

**COUNTY OF KENDALL, ILLINOIS**  
**FACILITIES MANAGEMENT COMMITTEE**  
**Meeting Minutes for Monday, April 7, 2025**

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**Call to Order** – Committee Chair Brian DeBolt called the Facilities Management Committee to order at 4:00 p.m.

**Roll Call**

Attendee	Status	Arrived	Left Meeting
Bachmann, Zach			
DeBolt, Brian	Here		
Kellogg, Matt	Here		
Peterson, Jason	Here		
Shanley, Brooke			

**Others Present** – County Administrator Christina Burns, Facilities Director Dan Polvere, Assistant Facilities Director Luke Prisco, Kendall County Circuit Clerk Matt Prochaska, Kendall County Presiding Judge Stephan Krantz, Technology Director Matthew Kinsey,

**Approval of Agenda** - Member Peterson made a motion to approve the agenda, second by Member Kellogg. **With three members present voting aye, the motion was carried by a vote of 3-0.**

**Approval of February 3, 2025, Meeting Minutes** – Member Kellogg made a motion to approve the agenda, second by Member Peterson. **With three members present voting aye, the motion was carried by a vote of 3-0.**

**Public Comment** - None

**Old Business/Project Updates**

- A. ***Courthouse Office Renovations*** – Assistant Facilities Director Luke Prisco updated the committee of the status of the punch list items and completion time frame.
- B. ***Phase II County Office Building Renovations Status*** – Facilities Director Polvere stated the project is running on schedule. Walk-throughs with departments are being conducted to verify outlets and layouts.
- C. ***UPS Replacement Project*** – Director Polvere informed the committee bids have been received and are in the process of review. Results will be available next meeting.

**New Business/Projects**

- A. ***For Discussion Only:*** *Circuit Clerk Illinois court Technology Modernization Program Grant FY25.* Kendall County Circuit Clerk Matt Prochaska spoke to the committee on the grants his office received to replace display screens and AI kiosks. Prochaska is also looking into a booster to help with cell service in the courthouse. Presiding Judge Krantz informed the committee that grants were received for technology modernization of the courtrooms. Judge Krantz wants to make sure all warranty work is complete before warranties expire.
- B. ***Review and Approve Motion to forward to County Board:*** *Approval of the purchase of a 48T Rubrik storage device from public purchasing agreement between Presidio and the Illinois Department of Innovation and Technology in the amount of \$125,022.29.* Motion by Member Kellogg to forward to the full County Board *Approval of the purchase of a 48T Rubrik storage device from public purchasing agreement between Presidio and the Illinois Department of Innovation and Technology in the amount of \$125,022.29.* Second by Member Peterson. **All members present voting aye, Motion Carried.**

- C. **Review and Approve Motion to Forward to County Board:** Phase II Contingency Reduction #1: Total of \$15,828 with revised contract amounts as follows: Lite Construction \$2,589,570 (\$8,100 increase) and Omega Plumbing \$305,228 (\$7,728 increase). Motion by Member Kellogg to forward to the full County Approval of Phase II Contingency Reduction #1: Total of \$15,828 with revised contract amounts as follows: Lite Construction \$2,589,570 (\$8,100 increase) and Omega Plumbing \$305,228 (\$7,728 increase). Second by Member Peterson. **All members present voting aye, Motion Carried.**
- D. **Review and Approve Motion to Forward to County Board:** Courthouse Temporary Office Space Contingency Reduction in the amount of \$84,690.77 and Change Orders totaling \$79,346.23 (GIS Suite, Network Closet, Surveillance Camera, Access Control and Panic Alarm Cabling) for a total revised contract amount with Lite Construction in the amount of \$1,271,333. Motion by Member Kellogg to forward to the full County Board: Courthouse Temporary Office Space Contingency Reduction in the amount of \$84,690.77 and Change Orders totaling \$79,346.23 (GIS Suite, Network Closet, Surveillance Camera, Access Control and Panic Alarm Cabling) for a total revised contract amount with Lite Construction in the amount of \$1,271,333. Second by Member Peterson. **All members present voting aye, Motion Carried.**
- E. **Review and Approve Motion to Forward to County Board:** Approval of GIS IGA with Minooka. Motion by Member Peterson to forward to the full County Board Approval of GIS IGA with Minooka. Second by Member Kellogg. **All members present voting aye, Motion Carried.**

**Chair Report** – Chair DeBolt stated that the Phase II project renovations are progressing smoothly.

**Executive Session** – None

**Other Business** – None

**Public Comment** – None

**Questions from the Media** – None

**Adjournment** – Member Kellogg made a motion to adjourn the Facilities Committee meeting, Member Peterson seconded the motion. **With three members present voting aye, the meeting was adjourned at 4:30 p.m. by a vote of 3-0.**

Respectfully submitted,

Christina Wald  
Administrative Assistant and Recording Clerk