00	860,967.47 266,766.53
	FY25 estimated year end 16pp/26pp	(3,392,543.03)	(678,847.86) (210,337.67)
	Est. ending budget balance	910,142.97	182,119.61 56,428.86
<u>Est. Year End Budget Balance w/ Stipends</u>			
	Est. ending budget balance before stipends	910,142.97	182,119.61 56,428.86
	Stipends	(181,000.00)	(36,218.10) (11,222.00)
	Est. ending budget balance after stipends	\$ 729,142.97	\$ 145,901.51 \$ 45,206.86
Balance Remaining Salaries, IMRF, SS		\$ 538,034.59	

FOR 2025 07

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<u>11002009 Sheriff</u>							
11002009 41240 Sheriff Fees	-121,765	-121,765	-60,569.50	-6,807.00	.00	-61,195.50	49.7%*
11002009 41250 Sheriff Miscellaneous	-8,618	-8,618	-8,946.00	-20.00	.00	-328.00	103.8%
11002009 41260 HIDTA Reimbursement	-52,181	-52,181	-4,300.00	.00	.00	-47,881.00	8.2%*
11002009 42070 Security Detail Rei	-4,528	-4,528	-1,387.50	.00	.00	-3,140.50	30.6%*
11002009 51000 Salaries - Elected	168,818	168,818	89,046.86	12,720.98	.00	79,771.16	52.7%
11002009 51030 Salaries - Clerical	757,365	757,365	400,544.08	58,307.95	.00	356,820.92	52.9%
11002009 51060 Salaries - Sheriff	4,302,686	4,302,686	2,087,718.79	287,436.54	.00	2,214,967.21	48.5%
11002009 51150 Salaries - Chief/Co	666,562	666,562	398,997.61	57,392.58	.00	267,564.39	59.9%
11002009 51160 Salaries - Part Tim	66,000	66,000	27,465.00	1,065.00	.00	38,535.00	41.6%
11002009 51180 Salaries - Sergeant	962,554	962,554	530,601.82	76,973.91	.00	431,952.18	55.1%
11002009 51190 Salaries - Security	18,000	18,000	932.30	328.65	.00	17,067.70	5.2%
11002009 51460 Salaries - Clerical	500	500	214.20	214.20	.00	285.80	42.8%
11002009 51540 Salaries - Overtime	305,565	305,565	234,945.52	43,492.16	.00	70,619.48	76.9%
11002009 62000 Office Supplies	6,844	6,844	2,141.79	108.46	.00	4,702.21	31.3%
11002009 62010 Postage	850	850	862.44	.00	.00	-12.44	101.5%*
11002009 62020 Subscriptions / Boo	962	962	.00	.00	.00	962.38	.0%
11002009 62040 Conferences	39,398	39,398	19,949.80	2,185.68	.00	19,448.20	50.6%
11002009 62060 Training	52,697	52,697	32,678.58	1,347.60	.00	20,018.58	62.0%
11002009 62070 Cellular Phones	60,400	60,400	15,327.06	2,224.56	.00	45,072.94	25.4%
11002009 62150 Contractual Service	184,799	184,799	194,316.34	3,426.47	.00	-9,517.70	105.2%*
11002009 62160 Equipment	19,440	19,440	2,614.87	46.98	.00	16,825.58	13.5%
11002009 62170 Vehicle Maintenance	73,712	73,712	32,745.35	1,845.70	.00	40,966.65	44.4%
11002009 62180 Gasoline / Fuel / O	189,866	189,866	79,806.36	13,955.87	.00	110,059.64	42.0%
11002009 62190 Printing	2,591	2,591	1,419.90	898.40	.00	1,171.10	54.8%
11002009 62400 Uniforms / Clothing	37,051	37,051	29,016.20	2,702.58	.00	8,034.80	78.3%
11002009 64350 Police Supplies	27,150	27,150	6,272.59	360.43	.00	20,877.88	23.1%
11002009 64360 Weapons / Ammunio	33,991	33,991	34,184.22	8,882.31	.00	-193.47	100.6%*
11002009 64370 Canine Expense	2,000	2,000	80.00	.00	.00	1,920.00	4.0%
11002009 64380 Union Contract Expe	54,757	54,757	38,087.40	133.99	.00	16,669.60	69.6%
11002009 64390 Investigation	11,000	11,000	1,222.94	926.04	.00	9,777.06	11.1%
11002009 64450 Drug Testing	1,860	1,860	.00	.00	.00	1,860.00	.0%
11002009 64600 Employee Recognitio	4,055	4,055	3,142.58	603.00	.00	912.42	77.5%
TOTAL Sheriff	7,864,382	7,864,382	4,189,131.60	570,753.04	.00	3,675,250.27	53.3%
TOTAL REVENUES	-187,092	-187,092	-75,203.00	-6,827.00	.00	-111,889.00	
TOTAL EXPENSES	8,051,474	8,051,474	4,264,334.60	577,580.04	.00	3,787,139.27	

Approve the Recruitment and Retention Grant Payouts for the Kendall County Sheriff's Office, effective July 1, 2025