

Kendall County Forest Preserve
Income Statement
For Period Ended 9/30/18

10 Month Budget Percent = 83.3%

FOREST PRESERVES & PROGRAMS

Beginning Balance

Revenue
Revenue - Administration
Revenue - Ellis House & Equestrian Center
Revenue - Hoover FP
Revenue - Env. Education
Revenue - Natural Area Volunteers
Revenue - Grounds & Natural Resources
Revenue - Pickerill Pigott FP

Total Revenue

Expenditure

Expenditure - Administration
Expenditure - Ellis House & Equestrian Center
Expenditure - Hoover FP
Expenditure - Env. Education
Expenditure - Natural Area Volunteers
Expenditure - Grounds & Natural Resources
Expenditure - Pickerill Pigott FP

Total Expenditure

ENDING BAL

Surplus/(Deficit)

	Current Year FY18		Prior Year FY17		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
\$	309,838	\$ 309,838	317,672	\$ 317,672		
67.3%	739,247	721,728	719,815	675,721	46,007	7%
10.8%	118,247	123,385	138,005	111,458	11,927	11%
5.9%	64,275	69,645	60,025	59,652	9,993	17%
14.0%	154,146	121,730	165,038	105,803	15,927	15%
0.2%	2,000	-	2,000	2,425	-2,425	-100%
1.8%	20,200	5,385	7,200	4,230	1,155	27%
100.0%	1,098,115	1,044,973	1,092,083	959,289	85,684	9%
28.5%	310,345	186,078	289,117	185,271	807	0%
14.5%	157,310	147,890	183,713	148,395	-505	0%
15.7%	170,628	138,721	165,465	144,391	-5,670	-4%
13.1%	142,478	123,856	148,213	122,065	1,791	1%
0.0%	500	1,510	500	1,353	157	12%
28.2%	306,353	251,078	293,706	226,343	24,735	11%
100.0%	1,087,614	854,277	1,080,714	827,818	26,459	3%
	\$320,339	\$500,534	\$329,041	\$449,143	\$51,391	11.4%
	\$ 10,501	\$190,696	\$11,369	\$131,471		

Kendall County Forest Preserve
Income Statement
For Period Ended 9/30/18

10 Month Budget Percent = 83.3%

FOREST PRESERVE CATEGORIES

Beginning Balance

Revenue
Property Tax
Interest Income
Other Income
Donations
Rental Revenue
Program Revenue
Grants
Farm License Revenue
Security Deposits
Credit Card Revenue
Total Revenue

52.5%
0.0%
1.3%
0.9%
5.5%
23.1%
0.3%
13.8%
2.4%
0.3%
100.0%

Current Year FY18			
	Budget	YTD	%
\$	309,838	\$ 309,838	
	576,247	557,868	96.8%
	170	523	307.4%
	14,000	1,025	7.3%
	10,000	415	4.1%
	59,975	62,019	103.4%
	253,793	237,450	93.6%
	3,500	-	
	151,030	160,723	106.4%
	26,100	22,561	86.4%
	3,300	2,390	72.4%
\$	1,098,115	1,044,973	95.2%
	615,212	506,515	82.3%
	237,097	138,131	58.3%
	56,395	50,000	88.7%
	124,110	110,654	89.2%
	54,800	48,976	89.4%
\$	1,087,614	854,277	78.5%
	\$320,339	\$ 500,534	
\$	10,501	\$190,696	

Prior Year FY17			
	Budget	YTD	%
\$	317,672	\$ 317,672	
	552,815	536,788	97.1%
	170	162	95.3%
	2,000	2,852	142.6%
	7,000	4,018	57.4%
	59,725	53,829	90.1%
	282,943	209,090	73.9%
	1,000	-	
	161,030	132,668	82.4%
	22,100	18,219	82.4%
	3,300	1,661	50.3%
\$	1,092,083	959,289	87.8%
	586,064	489,133	83.5%
	227,277	132,440	58.3%
	63,690	51,570	81.0%
	139,310	108,927	78.2%
	64,373	45,747	71.1%
\$	1,080,714	827,818	76.6%
	\$329,041	\$ 449,143	
\$	\$11,369	\$131,471	

YTD Variance	
\$ Change	% Change
21,080	4%
361	223%
-1,827	-64%
-3,603	-90%
8,190	15%
28,360	14%
28,055	21%
4,342	24%
728	44%
85,685	9%
17,382	4%
5,691	4%
-1,570	-3%
1,727	2%
3,229	7%
26,459	3%
\$51,391	11.4%

ENDING BAL

Surplus/(Deficit)

Kendall County Forest Preserve
Income Statement
For Period Ended 9/30/18

10 Month Budget Percent = 83.3%

ADMINISTRATION

Revenue
Property Tax
Interest Income
Other Income
Donations
Farm License Revenue
Security Deposit Revenue
Credit Card Revenue
Program Revenue
Total Revenue

Expenditure
Personnel
Employee Benefits
Contractual
Commodities
Other
Total Expenditure

Surplus/(Deficit)

	Current Year FY18		Prior Year FY17		YTD Variance	
	Budget	YTD	%	Budget	YTD	%
78.0%	576,247	557,868	96.8%	552,815	536,788	97.1%
0.0%	170	523	307.4%	170	162	95.3%
1.1%	8,000	225	2.8%	2,000	2,852	142.6%
0.1%	500	-		500	1,590	318.0%
20.4%	151,030	160,723	106.4%	161,030	132,668	82.4%
0.4%	3,300	2,390	72.4%	3,300	1,661	50.3%
100.0%	739,247	721,728	97.6%	719,815	675,721	93.9%
46.2%	143,428	112,878	78.7%	134,330	110,129	82.0%
37.7%	117,017	39,282	33.6%	100,784	37,081	36.8%
5.7%	17,800	16,601	93.3%	20,450	17,303	84.6%
6.7%	20,900	16,360	78.3%	21,700	18,328	86.9%
3.6%	11,200	957	8.5%	12,453	2,431	19.5%
100.0%	310,345	186,078	60.0%	289,117	185,272	64.1%
	\$ 428,902	\$535,651		\$430,698	\$490,449	
				46,007	806	7%
				2,749	2,201	2%
				2,201	-702	6%
				-702	-1,968	-4%
				-1,968	-1,474	-11%
				-1,474		-61%
						0%

10 Month Budget Percent = 83.3%

ELLIS HOUSE & EQUESTRIAN CENTER

Revenue					
Donations	0.4%	500	50	10.0%	
Security Deposit	13.2%	15,600	7,610	48.8%	
Credit Card Revenue		-	-		
Program Revenue	86.4%	102,147	115,725	113.3%	
Total Revenue	100.0%	118,247	123,385	104.3%	
Expenditure					
Personnel	53.4%	84,030	77,601	92.3%	
Employee Benefits	6.7%	10,515	10,656	101.3%	
Contractual	13.3%	20,955	19,303	92.1%	
Commodities	15.4%	24,210	24,892	102.8%	
Other	11.2%	17,600	15,439	87.7%	
Total Expenditure	100.0%	157,310	147,890	94.0%	
Surplus/(Deficit)		-\$39,063	-\$24,505		

10 Month Budget Percent = 83.3%

Surplus/(Deficit)5

10 Month Budget Percent = 83.3%

ENVIRONMENTAL EDUCATION

Revenue	
Donations	
Security Deposit	
Credit Card Revenue	
Program Revenue	
Total Revenue	
Expenditure	
Personnel	
Employee Benefits	
Contractual	
Commodities	
Other	
Total Expenditure	
Surplus/(Deficit)	

Current Year FY18		Prior Year FY17		YTD Variance	
Budget	YTD	%	Budget	YTD	%
1.6%	2,500	5	0.2%		
	-				
98.4%	151,646	121,725	80.3%		
100.0%	154,146	121,730	79.0%		
82.7%	117,788	103,593	87.9%		
12.0%	17,090	13,760	80.5%		
	-	-			
5.3%	7,600	6,503	85.6%		
	-	-			
100.0%	142,478	123,856	86.9%		
	\$11,668	-\$2,126			

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NATURAL AREA VOLUNTEERS

Revenue
Donations
Security Deposit
Credit Card Revenue
Program Revenue
Total Revenue

Expenditure
Personnel
Employee Benefits
Contractual
Commodities
Other
Total Expenditure

Surplus/(Deficit)

	Current Year FY18		Prior Year FY17		YTD Variance	
	Budget	YTD	%	Budget	YTD	%
100.0%	2,000	-		2,000	2,425	121.3%
					(2,425)	-100%
100.0%	2,000	-		2,000	2,425	121.3%
					(2,425)	-100%
100.0%	-	-		500	1,353	270.6%
					157	12%
100.0%	500	1,510	302.0%	500	1,353	270.6%
					157	12%
100.0%	500	1,510	302.0%	500	1,353	270.6%
					157	12%
	\$ 1,500	\$ (1,510)		\$ 1,500	\$ 1,072	

Kendall County Forest Preserve
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For Period Ended 9/30/18

7 Month Budget Percent = 58.3%

GROUND & NATURAL RESOURCES

Revenue
Other Income
Donations
Grants
Credit Card Revenue
Rental Revenue
Total Revenue

Expenditure
Personnel
Employee Benefits
Contractual
Commodities
Other
Total Expenditure

Surplus/(Deficit)

	Current Year FY18		Prior Year FY17		YTD Variance	
	Budget	YTD	%	Budget	YTD	%
29.7%	6000	800	13.3%			
22.3%	4,500	360	8.0%		360	
17.3%	3,500	-		1,000		
30.7%	6,200	4,225	68.1%	6,200	4,230	68.2%
100.0%	20,200	4,585	22.7%	7,200	4,230	58.8%
59.3%	181,567	141,310	77.8%	161,988	131,860	81.4%
21.4%	65,646	53,520	81.5%	68,578	49,568	72.3%
5.8%	17,640	14,096	79.9%	18,640	16,054	86.1%
7.2%	22,000	21,579	98.1%	27,000	16,437	60.9%
6.4%	19,500	20,573	105.5%	17,500	12,424	71.0%
100.0%	306,353	251,078	82.0%	293,706	226,343	77.1%
	-\$286,153	-\$246,493		-\$286,506	-\$222,113	
					24,735	11%

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PICKERILL PIGOTT FP

Revenue
Other Income
Donations
Rental Revenue
Security Deposit
Total Revenue

Expenditure
Personnel
Employee Benefits
Contractual
Commodities
Other
Total Expenditure

Surplus/(Deficit)

Current Year FY18		
Budget	YTD	%
-	-	
-	-	
-	2,100	
-	1,000	
-	3,100	
-	-	
-	-	
-	-	
-	5,143	
-	-	
-	5,143	
-	-\$2,043	

Prior Year FY17		
Budget	YTD	%
-	-	
-	-	
-	-	
-	-	
-	-	
-	-	
-	-	
-	-	
-	-	
-	-	
-	-	

YTD Variance		
\$ Change	% Change	
	2,100	
	1,000	
	3,100	
	5,143	
	5,143	

Kendall County Forest Preserve
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ELLIS HOUSE - 100

Revenue
Donations
Security Deposit
Credit Card Revenue
Program Revenue
Total Revenue

Expenditure
Personnel
Employee Benefits
Contractual
Commodities
Other
Total Expenditure

Surplus/(Deficit)

	Current Year FY18		Prior Year FY17		YTD Variance	
	Budget	YTD	%	Budget	YTD	%
	-	-		-	-	
	8,033	6,904	85.9%	7,962	8,702	109.3%
	1,308	1,150	87.9%	1,330	1,452	109.2%
	-	-		-	-	
	7,000	6,542	93.5%	8,950	6,919	77.3%
	5,500	4,715	85.7%	8,000	4,968	62.1%
	21,841	19,311	88.4%	26,242	22,041	84.0%
	-\$21,841	-\$19,311		-\$26,242	-\$22,041	

36.8%
6.0%

32.0%
25.2%
100.0%

ELLIS BARN - 101

Revenue
Donations
Security Deposit
Credit Card Revenue
Program Revenue
Total Revenue

Expenditure
Personnel
Employee Benefits
Contractual
Commodities
Other
Total Expenditure

Surplus/(Deficit)

	Current Year FY18		Prior Year FY17		YTD Variance	
	Budget	YTD	%	Budget	YTD	%
	-	-		-	-	
	8,033	6,476	80.6%	7,963	5,577	70.0%
	1,308	1,129	86.3%	1,330	980	73.7%
	-	-		-	-	
	6,000	4,609	76.8%	7,650	3,563	46.6%
	2,000	2,100	105.0%	2,000	2,160	108.0%
	17,341	14,314	82.5%	18,943	12,280	64.8%
	-\$17,341	-\$14,314		-\$18,943	-\$12,280	

46.3%
7.5%

34.6%
11.5%
100.0%

Kendall County Forest Preserve
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ELLIS GROUNDS - 101

Revenue
Donations
Security Deposit
Credit Card Revenue
Program Revenue
Total Revenue

Expenditure
Personnel
Employee Benefits
Contractual
Commodities
Other
Total Expenditure

Surplus/(Deficit)

	Current Year FY18		Prior Year FY17		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
	-	-	-	-	-	
	16,066	14,840	15,925	13,589	1,251	9%
	2,616	2,446	2,660	2,188	258	12%
	-	-			-	
	-	-			-	
	5,500	3,073	2,320	5,841	(2,768)	-47%
	24,182	20,359	20,905	21,618	(1,259)	-6%
	-\$24,182	-\$20,359	-\$20,905	-\$21,618		

66.4%

10.8%

22.7%

100.0%

ELLIS CAMPS - 110

Revenue
Donations
Security Deposit
Credit Card Revenue
Program Revenue
Total Revenue

Expenditure
Personnel
Employee Benefits
Contractual
Commodities
Other
Total Expenditure

Surplus/(Deficit)

	Current Year FY18		Prior Year FY17		YTD Variance	
	Budget	YTD	Budget	YTD	\$ Change	% Change
	-	-				
	-	-				
	-	-				
	9,897	9,260	13,000	3,673	5,587	152%
	9,897	9,260	13,000	3,673	5,587	152%
	5,628	3,742	8,000	1,507	2,235	148%
	597	395	1,164	177	218	123%
	1,000	497	1,375		497	
	1,290	1,271	1,915	573	698	122%
	-	50			50	
	8,515	5,954	12,454	2,257	3,697	164%
	\$1,382	\$3,306	\$546	\$1,416		

100.0%

100.0%

66.1%

7.0%

11.7%

15.1%

100.0%

Kendall County Forest Preserve
Income Statement
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ELLIS PUBLIC PROGRAMS - 113

Revenue
Donations
Security Deposit
Credit Card Revenue
Program Revenue
Total Revenue

Expenditure
Personnel
Employee Benefits
Contractual
Commodities
Other
Total Expenditure

Surplus/(Deficit)

	Current Year FY18		
	Budget	YTD	%
	-	-	
	-	-	
	-	-	
	2,520	3,958	157.1%
	2,520	3,958	157.1%
100.0%			
100.0%			
	1,190	2,197	184.7%
90.4%			
9.6%	127	179	141.3%
	-	-	
	-	188	
	-	-	
	1,317	2,564	194.7%
100.0%			
	\$1,203	\$1,394	

Prior Year FY17		
Budget	YTD	%
2,100	2,718	129.4%
2,100	2,718	129.4%
1,890	1,197	63.3%
	146	
1,890	1,343	71.1%
\$210	\$1,375	

YTD Variance		
\$ Change	% Change	
1,240	46%	
1,240	46%	
1,000	84%	
33	23%	
188		
-		
1,221	91%	

ELLIS SUNRISE CENTER - 114

Revenue
Donations
Security Deposit
Credit Card Revenue
Program Revenue
Total Revenue

Expenditure
Personnel
Employee Benefits
Contractual
Commodities
Other
Total Expenditure

Surplus/(Deficit)

	Current Year FY18		
	Budget	YTD	%
	-	-	
	-	-	
	-	-	
	24,600	17,867	72.6%
	24,600	17,867	72.6%
100.0%			
100.0%			
	14,456	12,068	83.5%
74.5%			
7.9%	1,541	1,275	82.7%
	-	-	
	3,400	1,756	51.7%
17.5%			
	-	-	
	19,397	15,099	77.8%
100.0%			
	\$5,203	\$2,767	

Prior Year FY17		
Budget	YTD	%
19,200	14,400	16.7%
19,200	14,400	16.7%
6,864	9,098	132.5%
1,284	1,393	108.5%
4,800	904	
12,948	11,395	88.0%
\$6,252	\$3,005	

YTD Variance		
\$ Change	% Change	
3,467	24%	
3,467	24%	
2,970	33%	
(118)	-8%	
852	94%	
3,704	33%	

Kendall County Forest Preserve
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ELLIS WEDDINGS - 120

Revenue								
Donations	-	-	-	15,000	6,460	43.1%	950	15%
Security Deposit	15,000	7,410	49.4%	15,000	6,460	43.1%	950	15%
Credit Card Revenue	-	-	-					
Program Revenue	22,000	41,980	190.8%	43,200	58,365	135.1%	-16,385	-28%
Total Revenue	37,000	49,390	133.5%	58,200	64,825	111.4%	-15,435	-24%
Expenditure								
Personnel	8,228	11,404	138.6%	11,197	15,958	142.5%	-4,554	-29%
Employee Benefits	566	2,014	355.8%	2,000	2,706	135.3%	-692	-26%
Contractual	16,555	16,614	100.4%	19,100	16,325	85.5%	289	2%
Commodities	2,050	3,086	150.5%	2,075	1,191	57.4%	1,895	159%
Other	4,000	5,500	137.5%	1,500	9,865	657.7%	-4,365	-44%
Total Expenditure	31,399	38,618	123.0%	35,872	46,045	128.4%	-7,427	-16%
Surplus/(Deficit)	\$5,601	\$10,773		\$22,328	\$18,780			

ELLIS OTHER RENTALS - 121

Revenue							
Donations	-	-					
Security Deposit	600	200		600	1,710	285.0%	-1,510
Credit Card Revenue	-	-					
Program Revenue	4,500	1,755	39.0%	4,500	1,927	42.8%	-172
Total Revenue	5,100	1,955		5,100	3,637	71.3%	-1,682
Expenditure							
Personnel	-	-		2,000			
Employee Benefits	-	-		200			
Contractual	-	-					
Commodities	-	-					
Other	600	-		600			
Total Expenditure	600	-		2,800	-		
Surplus/(Deficit)	\$4,500	\$1,955		\$2,300	\$3,637		

Kendall County Forest Preserve
Income Statement
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10 Month Budget Percent = 83.3%

ELLIS 5K - 130

Revenue
Donations
Security Deposit
Credit Card Revenue
Program Revenue
Total Revenue

Expenditure
Personnel
Employee Benefits
Contractual
Commodities
Other
Total Expenditure

Surplus/(Deficit)

	Current Year FY18		Prior Year FY17		YTD Variance	
	Budget	YTD	%	Budget	YTD	%
	-	-				
	-	-				
	-	-				
	1,570	755	48.1%	1,570	1,015	64.6%
	1,570	755	48.1%	1,570	1,015	64.6%
100.0%						
100.0%					(260)	-26%
					(260)	-26%
	-	-				
	63	-		67		
5.9%	-	-				
	-	-				
94.1%	1,000	295	29.5%	2,000	234	11.7%
	-	-			61	26%
100.0%	1,063	295	27.8%	2,067	234	11.3%
	\$507	\$460		-\$497	\$781	

Kendall County Forest Preserve
Income Statement
For Period Ended 9/30/18

10 Month Budget Percent = 83.3%

HOOVER GROUNDS - 200

Revenue
Donations
Rental Revenue
Security Deposit Revenue
Credit Card Revenue
Total Revenue

Expenditure
Personnel
Employee Benefits
Contractual
Commodities
Other
Total Expenditure

Surplus/(Deficit)

Current Year FY18			
Budget	YTD	%	
-	-		
5,250	4,500	85.7%	
-	-		
5,250	4,500	85.7%	
44,200	35,312	79.9%	
13,416	10,439	77.8%	
-	-		
48,900	34,667	70.9%	
6,500	12,008	184.7%	
113,016	92,425	81.8%	
-\$107,766	-\$87,925		

Prior Year FY17			
Budget	YTD	%	
5,000	4,613	92.3%	
5,000	4,616	92.3%	
42,472	32,542	76.6%	
13,059	9,620	73.7%	
47,900	47,777	99.7%	
6,500	8,058	124.0%	
109,931	97,997	89.1%	
-\$104,931	-\$93,381		

YTD Variance			
\$ Change	% Change		
-3	-2%		
-113			
-116	-3%		
2,770	9%		
819	9%		
-13,110	-27%		
3,950	49%		
-5,572	-6%		

HOOVER BUNKHOUSE - 201

Revenue
Donations
Rental Revenue
Security Deposit Revenue
Credit Card Revenue
Total Revenue

Expenditure
Personnel
Employee Benefits
Contractual
Commodities
Other
Total Expenditure

Surplus/(Deficit)

Current Year FY18			
Budget	YTD	%	
-	-		
33,525	31,020	92.5%	
4,000	5,200	130.0%	
37,525	36,220	96.5%	
22,100	17,538	79.4%	
6,707	5,196	77.5%	
-	-		
-	-		
28,807	22,734	78.9%	
\$8,718	\$13,486		

Prior Year FY17			
Budget	YTD	%	
33,525	30,065	89.7%	
1,500	3,400	226.7%	
35,025	33,465	95.5%	
21,236	18,098	85.2%	
6,530	5,153	78.9%	
27,766	23,251	83.7%	
\$7,259	\$10,214		

YTD Variance			
\$ Change	% Change		
955	3%		
1,800	53%		
2,755	8%		
-560	-3%		
43	1%		
-517	-2%		

Kendall County Forest Preserve
Income Statement
For Period Ended 9/30/18

10 Month Budget Percent = 83.3%

HOOVER CAMPSITE - 202

Revenue
Donations
Rental Revenue
Security Deposit Revenue
Credit Card Revenue
Total Revenue

Expenditure
Personnel
Employee Benefits
Contractual
Commodities
Other
Total Expenditure

Surplus/(Deficit)

Current Year FY18		Prior Year FY17		YTD Variance	
Budget	YTD	Budget	YTD	\$ Change	% Change
-	-				
4,500	4,700	4,500	4,465	235	5%
-	-				
4,500	4,700	4,500	4,465	235	5%
11,050	9,015	10,619	9,050	-35	0%
3,353	2,638	3,265	2,455	183	7%
-	-	-	-		
-	-				
-	-				
14,403	11,654	13,884	11,505	149	1%
-\$9,903	-\$6,954	-\$9,384	-\$7,040		

HOOVER MEADOWHAWK LODGE - 203

Revenue
Donations
Rental Revenue
Security Deposit Revenue
Credit Card Revenue
Total Revenue

Expenditure
Personnel
Employee Benefits
Contractual
Commodities
Other
Total Expenditure

Surplus/(Deficit)

Current Year FY18		Prior Year FY17		YTD Variance	
Budget	YTD	Budget	YTD	\$ Change	% Change
-	-				
10,500	15,474	10,500	10,456	5,018	48%
6,500	8,751	5,000	6,649	2,102	32%
-	-				
17,000	24,225	15,500	17,105	7,120	42%
11,050	9,268	10,619	9,041	227	3%
3,353	2,640	3,265	2,597	43	2%
-	-				
-	-				
-	-				
14,403	11,908	13,884	11,638	270	2%
\$2,597	\$12,317	\$1,616	\$5,467		

Kendall County Forest Preserve
Income Statement
For Period Ended 9/30/18

10 Month Budget Percent = 83.3%

ENVIRONMENTAL EDUCATION - 300

Revenue
Donations
Security Deposit
Credit Card Revenue
Program Revenue
Total Revenue

Expenditure
Personnel
Employee Benefits
Contractual
Commodities
Other
Total Expenditure

Surplus/(Deficit)

	Current Year FY18		Prior Year FY17		YTD Variance	
	Budget	YTD	%	Budget	YTD	%
	500	5	1.0%	500		
	-	-				
	500	5	1.0%	500	-	
	-	-				
	-	-				
	-	-				
	400	-				
	-	-				
	400	-		-	-	
	\$100	\$5		\$500		

ENV. EDUCATION SCHOOL PROGRAMS - 301

Revenue
Donations
Security Deposit
Credit Card Revenue
Program Revenue
Total Revenue

Expenditure
Personnel
Employee Benefits
Contractual
Commodities
Other
Total Expenditure

Surplus/(Deficit)

	Current Year FY18		Prior Year FY17		YTD Variance	
	Budget	YTD	%	Budget	YTD	%
	33,000	24,126	73.1%	35,960	18,796	52.3%
	33,000	24,126	73.1%	35,960	18,796	52.3%
	29,011	27,122	93.5%	35,925	31,048	86.4%
	4,146	3,229	77.9%	5,124	3,672	71.7%
	-	-		950	187	19.7%
	-	968				
	-	-				
	33,157	31,319	94.5%	41,999	34,907	83.1%
	-\$157	-\$7,193		-\$6,039	-\$16,111	

Revenue	
Donations	
Security Deposit	
Credit Card Revenue	
Program Revenue	
Total Revenue	
Expenditure	
Personnel	
Employee Benefits	
Contractual	
Commodities	
Other	
Total Expenditure	
Surplus/(Deficit)	

Kendall County Forest Preserve
Income Statement
For Period Ended 9/30/18

	Prior Year FY17	
Budget	YTD	%
	39,118	23,060
	39,118	58.9%
	26,075	17,195
	3,719	1,964
	3,000	3,041
	32,794	22,200
	\$6,324	\$860
		67.7%

ENV. EDUCATION NATURAL BEGINNINGS - 303

	Prior Year FY17	
Budget	YTD	%
2,000		
83,460	60,342	72.3%
85,460	60,342	70.6%
53,293	46,780	87.8%
8,667	7,349	84.8%
4,000	3,954	98.9%
65,960	58,083	88.1%
\$19,500	\$2,259	

19

10 Month Budget Percent = 83.3%

ENV. EDUCATION OTHER PROGRAMS - 306

Revenue
Donations
Security Deposit
Credit Card Revenue
Program Revenue
Total Revenue

Expenditure	
Personnel	
Employee Benefits	
Contractual	
Commodities	
Other	
Total Expenditure	

Surplus/(Deficit)

Current Year FY18		Prior Year FY17		YTD Variance	
Budget	YTD	Budget	YTD	\$ Change	% Change
-	1,454			1,454	
-	1,454	-	-	1,454	
1,750	3,772	1,750	47	3,725	7924.8%
222	392	250	4	388	9704.3%
-	-				
700	-	750			
-	-				
2,672	4,164	2,750	51	4,113	8064%
-\$2,672	-\$2,710	-\$2,750	-\$51		



110 W. Madison St., Yorkville, IL 60560 Ph: 630-553-4025 Fax: 630-553-4023

Facility Rental Contract

Permit #: 18-00266 Page 1 of 1
Contract Date: 10/02/2018
Use Type: Other
Description: Lodge
Registrar: Rebecca Antrim
Phone: (630) 608-7740 / (630) 553-4926
Email: mdelmuro@co.kendall.il.us

Customer
Michelle Del Muro
807 W. John Street
Yorkville, IL 60560

Rental Information

Location: Meadowhawk Lodge @ Hoover Forest Preserve
11285 Fox Road
Yorkville, IL 60560

Total Hours: 6.00

Date	Day	Time	Description	Qty	Unit	Rate	Total	Tax
11/2/2018	Fri	10:00 AM - 11:00 AM	Set-up - Client Hourly (Head Count: 75)	1.00	Hour	\$15.00	\$15.00	\$0.00
11/2/2018	Fri	11:00 AM - 3:00 PM	Meadowhawk Lodge - Hourly - Weekday Hourly (Head Count: 75)	4.00	Hours	\$50.00	\$200.00	\$0.00
11/2/2018	Fri	3:00 PM - 4:00 PM	Clean-up - Client Hourly (Head Count: 75)	1.00	Hour	\$15.00	\$15.00	\$0.00
11/2/2018	Fri	11:00 AM - 3:00 PM	Sound System Flat	1.00	Each	\$25.00	\$25.00	\$0.00
			Coffee Service Flat	1.00	Each	\$60.00	\$60.00	\$0.00

No glass bottles allowed.
Graduation for Drug Court Participants
75 people
Client Set-up & Clean-up
Kitchen Use
Board approval needed

Billing/Payment Summary

Invoice#	Due Date	Total	Amount Paid	Balance Due
Sec Deposit	10/02/2018	\$271.00	\$0.00	\$271.00
	Total	\$271.00	\$0.00	\$271.00

Total Hours	6.00
Total Fees	\$315.00
Total Sec Dep	\$271.00
Total Tax	\$0.00
Rental Total	\$586.00

Rental Terms and Conditions

Permittee has read, signed and agrees to all enclosed documentation. The undersigned, their organization and its members (the Permittee), in consideration for the use of the above described facilities, agree to hold Owner harmless from all loss and/or damage resulting from the use of the facility. Security Deposit, where applicable, is due at time reservation is made. Full Rental Fee is due 60 calendar days prior to event date.

Signature: Victoria Chuffo (Signed in Michelle Del Muro's absence)

Date: 10/2/18



110 W. Madison St., Yorkville, IL 60560 Ph: 630-553-4025 Fax: 630-553-4023

Facility Rental Contract

Permit #: 18-00265 Page 1 of 1
Contract Date: 10/02/2018
Use Type: 5K Event
Description: Lodge
Registrar: Rebecca Antrim
Phone: (630) 553-9251 / (630) 553-4162
Email: bkarales@hotmail.com

Customer
Kendall County Juvenile Justice
Brenda Karales
13307 Budd Road
Yorkville, IL 60560

Rental Information

Location: Meadowhawk Lodge @ Hoover Forest Preserve
11285 Fox Road
Yorkville, IL 60560

Total Hours: 9.00

Date	Day	Time	Description	Qty	Unit	Rate	Total	Tax
4/26/2019	Fri	12:00 PM - 3:00 PM	No Charge - Meadowhawk Lodge - Hourly - Weekend Hourly (Head Count: 100)	3.00	Hours	\$0.00	\$0.00	\$0.00
4/27/2019	Sat	8:00 AM - 2:00 PM	No Charge - Meadowhawk Lodge - Hourly - Weekend Hourly (Head Count: 100)	6.00	Hours	\$0.00	\$0.00	\$0.00

No glass bottles allowed.
KC Justice 5K Run
100-200 people
Board approval needed - Waiver of Fees

Total Hours	9.00
Total Fees	\$0.00
Total Sec Dep	\$0.00
Total Tax	\$0.00
Rental Total	\$0.00

Rental Terms and Conditions

Permittee has read, signed and agrees to all enclosed documentation. The undersigned, their organization and its members (the Permittee), in consideration for the use of the above described facilities, agree to hold Owner harmless from all loss and/or damage resulting from the use of the facility. Security Deposit, where applicable, is due at time reservation is made. Full Rental Fee is due 60 calendar days prior to event date.

Signature: _____

Date: _____

**Special Event Permit Application
Kendall County Forest Preserve District**

Instructions: Please sign the form and return it, along with the appropriate insurance certificate to:
Kendall County Forest Preserve District
110 West Madison Street
Yorkville, IL 60560

Please submit application at least two months prior to the Special Event.

Applicant Information:

Event Name: KCJJC 5K Run / Walk Organization: Kendall County Juvenile Justice Council

Contact Person: Brenda Karales

Address: 807 W. John Street Yorkville IL 60560
Street

County: Kendall
City State Zip

Telephone: Home: (630) 553-4157

Cell: () _____

E-mail: bkarales@co.kendall.il.us

Special Event Information:

Name of Forest Preserve: Hoover Forest Preserve

Date(s): April 27, 2019

Event: 5K Walk / Run

Estimated Attendance: 200 +

Arrival Time (includes set-up): 8:00 am

Departure Time (includes take down): 2:00 pm

Will this Special Event include:

A = \$ 50.00

- | | | | |
|----|--|---|---|
| 1. | The use of temporary structures? | — | ✓ |
| 2. | Collecting/Charging an entrance or registration fee? | ✓ | — |
| 3. | Selling concessions/food? | — | ✓ |

Will this Special Event include:	Yes	No
----------------------------------	-----	----

A = \$ 50.00 (continued)

- | | | |
|------------------------------------|---|---|
| 4. Selling goods and services? | — | ✓ |
| 5. Electronically amplified sound? | — | ✓ |

B = \$ 150.00

- | | | |
|----------------------------------|---|---|
| 6. Business uses in Preserve? | — | ✓ |
| 7. Group larger than 250 people? | — | ✓ |
| 8. Extensive Use of grounds? | ✓ | — |

C = \$ 250.00

- | | | |
|--|---|---|
| 9. Extensive Use of staff time? | — | ✓ |
| 10. Closes and/or limits part(s) of preserve to other users? | — | ✓ |

► Permittee will be charged only for the highest category (A, B, or C) that is checked.

Description of the Special Event, including details of any 'Yes' answers from above:

The Kendall County Juvenile Justice Council is having a fund-raiser to help abused and neglected children and prevent delinquency of Kendall County youth by having a 5K Walk/Run. The KCJJC is a KC government organization and has insurance under Kendall County. We will be using the main building (Meadowhawk Lodge) for registration and outhouse for bathrooms.

Two portable restrooms will be needed for this event. An ambulance will be at the event per Eric Weiss.

Wavier of Fees will need to be approved by the Board at the Operations Meeting.

Applicant' s Signature: _____

Date: _____

**Special Event Agreement
Kendall County Forest Preserve District**

The Kendall County Forest Preserve District (District) and Kendall County Juvenile Justice Council (Permittee) agrees as follows:

1. The Permittee shall meet the following insurance requirements:
 - A. Permittee shall have general liability coverage of \$1,000,000 per occurrence.
 - B. Certificates of Insurance must state the following: *The Kendall County Forest Preserve District is an additional insured on a primary and non-contributory basis.*
2. The Permittee shall pay the District \$ _____ for this approved Special Event Permit. Payment is due upon approval of permit.
3. The Permittee agrees to indemnify and hold harmless the District against any and all claims, losses, suits, and damages against the District arising, directly or indirectly out of the use of District premises or performance of this Special Event Agreement, specifically including claims resulting from any act or omission of the Permittee and the District, individually, and/or jointly and severally.
4. If concessions/food is to be sold at the Special Event, the vendors must comply with all requirements and regulations of the Illinois Department of Health and/or other governmental bodies having control over such vending operations, including the Kendall County Health and Human Services Department. The vendor shall possess all food and beverage dispensing licenses, taxes, and permits that are required by law.
5. The Permittee shall limit the Special Event activities to those described in the Special Use Permit Application.
6. The Permittee shall follow all District rules and regulations (see attached).
7. The Special Event Permit and the Permittee shall be present on-site at the Special Event.
8. The attached itinerary shall be a part of the Special Event Agreement.

Kendall County Forest Preserve District:

Signed: _____, Director / President

Permittee:

Signed: _____

Date: _____

To: Kendall County Forest Preserve District Operations Committee

From: David Guritz, Director

RE: FY19 Preliminary Operating and Capital Fund Budgets

Date: October 3, 2018

Preliminary budgets for the District's Operations Fund and 2007 Series Capital Funds have been completed.

The preliminary operating budget includes the following:

1. Tax proceeds totaling \$595,107 for a calculated levy increase of \$18,294, plus \$5,000 for unanticipated collections. Limiting rate is reduced from .01950% for FY18 to 0.01826 for FY19.
2. Health insurance calculated at 15% over FY18 rates.
3. Staff salary increases at 3%, with additional recommendations for Commission consideration for performance and/or market-based adjustments based on position responsibilities.
4. Contingencies including a \$10,000 budget contingency; \$10,000 insurance deductible contingency; and a \$5,000 workers' compensation claim contingency.
5. No proposed full time headcount changes, with additional part-time hours/positions scheduled based on anticipated program volumes and grounds maintenance support needs.

The target net surplus for the final FY19 preliminary budget presented at the October Committee of the Whole meeting is \$10,000.

Approximately \$350,000 remains in the 2007 series capital fund budget balance following completion of the grant-funded preserve improvement projects to address District capital needs for the next 3-years, possibly longer. District core leadership staff will be meeting this week to discuss priority projects and capital funding assignments.

In addition to the 2007 series, the Land-Cash fund balance as of 9/30/18 is \$95,875.

**Kendall County Forest Preserve District
Hoover Grounds Supervisor and Resident House
Lease Agreement**

THIS AGREEMENT ("Lease Agreement") is made and entered into this 20th day of November 2018, by and between the Kendall County Forest Preserve District ("District"), a unit of local government, ("Employee-Tenant") and Jay Teckenbrock (referred to as "Tenant"), an individual currently residing at the Hoover Forest Preserve Residence, 11285 W. Fox Road, Yorkville, IL 60560, for and in consideration of the covenants and obligations contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereby agree as follows:

1. PURPOSE.

This Lease Agreement provides for the Tenants' possession and use of the Grounds Supervisor and Resident House, the surrounding fenced yard, and the storage shed, located at Hoover Forest Preserve –11285 W. Fox Road, Yorkville, Illinois, 60560 (hereinafter referred to as the "Residence"), an image of which is attached as Exhibit A, during the Employee-Tenant's employment as a Grounds Supervisor-Resident by the District. By signing this Lease Agreement, the parties affirm their agreement that Employee-Tenant is required to live at the Residence as a condition of his continued employment by the District as the Grounds Supervisor and Resident; the Residence is located on District property; and the Residence is provided for the convenience of the District by allowing Employee-Tenant to promptly respond to District needs at Hoover Forest Preserve outside of regular business hours. Also, this Lease Agreement confirms the parties' understanding and agreement that the Tenants' possession and use of the Residence is part of the Employee-Tenant's total wage and benefits compensation package as Grounds Supervisor and Resident for the District. *Nothing in this Lease Agreement is intended to and/or does create a contract of employment, express or implied. Employee-Tenant's employment with the District is "at-will", which means Employee-Tenant's employment relationship may be terminated at any time, with or without cause.*

2. PROPERTY.

2.1 Leased Property. District owns certain real property and improvements consisting of the Residence. District desires to lease the Residence to Tenants upon the terms and conditions contained herein. Tenants desire to lease the Residence from District on the terms and conditions contained herein.

2.2 Personal Property. The District and Tenants each agree that any personal property, such as equipment, furniture, or other non-fixtured items, purchased by either the Tenants or the District, either prior to or during the term of this Lease Agreement shall remain the personal property of the party who furnished the funds to purchase the personal property. All personal property of the Tenants shall be removed from the Premise at the termination of this Lease Agreement, unless otherwise agreed to in writing by the parties. Tenants specifically waive any claim of damage against the District for any personal property damaged as a result of an act of nature, including, but not limited to lightning strikes and floods. District is not responsible for providing any personal property, equipment, furniture or other non-fixtured items to the Tenants.

3. TERM.

3.1 Term. The term of this Lease Agreement commences on the date of both parties' execution of this Lease Agreement and shall terminate immediately upon (a) the Employee-Tenant's separation of employment from the District; (b) the Employee-Tenant's reassignment to a different position at the District; or (c) one (1) year after the date of both parties' execution of this Lease Agreement, whichever occurs first.

3.2 Upon termination of the Lease Agreement, Tenants shall immediately vacate the Residence and shall have seven (7) calendar days to remove all personal property from the Residence, unless otherwise authorized and agreed to in writing by both parties. All obligations outstanding at the time of termination shall survive the Lease Agreement.

3.3 Early Termination. Either party may terminate this Lease Agreement upon providing thirty (30) calendar days written notice to the other party. Except that both parties may agree, in writing, to terminate the Lease Agreement at anytime and waive the thirty (30) days written notice.

4. RENT.

4.1 Rent. The rent for the Residence shall be four hundred sixty-four dollars and thirty-one cents (\$464.31) per week. This amount includes the cost of Utilities as discussed in section 12 of this Lease Agreement. The weekly rent payment shall be due and owing on the Saturday immediately following the conclusion of the weekly rental period. For purposes of this Agreement, a week shall be Saturday through Friday. The parties agree that only a single monthly rent payment of two hundred and fifty dollars (\$250.00) shall be due and owing from Tenants to the District in any month that Employee-Tenant is employed by the District. The balance of the weekly rent value shall be considered a part of the Employee-Tenant's total compensation package during his or her employment with the District as Grounds Supervisor and Resident. Weekends and holidays do not delay or excuse Tenants' obligation to timely pay rent.

4.2 Delinquent Rent. Rent is due no later than the first day of each month. If not paid by the due date, rent shall be considered overdue and delinquent. If Tenant fails to timely pay any monthly rent payment, Tenant will pay District a late charge of \$25.00 per day until rent is paid in full. If the District receives the rent within two (2) calendar days of the Due Date, the District will waive the late charges for that month. Any waiver of late charges under this paragraph will not affect or diminish any other right or remedy the District may exercise for Tenants' failure to timely pay rent.

4.3. Returned Checks. In the event any payment by Tenant is returned for insufficient funds ("NSF") or if Tenant stops payment, Tenant will pay \$25.00 to District for each such check, plus late charges, as described above, which will accrue until District has **received** payment. Furthermore, District may require in writing that Tenants pay all future Rent payments by cash, money order, or cashier's check.

4.4. Order in which funds are applied. The District will apply all funds received from Tenant first to any non-rent obligations of Tenant including late charges, returned check charges, charge-backs for repairs, and brokerage fees, then to rent, regardless of any notations on a check.

5. SECURITY DEPOSIT.

5.1 Amount. Tenant has previously deposited with the District the sum of one-thousand dollars and no cents (\$1,000.00), receipt of which is hereby acknowledged by the District, as security for any damage caused to the Residence during the term hereof.

5.2 Refund. Upon termination of the Lease Agreement, all funds held by the District as security deposit may be applied to the payment of accrued rent and the amount of damages that the District has suffered by reason of the Tenants' noncompliance with the terms of this Lease Agreement or with any and all federal, State, or local laws, ordinances, rules, regulations, and orders affecting the cleanliness, use, occupancy and preservation of the Residence.

A. Deductions.

District may deduct reasonable charges from the security deposit for:

- (1) Unpaid or accelerated rent;
- (2) Late charges;
- (3) Unpaid utilities;
- (4) Costs of cleaning, deodorizing, and repairing the Residence and its contents for which Tenants are responsible;
- (5) Pet violation charges;
- (6) Replacing unreturned keys, garage door openers, or other security devices;
- (7) The removal of unauthorized locks or fixtures installed by Tenants;
- (8) Insufficient light bulbs;
- (9) Packing, removing, and storing abandoned property;
- (10) Removing abandoned or illegally parked vehicles;
- (11) Attorney fees and costs of court incurred in any proceeding against Tenants;
- (12) Any fee due for early removal of an authorized keybox; or
- (13) Other amounts Tenants are responsible to pay under this Lease Agreement.

- B. If deductions exceed the security deposit, Tenants will pay to District the excess within ten (10) calendar days after District makes written demand. The security deposit will be applied first to any non-rent items, including late charges, returned check charges, repairs, and brokerage fees, then to any unpaid rent.

6. USE OF RESIDENCE.

The Residence shall be used and occupied solely by Tenants and Tenants' immediate family. It shall be used exclusively as a private, single-family dwelling, and no part of the Residence shall be used at any time during the term of this Lease Agreement by Tenants or Tenants' immediate family for the purpose of carrying on any business (other than District business), profession, or trade of any kind, or for any purpose other than as a private, single-family dwelling. Tenants shall not allow any other person, other than Tenants' immediate family or transient relatives and friends who are guests of Tenants, to use or occupy the Residence without first obtaining District's written consent to such use or occupation. Tenants shall comply with any and all federal, State, and local laws, ordinances, rules, regulations, and orders affecting the cleanliness, use, occupancy and preservation of the Residence. Tenants understand and agree that all residents and visitors of the Residence shall comply with the District's General Use Ordinance while on District property.

7. CONDITION OF RESIDENCE.

7.1 Original Condition. Tenants stipulate, represent, and warrant that Tenants have examined the Residence, and it is, at the time of execution of this Lease Agreement, in good order, in good repair, and in a safe, clean and habitable condition.

7.2 Surrender Condition. Upon termination of this Lease Agreement, Tenants shall surrender the Residence to District in good and broom-clean condition, excepting ordinary wear and tear. Tenants shall remove all of their personal property and any improvements installed by Tenants and required to be removed by the District. Tenants shall return all keys and property belonging to the District.

8. DEFAULTS & REMEDIES,

8.1 Tenants' Default. Tenants shall be in default in the event of any of the following: (a) if Tenants fails to perform any obligation to be performed by Tenants hereunder and such failure shall continue for thirty (30) calendar days after written notice by District; provided, however, if the nature of such default is such that the same cannot reasonably be cured within a thirty (30) calendar day period, then Tenants shall not be deemed to be in default if it shall commence such cure within such thirty (30) calendar day period, and, thereafter, rectify and cure such default with due diligence; or (b) if Tenants abandon or vacate the Residence or ceases to use the Residence for the stated purpose as set forth in this Lease Agreement.

8.2 Remedies in Default. In the event of a default by Tenants, District may pursue any remedies available to it at law or in equity, including injunction, at its option, without further notice or demand of any kind to Tenants or any other person. In the event of a default, the District may also immediately terminate this Lease Agreement and Tenants' right to possession of the Residence and recover possession of the Residence and remove all persons therefrom.

9. ASSIGNMENT AND SUB-LETTING.

Tenants shall not assign this Lease Agreement, or sub-let or grant any license to use the Residence or any part thereof without the District's prior written consent. An assignment, sub-letting, or license without the prior written consent of District or an assignment or sub-letting by operation of law shall be absolutely null and void and shall, at District's option, terminate this Lease Agreement.

10. ALTERATIONS AND IMPROVEMENTS.

Tenants shall make no structural repairs, alterations, or improvements of the Residence or construct any building or make any other improvements of the Residence without the prior written consent of District. Any and all alterations, changes, and/or improvements built, constructed, or placed on the Residence by Tenants shall, unless otherwise provided for by written agreement between District and Tenants, be at the Tenants' sole expense and shall become the sole property of the District and remain on the Residence at the termination of this Lease Agreement. At anytime during the term of this Lease Agreement, the District shall have the authority to make modifications, alterations, repairs, and improvements as it deems necessary and upon reasonable notice to Tenants.

11. HAZARDOUS MATERIALS.

Tenants shall not keep at the Residence any item of a dangerous, flammable or explosive character that might unreasonably increase the danger of fire or explosion at the Residence or that might be considered hazardous or extra hazardous by any responsible insurance company.

12. UTILITIES.

12.1 Costs. District shall be responsible for arranging and paying for the following utility services: internet, electricity, gas, and land-line telephone ("Utilities"). Tenants are responsible for all other desired services.

12.2 Failure, Stoppage, or Interruptions. District shall not be liable for, and Tenants shall not be entitled to, any damages, abatement, or reduction in rent value by reason of any interruption or failure in the supply of utilities, including, but not limited to interruptions or failures caused by lightning strikes and floods. No failure, stoppage, or interruption of any utility or service, including but not limited to lightning strikes and floods, shall be construed as an eviction of Tenants, nor shall it relieve Tenants from any obligation to perform any covenant or agreement under this Lease Agreement. In the event of any failure, stoppage, or interruption of utilities or services, District's shall use its reasonable efforts to attempt to restore all services promptly.

12.3 Installation of Equipment. Tenants agree that they shall not install any equipment that exceeds or overloads the capacity of the utility facilities serving the Residence, and that if equipment installed by Tenants requires additional utility facilities, installation of the same shall be at Tenants' expense, but only after District's written approval of same.

12.4 Compliance & Modifications. District shall be entitled to cooperate with the energy and water conservation efforts of governmental agencies or utility suppliers. District reserves the right from time to time to make modifications to the utility systems serving the Residence.

13. MAINTENANCE, REPAIR, AND RULES.

13.1 Maintenance Obligations. Tenants will, at their sole expense, keep and maintain the Residence and appurtenances in good and sanitary condition and repair during the term of this Lease Agreement and any renewal thereof. These obligations include, but are not limited to the following requirements:

- A. Not obstruct the driveways, sidewalks, courts, entry ways, stairs and/or halls, which shall be used for the purposes of ingress and egress only;
- B. Keep all windows, glass, window coverings, doors, locks and hardware in good, clean order and repair;
- C. Maintain the grounds and lawn area of the Residence, including regularly mowing the lawn.
- D. Not obstruct or cover the windows or doors;
- E. Not leave windows or doors in an open position during any inclement weather;
- F. Not hang any laundry, clothing, sheets, etc., from any window, rail, porch or balcony nor air or dry any of same within any yard area or space;
- G. Not cause or permit any locks or hooks to be placed upon any door or window without the prior written consent of District;

- H. Keep all air conditioning filters clean and free from dirt;
- I. Keep all lavatories, sinks, toilets, and all other water and plumbing apparatus in good order and repair and shall use same only for the purposes for which they were constructed. Tenants shall not allow any sweepings, rubbish, sand, rags, ashes or other substances to be thrown or deposited therein. Any damage to any such apparatus and the cost of clearing stopped plumbing resulting from misuse shall be borne by Tenants;
- J. Ensure Tenants' family and guests at all times maintain order in the Residence and at all places on the Residence, and shall not make or permit any loud or improper noises, or otherwise disturb other visitors and District users;
- K. Keep all radios, television sets, stereos, etc., turned down to a level of sound that does not annoy or interfere with other District users;
- L. Deposit all trash, garbage, rubbish or refuse in the locations provided at the Residence and not allow any trash, garbage, rubbish or refuse to be deposited or permitted to stand on the exterior of the Residence;
- M. Abide by and be bound by any and all rules and regulations affecting the Residence or Tenants which may be adopted or promulgated by the District's Board of Commissioners.

13.2 Mechanics Liens. Tenants shall keep the Residence free and clear of all encumbrances, mechanics liens, stop notices, demands, and claims arising from work done by or for Tenants or for persons claiming under Tenants, and Tenants shall defend District, its officers, directors, employee, and agents, including its past, present and future commissioners, elected officials, and agents, with counsel of District's choosing, indemnify and save District, its officers, directors, employee, and agents, including its past, present and future commissioners, elected officials, and agents, free and harmless from and against any claims arising from or relating to the same.

14. DAMAGE TO RESIDENCE.

In the event the Residence is destroyed or rendered wholly uninhabitable by fire, storm, earthquake, or other casualty not caused by the negligence of Tenants, the District may terminate this Lease Agreement from such time except for the purpose of enforcing rights that may have then accrued hereunder. Should a portion of the Residence thereby be rendered uninhabitable, the District shall have the option of either repairing such injured or damaged portion or terminating this Lease Agreement. In the event that District exercises its right to repair such uninhabitable portion, such part so injured shall be restored by District as speedily as practicable.

15. ACCESS BY DISTRICT.

District and District's agents shall have the right at all reasonable times, and by all reasonable means, without notice, during the term of this Lease Agreement to enter the Residence for the following purposes:

- A. Inspect the Property for condition;

- B. Make repairs;
- C. Show the Property to prospective Tenants, inspectors, fire marshals, appraisers, or insurance agents;
- D. Exercise a contractual or statutory lien;
- E. Leave written notice; or
- F. Seize nonexempt property after default.

However, absent emergency circumstances, District will make reasonable attempts to give Tenants at least three (3) hours notice, prior to entering the Residence. If Tenant(s) fail to permit reasonable access under this Paragraph, Tenants will be in default.

16. RENTERS' INSURANCE

Tenants will maintain renters' insurance during all times the property is occupied under the terms of this Lease Agreement. Tenants will provide District with proof of renter's insurance within thirty (30) calendar days of the execution of this Lease Agreement. Tenants will promptly notify District of any modification or termination of Tenants' renter's insurance,

17. SUBORDINATION OF LEASE AGREEMENT.

This Lease Agreement and Tenants' interest hereunder are and shall be subordinate, junior, and inferior to any and all mortgages, liens, or encumbrances now or hereafter placed on the Residence by the District, all advances made under any such mortgages, liens, or encumbrances (including, but not limited to, future advances), the interest payable on such mortgages, liens or encumbrances and any and all renewals, extensions or modifications of such mortgages, liens or encumbrances.

18. ANIMALS.

THERE WILL BE NO ANIMALS PERMITTED AT THE RESIDENCE. Tenants shall not permit any animal, domesticated or maintained as pets, including mammals, reptiles, birds, fish, rodents, or insects on the property, even temporarily, except as otherwise agreed to by a separate written Pet Addendum to the Lease Agreement which is attached as exhibit B, and incorporated as if fully set forth herein. If Tenants violate the pet restrictions of this Lease Agreement, Tenants will pay to District a fee of \$10.00 per calendar day, per animal for each calendar day Tenants violate the animal restrictions. District may remove or cause to be removed any unauthorized animal and deliver it to appropriate local authorities by providing at least 24-hour written notice to Tenants of District's intention to remove the unauthorized animal. District will not be liable for any harm, injury, death, or sickness to any unauthorized animal or any person as a result of the unauthorized animal. Tenants agree to indemnify and hold harmless District, its officers, directors, employee, and agents, including its past, present and future commissioners, elected officials and agents, for any harm, injury, death, or sickness to any unauthorized animal or any person as a result of the unauthorized animal. Tenants are responsible and liable for any damage or required cleaning to the Residence caused by any unauthorized animal and for all costs District may incur in removing or causing any unauthorized animal to be removed.

19. WATERBEDS.

THERE WILL BE NO WATERBEDS, unless authorized by a separate written Waterbed Addendum to this Lease Agreement.

20. QUIET ENJOYMENT.

Tenants, upon payment of all of the sums referred to herein as being payable by Tenants and Tenants' performance of all Tenants' agreements contained herein and Tenants' observance of all rules and regulations, shall and may peacefully and quietly have, hold, and enjoy said Residence for the term hereof.

21. INDEMNIFICATION.

District, its officers, directors, employee, and agents, including its past, present and future commissioners, elected officials and agents, shall not be liable for any damage or injury of or to the Tenants, the Tenants' family, guests, invitees, agents or employees, to any person entering the Residence, to the Residence itself, or to goods or equipment at the Residence. Tenants hereby agree to indemnify, defend and hold harmless District, its officers, directors, employee, and agents, including its past, present and future commissioners, elected officials and agents, from any and all claims or assertions of every kind and nature, including claims pertaining to tax liability or obligations. Any attorney representing the District, under this paragraph, shall be approved by the Kendall County State's Attorney, and shall be appointed a Special Assistant State's Attorney. The District's participation in its defense shall not remove District's duty to indemnify, defend, and hold the District harmless.

22. FORCE MAJEURE.

Neither party will be responsible to the other for damage, loss, injury, or interruption of work if the damage, loss, injury, or interruption of work is caused solely by conditions that are beyond the reasonable control of the parties, and without the intentional misconduct or negligence, of that party (hereinafter referred to as a "force majeure event"). To the extent not within the control of either party, such force majeure events include: acts of God, acts of any governmental authorities, fire, explosions or other casualties, vandalism, and riots or war. A party claiming a force majeure event ("the claiming party") shall promptly notify the other party in writing, describing the nature and estimated duration of the claiming party's inability to perform due to the force majeure event. The cause of such inability to perform will be remedied by the claiming party with all reasonable dispatch.

23. EXPENSES AND COSTS.

Should it become necessary for District to employ an attorney to enforce any of the conditions or covenants hereof, including the collection of rentals or gaining possession of the Residence, Tenants agree to pay all expenses and costs incurred by the District, including, but not limited to the District's reasonable attorneys' fees.

24. RECORDING OF LEASE AGREEMENT.

Tenants shall not record this Lease Agreement on the Public Records of any public office. In the event that Tenants shall record this Lease Agreement, this Lease Agreement shall, at District's option, terminate immediately and District shall be entitled to all rights and remedies that it has at law or in equity.

25. GOVERNING LAW.

This Lease Agreement shall be governed, construed, and interpreted by, through and under the Laws of the State of Illinois. The parties agree that the venue for any legal proceedings between them shall be the Circuit Court of Kendall County, Illinois, Twenty-Third Judicial Circuit, State of Illinois.

26. SEVERABILITY.

If any provision of this Lease Agreement or the application thereof shall, for any reason and to any extent, be invalid or unenforceable, neither the remainder of this Lease Agreement nor the application of the provision to other persons, entities or circumstances shall be affected thereby, but instead shall be enforced to the maximum extent permitted by law.

27. BINDING EFFECT.

The covenants, obligations and conditions herein contained shall be binding on and inure to the benefit of the heirs, legal representatives, and assigns of the parties hereto.

28. DESCRIPTIVE HEADINGS.

The descriptive headings used herein are for convenience of reference only and they are not intended to have any effect whatsoever in determining the rights or obligations of the District or Tenants.

29. NON-WAIVER.

No delay, indulgence, waiver, non-enforcement, election or non-election by District under this Lease Agreement will be deemed to be a waiver of any other breach by Tenants, nor shall it affect Tenants' duties, obligations, and liabilities hereunder.

30. MODIFICATION.

The parties hereby agree that this document contains the entire agreement between the parties and this Lease Agreement shall not be modified, changed, altered, or amended in any way except through a written amendment signed by all of the parties hereto. The parties further agree that the previous agreement dated December 2, 2015 is hereby rescinded in its entirety.

31. NOTICE.

Any notice required or permitted to be given pursuant to this Lease Agreement shall be duly given if sent by fax, certified mail, or courier service and received. In the case of District, notice shall be given to David Guritz, Director of the Kendall County Forest Preserve, 110 West Madison Street, Yorkville, Illinois, 60560, fax (630) 553-4023, with copy sent to: Kendall County State's Attorney, 807 John Street, Yorkville, Illinois, 60560, fax (630) 553-4204. And, in the case of Tenants, notice shall be given to Jay Teckenbrock at the Residence.

32. APPROVAL.

This Lease Agreement is contingent on, and subject to approval by a majority of the Kendall County Forest Preserve District Board of Commissioners.

As to District this 20th day of November, 2018.

DISTRICT:

Sign: _____
Judy Gilmour, President

Print: _____ Date: _____

Attest: _____
David Guritz, Executive Director

As to Tenant, this ____ day of November, 2018.

TENANT:

Sign: _____
Jay Teckenbrock, Grounds Supervisor and Resident

Print: _____ Date: _____

Sign: _____

Print: _____ Date: _____

**Kendall County Forest Preserve District
Ellis House Caretaker
Lease Agreement**

THIS AGREEMENT ("Lease Agreement") is made and entered into this 20TH day of November 2018, by and between the Kendall County Forest Preserve District ("District"), a unit of local government, ("Employee-Tenant") and Shannon Prette (referred to as "Tenant"), an individual currently residing at the Ellis House, 13986 McKanna Rd, Minooka, IL 60447, for and in consideration of the covenants and obligations contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereby agree as follows:

1. PURPOSE.

This Lease Agreement provides for the Tenants' possession and use of the Ellis House apartment and access to the Ellis House maintenance support areas including the first-level reception area and utility room, and the basement storage area, located at Baker Woods Forest Preserve – Ellis House and Equestrian Center 13986 McKanna Rd, Minooka, IL 60447 (hereinafter referred to as the "Residence"), an image of which is attached as Exhibit A, during the Employee-Tenant's employment as the Ellis House Caretaker by the District. By signing this Lease Agreement, the parties affirm their agreement that Employee-Tenant is required to live at the Residence as a condition of their continued employment by the District as the Ellis House Caretaker; the Residence is located on District property; and the Residence is provided for the convenience of the District by allowing Employee-Tenant to promptly respond to District needs at Ellis House and Equestrian Center outside of regular business hours. Also, this Lease Agreement confirms the parties' understanding and agreement that the Tenants' possession and use of the Residence is part of the Employee-Tenant's total wage and benefits compensation package as Ellis House Caretaker for the District. ***Nothing in this Lease Agreement is intended to and/or does create a contract of employment, express or implied. Employee-Tenant's employment with the District is "at-will", which means Employee-Tenant's employment relationship may be terminated at any time, with or without cause.***

2. PROPERTY.

2.1 Leased Property. District owns certain real property and improvements consisting of the Residence. District desires to lease the Residence to Tenants upon the terms and conditions contained herein. Tenants desire to lease the Residence from District on the terms and conditions contained herein.

2.2 Personal Property. The District and Tenants each agree that any personal property, such as equipment, furniture, or other non-fixtured items, purchased by either the Tenants or the District, either prior to or during the term of this Lease Agreement shall remain the personal property of the party who furnished the funds to purchase the personal property. All personal property of the Tenants shall be removed from the Premise at the termination of this Lease Agreement, unless otherwise agreed to in writing by the parties. Tenants specifically waive any claim of damage against the District for any personal property damaged as a result of an act of nature, including, but not limited to lightning strikes and floods. District is not responsible for providing any personal property, equipment, furniture or other non-fixtured items to the Tenants.

3. TERM.

3.1 Term. The term of this Lease Agreement commences on December 1, 2018 and shall terminate immediately upon (a) the Employee-Tenant's separation of employment from the District; (b) the Employee-Tenant's reassignment to a different position at the District; or (c) one (1) year after the date of both parties' execution of this Lease Agreement, whichever occurs first.

3.2 Upon termination of the Lease Agreement, Tenants shall immediately vacate the Residence and shall have seven (7) calendar days to remove all personal property from the Residence, unless otherwise authorized and agreed to in writing by both parties. All obligations outstanding at the time of termination shall survive the Lease Agreement.

3.3 Early Termination. Either party may terminate this Lease Agreement upon providing thirty (30) calendar days written notice to the other party. Except that both parties may agree, in writing, to terminate the Lease Agreement at anytime and waive the thirty (30) days written notice.

4. RENT.

4.1 Rent. The rent for the Residence shall be eighty (\$80.00) per week. This amount includes the cost of Utilities as discussed in Section 12 of this Lease Agreement. The weekly rent payment shall be due and owing on the Saturday immediately following the conclusion of the weekly rental period. For purposes of this Agreement, a week shall be Saturday through Friday. The parties agree that only a single monthly rent payment of three hundred forty six dollars and sixty-seven cents (\$346.67) shall be due and owing from Tenants to the District in any month that Employee-Tenant is employed by the District. The balance of the weekly rent value shall be considered a part of the Employee-Tenant's total compensation package during his or her employment with the District as Ellis House Caretaker. Weekends and holidays do not delay or excuse Tenants' obligation to timely pay rent.

4.2 Delinquent Rent. Rent is due no later than the first day of each month. If not paid by the due date, rent shall be considered overdue and delinquent. If Tenant fails to timely pay any monthly rent payment, Tenant will pay District a late charge of \$25.00 per day until rent is paid in full. If the District receives the rent within two (2) calendar days of the Due Date, the District will waive the late charges for that month. Any waiver of late charges under this paragraph will not affect or diminish any other right or remedy the District may exercise for Tenants' failure to timely pay rent.

4.3. Returned Checks. In the event any payment by Tenant is returned for insufficient funds ("NSF") or if Tenant stops payment, Tenant will pay \$25.00 to District for each such check, plus late charges, as described above, which will accrue until District has **received** payment. Furthermore, District may require in writing that Tenants pay all future Rent payments by cash, money order, or cashier's check.

4.4. Order in which funds are applied. The District will apply all funds received from Tenant first to any non-rent obligations of Tenant including late charges, returned check charges, charge-backs for repairs, and brokerage fees, then to rent, regardless of any notations on a check.

5. SECURITY DEPOSIT.

5.1 Amount. Tenant has deposited with the District the required sum of two-hundred fifty dollars and no cents (\$250.00), as security for any damage caused to the Residence during the term hereof.

5.2 Refund. Upon termination of the Lease Agreement, all funds held by the District as security deposit may be applied to the payment of accrued rent and the amount of damages that the District has suffered by reason of the Tenants' noncompliance with the terms of this Lease Agreement or with any and all federal, State, or local laws, ordinances, rules, regulations, and orders affecting the cleanliness, use, occupancy and preservation of the Residence.

A. Deductions.

District may deduct reasonable charges from the security deposit for:

- (1) Unpaid or accelerated rent;
- (2) Late charges;
- (3) Unpaid utilities;
- (4) Costs of cleaning, deodorizing, and repairing the Residence and its contents for which Tenants are responsible;
- (5) Pet violation charges;
- (6) Replacing unreturned keys, garage door openers, or other security devices;
- (7) The removal of unauthorized locks or fixtures installed by Tenants;
- (8) Insufficient light bulbs;
- (9) Packing, removing, and storing abandoned property;
- (10) Removing abandoned or illegally parked vehicles;
- (11) Attorney fees and costs of court incurred in any proceeding against Tenants;
- (12) Any fee due for early removal of an authorized keybox; or
- (13) Other amounts Tenants are responsible to pay under this Lease Agreement.

B. If deductions exceed the security deposit, Tenants will pay to District the excess within ten (10) calendar days after District makes written demand. The security deposit will be applied first to any non-rent items, including late charges, returned check charges, repairs, and brokerage fees, then to any unpaid rent.

6. USE OF RESIDENCE.

The Residence shall be used and occupied solely by Tenants and Tenants' immediate family. It shall be used exclusively as a private, single-family dwelling, and no part of the Residence shall be used at any time during the term of this Lease Agreement by Tenants or Tenants' immediate family for the purpose of carrying on any business (other than District business), profession, or trade of any kind, or for any purpose other than as a private, single-family dwelling. Tenants shall not allow any other person, other than Tenants' immediate family or transient relatives and friends who are guests of Tenants, to use or occupy the Residence without first obtaining District's written consent to such use or occupation. Tenants shall comply with any and all federal, State, and local laws, ordinances, rules, regulations, and orders affecting the cleanliness, use, occupancy and preservation of the Residence. Tenants understand and agree that all residents and visitors of the Residence shall comply with the District's General Use Ordinance while on District property.

7. CONDITION OF RESIDENCE.

7.1 Original Condition. Tenants stipulate, represent, and warrant that Tenants have examined the Residence, and it is, at the time of execution of this Lease Agreement, in good order, in good repair, and in a safe, clean and habitable condition.

7.2 Surrender Condition. Upon termination of this Lease Agreement, Tenants shall surrender the Residence to District in good and broom-clean condition, excepting ordinary wear and tear. Tenants shall remove all of their personal property and any improvements installed by Tenants and required to be removed by the District. Tenants shall return all keys and property belonging to the District.

8. DEFAULTS & REMEDIES,

8.1 Tenants' Default. Tenants shall be in default in the event of any of the following: (a) if Tenants fails to perform any obligation to be performed by Tenants hereunder and such failure shall continue for thirty (30) calendar days after written notice by District; provided, however, if the nature of such default is such that the same cannot reasonably be cured within a thirty (30) calendar day period, then Tenants shall not be deemed to be in default if it shall commence such cure within such thirty (30) calendar day period, and, thereafter, rectify and cure such default with due diligence; or (b) if Tenants abandon or vacate the Residence or ceases to use the Residence for the stated purpose as set forth in this Lease Agreement.

8.2 Remedies in Default. In the event of a default by Tenants, District may pursue any remedies available to it at law or in equity, including injunction, at its option, without further notice or demand of any kind to Tenants or any other person. In the event of a default, the District may also immediately terminate this Lease Agreement and Tenants' right to possession of the Residence and recover possession of the Residence and remove all persons therefrom.

9. ASSIGNMENT AND SUB-LETTING.

Tenants shall not assign this Lease Agreement, or sub-let or grant any license to use the Residence or any part thereof without the District's prior written consent. An assignment, sub-letting, or license without the prior written consent of District or an assignment or sub-letting by operation of law shall be absolutely null and void and shall, at District's option, terminate this Lease Agreement.

10. ALTERATIONS AND IMPROVEMENTS.

Tenants shall make no structural repairs, alterations, or improvements of the Residence or construct any building or make any other improvements of the Residence without the prior written consent of District. Any and all alterations, changes, and/or improvements built, constructed, or placed on the Residence by Tenants shall, unless otherwise provided for by written agreement between District and Tenants, be at the Tenants' sole expense and shall become the sole property of the District and remain on the Residence at the termination of this Lease Agreement. At anytime during the term of this Lease Agreement, the District shall have the authority to make modifications, alterations, repairs, and improvements as it deems necessary and upon reasonable notice to Tenants.

11. HAZARDOUS MATERIALS.

Tenants shall not keep at the Residence any item of a dangerous, flammable or explosive character that might unreasonably increase the danger of fire or explosion at the Residence or that might be considered hazardous or extra hazardous by any responsible insurance company.

12. UTILITIES.

12.1 Costs. District shall be responsible for arranging and paying for the following utility services: internet, electricity, phone and natural gas ("Utilities"). Tenants are responsible for all other desired services.

12.2 Failure, Stoppage, or Interruptions. District shall not be liable for, and Tenants shall not be entitled to, any damages, abatement, or reduction in rent value by reason of any interruption or failure in the supply of utilities, including, but not limited to interruptions or failures caused by lightning strikes and floods. No failure, stoppage, or interruption of any utility or service, including but not limited to lightning strikes and floods, shall be construed as an eviction of Tenants, nor shall it relieve Tenants from any obligation to perform any covenant or agreement under this Lease Agreement. In the event of any failure, stoppage, or interruption of utilities or services, District's shall use its reasonable efforts to attempt to restore all services promptly.

12.3 Installation of Equipment. Tenants agree that they shall not install any equipment that exceeds or overloads the capacity of the utility facilities serving the Residence, and that if equipment installed by Tenants requires additional utility facilities, installation of the same shall be at Tenants' expense, but only after District's written approval of same.

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apparatus and the cost of clearing stopped plumbing resulting from misuse shall be borne by Tenants;

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In the event the Residence is destroyed or rendered wholly uninhabitable by fire, storm, earthquake, or other casualty not caused by the negligence of Tenants, the District may terminate this Lease Agreement from such time except for the purpose of enforcing rights that may have then accrued hereunder. Should a portion of the Residence thereby be rendered uninhabitable, the District shall have the option of either repairing such injured or damaged portion or terminating this Lease Agreement. In the event that District exercises its right to repair such uninhabitable portion, such part so injured shall be restored by District as speedily as practicable.

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- C. Show the Property to prospective Tenants, inspectors, fire marshals, appraisers, or insurance agents;

- D. Exercise a contractual or statutory lien;
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- F. Seize non-exempt property after default.

However, absent emergency circumstances, District will make reasonable attempts to give Tenants at least three (3) hours notice, prior to entering the Residence. If Tenant(s) fail to permit reasonable access under this Paragraph, Tenants will be in default.

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District, its officers, directors, employee, and agents, including its past, present and future commissioners, elected officials and agents, shall not be liable for any damage or injury of or to the Tenants, the Tenants' family, guests, invitees, agents or employees, to any person entering the Residence, to the Residence itself, or to goods or equipment at the Residence. Tenants hereby agree to indemnify, defend and hold harmless District, its officers, directors, employee, and agents, including its past, present and future commissioners, elected officials and agents, from any and all claims or assertions of every kind and nature, including claims pertaining to tax liability or obligations. Any attorney representing the District, under this paragraph, shall be approved by the Kendall County State's Attorney, and shall be appointed a Special Assistant State's Attorney. The District's participation in its defense shall not remove District's duty to indemnify, defend, and hold the District harmless.

22. FORCE MAJEURE.

Neither party will be responsible to the other for damage, loss, injury, or interruption of work if the damage, loss, injury, or interruption of work is caused solely by conditions that are beyond the reasonable control of the parties, and without the intentional misconduct or negligence, of that party (hereinafter referred to as a "force majeure event"). To the extent not within the control of either party, such force majeure events include: acts of God, acts of any governmental authorities, fire, explosions or other casualties, vandalism, and riots or war. A party claiming a force majeure event ("the claiming party") shall promptly notify the other party in writing, describing the nature and estimated duration of the claiming party's inability to perform due to the force majeure event. The cause of such inability to perform will be remedied by the claiming party with all reasonable dispatch.

23. EXPENSES AND COSTS.

Should it become necessary for District to employ an attorney to enforce any of the conditions or covenants hereof, including the collection of rentals or gaining possession of the Residence, Tenants agree to pay all expenses and costs incurred by the District, including, but not limited to the District's reasonable attorneys' fees.

24. RECORDING OF LEASE AGREEMENT.

Tenants shall not record this Lease Agreement on the Public Records of any public office. In the event that Tenants shall record this Lease Agreement, this Lease Agreement shall, at District's option, terminate immediately and District shall be entitled to all rights and remedies that it has at law or in equity.

25. GOVERNING LAW.

This Lease Agreement shall be governed, construed, and interpreted by, through and under the Laws of the State of Illinois. The parties agree that the venue for any legal proceedings between them shall be the Circuit Court of Kendall County, Illinois, Twenty-Third Judicial Circuit, State of Illinois.

26. SEVERABILITY.

If any provision of this Lease Agreement or the application thereof shall, for any reason and to any extent, be invalid or unenforceable, neither the remainder of this Lease Agreement nor the application of the provision to other persons, entities or circumstances shall be affected thereby, but instead shall be enforced to the maximum extent permitted by law.

27. BINDING EFFECT.

The covenants, obligations and conditions herein contained shall be binding on and inure to the benefit of the heirs, legal representatives, and assigns of the parties hereto.

28. DESCRIPTIVE HEADINGS.

The descriptive headings used herein are for convenience of reference only and they are not intended to have any effect whatsoever in determining the rights or obligations of the District or Tenants.

29. NON-WAIVER.

No delay, indulgence, waiver, non-enforcement, election or non-election by District under this Lease Agreement will be deemed to be a waiver of any other breach by Tenants, nor shall it affect Tenants' duties, obligations, and liabilities hereunder.

30. MODIFICATION.

The parties hereby agree that this document contains the entire agreement between the parties and this Lease Agreement shall not be modified, changed, altered, or amended in any way except through a written amendment signed by all of the parties hereto. The parties further agree that the previous agreement dated December 2, 2015 is hereby rescinded in its entirety.

31. NOTICE.

Any notice required or permitted to be given pursuant to this Lease Agreement shall be duly given if sent by fax, certified mail, or courier service and received. In the case of District, notice shall be given to David Guritz, Director of the Kendall County Forest Preserve, 110 West Madison Street, Yorkville, Illinois, 60560, fax (630) 553-4023, with copy sent to: Kendall County State's Attorney, 807 John Street, Yorkville, Illinois, 60560, fax (630) 553-4204. And, in the case of Tenants, notice shall be given to Shannon Prette at the Residence.

32. APPROVAL.

This Lease Agreement is contingent on, and subject to approval by a majority of the Kendall County Forest Preserve District Board of Commissioners.

As to District this 20th day of November, 2018.

DISTRICT:

Sign: _____
Judy Gilmour, President

Print: _____ Date: _____

Attest: _____
David Guritz, Executive Director

As to Tenant, this 20th day of November, 2018.

TENANT:

Sign: _____
Shannon Prette

Print: _____ Date: _____

Sign: _____
Attest

Print: _____ Date: _____

Section 2.8 CONFLICTS OF INTEREST

Kendall County Forest Preserve District, as a government agency, recognizes the importance and responsibility for supporting transparency and public trust in all aspects of operations.

The Board of Commissioners of the Kendall County Forest Preserve District, including the Board's working Committees, is the governing body responsible for setting policies on allowable preserve and facility uses, fees and charges for the District, and public services offered.

The District's staff is responsible for implementing the policies and projects of the District, and fulfillment of public services in accordance with District policies.

To this end, it is imperative that District staff follow the established guidelines, policies and avoid real or perceived conflicts of interest that could generate public concerns over impropriety, or the appearance of impropriety in District business activities and staff conduct.

District staff are required to conduct the business of the District. Any direct or indirect personal or political gain from the District's business activities is strictly prohibited. This includes direct or indirect personal or political benefit to any employee and employee relatives as identified in Section 2.7 – Nepotism Policy. District staff are required to pay in-county rates for all program and rental services, and are required to collect the published fees and charges for all activities to all groups and individuals.

District staff members directly responsible for oversight and decision-making on District purchasing and contracting are required to file an annual Conflicts of Interest form in accordance with the Illinois Governmental Ethics Act (5 ILCS 420).

All District property, including natural resources, vehicles, equipment and facilities are available for District employee and volunteer use only for conducting the business of the District. Personal use of District-owned vehicles, equipment, and facilities are prohibited. This includes borrowing of equipment and supplies for any non-District projects.

District staff members responsible for purchases are required to secure a minimum of three competitive quotes for purchases over \$500.00. All purchases over \$1,000.00 requires approval by the Board of Commissioners. Competitive quotes will not be sought by District employees where the business is owned or operated by the District staff member, or relatives of the District staff member, in order to avoid an appearance of impropriety. In such cases where a conflict of interest cannot be avoided, the employee is required to report the conflict to their immediate supervisor and/or Executive Director of the District for advisement and disclosure to the Board of Commissioners prior to commitment of District funds.

All District staff members are required to follow and abide by the District's established policies and procedures, including the District's General Use Ordinance.

~~Employees of the Kendall County Forest Preserve District must recognize that the existence of a familial, dating or romantic relationship with persons outside the Forest Preserve, but with whom the Forest Preserve deals with, including but not limited to law enforcement personnel, may cause the appearance of a conflict of interest.~~

In an effort to minimize the appearance of a conflict of interest, employees of the Forest Preserve who engage in dating or romantic relationships with, or are related to persons that regularly deal with the Kendall County Forest Preserve District, or persons involved in matters being prosecuted or handled by the Kendall County Forest Preserve District must immediately notify the Kendall County Forest Preserve Executive Director of the existence of such relationship in order that appropriate safeguards can be put into place to protect both the office and the persons involved from criticism or any violations of ethical or professional rules.

Weddings / Receptions - 2018

Event Date	Anticipated Rental Payment	Rental Payment - Pending	Total Rental Amount Paid	Security Deposit	Security Dep. Paid/Ret'd	Notes / Due Dates
Rogers/Ornstein	30-Jun-18	\$3,700.00	\$0.00	\$4,330.00	\$1,000.00	1-Feb-17 PAID
May	14-Jul-18	\$3,800.00	\$0.00	\$4,430.25	\$1,000.00	20-Jan-18 PAID
Schroeck/Carson	11-Aug-18	\$3,800.00	\$0.00	\$3,800.00	\$1,000.00	23-Oct-17 PAID
Doyle/Davis	1-Sep-18	\$220.00	\$0.00	\$220.00	\$110.00	12-Jul-17 Rehearsal Dinner PAID
Doyle/Davis	2-Sep-18	\$3,700.00	\$0.00	\$3,700.00	\$1,000.00	12-Jul-17 PAID
Swenson	8-Sep-18	\$3,800.00	\$0.00	\$4,100.00	\$1,000.00	1-Feb-18 PAID
Garrington/Wuerstle	15-Sep-18	\$4,300.00	\$0.00	\$4,300.00	\$1,000.00	25-May-18 PAID
Reichert/Fredericks	22-Sep-18	\$4,200.00	\$0.00	\$4,460.00	\$1,000.00	11-Sep-17 PAID
Hines/Carlson	29-Sep-18	\$4,300.00	\$0.00	\$4,300.00	\$1,000.00	15-Nov-17 PAID
Walker/Presnak	6-Oct-18	\$3,800.00	\$0.00	\$3,800.00	\$1,000.00	6-Dec-17 PAID
Kempiak/Bessler	13-Oct-18	\$3,800.00	\$0.00	\$4,560.00	\$1,000.00	21-Dec-17 PAID
<i>Stilwell/Bogdan</i>	<i>20-Oct-18</i>	<i>\$3,800.00</i>	<i>\$1,900.00</i>	<i>\$1,900.00</i>	<i>\$1,000.00</i>	<i>25-Jul-18</i> <i>due September 20;</i> <i>e-mailed Marty & Tina</i> <i>10/2</i>
2018 Total		\$43,220.00	\$1,900.00	\$43,900.25	\$11,110.00	

Weddings / Receptions - 2019

Kane/Stewart	21-Jun-19	\$3,500.00	\$3,500.00	\$1,000.00	6-Apr-18	cancelled 9/27/18 - \$500.00 security deposit return
Wisman/Residori	27-Jul-19	\$520.00	\$520.00	\$260.00	22-Jun-18	January 27, 2019
2019 Total		\$520.00	\$520.00	\$0.00	\$260.00	

Event Date	Type of Event	Anticipated Rental Payment	Rental Payment Due	Rental Amount Paid	Security Deposit	Security Dep. Paid/Ret'd	Facility Attendant
Weddings / Receptions - 2018							
Kennelly 24-Mar-18	Wedding Reception	\$1,575.00	24-Feb-18	\$1,575.00	\$750.00	Return 4/5	
Wantland 14-Apr-18	Ceremony & Reception	\$1,600.00	16-Mar-18	\$1,600.00	\$800.00	Return 4/18	
Ososky 1-Sep-18	Ceremony & Reception	\$1,660.00	1-Jul-18	\$1,660.00	\$800.00	Return 10/4	
Muller 22-Sep-18	Ceremony & Reception	\$1,600.00	22-Aug-18	\$1,600.00	\$800.00	Return 10/4	
Krasowski 22-Sep-18	Wedding Ceremony	\$0.00	22-Jul-18	\$0.00	\$0.00	Return 3/7 (50%)	2/26 - event cancelled per J. Krasowski - retain 50% of security deposit
Other Rentals - 2018							
Larson 6-Jan-18	Going Away Party	\$255.00	14-Nov-17	\$255.00	\$127.50	Return 1/16	
Andrews 20-Jan-18	Church Dinner	\$212.50	4-Jan-18	\$212.50	\$106.25	Return 1/31	
Housman 28-Jan-18	Bridal Shower	\$255.00	28-Dec-17	\$255.00	\$127.50	Return 1/31	
KC Democrats (Sutcliffe) 30-Jan-18	Committee Meeting	\$137.50	30-Dec-17	\$137.50	\$68.75	Return 1/31	
Gawne 10-Feb-18	Anniversary Party	\$305.00	10-Dec-17	\$305.00	\$152.50	Return 5/3	Reservation cancelled 2/9/18
Marx 2-Mar-18	Church Retreat	\$560.00	2-Feb-18	\$560.00	\$305.00	Return 3/7	
Konow 4-Mar-18	Birthday Party	\$255.00	26-Jan-18	\$255.00	\$127.50	Return 3/7	
Savage 31-Mar-18	Birthday Party	\$180.00	31-Jan-18	\$180.00	\$90.00	Return 4/5	
Scheinholtz 7-Apr-18	Birthday Party	\$180.00	23-Mar-18	\$180.00	\$90.00	Return 4/19	
Gulling 15-Apr-18	Baby Shower	\$270.00	15-Feb-18	\$270.00	\$127.50	Return 4/19	
KC Justice 21-Apr-18	5K Run	\$0.00	xxxxx	\$0.00	\$0.00	xxxxx	Fees Waived per Board approval
Johnson 22-Apr-18	Birthday Party	\$180.00	22-Mar-18	\$180.00	\$90.00	Return 5/3	
Frantesi 28-Apr-18	Bridal Shower	\$255.00	28-Feb-18	\$255.00	\$127.50	Return 5/3	
KC Soil & Water May 2 & 10, 2018	Environmental Science	\$0.00	xxxxx	\$0.00	\$0.00	xxxxx	
Simon 19-May-18	Bridal Shower	\$337.50	19-Mar-18	\$337.50	\$168.75	Return 6/7	
Davis 20-May-18	Graduation	\$355.00	20-Mar-18	\$355.00	\$177.50	Return 6/7	
Schafermeyer 26-May-18	Graduation	\$370.00	26-Mar-18	\$370.00	\$185.00	Return 6/7	
Wehrli 2-Jun-18	Baby Shower	\$387.50	2-Apr-18	\$387.50	\$193.75	Return 6/7	
Patel June 6-10	Retreat	\$1,250.00	6-Apr-18	\$1,250.00	\$625.00	Return 6/20	
Smith D 16-Jun-18	Graduation Party	\$395.00	16-Apr-18	\$395.00	\$197.50	Return 6/20	
Jones, K 24-Jun-18	Bridal Shower	\$345.00	24-Apr-18	\$345.00	\$172.50	Return 6/28	
Campbell 30-Jun-18	Birthday Party	\$285.00	30-Apr-18	\$285.00	\$142.50	Return 7/5	
Seyler 7-Jul-18	Bridal Shower	\$255.00	7-May-18	\$255.00	\$127.50	Return 7/18	
Torok 14-Jul-18	Graduation/Birthday	\$330.00	14-May-18	\$330.00	\$165.00	Return 7/18	
KC Probtn (Perrot) 18-Jul-18	Circuit Court Event	\$0.00	xxxxx	\$0.00	\$0.00	xxxxx	
Cairns 21-Jul-18	Anniversary Party	\$375.00	21-May-18	\$375.00	\$187.50	Pd. 2/8	

Event Date		Type of Event	Rental Payment Due	Rental Amount Paid	Security Deposit	Security Dep. paid/Ret'd	Facility Attendant
Other Rentals - 2018							
DeMuro	27-Jul-18	Graduation - KC Drug Dept	\$0.00	\$0.00	\$0.00	XXXXX	
Wehrli KC University of Ill	19-Aug-18	Bridal Shower	\$255.00	\$255.00	\$127.50	Return 8/23	
Ext	23-Aug-18	Staff Retreat	\$0.00	-	\$0.00	XXXXX	Fees Waived per Board approval
Fuller	25-Aug-18	Birthday Party	\$345.00	\$345.00	\$172.50	Return 9/8	
DeBolt	18-Sep-18	Retreat	\$200.00	\$200.00	\$100.00	Return 10/4	
Blevins	30-Sep-18	Family Celebration	\$330.00	\$330.00	\$165.00	Return 10/4	
Hatton	1-Nov-18 & 8-Nov-18	Sheriff Training	\$0.00	-	\$0.00	XXXXX	Fees Waived per Board approval
Oganovich	24-Nov-18	Birthday Party	\$255.00		\$127.50	pd. 8/27	e-mailed 9/27, 10/2
Rodriguez	2-Dec-18	Baby Shower	\$290.00	\$290.00	\$145.00	pd. 8/8	
Larson	13-Oct-18	Bridal Shower	\$255.00	\$255.00	\$127.50	pd. 9/24	
Del Muro	2-Nov-18	Graduation - KC Drug Dept	\$0.00	\$0.00	\$0.00	XXXXX	Board approval needed
				\$16,095.00	\$15,840.00	\$7,997.50	

[illegible]

To: Kendall County Forest Preserve District Board of Commissioners-
Operations Committee

From: Emily Dombrowski, Environmental Education Program Manager

Re: School Program Revenue- December 2017-November 2018
3-Oct-18

School	Month	Program	# of Students	Fee	Revenue
Owen	December	Wetland Study	110	\$5	\$550
The Wheatlands	January	Animals in Winter	80	\$3	\$240
Lakewood Creek	January	Animals in Winter	96	\$3	\$288
Churchill	January	Animals in Winter	73	\$3	\$219
Liberty	January	Animals in Winter	84	\$3	\$252
Homestead	January	Animals in Winter	79	\$3	\$237
Ridge	January	Animals in Winter	78	\$3	\$234
Elizabeth Eichelberger	January	Zoochory	109	\$7	\$763
Boulder Hill	February	Animals in Winter	104	\$3	\$312
Southbury	February	Animals in Winter	84	\$3	\$252
Grande Park	February	Animals in Winter	73	\$3	\$219
Southbury	February	Fossils	92	\$5	\$460
Fox Chase	February	Animals in Winter	72	\$3	\$216
Homestead	February	Bird Beaks	108	\$5	\$540
Old Post	February	Animals in Winter	86	\$3	\$258
Aurora Christian	March	Maple Syrup	29	\$7	\$203
Fox Chase	April	Bird Beaks	90	\$5	\$450
Wheatlands	April	Bird Beaks	109	\$5	\$545
Fox Chase	April	Fossils	110	\$5	\$550
Seton Montessori	April	Zoochory	32	\$7	\$224
Reba O. Steck	April	Bird Beaks	96	\$5	\$480
Lakewood Creek	April	NA Program	150	\$5	\$750
Lighthouse Center	April	Bug Fest	20	\$7	\$140
Troy-Shorewood	May	Bug Fest	72	\$7	\$504
Springbrook	May	Bug Fest	92	\$7	\$644
Lakewood Falls	May	Bug Fest	96	\$7	\$672
Walker's Grove	May	Bug Fest	68	\$7	\$476
Jones Elementary	May	Zoochory	125	\$7	\$875
Reba O. Steck	May	Teeth	100	\$3	\$300
Fox Chase	May	Bug Fest	100	\$7	\$700
Wolf's Crossing	May	Bug Fest	70	\$7	\$490
Prairie Point	May	Bug Fest	65	\$7	\$455
Thomas Jefferson	May	Bug Fest	80	\$7	\$560
Freedom	May	Bug Fest	138	\$7	\$966
Meadowview	May	Bug Fest	80	\$7	\$560
Churchill	May	Ecology	118	\$6	\$708
Central Elementary	May	Bug Fest	120	\$7	\$840
Boulder Hill	May	Ecology	79	\$6	\$474
Kiddie Campus	June	Bird Beaks	43	\$6	\$258
Adv. In Learning	June	Bug Fest	66	\$6	\$396
The Heartland School	June	Biomimicry	10	\$6	\$60
Adv. In Learning	July	General Nature	46	\$6	\$276
Adv. In Learning	July	Bird Beaks	23	\$6	\$138
Adv. In Learning	July	Native Americans	38	\$6	\$228
Kiddie Campus	July	Ecology and Ecosyste	34	\$6	\$204
The Heartland School	July	Bug Fest	8	\$6	\$48
Adv. In Learning	July	Bug Fest	38	\$6	\$228
The Heartland School	August	Teeth	9	\$6	\$54
The Heartland School	August	Reptiles	8	\$6	\$48
Churchill	September	Wetland Study	111	\$5	\$555
The Wheatlands	September	Bird Beaks	98	\$6	\$588
Hunt Club	September	Ecology and Ecosyste	109	\$7	\$763
Walker's Grove	September	Native Americans	100	\$5	\$500
Wolf's Crossing	September	Native Americans	92	\$5	\$460
Kaneland	September	Ecology and Ecosyste	100	\$7	\$700
GHCFE	September	Ecology and Ecosyste	43	\$6	\$258
Thomas Jefferson	October	Bird Beaks	118	\$6	\$708
James R. Wood	October	Bug Fest	50	\$7	\$350
St. Mary School	October	Native Americans	61	\$5	\$305
Prairie Point	October	Ecology and Ecosyste	95	\$7	\$665
Liberty Elementary	October	Native Americans	100	\$5	\$500
LD Brady	October	Ecology and Ecosyste	77	\$7	\$539
LD Brady	October	Bird Beaks	60	\$6	\$360
Homestead Elementary	October	Bird Beaks	117	\$6	\$702
Aurora Christian School	October	Native Americans	29	\$5	\$145
Aurora Christian School	October	Ecology and Ecosyste	28	\$7	\$196
Crystal Lawns	October	Ecology and Ecosyste	45	\$7	\$315
Thomas Jefferson	October	Ecology and Ecosyste	120	\$7	\$840
Leland Elementary School	October	Native Americans	27	\$5	\$135
Old Post	October	Zoochory	70	\$7	\$490
McCarty Elementary	October	Fossils	81	\$6	\$486
Grande Reserve	November	Native Americans	96	\$5	\$480
Grande Park	November	Native Americans	102	\$5	\$510
Convenant Christian	November	Native Americans	33	\$5	\$165
Fry Elementary	November	Teeth	90	\$6	\$540
			5742		\$31,799