

COUNTY OF KENDALL, ILLINOIS
ECONOMIC DEVELOPMENT & ADMINISTRATION COMMITTEE
Meeting Minutes for Wednesday, April 16, 2024, at 5:30 p.m.

Call to Order: The meeting was called to order by Committee Chair Dan Koukol at 5:30 p.m.

Roll Call

Attendee	Status	Arrived	Left Meeting
Dan Koukol	Here		
Scott Gengler	Absent		
Elizabeth Flowers	Here		
Brooke Shanley	Here		
Seth Wormley	Absent		

With three (3) members present a quorum was established.

Staff Present: Christina Burns, RaeAnn VanGundy, Taylor Cosgrove, and Roger Bonuchi

Approval of Agenda – Member Flowers made a motion to approve the agenda, second by Member Koukol. **With three (3) members voting aye, the motion was carried by a vote of 3 - 0.**

The recorder, Nancy Villa, pointed out a mistake on the minutes from February 19, 2025, minutes. The date should be Wednesday February 19, 2025, and not Thursday February 19, 2025.

Approval of Minutes – Member made a motion to approve the corrected February 19, 2025, Committee Meeting minutes, second by Member Shanley. **With three (3) members voting aye, the motion was carried by a vote of 3 - 0.**

Committee Reports and Updates

A. Animal Control Department Update –

Taylor Cosgrove, Director of Animal Control, directed the committee to page 6 in the packet for reports and updates. She informed the committee that a microchip report has been added. Kendall County Animal Control's pet food pantry is operational and actively serving the community. They have also received donations to support this initiative. Mulch has been installed in the dog's yard, generously provided by the City of Yorkville, with the assistance of 15 high school students who helped lay the mulch.

B. Emergency Management Agency Update –

Roger discussed the Illinois Search and Rescue Council. The training is primarily conducted by three experienced long-term members. They provide instruction on search and rescue techniques, field operations, search management, lost person behavior, and basic navigation skills using compass and GPS. A total of 25 participants attended a ground search and rescue training camp, which functions as an intensive introductory program for search and rescue. The first day consists of classroom presentations, while the second day involves outdoor training activities, including night search exercises. Roger mentioned that we are approaching festival season, and the command post has already been requested to attend several festivals. Currently, KCEMA has 22 active volunteers. Although the department recently lost a few volunteers, we remain strong with a team of 22. Committee members discussed the funding sources for KCEMA during the year. Roger explained that some funds are received through Nuclear safety programs, while others come from IEMA. The committee also discussed whether KCEMA provides assistance during emergencies in businesses. Roger clarified that KCEMA only offers assistance when specifically requested by fire departments.

C. Revolving Loan Status Update –

Christina informed the committee that there are currently five outstanding loans. The Law Office Corporation and Grace Holistic Center for Education are both current with their payments. There is no update available regarding the Minooka Water Project. Lucky's Beef N Dogs and Camp Mutt Paws are both behind on their payments. Lucky's Beef N Dogs last made a payment on December 31, 2024. They are currently on payment number 59, whereas they should be on payment number 83. Their outstanding balance is \$5,625. Staff have sent certified letters to both parties, all of which have been returned. Camp Mutt Paws last made a payment in September 2024. They are currently on payment number 28, whereas they should be on payment number 38. In the fall of 2024, they requested a loan modification, which was approved by the committee with the condition of making a payment to proceed. However, this payment has not yet been received.

D. Economic Development Update –

Christina reviewed the economic development monthly report included in the packet on page 21.

- Staff continues to collaborate with the KEDA Summer Internship Program.
- A Spring KEDA Factory Tour at Tangent Technologies is scheduled for April 25.
- The Kendall County Career Resource Fair will take place on May 7 at the Fox Valley YMCA.
- Staff also assisted with GCEP's brochures about the Chicago region for the SelectChi event.
- Staff met with Nicor regarding the 2026 Made in Kendall sponsorship.
- Staff attended the KEDA Quarterly meeting held at Joliet City Hall.

New Committee Business

A. Health Department Update

Member Koukol invited the Executive Director of Kendall County Health Department, RaeAnn VanGundy, to present to the committee regarding the various resources available through the Department. She shared that the Health Department is comprised of four distinct units: Community Health, Mental Health, Environmental Health, and Community Action. The Department offers support to the community on a range of issues, with staff serving as a valuable resource for different services. Committee members commended her for the work and support provided to the community.

Old Committee Business – None

Chairman's Report –None

Public Comment - None

Executive Session - for the purpose of the review of discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06, 5ILCS 120-2/21.

With three (3) members present voting, the motion was carried 3-0.

Dan Koukol	Yes
Scott Gengler	Absent
Elizabeth Flowers	Yes
Brooke Shanley	Yes
Seth Wormley	Absent

The consensus from the Committee was to retain all past Executive Session minutes from Economic Development & Administration, Animal Control and Law Justice and Legislation and release April 16, 2025, Executive Session Review minutes.

Open session reconvened at 6:03 pm.

Action Items for Committee of the Whole: None

Action Items for County Board: None

Adjournment – Member Flowers made a motion to adjourn, second by Member Shanley. **With three (3) members present voting aye; the meeting was adjourned at 6:04 PM.**

Respectfully submitted,
Nancy Villa
Executive Administrative Assistant